



Searchlight Society
Illuminating the Path for Change

Searchlight Society

It Takes a Village: REACH Rapid Engagement and Comprehensive Housing

COC Bonus

**Prepared by:
Cassandra Martinez, MSW**

**Approved by:
Searchlight Society, Board of Directors**

San Bernardino County COC Bonus

Dear San Bernardino County Department of Behavioral Health- Contracts,

We appreciate your interest in our organization's mission. We hope to collaborate with the county as well as other agencies to provide services targeted at individuals experiencing homelessness within the RFP's geographical locations soon.

The Operation Clean Streets component was the social enterprise that began what today encompasses Searchlight Society as a non-profit organization. Today, our organization provides various services, including Street-level Outreach, Comprehensive case management services, Student housing, and our Homeless Outreach Management and Engagement Team (HOME).

Our first grassroots community clean-up (Operation Clean Streets) was self-funded and motivated purely by an abundance of care. The first clean-up took place on West 8th Street and Garland, in the City of Los Angeles, where we removed 209 hypodermic needles and collected approximately 1,179 gallons of trash from the street. This clean-up effort spearheaded other efforts that expanded our services in the City of Los Angeles. We have had more than 20 clean-ups since our first event.

Through the clean-up efforts, we have built relationships with individuals experiencing homelessness and community members. Through these interactions, we identified key issues that needed to be addressed with residents experiencing homelessness. We saw a great need for Wrap Around Street Level Outreach. We heard from residents that their case managers often would never return or would 'graduate' them out of services but would close their files, leaving them without support and back into homeless situations. Our research also learned that not all individuals might be a perfect fit for a given program, resulting in the individual leaving the program/facility and becoming unsheltered again.

The identification of the lack of continuity of services and cyclical pattern of- accept the client, place the client, close services (with the provider), drove us to take action and formalize our grassroots campaign into a non-profit organization. Our program design provides a comprehensive case management model that considers the discrepancies we learned in our field research. In contrast, to the cyclical model, our case managers follow a route of acceptance, place and continuation of case management services for the client. The street-level outreach is the first point of contact and it is usual that unsheltered residents do not accept services on the first meeting; instead, our goal is to build therapeutic rapport and trust.

Our services continue, notwithstanding their placement situation (supportive housing, temporary housing, shelter, assisted living) or have an open case with another provider. We collaborate with other service providers and follow the protocol for their facility or program while advocating for the client's most appropriate and least restrictive placement.

By utilizing this approach to case management, based on mental health research, comprehensive methodology and integrated ideology, Searchlight Society is paving the path to help protect our community's unsheltered residents and improve the health of our city streets. Our proposal provides an outline of our HOME Team, including highlighting our emphasis on mental health, biopsychosocial approach and systems approach encompassed in a field based treatment of management and engagement. We hope to assist the county's mission in helping to reduce the amount of individuals experiencing homelessness, and providing an equitable and just community for all.

If you have any questions, please don't hesitate to get in touch. My contact information is below.

Thank you,
Daniel Herrera-Garcia and the Searchlight Team

Searchlight Society

Director of Operations

dherrera@searchlightsociety.org

(323) 784 - 4416

Table of Contents

I.	EXECUTIVE SUMMARY.....	5
II.	Organizational Summary/Statement of Experience and Qualification	5
III.	Background Information	
	A. Definition and Scope of the Problem.....	6
	B. Direct and Indirect Consequences.....	6
	C. Population Affected.....	7
	D. Past and Present Interventions.....	8
IV.	PROPOSAL AND SERVICES.....	9
	A. Proposal.....	9
	B. Principles and Guided Practices.....	9
	C. Street-Level Outreach.....	10
	D. Comprehensive Case Management.....	12
	1. Housing Case Manager.....	12
	2. Intake Case Manager.....	13
	E. Crisis Response.....	15
V.	SERVICE TEAM STRUCTURE.....	15
	A. Background Checks.....	15
	B. Fingerprinting.....	15
	C. Training.....	16

I. EXECUTIVE SUMMARY

This proposal outlines a coordinated plan crafted to provide the County of San Bernardino services consisting of Transitional Housing for individuals experiencing homelessness. Housing consists of 9 property units with 4 single family homes ranging in size from 3 to 5 bedrooms, and 5 apartment units all featuring 2 bedroom layouts. The single family homes will provide transitional housing in a shared living format while the apartment units will consist of permanent supportive housing.

Supportive Services will be provided to all participants and include a comprehensive case management including linkages and connections to auxiliary services including but not limited to: Housing navigation and search, mental health services, counseling services, crisis response to enrolled participants, linkage to Federal, State and local benefits including CalFresh, SSI (SOAR), Medical/Medicare, and additional critical services to assist with the transition out of homelessness.

II. Organizational Summary

Searchlight Society is a registered 501(c)(3) Non-Profit homeless service provider founded September 5, 2018, providing services to different demographics of individuals experiencing homelessness. Searchlight understands that homelessness is a multifaceted issue, therefore must be viewed with a multitude of lenses. Searchlight's primary lens is a mental health approach, emphasizing a biopsychosocial and systems method incorporating client choice and opportunity while accounting for leading principles in homeless services; such as Housing First, Harm Reduction, Homeless Healthcare, and Trauma informed care (TIC).

Searchlight's programs consist of Operation Clean Streets, It Takes a Village, and our Homeless Outreach Management and Engagement Team (HOME). Operation Clean Streets is a sanitation and outreach program that works with individuals experiencing homelessness (IEH) to clean and reduce the size of their encampments. By working alongside each IEH, we are able to create a therapeutic rapport with the goal of assisting them to exit street level homelessness. In addition, we are able to collect information in order to identify individual and systemic barriers to housing; in turn allowing us to create supports and linkages to appropriate housing providers.

It Takes a Village is our first contracted program with Victor Valley Community College District featured in the community's local paper Victorville Daily Press and KABC-9 Community Solutions highlight . Helping to execute the state funded HHIP grant, Searchlight is the lead

homeless service provider, providing Intake Assessments and Eligibility (Next Steps Tool and VISPADAT), Case Management consisting of an individual program plan and pathway to independence, Crisis Response (to enrolled participants), rental assistance (application and payment system), and shared housing. ITAV provides college students with the aforementioned services with the goal of improving graduation and transfer rates.

There are no commitments or future commitments that will impact the execution of this grant.

Definition and Scope of the Problem

The US Department of Housing and Urban Development (HUD) establishes definitions of homelessness that determine eligibility for housing programs. Generally, a person is considered to be experiencing homelessness (street-level) when they do not have a regular, fixed, and adequate nighttime residence. This means that they reside in a place that is not meant for human habitation, or they are staying in a shelter (HUD, 2020a).

Individuals or families are chronically homeless if they have a disability and are continuously experiencing homelessness for one year or a minimum of four occasions of homelessness with a cumulative total of one year in the last three years (HUD, 2020b). Examples of a diagnosable disability include substance use, serious mental illness, developmental disability, post-traumatic stress disorder, cognitive impairment from a brain injury, or a chronic physical illness/disability (HUD, 2020b). This definition is not flexible enough to address unique circumstances. For example, if individuals have two or three episodes that add up to one year of homelessness, then they are not considered chronically homeless even though they experienced homelessness for the full year.

Homelessness is further divided into two categories. The first is sheltered homelessness, which applies to people that are staying in emergency shelters, safe havens, or transitional housing programs (HUD, 2020a). The second is unsheltered homelessness, which refers to individuals staying in public or private places not meant for sleeping accommodations such as streets, garages, vehicles, parks, and encampments (HUD, 2020a). People who are unsheltered have limited or no access to basic amenities such as electricity, running water, restroom, and shower. The focus of this program will be to assist the individuals and families who are experiencing street-level homelessness, specifically those who are experiencing chronic homelessness. Although the program focus is on a targeted population, services will be provided to those who are deemed homeless (based on HUD Definitions) to the extent allowed by the contract and MOU.

In 2018, 553,000 people in the United States experienced homelessness (HUD, 2019). Then in 2019, this increased to approximately 568,000 people on any single night (HUD, 2020a). More specifically, in California, homelessness increased by 16% (or 21,306 people) between 2018 and 2019 (HUD, 2020a). Overall, 103,454 (80.3%) individuals and families who experienced homelessness in California were unsheltered (HUD, 2020a). Additional information about the people in San Bernardino County is included in the target population section.

Direct and Indirect Consequences

Experiencing homelessness has direct and indirect consequences to children, families, and communities. Children who are experiencing homelessness are more likely to develop deficits in emotional, social, and academic domains while attending school due to limited financial resources, parental distress, and lack of proper nutrition (Chow, Mistry & Melchor, 2015). Unstable housing causes families to constantly move from location to location to secure an adequate sleeping arrangement; whether for one night or the next couple of weeks. This instability causes disruptions in a child's academic performance due to the necessity of having to move from location to location or not having a fixed housing location (Chow, Mistry & Melchor, 2015). Children who are experiencing homelessness have been reported to have lower math and reading skills in comparison to those who have a stable or permanent dwelling (Chow, Mistry & Melchor, 2015). Additionally, students who are experiencing homelessness are unable to have stable peer and adult relationships that allow them to feel connected to the school (Chow, Mistry & Melchor, 2015). This affects the students experiencing homelessness negatively since students who feel connected to adults and peers in their schools are more likely to do well emotionally and academically.

Just as children suffer from the consequences of experiencing homelessness, so do adults. Adults who experience homelessness are also more likely to have physical and mental health problems, and tri-morbidities (Maxmen, 2019). For example, adults experiencing homelessness are more likely to suffer from depression, asthma, arthritis, diabetes, coronary artery disease, and strokes when compared to the general population (Maxmen, 2019). People experiencing homelessness have also been found to have increased neurological diseases, such as dementia, due to lack of sleep, increased exposure to highway pollution, poorly controlled diabetes, high blood pressure, and alcohol abuse (Maxmen, 2019). Individuals who are experiencing homelessness, are at higher risk of exacerbation of trauma related episodes due to the increased occurrences of being hit by cars, suffering beatings, muggings, and rapes (Maxmen, 2019).

