



Continuum of Care Full Membership

September 23, 2026 from 9 – 11 a.m.

Department of Behavioral Health, Auditorium

850 E. Foothill Blvd., Rialto, CA 92376

The public may observe the meeting online via **Teams**:

<https://teams.microsoft.com/join/27354573416963?p=je1F2Un6W9KCBCmVCR>

Meeting ID: **273 545 734 169 63** Passcode: **hh2VJ2n9**

Dial in by phone

+1 661-568-6806 Phone conference ID: 434 873 445#

Note: Public participation at the meeting via Teams is being offered as a courtesy and may be unavailable if technology fails. In the event of a disruption that prevents the meeting from being broadcasted or receiving public comment, the in-person meeting of the Continuum of Care Full Membership (CoC Full Membership) will continue. Should you wish to participate remotely, please remember to MUTE your phones. DO NOT place this call on hold should you get another call. Hang up and then rejoin the meeting

To address the CoC Full Membership regarding an item on the agenda, or an item within its jurisdiction but not on the agenda, please complete and submit a Public Comment Request form or if you are joining us virtually, indicate by typing “Public Comment” in the chat box. Requests must be submitted before the item is called for consideration. Speakers may address the CoC Full Membership for up to three (3) minutes on Public Comment, up to three (3) minutes on each item on the Discussion agenda, and up to three (3) minutes on the Consent agenda.

MEETING AGENDA

OPENING REMARKS	PRESENTER
A. Call to Order B. Pledge of Allegiance/Invocation C. Roll Call D. Round Table Introductions (Name and Organization)	Anna Ulibarri and Charles Karsch Co-facilitators
PUBLIC COMMENT	
E. Any member of the public may address the CoC Full Membership on any matter not on the agenda that is within the subject matter jurisdiction of the CoC Full Membership.	
PRESENTATIONS (15 mins)	
F. Receive update on current state and federal funding for the Continuum of Care.	Chris Salazar, Office of Homeless Services
G. Receive update on the annual review of the Continuum of Care Governance Charter performed in accordance with 24 C.F.R. § 578.7(a)(5).	Anna Ulibarri, Co-Facilitator
Action Item	
H. Receive report on the status of applications for election to the CoC Board for the term of January 1, 2027 through December 31, 2028, and authorize the Nominating Committee to finalize the voting ballot for elections to occur at a special meeting on October 8, 2026.	Anna Ulibarri, Co-Facilitator
I. Adjournment	Anna Ulibarri, and Charles Karsch Co-facilitators
The next Continuum of Care (CoC) Full Membership meeting is tentatively scheduled for: November 18, 2026 Location to be determined	

The Mission of the San Bernardino County Homeless Partnership is to provide a system of care that is inclusive, well planned, coordinated and evaluated and is accessible to all who are homeless and those at-risk of becoming homeless.

The San Bernardino County Homeless Partnership meeting facility is accessible to persons with disabilities. If you require a reasonable modification or accommodation for disability in order to participate in the public meeting, requests should be made through the Office of Homeless Services (OHS) at least three (3) business days prior to the partnership meeting. The OHS telephone number is (909)501-0610 and the office is located at 560 E. Hospitality Lane Suite 200. San Bernardino CA. 92415. Agenda and documentation can be obtained there or by email. Ohs@hss.sbcounty.gov



OFFICE OF HOMELESS SERVICES

PROGRAM AND FUNDING UPDATES

PRESENTATION OVERVIEW

Continuum of Care (CoC) Meeting

Christopher Salazar | Housing Administrative Manager, Office of Homeless Services

01

Emergency Solutions Grants (ESG) State Program Updates

The Salvation Army | City of Victorville

02

ESG State Request for Applications (RFA)

Release date

03

HUD Funding

Quarterly expenditure report

04

Current OHS Requests for Proposals (RFPs)

05

HHAP Rounds 4 and 5

Expenditure deadlines

06

Discussion and Questions

CHARTER REVIEW GROUP
UPDATE REPORT # 2
SEPTEMBER 23, 2026

CHARTER REVIEW GROUP REPORT to the SAN BERNARDINO CITY AND COUNTY CONTINUUM of CARE FULL MEMBERSHIP SEPTEMBER 23, 2026

Background

Communities that apply for and receive U.S. Department of Housing and Urban Development (HUD) Continuum of Care (CoC) funding must comply with a series of federal rules and regulations. The 24 CFR 578 is a core set of rules outlining the requirements and responsibilities that the local CoC commits to as a condition of applying for and accepting HUD CoC funds. Responsibilities of the CoC include a mandate that the CoC, Collaborative Applicant, and the Homeless Management of Information System lead entity consult and to develop, follow, and annually update a CoC Governance Charter (24 CFR 578.7 (a) (5)), and to develop a written process to select a Board which is reviewed at least once every five years (24 CFR 578.7 (a) (3).) The annual review ensures the charter remains current, operationally accurate, and compliant with evolving HUD requirements - directly supporting the CoC's ability to compete for and retain federal grant funding.

