



Office of Homeless Services
 560 E. Hospitality Lane, Suite 200 • San Bernardino, CA 92408-0044
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Agenda of the Homeless Youth Task Force (HYTF) Meeting

Meeting date, time, and place
 Date: **February 7, 2024**
 Time: **1:00pm-3:00pm**
 Place: **San Bernardino County Superintendent of Schools-Arrowhead Room
 760 E Brier Dr, San Bernardino, CA 92408**

[Join the meeting now](#)

Meeting ID: 237 660 015 38 Passcode: 9gM3n7mk

Dial in by phone

[+1 661-568-6806](tel:+16615686806).,195579053# Phone conference ID: 195 579 053#

(Note: Do NOT place this call on hold should you get another call.
 Hang up and then rejoin the meeting.)

To address the Homeless Youth Task Force (HYTF) regarding an item on the agenda, or an item within its jurisdiction but not on the agenda, please complete and submit a Public Comment Request form or if you're joining us virtually, indicate by typing "Public Comment" in the chat box. Requests must be submitted before the item is called for consideration. Speakers may address the HYTF for up to three (3) minutes total on the consent calendar, up to three (3) minutes on each discussion item, and up to three (3) minutes total on Public Comment.

Time

Call to Order	Chair or Designee will call the meeting to order	1:00 pm
Pledge	Chair or Designee will lead the Pledge of Allegiance	1:01 – 1:01 pm
Introductions	Chair or Designee will lead the Introductions of the Homeless Youth Task Force Members by roll call.	1:02– 1:05 pm
Agenda Items:	The following items are presented for consent, and discussion purposes.	

Public Comment	Open to the public for comments. Members of the public wishing to address the HYTF on items within the subject matter jurisdiction of the HYTF and the items on the agenda, please submit a Public Comment Request form or if you're joining us virtually, indicate by typing "Public Comment" in the chat box. Your name will be called in the order they are received. When your name is called, please proceed to the microphone, or unmute yourself and you will then have up to 3 minutes to address the council.	
	Consent Calendar	
1	Approve the meeting minutes of the Homeless Youth Task Force from August 20, 2024 Tyrese Crawford (SBCSS)	1:06-1:06 pm



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Discussion/Action Item		
2	<p>Introduction to Homeless Youth Task Force</p> <p style="text-align: center;">Presenters: Aziza M. and Gail M. (Arrowhead United Way), Christian Shaugnessy (Family Assistance Program), Ruben Mendoza (OHS)</p>	1:07 – 1:45 pm
3	<p>Youth Homelessness Demonstration Program Overview</p> <p style="text-align: center;">Presenters: Keith Benitez (YAB) and Dr. Leslie (Urban Initiatives)</p>	1:45 – 2:45 pm
Member Comments		
	Individual HYTF member comments	2:45 – 3:00 pm
Adjournment		
Next Meeting	<p>The next regularly scheduled of the Homeless Youth Task Force is scheduled for:</p> <p style="text-align: center;">February 28, 2025, from 1:00 – 3:00 pm San Bernardino County Superintendent of Schools – Citrus Room 760 E Brier Dr, San Bernardino, CA 92408</p>	

THE HOMELESS YOUTH TASK FORCE MEETINGS ARE ACCESSIBLE TO PERSONS WITH DISABILITIES. IF ASSISTIVE LISTENING DEVICES OR OTHER AUXILIARY AIDS OR SERVICES ARE NEEDED IN ORDER TO PARTICIPATE IN THE PUBLIC MEETING, REQUESTS SHOULD BE MADE THROUGH THE OFFICE OF HOMELESS SERVICES AT LEAST THREE (3) BUSINESS DAYS PRIOR TO THE PARTNERSHIP MEETING. THE OFFICE OF HOMELESS SERVICES TELEPHONE NUMBER IS (909) 501-0610 AND THE OFFICE IS LOCATED AT 560 E. HOSPITALITY LANE, SUITE 200, SAN BERNARDINO, CA 92408-0044.
<https://sbchp.sbcounty.gov/>

AGENDA AND SUPPORTING DOCUMENTATION CAN BE OBTAINED AT 560 E. HOSPITALITY LANE, SUITE 200, SAN BERNARDINO, CA 92408-0044.