Individuals are more likely to experience chronic homelessness due to acute health needs and mental and behavioral health diagnosis. Data shows that individual's living in shelters are twice as likely to have a chronic health condition (HUD, 2017). Furthermore, individuals experiencing homelessness die approximately 12 years earlier than the general population (NHCHC, 2019). Minor health conditions can be exacerbated due to housing status, creating a prolonged recovery time in turn further affecting an individual's chances of exiting homelessness. The Nation Health Care for the Homeless Council, identified that without proper housing, individuals experiencing homelessness will continue to have decreased chances of exiting homelessness.

There are many direct consequences to the lives of individuals experiencing homelessness. However, experiencing homelessness also creates indirect consequences to the community. For example, since individuals experiencing homelessness are more likely to suffer from substance use disorders, they can often create perceived or real lack of safety in a community affecting cohesion in the community (Bottomley, 2001).

Population Affected

California has the highest rates of homelessness within the nation (Homelessness Policy Research Institute, 2020). In San Bernardino County - 3,125 individuals experiencing homelessness, the highest concentration of individuals experiencing homelessness are located in the City of San Bernardino and the City of Victorville (San Bernardino Point-in-time Count, 2020). The City of San Bernardino, RFP targeted location, has a population of individuals experiencing homelessness at 1,056 with 823 individual's who are unsheltered, 183 in a shelter (shelter or motel voucher), and 50 in transitional housing (SBC-PiTC, 2020).

Individual's who identified as male make up 71.5% of the population(n=2,390), while females made up 27.8% of the population, followed by transgender persons with 0.1%, and gender non-forming individuals under 0.6% (SBC PiTC, 2020). Individuals who identify as White experience the highest rates of homelessness within San Bernardino County at 57%, Hispanic and Latino individuals reported at 30.9%, and African American and Black at 21.4%. Subpopulations include, chronically homeless adults at 29.3%, Veterans at 7.8%(185), however 40% of Veterans also identified as chronically homeless (SBC PiTC, 2020). Only 18.6% of the population reported having a mental health diagnosis and 21.1% reported engaging in substance use.

Past and Present Interventions

There are several organizations, both past and present, that have focused on assisting those individuals experiencing homelessness (Surís et al., 2017). Evidence has shown that many individuals who are experiencing homelessness underuse health care services (Surís et al., 2017). As a result, many organizations are currently seeking new interventions to address this issue (Surís et al., 2017). In 2000, a mobile healthcare program called Crews' n Health Mobile launched in Phoenix, Arizona. The goal of the mobilized healthcare van was to provide holistic healthcare to individuals experiencing homelessness and at-risk children (Caires, 2017). A medical professional created this program at Phoenix Children's Hospital who noticed that children who were utilizing the services from the mobile healthcare van faced additional challenges apart from common cases of the cold, flu, and other health concerns (Caires, 2017). Challenges the children struggled with were severe mental illness, substance use, and rape (Caires, 2017). The organization receives about 7,000 individuals utilizing their services each year, which includes case management. However, the director of the program stated that the biggest concern for the program was the operating cost. The total budget is approximately 2.2 million dollars to operate, and majority of the funds are from the Phoenix Children's Hospital and Grants (Caires, 2017).

Similarly, in 2014 an Australian charity established what is referred to as one of the first free mobile washing facilities for individuals experiencing homelessness, utilizing used vans with washing machines and dryers (Horsell & Zufferey, 2017). Since then, the service has become so popular that mobile washing machines now operate across all six Australian state capital cities. However, some of the criticisms of this program are that interventions like these do not empower individuals experiencing homelessness. Instead, they draw the attention and money away from more effective services (Horsell & Zufferey, 2017).

A project that is currently in development is The Hope Tank Project that emerged in Charlotte, North Carolina, in 2018 to address sanitation concerns of individuals experiencing homelessness by providing clean clothes (Hope Tank, 2018). They are currently seeking funds to operate the program, which is estimated to have a budget cost of \$220,000. This organization will implement a vehicle that includes stackable washers and dryers, 2-3 bathrooms, and a shower. (Hope Tank, 2018)

Additionally, in 2016, Sacramento California created a pilot program called Pit-Stop for those experiencing homelessness. This pilot program included two paid employee monitors for the location, staffed between the hours of 8 am to 6 pm, 7 days a week (Lupien, 2019). The program also hired individuals who were previously homeless to be employed as the monitors of the facilities. The city was able to measure the success of the program by the satisfaction of the users and the impact of individuals experiencing homelessness in the community (Lupien, 2019). The pilot program was deemed as successful from the users and was used over 20,000 times within a six-month period. The one concern was operation costs. The anticipated budget of the program was approximately \$100,000, however, with salary, transportation, and waste removal, the total cost of operation was \$175,000 annually (Lupien, 2019).

In Los Angeles, there are two non-profits, Lava Mae and The Shower of Hope, that are currently providing mobile showers through their own trailers. Both organizations had several pilot programs within different cities in Los Angeles County, which were deemed as a success by the Los Angeles Homeless Services Authority Director (Los Angeles County Homeless Initiative, 2018). The city of Los Angeles has claimed that they will set aside up to \$200,000 from the Homeless Initiative funds to pay for the operation of more mobile shower trailers, which will be owned by the Office of Emergency Management (Los Angeles County Homeless Initiative, 2018). However, some agencies have found that interventions like these do not assist individuals with exiting homelessness, but provide comfort for those to continue to experience street-level homelessness.

Another Los Angeles Program called the ReFresh Spot is a community project that provides the Skid Row community access to a restroom, shower, and laundry facility. ReFresh Spot also provides other supportive services such as linkages to providers in the area and phone charging (Los Angeles Times, 2018). This specific program focuses on providing hygiene services, supportive services, community engagement, and resource navigation (Los Angeles Times, 2018). All of these programs continue to be in effect, but there is limited evidence or evaluation data for them other than self reports or user satisfaction. However, both Los Angeles Mobile shower programs have reported that an average of 30 to 40 people used the services each week (Los Angeles Times, 2018).

II. PROPOSAL AND SERVICES

Proposal

In order to assist individuals experiencing homelessness, we propose the funding of our nine housing units identified as dedicated plus beds. In conjunction with housing, we will provide all participants with a person centered Individual Program Plan outlining needs and services in order to assist them to exit homelessness. This model follows the success of the Lanterman Act and Title 17 and Title 22 Regulations pertaining to individuals with developmental disabilities, allowing us to apply higher standards of care and a person centered approach. Searchlight is able to provide a multidisciplinary team who can provide Street level Outreach and Engagement, Case Management including development of Individual Program Plan and Service Plans/ Goals, Linkages to appropriate supports and services, Housing Navigation including Identification, Retention and Advocacy and Crisis Response for enrolled or referred Individuals in a field based and home based setting. We believe that this model in conjunction with intensive and comprehensive case management can assist individuals with exiting homelessness.

Principles and Guided Practices

In order to engage individuals experiencing homelessness with suitable program delivery and services, our multidisciplinary team is well versed and understanding of leading evidence based programs and theoretics. By utilizing a **biopsychosocial approach** we are able to view the individual as a whole accounting for domains such as psychological - mental health, individual identity and ideology - , biological - overall health and healthcare needs - , social - environmental factors, community cohesion, response and services, individual support systems and individual social factors. By understanding and accounting for the diverse and intricate factors associated with an individual, we are able to establish a complete 'picture' of the individual; in turn understanding functions of behavior.

Housing First Model is integral to our operations as we understand that individuals have better outcomes in individual goals and self actualization, if they are housed. Current housing programs and shelters throughout San Bernardino are either operated by faith based organizations or good-will organizations who do not identify and utilize housing first; whether utilizing housing first incorrectly or not at all . In doing so, these programs (although supportive and effective), eliminate the opportunity for individuals to gain access to housing, increasing their likelihood of continuing street-level homelessness and transitioning into chronic homelessness. In order to allow for every individual to obtain the opportunity of self improvement and to exit homelessness, we incorporate all principles of housing first. Although housing identification and or placement may be difficult, our principal goal is to work with individuals to help them obtain housing in turn beginning the first steps necessary to recovery from homelessness.

Harm Reduction is a leading approach to saving lives and helping individuals recover from substance use. The following principles of harm reduction are observed:

1. Reduce the incidence of sharing injecting equipment
2. Reduce the incidence of injecting
3. Reduce the use of street drugs
4. Reduce the use of prescribed drugs
5. Increase abstinence from all drug use.

By following this hierarchy, we aim to reduce the spread of communicable health diseases and use of drugs.

By incorporating these three main principles into our team's learning composition, we aim at providing individuals experiencing homelessness with the tools and opportunities to empower them to exit homelessness. Although these three principles are our program's standards, they are not exclusive; we continue to broaden and utilize additional approaches and evidence based practices to help combat homelessness.

Street-Level Outreach

For your consideration

Although Street Level Outreach is not funded by this grant nor are we requested funds for this grant, we can leverage our Street-Level Outreach to support individuals who are experiencing homelessness. Our HOME Team shall consist of engaging individuals experiencing homelessness in-field. HOME Team Members will connect with individuals at their current place; whether in their encampment, at a shelter and or housing program, or in public areas. During street-level outreach, HOME Team Members will engage with individuals with the initial intent of rapport building. Rapport building can consist of conversation starting (information gathering), providing basic information of programs and services, educating individuals of available services and supports for their needs (basic needs while experiencing homelessness or resources to exit homelessness).

The HOME Team members goal is to create multiple contacts with the individual, in order to establish consistency and familiarity. The HOME Team is there to engage with the individual and not pass judgment, and or criticisms. The HOME Team member will aim to become the initial support system for the individual (in a professional capacity). In doing so, we aim to establish a support system based on empowerment and respect, rather than need and wants.

Service List

Service shall include:

1. The HOME Team Member shall visit communities and canvass neighborhoods identifying and tracking the location of individuals experiencing homelessness.
2. Acquaint individuals experiencing homelessness with local services and support, promoting linkages to basic and or critical services that can assist the individual with exiting homelessness.
3. Encourages individuals experiencing homelessness to utilize such services.
4. Explain and reinforce resources and services available to individuals experiencing homelessness.
5. Develop a professional and therapeutic rapport with individuals experiencing homelessness through frequent visits to encourage participation in programs.
6. Creates intake forms on individuals experiencing homelessness, including:
 - i HMIS entry
 - ii Population Counting
 - iii Point of Contact Reporting
 - iv Number of Contacts Reporting
 - v Case Status
7. Speak with individuals experiencing homelessness about obstacles preventing participation in programs and means of overcoming those obstacles
8. Maintains log of daily activities and completes reports and forms
9. Researches and maintains up to date knowledge on community resources that may benefit individuals experiencing homelessness.
10. Arrange for transportation with additional agencies, or assist with bus passes to get to and from appointments, services, or additional service providers. Transportation can be arranged for the individual with advanced notice and at the discretion of the service provider (accounting for safety, availability, and rapport).