The San Bernardino CoC has chosen to comply with the requirement for an annual charter review by creating a Charter Review Group (CRG) that includes consultation with participants beyond the three required parties. In July, the CRG provided a progress report on the work that began last spring. This is the second update on progress from the CRG.

Why this Work Matters

The Charter is the foundation of how the components of the CoC operate together. The revisions strengthen clarity, transparency, and alignment with HUD requirements. In addition, the local CoC can customize expectations, such as the SB CoC Rules of Decorum. The annual review process helps the CoC to stay aware of changes in requirements, respond to questions or concerns that arise during implementation, and offer guidance on how components of CoC are intended to interact.

UPDATE

The Charter Review Group (CRG) provided a report to the CoC Full Membership at the July 2026 meeting. That report included information about the creation, purposes, and goals of the CRG and the work that had been completed. The report notes that the CRG had worked on CRG has worked to create consistency, clarify language, and enhance the document to help remedy these issues. The work to that point focused on six key chapters: Chapter 1. Introduction and Purpose; Chapter 2. CoC Membership; Chapter 3. CoC Board; Chapter 8. Committees; Chapter 9. Code of Conduct; and Chapter 10. Conflict of Interest.

The July meeting also introduced a “Plain English” version of the CoC and the Charter. This document was designed to provide a summary of the key components of the CoC and the Charter. It is an example of the support documents that CRG proposes to have available but will not officially be part of the Charter. These documents are intended to help make the Charter easier to understand.

In July, the CRG anticipated presenting a revised Charter for consideration during the September 23, 2026, meeting of the Full Membership. Since that time, the CRG broadened its review to include other review tools and to offer red-lined versions of all Chapters.

Given the extensive feedback and the desire to produce a Charter that integrates all Chapters into a continuous, sequentially paginated document, the CRG determined that the final review of the revised Charter needed to be rescheduled. The full Membership meets every-other month which would place the review in November. The CRG is providing a second report on activities and progress to the Membership at the September meeting.

Activities and Progress Since July

- Responsibility and Authority Categories: In July, the levels of authority and responsibility were identified at three levels: Authority & Oversight; Lead; and Support. Although listed together in charts in the Charter, authority is different from oversight. The CRG has separated Authority and Oversight to add clarity to the roles and levels of responsibility.
- The CRG reviewed comparisons of the Charter adopted in 2024 and the CRG revised Charter recommendation. CRG adjusted narratives to build consistency and clarity and to mitigate some challenges identified through the comparison.
- The CRG, including County Counsel, continued to review key sections, particularly related to compliance with the Brown Act, voting privileges, roles of committees, code of conduct and conflict of interest policies. The CRG considered questions

that arose during the first year of the current Charter implementation and is recommending revisions to address key issues. Redlined versions of the Chapters can be used to identify core changes.

- The CRG decided to implement a format change to create a sequentially paged Charter, replacing the individual pagination of each chapter as ‘stand-alone’ chapters.

Revised Timeline for Next Steps

- 1) CRG will complete integration and revisions to full Charter during September and October.
- 2) Full Membership Charter review and voting actions will occur in a Special Meeting tentatively scheduled for November 18, 2026. Prior to this meeting Members will have access to a ‘redlined’ version of the current Charter and a copy of the proposed Charter with the changes. At this special meeting, voting Members will be asked to take action to adopt or refine the revised Charter as proposed. The CRG will also offer suggestions for additional governance or coordination tasks that could strengthen CoC operations.
- 3) Charter Implementation of the changes to the Charter as approved will be documented and the Charter approval date will signify their effective date.
- 4) A report to the Board will occur once the Full Membership approves the Charter. The approved document will be presented to the Board as an Information Item. The Board receives the report and may ask for clarification but cannot supersede the Full Membership vote that adopted the Charter.
- 5) The updated Charter, as adopted by the Full Membership, will be made publicly available and be effective as of the date of adoption, unless otherwise stated by the Membership.
- 6) To support the new Board Members as they begin their roles in January, the Board orientation sessions will include questions and answers about Charter revisions.

Respectfully submitted,

Charter Review Group

CoC Board Composition

The CoC Board is composed of no less than 17 and not more than 21 members, consisting of 19 voting seats and two (2) non-voting seats. (*Charter Chapter 3 pg. 3 of 15*)

- Six designated government seats. (4 County appointed seats, 1 elected seat specific to a city, plus one gov. elected seat)
- One appointed consumer seat through the Youth Action Board. (included among the at-large seats)
- One more consumer representative seat with lived experience (included among the at-large seats)
- Five or six elected at-large seats.
- Five or six elected service-provider seats.
- Two non-voting seats: a senior representative of the Collaborative Applicant and the immediate past Chair for one year.

Received applications for the October 8 Election

CoC Board Seat	Applications received	Seats Available
City Representative	1	1
Gov. Representative	1	1
Member At-Large	5	5
Member At-Large Consumer	1	1
Service Provider	11	6
Total	19	14
Non CoC Board Member		
CoC Facilitator	1	2