**Minutes for San Bernardino County
Homeless Partnership
Homeless Youth Task Force**

August 20, 2024
1:30 p.m. – 3:00 p.m.
In Person

Minutes Recorded and Transcribed by

TOPIC	PRESENTER	ACTION/OUTCOME
Call to Order Welcome and Introductions Public Comment	Andre Bossieux	The meeting was called to order at 1:30 p.m. <ul style="list-style-type: none"> • Attendees were welcomed to the meeting and asked to introduce themselves. • No Public Comments were made.
CONSENT ITEMS	PRESENTER	ACTION/OUTCOME
		<ul style="list-style-type: none"> • No Consent Items to report.
UPDATES AND INFORMATION ITEMS	PRESENTER	DISCUSSION/ACTION ITEM
Youth Homeless Demonstration Program (YHDP) Grant/Youth Homeless Survey Update	Ruben Mendoza	<ul style="list-style-type: none"> • Ruben spoke to the collaborative efforts from the YHDP committee members. Ruben also reviewed the NOFO timeline deliverables, and what each entity will be responsible for in submitting to the YHDP application. Ruben also spoke to the youth survey efforts to solicit and gather information that will be included as a narrative and date talking piece to demonstrate the need for additional funding to address housing insecurity for youth and young adults.
Youth Advisory Board Update	Eunice Abel	<ul style="list-style-type: none"> • Eunice spoke to YABs involvement in the YHDP planning process. Eunice highlighted the YABs efforts in participating in a workshop with Dr. Leslie at the general monthly YAB meeting. The workshop solicited information that is required in the YHDP application, and many youths spoke to the need of supporting pregnant and/or parenting youth. YAB has also been involved in working with Dr. Leslie directly to ensure the narrative shared aligns with YABs advocacy efforts.
Youth Coordinated Entry System	Christian Shaughnessy	<ul style="list-style-type: none"> • Christian highlighted YCES and how the group can participate in the collaborative space to help youth graduate into housing. Christian spoke to the case conferencing efforts that take place in the meeting, and how he serves as a convener to reduce the number of youths awaiting housing placement via YCES.
Homeless Housing Assistance and Prevention (HHAP) youth set aside update, One Stop TAY program updates	Andre Bossieux	<ul style="list-style-type: none"> • Andre spoke to the status of HHAP funding and the level of services that can be provided to housing insecure youth. He encouraged providers to connect with him if they have youth that need HHAP-related services. Andre also spoke to the One Stop TAY program updates and generally said they are still receiving new intakes and graduating existing clientele into alternative housing options once the youth's stay comes to an end.
Legislative Update	Darryl Evey	<ul style="list-style-type: none"> • Not present
SBCSS Updates	Tyrese Crawford	<ul style="list-style-type: none"> • Tyrese introduced herself to the HYTF as SBCSS new director of foster youth education. Tyrese said she is excited to fulfill a new role and is excited to meet more members of the community to raise awareness on foster youth

		homelessness within San Bernardino County. Tyrese disclosed the homeless liaison's role and their intended purpose to help youth identify resources and mainstream benefits. Tyrese also wants to be considered a resource herself and is open to helping others when asked.
GiveBack Update	Kevin Houston	<ul style="list-style-type: none"> • Not present
Shelter Provider Updates	Our House / Youth Hope / DBH Shelter Bed	<ul style="list-style-type: none"> • Not present
Adjournment		Being no further business, the meeting was adjourned at 3:20 p.m.
Next Meeting		The next HYTF meeting will be held as follows: TBD

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February 7, 2025

Aziza Manuel and Gail Maddox, Christian Shaugnessy, Ruben Mendoza

Homeless Youth Task Force Kick-Off

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HYTF Intended Purpose

Provide a space where front line staff serving youth and young adults experiencing homelessness can:

1. Identify best practices within case management
2. Exchange information, resources, and services offered
3. Actively engage in housing navigation efforts to identify opportunities of family reunification, affordable rental units, student housing at CSUSB and the greater CSU and UC system, room and board, transitional living placements, facility-based care, etc.