B. Comprehensive Case Management

Comprehensive Case Management is a case management service for sheltered and unsheltered individuals experiencing homelessness. Comprehensive Case Management shall consist of various services outlined within this proposal with the goal and intent to connect individuals

experiencing homelessness with services to navigate out of homelessness. Comp. Case Management creates an individual program plan (IPP) uniquely tailored for the individual. The IPP is an outline of services and support for the individual that both the HOME Team Member and individual will work together to accomplish. The IPP focuses on needs based, action oriented items, yet continues to account for client choice and preference. By emphasizing a client centered approach, data shows that individuals are more likely to participate and engage in their program plan - *“rather than tell them what to do, find out what they want to do”*. By incorporating choice and autonomy, we aim to empower individuals to achieve their needs, providing them with the tools necessary to exit homelessness.

Once the IPP is created, each case manager will create Individual Support Plans (ISPs) for each of the individual’s goals identified in the IPP. The ISP clearly outlines the purpose of the plan/goal, criteria for completion, tasks and responsibilities of the individuals and HOME Team Member, and step by step outline on how to accomplish the ISP. ISP goals can consist of personal development, linkages to critical services and supports, and housing assistance and navigation.

Overall the Case Managers help to further the professional and therapeutic rapport with individuals experiencing homelessness. The Case Manager helps provide a range of services to assist and support individuals experiencing homelessness in developing their skills needed to gain access to medical, behavioral health, housing, employment, social, educational, and other services essential to meeting their needs. The Case managers will provide linkages to community resources and programs that can assist individuals experiencing homelessness to navigate out of homelessness. In addition, Case managers are to utilize an individualized client centered approach to allow the individual participating in homelessness opportunities to develop and maintain independence and assess risk factors; with the goal of employing the Housing First Model.

In addition, the Case managers shall become an integral part of the client’s support system and continue to monitor and ensure the delivery of services once the client is paired with another service provider. The case manager will be able to advocate for the individual while they are housed with another service provider with the goal of mitigating removal from programs and creating action plans to help address client and housing service provider concerns and disputes.

Intake Case Manager

The Intake Case Manager will conduct Intake Assessments, including but not limited to VISPADAT, NextSteps Tool, HMIS Data Entry, ACE’s Assessment, as well as operating the call center during day time hours.

The Intake Case Manager plays an integral role in screening the individual fully and obtaining pertinent information that can assist with development of the IPP.

Housing Case Manager

The Housing Case Manager will conduct work with all clients in establishing proper housing placement that is suitable and capable of meeting the needs of the individual. In addition, the Housing Case Manager will work with local non-profits, housing authority, and government agencies to establish a comprehensive list of available housing placements and programs.

The Housing Case Manager will also assist individuals with working with landlords to secure housing and address concerns such as lease agreements, payment methods, and mediation of concerns and disputes, and utility guidance and assistance (not monetary).

Service List

Service shall include:

1. The Case Manager shall create a needs assessment and act upon critical needs appropriately and immediately.
2. Establish IPP's and ISP's and effectively implement them.
3. Ensure IPPs and ISPs are appropriate and achievable.
4. Connect the client with appropriate program placement; including temporary housing, supportive housing, and critical services.
5. Assist the client with gaining access to critical services such as medical, mental health, housing, employment, and social needs.
6. Provide Crisis Response to enrolled individuals
7. Create and implement Safety Plans
8. Assist with non-life threatening response to individuals who are in crisis
9. Create a comprehensive client-driven case plan with the client that includes:
 - i Short-term and long-term goals.
 - ii Complete a timeline and a way to measure each goal.
 - iii Monitor progress towards goals in regular weekly sessions.
 - iv Evaluate and adjust care plans as needed and provide written warnings with consequences if satisfactory progress is not made.
 - v Empowers clients to become involved in their planning and goal setting.
 - vi Refers to clients with appropriate resources to assist with meeting goals.

10. Maintains client's files to include conversations, warnings, progress towards goals, and documentation of any incidents.
11. Collects data necessary to meet funding requirements and statistical logs.

Crisis Response

Crisis Response calls can be made to the Call Center for individuals who are experiencing homelessness. Case Manager will provide assistance to local law enforcement for individuals who are verified enrolled in the program. Crisis Response can assist with de-escalating individuals who are in crisis, by providing a team of individuals who are familiar with the individual and have already established a rapport.

IV. SERVICE TEAM

The HOME Team shall be comprised of at minimum of:

1. 1 Full Time Licensed Social Worker
2. 5 Full Time Case Managers
3. 1 Full Time Lead Case Manager

Background Checks

All Service Team members will receive a background review. The background checks are pertinent to the health and safety of our volunteers, staff, the general public and the population served.

Fingerprinting

All Service Team Members will be fingerprinted as part of the background check.

Training

1. CPI (Crisis Prevention and Intervention): 8 Hours of training.
2. CPR and First Aid: 8 Hours.
3. Healthcare for the Homeless 101: 8 Hours of training
4. Harm Reduction Training: 3 Hours
5. OSHA Safety Course:
 1. OSHA Bloodborne Pathogen Training Course: 2 Hours
6. Sexual Harassment and Training Course: 2 Hours
7. Housing First Training: 2 Day Training

8. LGBTQ and Homelessness Training: 4 Hours
9. Trauma-Informed Care Approach: 36 Hours: 3 days 8 hour days
10. Motivational Interviewing: 12 Hours (includes practical)
11. Foundations of Harm Reduction: 8 Hours
12. Overdose Prevention and Response: 5 Hours
13. Engaging People Who Use Drugs: 3 Hours
14. SOAR: 20 Hours
15. Narcan Training
16. 56 Hour New Hire Training and Principles

End of Proposal

**Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus
Application - REVISED**

I. Applicant

Before Starting the Project Application

Applicants may only apply for one component type per application. Project applicants are required to have a Data Universal Numbering System (DUNS) number and an active registration in the System for Award Management (SAM).

To ensure that applications are considered for funding, applicants should read all sections of the HUD FY 2021 CoC Program Notice of Funding Opportunity (NOFO)
[https://www.hud.gov/sites/dfiles/SPM/documents/FY21 Continuum of Care Competition.pdf](https://www.hud.gov/sites/dfiles/SPM/documents/FY21%20Continuum%20of%20Care%20Competition.pdf) and the Local Continuum of Care 2021 -DV Bonus and CoC Bonus Projects Request for Applications.

Applicant Searchlight Society

Proposed Project It Takes a Village: REACH (Rapid Engagement and Comprehensive Housing)
- Searchlight Society

Legal Name _____

Employer/Taxpayer Identification Number (EIN/TIN) 831949165

Organizational DUNS _____

2702 Sunbright Drive

Street _____

City Diamond Bar

Los Angeles

County _____

Name and contact information of person to be contacted on matters involving this Application:

First Name Daniel

Last Name Herrera

Title Director of Operations

Organizational Affiliation _____

Telephone Number 760-915-0035

Email: dherrera@searchlightsociety.org

***PLEASE NOTE – On September 16, 2021, at the San Bernardino County Grant Review Committee (GRC) meeting, GRC committee members voted to forgo the reallocation of funds for FY 2021 CoC Competition Renewal projects. Therefore, there are not reallocation funds available for projects in this RFA.**

**Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus
Application - REVISED**

II. Applicant Authorization

Instructions:

The authorized person for the project applicant organization must agree to the declaration statement in order to proceed to the project application.

Authorized Representative: Enter the authorized representative's information. A copy of the governing body's authorization for this person to sign the project application as the official representative must be on file in the applicant's office.

By signing and submitting this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)



Signature of Authorized Representative

Authorized Representative
Cassandra

First Name _____
Martinez

Last Name _____
President

Title _____
Board of Directors

Organizational Affiliation _____
909-979-7377

Telephone Number _____
cmartinez@searchlightsociety.org

Email: _____

**Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus
Application - REVISED**

In the FY 2021 CoC Program Competition, CoCs may receive up to 10 bonus points on the CoC Application if the CoC Priority Listing includes new project applications through the CoC Bonus that utilizes housing vouchers and healthcare provided through an array of healthcare service providers. See Section VII.B.6 of the 2021 NOFO. CoC's will receive full points by demonstrating that they have applied for at least one permanent supportive housing or rapid re-housing project that utilizes housing subsidies or subsidized housing units not funded through the CoC or ESG programs.

The CoC strongly encourages agencies to submit applications that demonstrate a partnership between housing, health care, and supportive services providers to expand housing options, such as permanent supportive housing, housing subsidies, and rapid re-housing. PLEASE NOTE – A written commitment from a healthcare organization with the value of the commitment and the date(s) healthcare resources must be included with the application.

In the table below please select the CoC funding type (CoC Bonus or DV Bonus) and program component (PH-PSH, Joint TH&RRH, PH-RRH, or SSO-CES) the agency is applying for in the FY 2021 CoC Competition. NOTE: Applicants may only select one funding type and program component per application:

	PH-PSH Project	Joint TH&RRH Project	PH-RRH Project	SSO-CES
CoC Bonus		X		
DV Bonus				

III. Applicant Experience:

**Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus
Application - REVISED**

1. Describe your organization's (and subrecipient(s) if applicable) experience in effectively utilizing federal funds and performing the activities proposed in the application.

Searchlight Society is a qualified applicant to assist with the execution of this grant. Although, this will be the first federally funded grant Searchlight Society is awarded, Searchlight has demonstrated the capacity to execute a multimillion dollar grant with Victor Valley College, HHIP Grant.

2. Describe the experience of the applicant and potential subrecipients (if any) in leveraging other Federal, State, local, and private sector funds.

Searchlight has the track record to execute this grant in a compliant manner that will benefit individual's experiencing homelessness. Currently, Searchlight is executing a 2.1 million dollar grant with Victor Valley College, funded by the State of California Department of Education. Searchlight has been able to provide transparent expense reports and comprehensive cost to service breakdowns.

**Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus
Application - REVISED**

3. Describe your organization's (and subrecipient(s) if applicable) financial management structure.

Searchlight utilizes a working capital management system. By leveraging our current assets and liabilities, we are able to create a balanced budget that accounts for assets on hand.

4. Are there any unresolved HUD monitoring or OIG audit findings for any HUD grants (including ESG) under your organization YES NO

If yes, please describe the unresolved monitoring or audit findings.

**Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus
Application - REVISED**

IV. Project Detail:

1. Is your organization, or subrecipient, a victim service provider defined in 24 CFR 578.3?
Yes No

2. Will funds requested in this new project application replace state or local government funds (24 CFR 578.87(a))?
Yes No

3. Will this project include replacement reserves in the Operating budget?
Yes No

**Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus
Application - REVISED**

V. Project Description

1. Provide a description that addresses the entire scope of the proposed project.

This proposal outlines a coordinated plan crafted to provide the County of San Bernardino services consisting of Transitional Housing for individuals experiencing homelessness. Housing consists of 9 property units with 4 single family homes ranging in size from 3 to 5 bedrooms, and 5 apartment units all featuring 2 bedroom layouts. The single family homes will provide transitional housing in a shared living format while the apartment units will consist of permanent supportive housing.

Supportive Services will be provided to all participants and include a comprehensive case management including linkages and connections to auxiliary services including but not limited to: Housing navigation and search, mental health services, counseling services, crisis response to enrolled participants, linkage to Federal, State and local benefits including CalFresh, SSI (SOAR), Medical/Medicare, and additional critical services to assist with the transition out of homelessness.

2. For each primary project location, or structure, enter the number of days from the execution of the grant agreement that each of the following milestones will occur if this project is selected for conditional award

Project Milestones	Days from Execution of Grant Agreement			
	A	B	C	D
Begin hiring staff or expending funds	7	7	7	7
Begin program participant enrollment	15	15	15	15
Participants begin to occupy leased units or structure(s), and supportive services begin	30	30	30	30
Leased or rental assistance units or structure, and supportive services near 100% capacity	30	30	30	30
Closing on purchase of land, structure(s), or execution of structure lease				
Start rehabilitation				
Complete rehabilitation				
Start new construction				
Complete new construction				

You must enter a value greater than zero for at least one project milestone.

Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus Application - REVISED

3. Check the appropriate box(s) if this project will have a specific subpopulation focus.
(Check ALL that apply)

N/A-Project Serves All Subpopulations		Domestic Violence	
Veterans	X	Substance Abuse	
Youth (under 25)	X	Mental Illness	
Families	X	HIV/AIDS	
Chronic Homeless		Other	

4. **PH-RRH, PH-PSH, and Joint TH&RRH Projects ONLY** - Will your project participate in the CoC's Coordinated Entry (CE) process or recipient organization is a victim service provider, as defined in 24 CFR 578.3 and uses an alternate CE process that meets HUD's minimum requirements? YES NO

5. **PH-RRH, PH-PSH, and Joint TH&RRH Projects ONLY - Housing First**

- a. Will the project quickly move participants into permanent housing? YES NO
 b. Will the project enroll program participants who have the following barriers? Select all that apply.

Having too little or little income	
Active or history of substance abuse	X
Having a criminal record with exceptions for state-mandated restrictions	X
History of victimization (e.g. domestic violence, sexual assault, childhood abuse)	X
None of the above	

- c. **PH-RRH, PH-PSH, and Joint TH&RRH Projects ONLY** - Will the project prevent program participant termination for the following reasons? Check all that apply.

Failure to participate in supportive services	
Failure to make progress on a service plan	
Loss of income or failure to improve income	
Being a victim of domestic violence	
Any other activity not covered in a lease agreement typically found for unassisted persons in the project's geographic area.	
None of the above	X

**Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus
Application - REVISED**

6. **PH-RRH, PH-PSH, and Joint TH&RRH, ONLY** - Will the project follow a "Housing First" approach?

Yes

No

7. **PH-RRH, PH-PSH, and Joint TH&RRH Projects ONLY** - Will participants be required to live in a particular structure, unit, or locality, at any time during the period of participation? YES NO

If your response is 'Yes' please explain how and why the project will implement this requirement.

NA

- a. Will more than 16 persons live in one structure? YES NO

If your response is 'Yes' please explain the local market conditions, that necessitate a project of this size and describe how the project will be integrated into the neighborhood.

NA

**Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus
Application - REVISED**

8. **PH-PSH ONLY** - A "100% Dedicated" project is a permanent supportive housing project that commits 100% of its beds to chronically homeless individuals and families.

A "DedicatedPLUS" project is a permanent supportive housing project where 100% of the beds are dedicated to serve individuals with disabilities and families in which one adult or child has a disability, including unaccompanied homeless youth, that at a minimum, meet ONE of the following criteria according to the 2021 NOFO Section III.B.2. g.:

- (1) experiencing chronic homelessness as defined in 24 CFR 578.3;
- (2) residing in a transitional housing project that will be eliminated and meets the definition of chronically homeless in effect at the time in which the individual or family entered the transitional housing project;
- (3) residing in a place not meant for human habitation, emergency shelter, or safe haven; but the individuals or families experiencing chronic homelessness as defined at 24 CFR 578.3 had been admitted and enrolled in a permanent housing project within the last year and were unable to maintain a housing placement and met the definition of chronic homeless as defined by 24 CFR 578.3 prior to entering the project;
- (4) residing in transitional housing funded by a joint TH and PH-RRH component project and who were experiencing chronic homelessness as defined at 24 CFR 578.3;
- (5) residing and has resided in a place not meant for human habitation, a safe haven, or emergency shelter for at least 12 months in the last three years, but has not done so on four separate occasions and the individual or head of household meet the definition of 'homeless individual with a disability; or
- (6) receiving assistance through a Department of Veterans Affairs (VA)-funded homeless assistance program and met one of the above criteria at initial intake to the VA's homeless assistance system.

Is this project 100% Dedicated or DedicatedPLUS?

100% Dedicated _____ or DedicatedPLUS ^X _____

**Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus
Application - REVISED**

VI. SSO-CE Projects- Agencies applying for SSO-CE must complete the section below:

The following questions must be answered for “Coordinated Entry” projects. See the Coordinated Entry Notice for additional information. (Notice CPD-17-01: Notice Establishing Additional Requirements for a Continuum of Care Centralized or Coordinated Assessment System) Notice CPD-17-01 may be accessed at the following link; <https://www.hud.gov/sites/documents/17-01CPDN.PDF>

- a. Will the coordinated entry process cover the CoC’s entire geographic area? See Section II.B.1 of the Coordinated Entry Notice for additional information.
- Yes, funds requested from this project will be used to meet this requirement.
- No, funds requested from this project will not meet this requirement.
- b. Will the coordinated entry process be affirmatively marketed and easily accessible by individuals and families seeking assistance? Required for coordinated entry project applications. The CoC’s coordinated entry must be affirmatively marketed and easily accessible by individuals and families seeking housing and services. Select:
- Yes, the CoC’s coordinated entry is affirmatively marketed to those least likely to apply for housing and services in the absence of special outreach.
- No, the coordinated entry does not meet the criteria.
- c. Describe the advertisement strategy for the coordinated entry process and how it is designed to reach those with the highest barriers to accessing assistance. Required for coordinated entry project applications. Use the textbox provided to describe the advertisement strategy that will ensure coordinated entry will be accessible to individuals and families with the highest barriers to accessing assistance including persons with disabilities, and persons with limited English proficiency (see 24 CFR 578.93(c)). Using bullets instead of full paragraphs is appropriate.

**Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus
Application - REVISED**

- d. Does the coordinated entry process use a comprehensive, standardized assessment process?
Select:
- Yes, the standardized assessment process meets the criteria.
 - No, the standardized assessment does not meet the criteria.
- e. Describe the referral process and how the coordinated entry process ensures program participants are directed to appropriate housing and services. See Section II.B.3 of the Coordinated Entry Notice for additional information. Describe how the referral process for homelessness resources is coordinated with CoC and ESG providers according to the CoC's written Coordinated Entry process. Using bullets instead of full paragraphs is appropriate.
- f. If the coordinated entry process includes differences in access, entry, assessment, or referral for certain subpopulations, are those differences limited only to the following five groups: (1) adults without children; (2) adults accompanied by children; (3) unaccompanied youth; (4) households fleeing domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions (including human trafficking); and (5) persons at risk of homelessness? Select:
- Yes, the CoC only limits differences identified to the five groups permitted in Section II.B.2 of the of the Coordinated Entry Notice.
 - No, the coordinate entry process does not meet this criteria and limits differences in access, entry, assessment, or referral for more than the five groups permitted.
- g. This coordinated entry project will refer persons experiencing homelessness to projects that specifically coordinates and integrates mainstream health, social services, and employment programs to program participants for which they may be eligible Select:
- Yes, this SSO-CE project will refer program participants to projects that coordinate and integrate referrals to mainstream health, social services, and employment programs.
 - No, this SSO-CE does not meet the criteria and this SSO-CE project will not refer program participants to projects that coordinate and integrate referrals to mainstream health, social services, and employment

**Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus
Application - REVISED**

VII. DV Bonus -Agencies applying for DV Bonus Funds must complete the section below:

1. Providing Housing to DV Survivor–Project Applicant Experience. NOFO Section II.B.11.e.

a) Describe in the field below how the project applicant:

1. Ensures DV survivors experiencing homelessness are assisted to quickly move into safe affordable housing;
2. Prioritizes survivors—you must address the process the project applicant uses, e.g., Coordinated Entry, prioritization list, CoC's emergency transfer plan, etc.;
3. Connects survivors to supportive services; and
4. Moves clients from assisted housing to housing they can sustain—address housing stability after the housing subsidy ends.