Proposed HYTF Agenda Format

HYTF total meeting time: 2 hours

The 4th Friday of each month from 1:00-3:00pm

- 40 minutes to share information, invite guest speakers, solicit youth testimonials/panels, etc
- 5 minute break
- 1hr and 15 min of case conferencing

Case Conferencing Explained

Case conferencing is a routine, centralized process that helps community leaders and housing navigators monitor and advance the progress of various people toward housing

This is a **regular meeting (monthly)** that allows for **support coordination** and **problem-solving** to occur with all community partners who are serving youth and young adults experiencing homelessness

Case conferencing ensures **holistic, coordinated, and integrated** assistance across providers

Case Conferencing Checklist

- ✓ Work with a pre-selected list, place clientele into 3 tiers:
 - **Tier 1:** youth can be housed with 3 months
 - **Tier 2:** graduate youth into tier 1 within 3-6 months
 - **Tier 3:** high-barrier youth that require a higher level of care

- ✓ Allocate 3-5 minutes/client, 15-20 clients/meeting/month + everyday direct services

- ✓ Utilize HMIS and CES to maximize efficient service delivery throughout the CoC

Case Conferencing Implementation

1. Assess:

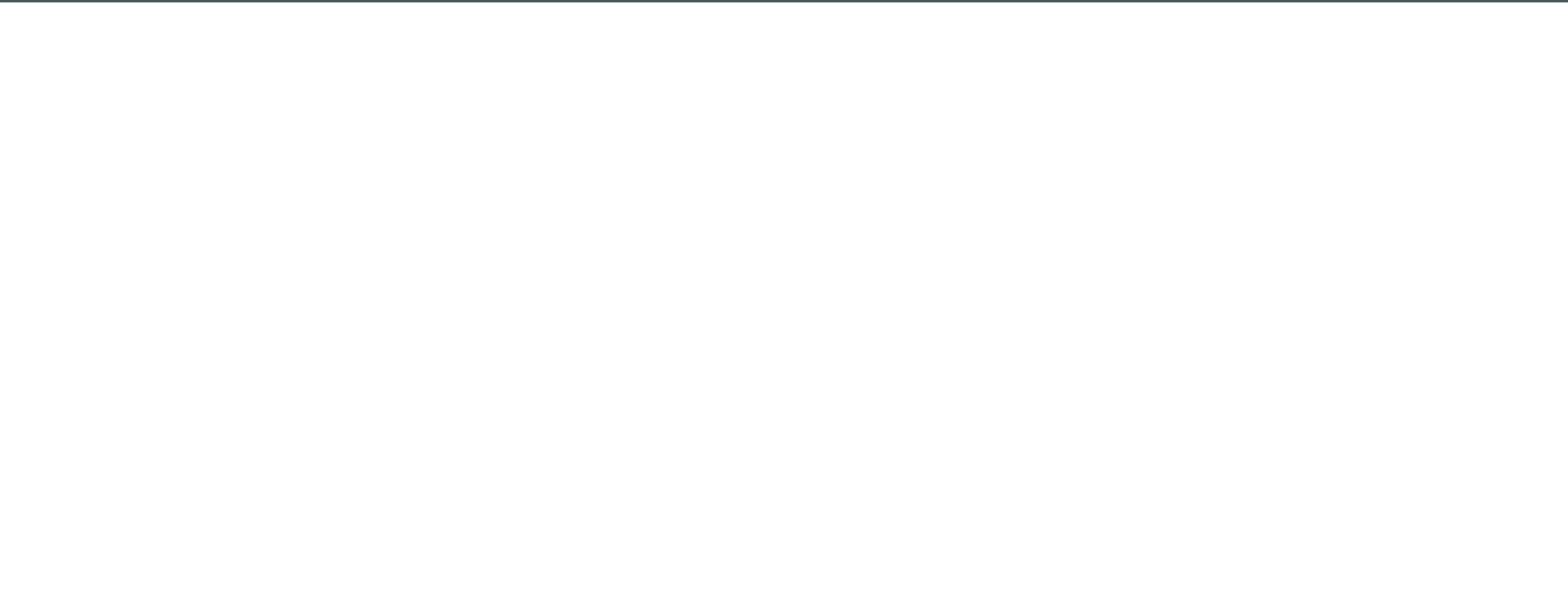
- Utilize HMIS to complete the San Bernardino Universal Assessment, VI-SPDAT Assessment, and upload all programmatic and client forms, take notes and log services
- Utilize CES for outreach verifications and placement into the community housing queue