Limit 2,000 Characters

**Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus
Application - REVISED**

2. Ensuring DV Survivor Safety-Project Applicant Experience, NOFO Section II.B.11.e.
 - a) Describe in the field below examples of how the project applicant ensures the safety of DV survivors experiencing homelessness by:
 1. Training staff on safety planning;
 2. Adjusting intake space to better ensure a private conversation;
 3. Conducting separate interviews/intake with each member of a couple;
 4. Working with survivors to have them identify what is safe for them as it relates to scattered site units and/or rental assistance;
 5. Maintaining bars on windows, fixing lights in the hallways, etc. for congregate living spaces operated by the applicant; and
 6. Keeping the location confidential for dedicated units and/or congregate living spaces set aside solely for use by survivors.
- Limit 2,000 Characters

**Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus
Application - REVISED**

3. Evaluating Ability to Ensure DV Survivor Safety—Project Applicant Experience. NOFO Section II.B.11.e.
 - a) Describe in the field below how the project applicant evaluates its ability to ensure the safety of DV survivors the project serves.
Limit 2,000 Characters

Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus Application - REVISED

4. Trauma-Informed, Victim-Centered Approaches—Project Applicant Experience. NOFO Section II.B.11.e Guidance—Though you can provide examples of experience not listed, you must address elements 1 through 7.
- a) Describe in the field below examples of the project applicant’s experience in using trauma-informed, victim-centered approaches to meet needs of DV survivors in each of the following:
1. Prioritizing program participant choice and rapid placement and stabilization in permanent housing consistent with participants’ preferences;
 2. Establishing and maintaining an agency environment of mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;
 3. Providing program participants access to information on trauma, e.g., training staff on providing program participants with information on trauma;
 4. Emphasizing program participants’ strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans include assessments of program participants strengths and works towards goals and aspirations;
 5. Centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination;
 6. Providing opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
 7. Offering support for parenting, e.g., parenting classes, childcare.
- Limit 5,000 Characters

**Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus
Application - REVISED**

5. a) Describe in the field below:
1. Supportive services the project applicant provides to domestic violence survivors experiencing homelessness while quickly moving them into permanent housing and addressing their safety needs; and
 2. Provide examples of how the project applicant provides the supportive services to domestic violence survivors.
- Limit 5,000 Characters

**Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus
Application - REVISED**

6. Trauma-Informed, Victim-Centered Approaches–New Project Implementation. NOFO Section II.B.11.e
Guidance– This question requires you to provide examples of how the applicant will implement the new project, not the applicant’s experience operating an existing project. Though you can provide other examples of how you will implement the new project, you must address elements 1 through 7.
- a) Describe in the field below examples of how the new project will:
1. Prioritize program participant choice and rapid placement and stabilization in permanent housing consistent with participants’ preferences;
 2. Establish and maintain an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;
 3. Provide program participants access to information on trauma, e.g., training staff on providing program participants with information on trauma;
 4. Place emphasis on program participants’ strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans include assessments of program participants strengths and works towards goals and aspirations;
 5. Center on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination;
 6. Provide opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
 7. Offer support for parenting, e.g., parenting classes, childcare.
- Limit 5,000 Characters

Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus Application - REVISED

VIII. New Expansion Projects-Agencies applying for a New Expansion Project must complete the section below:

1. Is this New project application requesting a "New Project Expansion" of an eligible renewal project of the same component type? YES NO

Enter the PIN number (first 6 numbers of the grant number) and Project Name for the renewal project application applying for renewal in this year's CoC Program Competition.

1a. Eligible Renewal Grant PIN Number: _____

1b. Eligible Renewal Grant Project Name: _____

2. Will this new expansion project Increase the number of program participants?

2a. Currently Approved Renewal Numbers

Number of persons	Number of units	Number of beds

2b. New effort: New Requested Numbers to Add. Enter the proposed point-in-time numbers that will be added to the renewal project.

Number of additional persons	Number of additional units	Number of additional beds

3. Will this New Expansion Project provide additional supportive services to program participants?

Yes No

3a. Indicate how the project will provide additional supportive services to program participants. Check all that apply.

3a. Increase number of or expand supportive services provided

3b. Increase frequency or intensity of supportive services

3c. Currently Approved Renewal Numbers

Number of persons _____

Number of units _____

Number of beds _____

3d. New Requested Numbers to Add

Number of additional persons _____

Number of additional units _____

Number of additional beds _____

**Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus
Application - REVISED**

4. Will this new expansion project bring existing facilities up to government health and safety standards?

4a. Yes No

If yes, describe how the project is proposing to "bring existing facility(s) up to state or local government health or safety standards."

**Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus
Application - REVISED**

IX. Supportive Services for Participants – Agencies applying for PH-RRH, PH-PSH, and Joint TH&RRH must complete the section below:

1. Describe how participants will be assisted to obtain and remain in permanent housing.

Participants will be assigned a service coordintaor who will assist with the creation and development of an Individual Program Plan. The IPP is an agreement between the service provider and individual about the services and supports they will recieve in order to become more independent and exit homelessness in a person centered format. Within this IPP, there is a housing domain that highlights individual steps and goals to gain hosuing that meets the individual's needs; whether permanent supportive housing, independent living, etc. Furthermore, Searchlight Society currently works with landlords and apartment agencies to provide subleases to participants, with Searchlight acting as a moderator between the property owner and participant. Searchlight has and will assist with mediation of concerns from either party, with the goal of advocacy for the participant.

2. Describe the specific plan to coordinate and integrate with other mainstream health, social services, and employment programs for which program participants may be eligible.

Searchlight Society currently works with professional and auxilary agencies to provide participants with streamlined access to professional services. Streamlined services include: Mental and Behavioral Health, Therapy, Primary Care, Educational and Vocational classes at Victor Valley College, Goverment Benefits Eligibility and Determination (Medi-cal, CalFresh). All participants will have a person centered Individual Program Plan that outlines the services and supports the individual may need or want in order to become independent and exit homelessness. These services and supports are then broken down into a step by step plan (ISP - Individual Support Plans), outlining tasks and expecations for the individual to gain access to critical services and supports. Furthermore, all indivduals will have an assigned Case Manager who is responsible for the implementation of these ISPs with the participant.

**Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus
Application - REVISED**

3. For all supportive services available to program participants, indicate who will provide them and how often they will be provided

Supportive Services	Provider	Frequency
Assessment of Service Needs	Searchlight Society	Min. Monthly, or as needed
Assistance with Moving Costs		
Case Management	Searchlight Society	Min 1x Weekly, Max 3x Wkly, or As Needed
Child Care	Kid Care Child Development Center	Exhaustion of Aux. Grant funding
Education Services	Searchlight Society Victor Valley College	Based on enrollment and class availability
Employment Assistance and Job	Searchlight Society	Min 1x Weekly, Max 3x Wkly, or As Needed
Food	IEHP	1x Weekly
Housing Search and Counseling	Searchlight Society	Min. 1x Weekly, Max. 3x Wkly, or As Needed
Legal Services		
Life Skills Training	Searchlight Society	Min. 1x Weekly, Max 3x Wkly, or As Needed
Mental Health Services	Victor Services	Based on Medical Eligibility
Outpatient Health Services	Symba Center	As needed/ Clinic
Outreach Services	Searchlight Society	4x Weekly
Substance Abuse Treatment Services		
Transportation	Searchlight Society	As needed
Utility Deposits		

Please enter all values for at least one-line item and leave no incomplete line items.

4. Please identify whether the project will include the following activities:

5a. Transportation assistance to clients to attend mainstream benefit appointments, employment training, or jobs? Yes No

5b. Annual follow-ups with program participants to ensure mainstream benefits are received and renewed? Yes No

5. Will project participants have access to SSI/SSDI technical assistance provided by this project applicant, a subrecipient, or partner agency? Yes No

6a. Has the staff person providing the technical assistance completed SOAR training in the past 24 months? Yes No

**Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus
Application - REVISED**

X. Housing Type and Location

Project applicants must enter an address for all proposed and existing properties. If the location is not yet known, enter the expected location of the housing units. For Scattered-site and Single-family home housing, or for projects that have units at multiple locations, project applicants should enter the address where most beds will be located or where the majority of beds are located as of the application submission. Where the project uses tenant-based rental assistance in the RRH portion, or if the address for scattered-site or single-family homes housing cannot be identified at the time of application, enter the address for the project's administration office. Projects serving victims of domestic violence, including human trafficking, must use a PO Box or other anonymous address to ensure the safety of participants.

PH-PSH - The following list summarizes each housing site in the project. For **Housing Type** enter if the housing will be scattered-site apartments, shared housing, single family homes/townhomes or other. **Units**-Please enter the number of units the project will provide. **Beds**-The number of beds associated with project. **Dedicated Chronically Homeless (CH) beds**.

Site Location	Housing Type	Units	Beds	Dedicated CH Beds
Serrano, Apple Valley	Apartment	3	6	
Suenno, Victorville	Apartment	2	4	

**Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus
Application - REVISED**

PH-RRH Only – The following list summarizes each housing site in the project. **Units**-Please enter the number of units the project will provide. **Beds**-The number of beds associated with project. **Housing Type**- Report the type of housing structures where program participants are housed.

Choose from the following housing types: Shared housing, Single Room Occupancy, Clustered apartments, Scattered-site apartments (including efficiencies) or Single-family homes/townhouses/duplexes.

Site Location	Total Units	Total Beds	Housing Type

**Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus
Application - REVISED**

Joint TH & PH RRH Only - The following list summarizes each Transitional and Rapid Re-Housing site in the project.
Units-Please enter the number of units the project will provide. **Beds**-The number of beds associated with project.
***HousingType**- Report the type of housing structures where program participants are housed.

Choose from the following housing types: Barracks, Dormitory, Shared housing, Single Room Occupancy, Clustered apartments, Scattered-site apartments (including efficiencies) or Single-family homes/townhouses/duplexes.

Site Location		Transitional Housing	Rapid Re-Housing	Total
Desert Lily, Victorville	Total Units			
	Total Beds	6		6
	Housing Type	Single Family Shared		

Site Location		Transitional Housing	Rapid Re-Housing	Total
Rain Shadow, Victorville	Total Units			
	Total Beds	6		6
	Housing Type	Single Family Home		

Site Location		Transitional Housing	Rapid Re-Housing	Total
Ochre Lane, Victorville	Total Units			
	Total Beds	12		12
	Housing Type	Single Family Home		

Site Location		Transitional Housing	Rapid Re-Housing	Total
Osprey Lane, Victorville	Total Units			
	Total Beds	12		12
	Housing Type			

*Barracks and Dormitory can be used for the TH units and beds of a joint project, **but they are not appropriate for PH-RRH units and beds.**

**Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus
Application - REVISED**

1. Does the TH portion of the project have private rooms per household? YES NO

2. What is the funding source for these units and beds? Be sure to include all funding sources used for this project, not just CoC Program funds.

The funding source for these project include auxiliary grants (CA Wellness, Inland Empire United Way), including existing inventory from previous grant funding from Dept of Education HHIP Grant with Victor Valley College.

**Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus
Application - REVISED**

XI. Project Participants - Households

Instructions:

Agencies applying for PH-PSH, PH-RRH, and Joint TH & PH-RRH are required to complete the section below. In each non-shaded field list the number of households or persons served at maximum program capacity. The numbers here are intended to reflect a single point in time at maximum occupancy and not the number served over the course of a year or grant term.

Households: Enter the number of households under at least one of the categories: Households with at least One Adult and One Child, Adult Households without Children, or Households with Only Children.

Households with at least One Adult and One Child: Enter the total number of households with at least one adult and one child. To fall under this column and household type, there must be at least one person at or above the age of 18, and at least one person under the age of 18.

Adult Households without Children: Enter the total number of adult households without children. To fall under this column and household type, there must be at least one person at or above the age of 18, and no persons under the age of 18.

Households with Only Children: Enter the total number of households with only children. To fall under this column and household type, there may not be any persons at or above the age of 18, and only persons under the age of 18.

Characteristics: Enter the total number of homeless that fall under one of the characteristics listed.

Persons in Households with at least One Adult and One Child: Enter the number of persons in households with at least one adult and one child for each demographic row. To fall under this column and household type, there must be at least one person at or above the age of 18, and at least one person under the age of 18.

Adult Persons in Households without Children: Enter the number of persons in households without children for each demographic row. To fall under this column and household type, there must be at least one person at or above the age of 18, and no persons under the age of 18.

Persons in Households with Only Children: Enter the number of persons in households with only children for each demographic row. To fall under this column and household type, there may not be any persons at or above the age of 18, and only persons under the age of 18.

Totals: Enter the "Total Number..." and "Total Persons".

**Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus Application -
REVISED**

a. Project Participant Household Table

Households Table

	Households with at Least One Adult and One Child	Adult Households without Children	Households with Only Children	Total
Number of Households	26	46	0	72

Characteristics	Persons in Households with at Least One Adult and One Child	Adult Persons in Households without Children	Persons in Households with Only Children	Total
Persons over age 24	26	46		72
Persons ages 18-24	26	46		72
Accompanied Children under age 18	26		0	26
Unaccompanied Children under age 18			0	
Total Persons	26	46	0	72

At least one person in the Households Grid must be served.

**Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus Application -
REVISED**

XII. Project Participants - Subpopulations

Instructions:

Agencies applying for PH-PSH, PH-RRH, and Joint TH & PH-RRH are required to complete the section below. Enter the number of persons served at maximum program capacity according to their age group, disability status, and the extent in which persons served fit into one or more of the subpopulation categories. The numbers here are intended to reflect a single point in time at maximum capacity and not the number served over the course of a year or grant term.

Complete each of the three charts on the following pages according to household types.

Persons in Households with at least one Adult and One Child chart: Enter only persons in households with at least one adult and one child. To be listed on this chart, a person must be part of a household with at least one person at or above the age of 18, and at least one person under the age of 18.

Persons in Households without Children chart: Enter only persons in adult households without children. To be listed on this chart, a person must be part of a household with at least one person at or above the age of 18, and no persons under the age of 18.

Persons in Households with Only Children chart: Enter only persons in households with only children. To be listed on this chart, a person must be part of a household with no persons at or above the age of 18, and only persons under the age of 18.

a. Persons in Households with at Least One Adult and One Child

In the space below, describe the unlisted subpopulations referred to above, if applicable. Enter text that describes the person(s) identified in this column and explains how they do not fall under the other categories in columns 1 through 9.

Characteristics	Chronically Homeless Non-Veterans	Chronically Homeless Veterans	Non- Chronically Homeless Veterans	Chronic Substance Abusers	Persons with HIV/AIDS	Severely Mentally Ill	Victims of Domestic Violence	Physical Disability	Develop mental Disability	Persons not represented by listed subpopulations
Adults over age 24										26
Adults ages 18-24										46
Children under age 18										0
Total Persons										72

Describe the unlisted subpopulations referred to above, if applicable. Enter text that describes the person(s) identified in this column and explains how they do not fall under the other categories in columns 1 through 9.

**Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus Application -
REVISED**

b. Persons in Households without Children

Characteristics	Chronically Homeless Non-Veterans	Chronically Homeless Veterans	Non- Chronically Homeless Veterans	Chronic Substance Abusers	Persons with HIV/AIDS	Severely Mentally Ill	Victims of Domestic Violence	Physical Disability	Develop mental Disability	Persons not represented by listed subpopulations
Adults over age 24										26
Adults ages 18-24										46
Total Persons										72

In the space below, describe the unlisted subpopulations referred to above, if applicable. Enter text that describes the person(s) identified in this column and explains how they do not fall under the other categories in columns 1 through 9.

c. Persons in Households with only Children

Characteristics	Chronically Homeless Non-Veterans	Chronically Homeless Veterans	Non- Chronically Homeless Veterans	Chronic Substance Abusers	Persons with HIV/AIDS	Severely Mentally Ill	Victims of Domestic Violence	Physical Disability	Develop mental Disability	Persons not represented by listed subpopulations
Children under age 18										0
Total Persons										0

In the space below, describe the unlisted subpopulations referred to above, if applicable. Enter text that describes the person(s) identified in this column and explains how they do not fall under the other categories in columns 1 through 9.

**Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus
Application - REVISED**

XIII. Funding Request:

1. Will it be feasible for the project to be under grant agreement by September 15, 2023? Yes No

1a. **DV Bonus Only:** Can this project realistically be under grant agreement by September 15, 2022?

2. Does this project propose to allocate funds according to an indirect cost rate?

Yes No

2a. If yes, complete the indirect cost rate table below:

Agency	Indirect Cost Rate	Direct Cost Base	Date approved or enter "NA" if using 10% de minimis rate

3. Select the costs for which funding is being requested:

Costs	PH-PSH	PH-RRH	Joint TH&RRH	SSO-CES
Leased Units		<input checked="" type="checkbox"/>	x	<input checked="" type="checkbox"/>
Leased Structures		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Rental Assistance				<input checked="" type="checkbox"/>
Supportive Services			x	
Operating		<input checked="" type="checkbox"/>	x	
HMIS				<input checked="" type="checkbox"/>

At least one box must be checked.

4. If conditionally awarded, is this project requesting an initial grant term greater than 12 months? (13 to 18 months)

Yes No

**Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus
Application - REVISED**

XIV. Leased Units Budget – Only complete if requesting funds for Leased Units

Instructions:

Metropolitan or non-metropolitan fair market rent area: This is a required field. Select the FY 2021 FMR area in which the project is located. The list is sorted by state abbreviation. The selected FMR area will be used to populate the rent for each unit in the FMR Area column in the chart below. The FMRs are available online at https://www.huduser.gov/portal/datasets/fmr/fmrs/FY2021_code/2021summary.odn

Size of Units: Unit size is defined by the number of distinct bedrooms and not by the number of distinct beds.

of units: This is a required field. For each unit size, enter the number of units for which funding is being requested.

FMR: These fields are populated with the FY 2021 FMRs based on the FMR area selected by the applicant. They serve as a reference and upper limit for the amounts entered in the HUD Paid Rents column.

HUD Paid Rents: This is a required field. For each unit size, enter the rent to be paid by the CoC program grant. This rent can be equal to or below the FMR amount in the previous column. Once funds are awarded recipients must document compliance with the rent reasonable requirement in 24 CFR 578.49.

12 Months: These fields are populated with the value 12. Applicant must enter annual rent request in the Total Request column.

Total Request: Enter the total calculated amount from each row.

Total Units and Annual Assistance Requested: Enter the total number of units and the sum of the total requests per unit size per year.

Grant Term: The Grant Term is 1 year.

Total Request for Grant Term: This field should be calculated based on the total annual assistance requested multiplied by the grant term.

**Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus
Application - REVISED**

In the chart below, enter the appropriate values in the "Number of units" and "HUD Paid Rent" fields.

Size of Units	# of Units	*FMR	HUD Paid Rent	12 Months	Total Request
0 Bedroom		\$955		12	
1 Bedroom		\$1,106		12	
2 Bedroom	5	\$1,390	1,390.00	12	83,400.00
3 Bedroom	2	\$1,917	1,917.00	12	46,008.00
4 Bedroom		\$2,369		12	
5 Bedroom	2	\$2,724	2,724.00	12	65,376.00
6 Bedroom					
7 Bedroom					
8 Bedroom					
9 Bedroom					
Total Units and Annual Assistance Requested	5 units @ \$83,400.00	2 units @ \$46,008.00	2 units @ \$65,376.00		9 units @ \$194,784.00
Grant Term					1
Total Request for Grant Term					\$194,784.00

* Final FY 2021 Fair Market Rent by Unit Bedrooms-San Bernardino County-

https://www.huduser.gov/portal/datasets/fmr/fmrs/FY2021_code/2021summary.odn

**Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus
Application - REVISED**

XV. Leased Structures Budget – Only complete if requesting funds for Leased Structures

Instructions:

The leased structures budget detail requires a structure name and address and the monthly HUD paid rent (Actuals). This rent must be manually multiplied by 12 months and then by the grant term. Enter the Total Request for Grant Term.

Leased Structures Budget Detail

Structure Name: _____

Street Address 1: _____

Street Address 2: _____

City: _____

State: _____

Zip Code: _____

HUD Paid Rent (per month)	
12 months	12
Total Annual Assistance Requested	
Grant Term	1 Year
Total Request for Grant Term	

Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus Application - REVISED

XVI. Rental Assistance Budget – Only complete if requesting funds for Rental Assistance

Instructions:

Type of Rental Assistance: Enter the applicable type of rental assistance. Options include tenant-based assistance (TRA), sponsor-based assistance (SRA), and project-based assistance (PRA). Each type has unique requirements and applicants should refer to the 24 CFR 578.51 before making a selection. Please note – RRH projects Rental Assistance: Rental assistance is limited to TRA for RRH projects.

Metropolitan or non-metropolitan fair market rent area: Prepopulated.

Size of Units: These options are prepopulated. Unit size is defined by the number of distinct bedrooms and not by the number of distinct beds.

of units: This is a required field. For each unit size, enter the number of units for which funding is being requested.