2. Match and Navigate:

- Identify mainstream benefits, maximize income, ensure document readiness, begin housing navigation

3. Move-in:

- Client is matched to a unit and case manager periodically checks in to ensure safety and stability, lower recidivism



HMIS and Y-CES Utilization

- ✓ Avoid reverse referrals
- ✓ Avoid duplication of services
- ✓ Clarify roles and responsibilities
- ✓ Identify and track systematic barriers and strategize solutions across multiple providers
- ✓ Efficient resource allocation
- ✓ Data-driven decision making
- ✓ Contract compliancy

HYTF Relation to Youth Homelessness Demonstration Program

YHDP asks community **"to implement projects to demonstrate how a comprehensive approach to serving homeless youth, age 24 and under...can dramatically reduce youth homelessness"**

Truly recognizing the power in 'team', broad participation across multiple entities is the only way this space can be successful



Youth Homelessness Demonstration Program (YHDP)

Keith Benitez and Dr. Leslie



Agenda

Intro

YHDP "Big Picture"

How do we get funding?

What can we apply for?

Youth and Young Adult Voice in
Application

Participation and Information Needed



The BIG Picture

The BIG Picture

The Youth Homelessness Demonstration Project (YHDP):

- Federal Housing and Urban Development Department (HUD).
- People aged 24 and under.
- Designed by youth, for youth.
- Housing and services.
- "Data Driven".
- One 25-page application narrative plus supplemental forms.
- \$600,000 - \$15,000,00 - HUD formula



How do we get YHDP funding?

- Being awarded YHDP funding happens in 3 phases:
 - CoC Collaborative Applicant submits the YHDP application to be selected as a YHDP Community .
 - Youth and Young Adults and HUD technical Assistance lead the Community Stakeholders to create a comprehensive coordinated plan to use the money allocated by HUD. Plan is the "CCP".
 - Lead entities host a process to select projects/providers to implement the housing, services, goals and objectives of the CCP.

YHDP Differences in Funding

During implementation, performance reports back to HUD, eventually becomes part of the annual CoC allocation from HUD.

Has some special features and provisions that respond to the needs of youth (as opposed to the adult programs in the CoC).

Waiver some CoC regulations.

Funds are renewable each year. Have been restricted to projects for youth and young adults.

What Do We Apply for?

- This application is to see **if San Bernardino CoC will be selected as a “YHDP Community”**.
- We do not apply for individual projects at this time.
- This application, **DOES** ask what community needs for housing, services, and supports. It asks for the YAB vision for the use of the money.
- If San Bernardino is selected, there will be a 4-6 month period to plan, select, then a process to submit projects.
- HUD decides the amount to award to the community based on a formula.
Funds can be used for certain activities.

What Can/Cannot be Funded

YES
Permanent Housing
Transitional Housing
Drop-In Centers
Support Services
Host Homes and Shared Housing
Coordinated Entry/ HMIS
Capacity-Building (some staff education, job training, continuing education).
A list of "special activities" provided after the CoC is selected

NO - (examples)
Emergency Shelter
Cash to Individuals
Reimburse Medical Bills
Anything that is not tied to youth getting and keeping housing.

Make notes of **QUESTIONS**.

YAB VOICE

“Nothing About Us Without Us”



The power
of communication.
The YAB and other
Youth voices are key.
Advocacy 'Counts'



Youth Voice

- HUD (the source of money for this grant) wants to be sure that the YAB helps to create and support the YHDP application.
- Certain questions need to be answered by the YAB.
- HYTF can play a role in the application and planning.

What is needed: To get full points, we need:

- Communication from the YAB, CWS, and the CoC supporting the Application.
- YAB's answers to 5 questions and information about the YAB and its members (anonymous).
- Broad community engagement.

Build Impact with Examples

Effective communication is more than just 'information'.

Sharing experiences, emotions, and examples can have a lasting impact and help people understand.





This Year's Application

Fast turn around. Due in April.

Must use data from the “**stella**” report system from data in HMIS.

Hoping for direct involvement by **HYTF** in addition to others.

Shorter **CCP development** phase.

May be the **last opportunity** for this funding.



Thanks for letting me
join you today.

PLEASE

Share your IDEAS using
comment cards, 'chat', or emails.

Thanks!