FMR: These fields are populated with the FY 2021 FMR amounts based on the FMR area selected by the applicant. The FMRs are available online at:

https://www.huduser.gov/portal/datasets/fmr/fmrs/FY2021_code/2021summary.odn

12 Months: These fields are populated with the value 12 to calculate the annual rent request.

Total Request: This column must be populated with the total calculated amount from each row based on the number of units multiplied by the corresponding FMR and by 12 months.

Total Units and Annual Assistance Requested: The fields in this row must be calculated based on the total number of units and the sum of the total requests per unit size per year.

Grant Term: The Grant Term is 1 year.

Total Request for Grant Term: This field must be calculated based on the total annual assistance requested multiplied by the grant term

**Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus
Application - REVISED**

1. Type of Rental Assistance _____

2. Metropolitan or non-metropolitan fair market rent area: Riverside-San Bernardino-Ontario, CA

Rental Assistance Budget Table

Size of Units	# of Units	*FMR Area	12 Months	Total Request
0 Bedroom		\$955	X 12	
1 Bedroom		\$1,106	X 12	
2 Bedroom		\$1,390	X 12	
3 Bedroom		\$1,917	X 12	
4 Bedroom		\$2,369	X 12	
5 Bedroom		\$2,724	X 12	
6 Bedroom			X 12	
7 Bedroom			X 12	
8 Bedroom			X 12	
9 Bedroom			X 12	
Total and Annual Assistance Requested				
Grant Term				
Total Request for Grant Term				

* Final FY 2021 Fair Market Rent by Unit Bedrooms-San Bernardino County-
https://www.huduser.gov/portal/datasets/fmr/fmrs/FY2021_code/2021summary.odn

**Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus
Application - REVISED**

XVII. Supportive Services Budget - Only complete if requesting funds for Supportive Services

Instructions:

Enter the quantity and total budget request for each supportive services cost. The request entered should be equivalent to the cost of one year of the relevant supportive services.

Eligible Costs: A list of eligible supportive services for which funds can be requested is displayed. The costs listed are the only costs allowed under 24 CFR 578.53.

Quantity AND Description: This is a required field. A quantity AND description must be entered for each requested cost. Enter the quantity and detail (e.g. 1 FTE Case Manager Salary + benefits, or child care for 15 children) for each supportive service activity for which funding is being requested. Please note that simply stating "1FTE" is NOT providing "Quantity AND Detail".

Annual Assistance Requested: This is a required field. For each grant year, enter the amount of funds requested for each activity. The amount entered must only be the amount that is DIRECTLY related to providing supportive services to homeless participants.

Total Annual Assistance Requested: This field must be calculated based on the sum of the annual assistance requests entered for each activity.

Grant Term: The Grant Term is 1 year.

Total Request for Grant Term: Calculate this field based on the total amount requested for each eligible cost multiplied by the grant term.

Eligible Costs	Quantity and Description	Annual Assistance Requested	Total Annual Assistance Requested
Assessment of Service Needs	Included in Case Management		
Assistance with Moving Costs			
Case Management	Sal + Ben: 1 LSW+ 5 CMs	\$288,447.20	\$288,447.20
Child Care			
Education Services	Included in Case Management		
Employment Assistance	Included in Case Management		
Food			
Housing Search/Counseling Services	Included in Case Management		
Legal Services			
Life Skills Training	Included in Case Management		
Mental Health Services			
Outpatient Health Services			
Outreach Services	Included in Case Management		
Substance Abuse Treatment			
Transportation			
Utility Deposits			
Operating Costs			
Total Annual Assistance Requested			
Grant Term		1 Year	
Total Request for Grant Term			\$288,447.20

**Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus
Application - REVISED**

XVIII. Operating Budget Leased - Only complete if requesting funds for Operating Costs

Instructions:

Eligible Costs: Below is a list of eligible operating costs for which funds can be requested. The costs listed are the only costs allowed under 24 CFR 578.55.

Quantity AND Detail: This is a required field. A quantity AND description must be entered for each requested supplies) for each operating cost for which funding is being requested. Please note that simply stating "1FTE" is NOT providing "Quantity AND Detail" and restricts understanding of what is being requested. Failure to enter adequate "Quantity AND Detail" may result in conditions being placed on the award and a delay of grant funding.

Annual Assistance Requested: The amount entered must only be the amount that is DIRECTLY related to operating the housing or supportive services facility.

Total Annual Assistance Requested: Enter the amount based on the sum of the annual assistance requests entered for each activity.

Eligible Costs	Quantity AND Description (max 400 characters)	Annual Assistance Requested
1. Maintenance/Repair	5% Contin based on 9 units	\$9,739.20
2. Property Taxes and Insurance	Insurance	\$16,784.00
3. Replacement Reserve	10% contingency based on 9 units	\$19,478.40
4. Building Security	NA	\$
5. Electricity, Gas, and Water	9 Units all utilities	\$100,326.00
6. Furniture	NA	
7. Equipment (lease, buy)	5% Contin based on 9 units	\$9,739.20
Total Annual Assistance Requested		\$144,066.80
Grant Term		1 Year

**Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus Application -
REVISED**

XIX. HMIS Budget- Only complete if requesting funds for HMIS

Instructions:

Enter the quantity and total budget request for each HMIS cost. The request entered should be equivalent to the cost of one year of the relevant HMIS activity. Below is a list of eligible costs associated with the implementation of an HMIS and for which CoC funds can be requested.

Quantity Detail: This is a required field. A quantity AND description must be entered for each requested cost. Enter the quantity in detail (eg. .75 FTE hours and benefits for staff, utility types, monthly allowance for food and supplies) for each HMIS cost for which funding is being requested. Please note that simply stating "1FTE" is NOT providing "Quantity AND Detail" and restricts understanding of what is being requested. Failure to enter adequate "Quantity AND Detail" may result in conditions being placed on the award and a delay of grant funding.

Annual Assistance Requested: This is a required field. For each grant year, enter the amount funds requested for each activity.

Total Annual Assistance Requested: This field should be calculated based on the sum of the annual assistance requests entered for each activity.

Grant Term: The Grant Term is 1 year.

Total Request for Grant Term: Calculate this field based on the total amount requested for each eligible cost multiplied by the grant term.

* A quantity AND description must be entered for each requested cost.

Eligible Costs	Quantity AND Description (max 400 characters)	Annual Assistance Requested
1. Equipment		
2. Software		
3. Services		
4. Personnel		
5. Space & Operations		
Total Annual Assistance Requested:		\$0
Grant Term:		1 Year
Total Request for Grant Term:		\$0

**Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus Application -
REVISED**

XX. Match

Match (cash or in-kind) must be used for eligible program costs only and must be equal to or greater than 25% of the total grant request for all eligible costs under the CoC Program interim rule with the exception of leasing costs.

1. Will this project generate program income described in 24 CFR 578.97 to use as Match for this project?

1a. Briefly describe the source of the program income:

(limit 1000 characters)

We will continue to obtain additional funds in the form of auxiliary grants in order to provide the match amount. At the time of this application we are currently capable of reallocating reserve funds to meet the match amount. In order to replenish reserves, we will continue to raise funds and apply for auxiliary grants.

- 1b. Estimate the amount of program income that will be used as Match for this project:

At the time of this application we would be able to allocate \$80,000.00 for match, however we will be meeting the 25% minimum.

**Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus Application -
REVISED**

2. In the table below:

- 2a. Enter Type of Commitment: Enter Cash (\$) or In-kind (non-cash) to denote the type of contribution that describes this match or leveraging commitment.
- 2b. Type of Source: Enter Private or Government to denote the source of the contribution. The Neighborhood Stabilization Program (NSP) and HUD-VASH (VA Supportive Housing program) funds may be considered Government sources. Project applicants are encouraged to include funds from these sources, whenever possible.
- 2c. Name the Source of the Commitment: Be as specific as possible (e.g. HHS PATH Grant, Community Service Block Grant, Hilton Foundation Grant to End Chronic Homelessness) and include the office or grant program as applicable. Enter the name of the entity providing the contribution. It is important to provide as much detail as possible so that the local HUD office can quickly identify and approve of the commitment source.

Date of Written Commitment: Enter the date of the written contribution.

Value of Written Commitment: Enter the total dollar value of the contribution.

Type of Commitment	Type of Source	Name the Source of the Commitment	Date of Written Commitment	Value of Written Commitment
Cash	Private	Searchlight Society, Reserve Fund	9/25/2021	Self

**Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus
Application - REVISED**

XXI. Summary Budget

Instructions:

The appropriate amount of eligible costs, cash and in-kind match and administrative costs must be entered in the available fields below.

Eligible Costs	Total Assistance Requested for 1-year Grant Term
Leased Units	\$194,784.00
Leased Structures	
Rental Assistance	
Supportive Services	\$288,447.20
Operating	\$144,066.80
HMIS	
Sub-total Costs Requested	\$630,298.00
Admin. (up to 10%)	\$28,844.72
Total Assistance plus Admin Requested	\$659,142.72
Cash Match	\$80,000.00
In-Kind Match	
Total Match	\$80,000.00
Total Budget	\$739,142.72

Please provide reasonable cost to the community for the number of households served and the type of housing and services being provided.

Cost Efficiency Table

A.	In the column to the right, please enter the Projected Number of Units	9 units
B.	In the column to the right, please enter the Annual Project Cost (All HUD and Cash Match)	\$739,142.72
C.	In the column to the right, please enter the Annual Cost per Unit (divide B by A)	\$82,126.97

**Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus and CoC Bonus
Application - REVISED**

XXI. Summary Budget

Instructions:

The appropriate amount of eligible costs, cash and in-kind match and administrative costs must be entered in the available fields below.

Eligible Costs	Total Assistance Requested for 1-year Grant Term
Leased Units	\$194,784.00
Leased Structures	
Rental Assistance	
Supportive Services	\$288,447.20
Operating	\$144,066.80
HMIS	
Sub-total Costs Requested	\$630,298.00
Admin. (up to 10%)	\$28,844.72
Total Assistance plus Admin Requested	\$659,142.72
Cash Match	\$80,000.00
In-Kind Match	
Total Match	\$80,000.00
Total Budget	\$739,142.72

Please provide reasonable cost to the community for the number of households served and the type of housing and services being provided.

Cost Efficiency Table

A.	In the column to the right, please enter the Projected Number of Units	9 units
B.	In the column to the right, please enter the Annual Project Cost (All HUD and Cash Match)	\$739,142.72
C.	In the column to the right, please enter the Annual Cost per Unit (divide B by A)	\$82,126.97

Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus, CoC Bonus, and Reallocation Application

Appendix I

A. Definitions

1. *Centralized or coordinated assessment system* means a centralized or coordinated process designed to coordinate program participant intake assessment and provision of referrals. A centralized or coordinated assessment system covers the geographic area, is easily accessed by individuals and families seeking housing or services, is well advertised, and includes a comprehensive and standardized assessment tool.
2. *Chronically homeless.* (1) An individual who: **(i)** Is homeless and lives in a place not meant for human habitation, a safe haven, or in an emergency shelter; and **(ii)** Has been homeless and living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter continuously for at least one year or on at least four separate occasions in the last 3 years; and **(iii)** Can be diagnosed with one or more of the following conditions: substance use disorder, serious mental illness, developmental disability (as defined in section 102 of the Developmental Disabilities Assistance Bill of Rights Act of 2000 ([42 U.S.C. 15002](#))), post-traumatic stress disorder, cognitive impairments resulting from brain injury, or chronic physical illness or disability; **(2)** An individual who has been residing in an institutional care facility, including a jail, substance abuse or mental health treatment facility, hospital, or other similar facility, for fewer than 90 days and met all of the criteria in paragraph (1) of this definition, before entering that facility; or **(3)** A family with an adult head of household (or if there is no adult in the family, a minor head of household) who meets all of the criteria in paragraph (1) of this definition, including a family whose composition has fluctuated while the head of household has been homeless.
3. CoC Bonus Project. Collaborative Applicants may include new project applications of up to 5 percent of its CoC Final Pro Rata Need (FPRN). New projects created through the CoC Bonus must meet the project eligibility and project quality threshold requirements established by HUD in Sections V.C.3.b and c of the NOFO. To be eligible to receive a CoC Bonus project, a Collaborative Applicant must demonstrate its CoC ranks projects based on how they improve system performance as outlined in Section VII.B.2.b of the NOFO.

Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus, CoC Bonus, and Reallocation Application

4. Continuum of Care and Continuum means the group organized to carry out the responsibilities required under this part and that is composed of representatives of organizations, including nonprofit homeless providers, victim service providers, faith-based organizations, governments, businesses, advocates, public housing agencies, school districts, social service providers, mental health agencies, hospitals, universities, affordable housing developers, law enforcement, organizations that serve homeless and formerly homeless veterans, and homeless and formerly homeless persons to the extent these groups are represented within the geographic area and are available to participate.
5. DedicatedPLUS Project. A permanent supportive housing project where 100 percent of the beds are dedicated to serve individuals, households with children, and unaccompanied youth (including pregnant and parenting youth) that at intake meet one of the following categories: (1) experiencing chronic homelessness as defined in 24 CFR 578.3; (2) residing in a transitional housing project that will be eliminated and meets the definition of chronically homeless in effect at the time in which the individual or family entered the transitional housing project; (3) residing in a place not meant for human habitation, emergency shelter, or Safe Haven and had been admitted and enrolled in a permanent housing project within the last year but were unable to maintain a housing placement and met the definition of chronic homeless as defined by 24 CFR 578.3 prior to entering the project; (4) residing in transitional housing funded by a Joint TH and PH-RRH component project and who were experiencing chronic homelessness as defined at 24 CFR 578.3; (5) residing and has resided in a place not meant for human habitation, Safe Haven, or emergency shelter for at least 12 months in the last three years, but has not done so on four separate occasions and the individual or head of household meet the definition of 'homeless individual with a disability; or (6) receiving assistance through a Department of Veterans Affairs (VA)-funded homeless assistance program and met one of the above criteria at initial intake to the VA's homeless assistance system.

A renewal project where 100 percent of the beds were dedicated to chronically homeless individuals and families, as described in Section III.B.2.b, under the grant that is being renewed may either become a DedicatedPLUS project or may continue to dedicate 100 percent of its beds to chronically homeless individuals and families. If a renewal project that has 100 percent of its beds dedicated to chronically homeless individuals and families elects to become a DedicatedPLUS project, the project will be required to adhere to all fair housing requirements at 24 CFR 578.93. Projects that were awarded as DedicatedPLUS in a previous CoC Program Competition are required to include households with children to qualify as a DedicatedPLUS project in the FY 2021 CoC Program Competition.

Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus, CoC Bonus, and Reallocation Application

6. *Developmental disability* means, as defined in section 102 of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (42 U.S.C. 15002):
- (1) A severe, chronic disability of an individual that—
 - (i) Is attributable to a mental or physical impairment or combination of mental and physical impairments;
 - (ii) Is manifested before the individual attains age 22;
 - (iii) Is likely to continue indefinitely;
 - (iv) Results in substantial functional limitations in three or more of the following areas of major life activity:
 - (A) Self-care;
 - (B) Receptive and expressive language;
 - (C) Learning;
 - (D) Mobility;
 - (E) Self-direction;
 - (F) Capacity for independent living;
 - (G) Economic self-sufficiency.
 - (v) Reflects the individual's need for a combination and sequence of special, interdisciplinary, or generic services, individualized supports, or other forms of assistance that are of lifelong or extended duration and are individually planned and coordinated.
 - (2) An individual from birth to age 9, inclusive, who has a substantial developmental delay or specific congenital or acquired condition, may be considered to have a developmental disability without meeting three or more of the criteria described in paragraphs (1)(i) through (v) of the definition of “developmental disability” in this section if the individual, without services and supports, has a high probability of meeting these criteria later in life.
7. *Domestic Violence (DV) Bonus*. DV Bonus. A new project that is dedicated to survivors of domestic violence, dating violence, sexual assault, or stalking who qualify under paragraph (4) of the definition of homeless at 24 CFR 578.3. New DV Bonus projects are subject to the limitation on new projects in Section II.B.1.a of the NOFO, and a CoC may apply for up to 15 percent of its Preliminary Pro Rata Need (PPRN) to create a new DV Bonus project(s); however, this amount is limited to a: (1) a minimum of \$50,000 if 15 percent of the CoC’s PPRN is less than \$50,000; or (2) maximum of \$5 million if 15 percent of the CoC’s PPRN is more than \$5 million. See Sections II.B.5 and II.B.11.e of the NOFO for project application requirements and how DV Bonus projects will be reviewed and selected.
8. *New Project Expansion*. The process by which a renewal project applicant submits a new project application to expand its current operations by adding units, beds, persons served, services provided to existing program participants, or in the case of HMIS, increase the current HMIS activities within the CoC's geographic area. For the new

Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus, CoC Bonus, and Reallocation Application

expansion project to be selected for conditional award the renewal project application must also be selected for conditional award. DV Bonus funds can only be used to expand an existing renewal project if the expansion project is dedicated to survivors of domestic violence, dating violence, or stalking who qualify under paragraph (4) of the definition of homeless at 24 CFR 578.3.; however, as explained in Section II.B.11.e, only the new project application for the expansion will be considered for DV Bonus funds. For projects that are expanding their current CoC Program-funded project, project applicants will be required to submit: (1) the renewal project application that will be expanded; and (2) a new project application with the expansion information.

9. A Homeless Management Information System (HMIS) is a local information technology system used to collect client-level data and data on the provision of housing and services to homeless individuals and families and persons at risk of homelessness. Each Continuum of Care is responsible for selecting an HMIS software solution that complies with HUD's data collection, management, and reporting standards.

10. The Joint TH and PH-RRH component project combines two existing program components—transitional housing and permanent housing-rapid rehousing—in a single project to serve individuals and families experiencing homelessness. HUD will require the recipient to adopt a Housing First approach (see Sections II.A.2 and III.B.2.o of the NOFO) across the entire project and program participants may only receive up to 24-months of total assistance. For more information about Joint TH and PH-RRH component projects, see Section V.C.3.c of the NOFO. If funded, HUD will limit eligible costs as follows, in addition to other limitations found in the Rule: (1) leasing of a structure or units, and operating costs to provide transitional housing; (2) short- or medium-term tenant-based rental assistance on behalf of program participants to pay for the rapid rehousing portion of the project; (3) supportive services; (4) HMIS; and (5) project administrative costs. When a program participant is enrolled in a Joint TH and PH-RRH component project, the recipient or subrecipient must be able to provide both components, including the units supported by the transitional housing component and the tenant-based rental assistance and services provided through the PH-RRH component, to all participants. A program participant may choose to receive only the TH unit or the assistance provided through the PH-RRH component, but the recipient or subrecipient must make both types of assistance available. Additionally, if CoC Program funds are not being requested for both TH and PH-RRH units, the project application must describe and include the number of TH and PH-RRH units that will be utilized by the project from another funding source, if selected for conditional award, and provide details in the project description of how TH and PH-RRH assistance will be provided.

Continuum of Care (CoC) 2021- Domestic Violence (DV) Bonus, CoC Bonus, and Reallocation Application

11. *Permanent Supportive Housing.* Permanent supportive housing means permanent housing in which supportive services are provided to assist homeless persons with a disability to live independently.
12. *Physical Disability.* A physical disability means a physical impairment which is (a) expected to be of long, continued and indefinite duration, (b) substantially impedes an individual's ability to live independently, and (c) of such a nature that such ability could be improved by more suitable housing conditions.
13. *Rapid Re-Housing.* Rapid Re-Housing places a priority on moving a family or individual experiencing homelessness into permanent housing as quickly as possible, ideally within 30 days of a client becoming homeless and entering a program.
14. *Reallocation.* Reallocation is a process used by CoCs to shift funds in whole or part from existing eligible renewal projects to create one or more new projects without decreasing the CoC's ARD. New projects created through reallocation must meet the requirements set forth in Section II.B.1 of the NOFO and the project eligibility and project quality thresholds established by HUD in Sections V.C.3.b and c of the NOFO. CoCs may only reallocate eligible renewal projects that have previously been renewed under the CoC Program. To create a Transition Grant (see Section III.B.2.z of the NOFO), the CoC must wholly eliminate one or more projects and use those funds to create the single, new transition grant. YHDP projects cannot be reallocated. To receive funding for a new project, the Collaborative Applicant must demonstrate all project applications are evaluated and ranked based on the degree to which they improve the CoC's system performance. Availability of Reallocation funds and amount will be determined at the San Bernardino County GRC meeting on September 16, 2021. If Reallocations funds are made available, an addendum to this RFP will be published.