



Office of Homeless Services
 303 E. Vanderbilt Way • San Bernardino, CA 92415
 Phone: (909)386-8297 • Fax: (909)890-0868
 Email: homelessrfp@hss.sbcounty.gov • Website: <http://www.sbcounty.gov/dbh/sbchp/>

Item No.	Consent Items	
1	Approve minutes of the May 22, 2019 ICH meeting	<i>Pg 58-65</i> 9:40 – 9:45 am
Brief Update		
2	San Bernardino County Continuum of Care Multi-Jurisdictional Homeless Action Plan Strategy Update –Kent Paxton, Homeless Policy Advisor and Tom Hernandez, Chief of Homeless Services	9:45 – 9:50 am
Presentation		
3	CDA Cares – Free Dental Event – Dr. Gerald Middleton	<i>Pg 66-67</i> 9:50 – 10:05 am
Discussion		
4	Approve the budget modification request from the City of Redlands for their Homeless Emergency Aid Program funded project – Tom Hernandez, Office of Homeless Services	<i>Pg 68-85</i> 10:05 – 10:10 am
5	Approve Recommendations from the By-Laws and Membership Committee to update the Code of Conduct and add a Grievance Policy to the ICH Governance Charter – Dr. Veronica Kelley, Director, Department of Behavioral Health	<i>Pg 86-121</i> 10:10 – 10:25 am
6	Adopt the San Bernardino County Continuum of Care (CoC) Coordinated Entry System (CES) Written Standards – Tom Hernandez, Office of Homeless Services	<i>Pg 122-142</i> 10:25 – 10:35 am
7	Approve the election of seven (7) Interagency Council on Homelessness (ICH) members to serve as members of the Continuum of Care Grant Review Standing Committee and provide the authorization to allow the Committee members to recommend new applications and the rating and ranking of renewals and new programs for the HUD NOFA submission – Tom Hernandez, Office of Homeless Services	<i>Pg 143</i> 10:35– 10:50 pm
Closing		10:50 – 11:00 am

Council Roundtable Open to comments by the Council

Next ICH Meeting The next Interagency Council on Homelessness meeting is scheduled for:

August 28, 2019
9:00 am – 11:00 am
County of San Bernardino Health Services (CSBHS) Building
850 E. Foothill Blvd., CSBHS Auditorium
Rialto, CA 92376

THE INTERAGENCY COUNCIL ON HOMELESSNESS MEETING FACILITY IS ACCESSIBLE TO PERSONS WITH DISABILITIES. IF ASSISTIVE LISTENING DEVICES OR OTHER AUXILIARY AIDS OR SERVICES ARE NEEDED IN ORDER TO PARTICIPATE IN THE PUBLIC MEETING, REQUESTS SHOULD BE MADE THROUGH THE OFFICE OF HOMELESS SERVICES AT LEAST THREE (3) BUSINESS DAYS PRIOR TO THE PARTNERSHIP MEETING. THE OFFICE OF HOMELESS SERVICES TELEPHONE NUMBER IS (909) 386-8297 AND THE OFFICE IS LOCATED AT 303 E. VANDERBILT WAY, SAN BERNARDINO, CA 92415. <http://www.sbcounty.gov/dbh/sbchp/>

AGENDA AND SUPPORTING DOCUMENTATION CAN BE OBTAINED AT 303 E. VANDERBILT WAY, SAN BERNARDINO, CA 92415

Mission Statement

The mission of the San Bernardino County Homeless Partnership is to provide a system of care that is inclusive, well planned, coordinated and evaluated and is accessible to all who are homeless and those at-risk of becoming homeless.



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**Office of Homeless Services Report
Prepared for the Interagency Council on Homelessness**

Report purpose The purpose of this document is to present the Office of Homeless Services (OHS) report and to record action items from prior Interagency Council on Homelessness (ICH) meetings.

Date June 26, 2019

Presenter Tom Hernandez, Chief of Homeless Services

Announcements The table below lists the announcements for today's meeting.

Announcements	
Homeless Emergency Aid Program (HEAP) Update	
<ul style="list-style-type: none"> As of June 18, 2019, HEAP funds totaling \$1,067,505.92 have been approved for disbursement to 18 HEAP Contractors (20 projects) for HEAP Activities through August 31, 2019. One HEAP Contractor will be paid via reimbursement. The remaining three HEAP Contractors (four projects) have yet to provide all documentation needed to approve their initial HEAP disbursements. The table below includes approved HEAP disbursements by Agency. 	
Agency	Amount
Catholic Charities San Bernardino & Riverside Counties	\$45,250.00
City of Colton	\$26,000.00
City of Montclair	\$29,125.00
City of Redlands	\$104,812.00
City of Rialto	\$89,039.00
City of Upland	\$15,978.00
Family Assistance Program	\$65,700.00
High Desert Homeless Services, Inc.	\$47,667.92
Inland Valley Council of Churches (2 projects) <ul style="list-style-type: none"> Bridge Housing - \$24,117.00 Rapid Re-Housing - \$14,280.00 	\$38,397.00
Mental Health Systems, Inc.	\$30,300.00
Morongo Basin ARCH	\$213,000.00
Morongo Unified School District	\$24,375.00
Step Up On Second, Inc.	\$90,000.00
St. Mary's Regional Medical Center	\$6,835.00
The Chance Project	\$125,000.00
The Salvation Army	\$65,900.00
Victor Valley Family Resource Center	\$18,750.00
Water of Life Community Church (2 projects) <ul style="list-style-type: none"> Rapid Re-Housing - \$9,130.00 Entry to Rapid Re-Housing - \$22,247.00 	\$31,377.00
Total	\$1,067,505.92
<ul style="list-style-type: none"> All HEAP Contractors are required to submit May 2019 HEAP Expenditure and Performance Reports by June 30, 2019 regardless of whether HEAP funds were expended and/or HEAP funded Activities were provided. 	



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Housing for a Health California (HHC) Available Funding

- On May 13, 2019, the State of California Department of Housing and Community Development (HCD) issued the 2019 Notice of Funding Availability (NoFA) for the HHC funding opportunity. The intent of this funding is to allow individuals experiencing significant barriers to housing stability to benefit from supportive housing opportunities while decreasing their utilization of emergency departments, inpatient care, and nursing home stays.
- The funding is targeting for individuals who are chronically homeless or homeless and a high-cost health user.
- There are two opportunities available through this funding stream:
 - Article I funding – National Housing Trust Fund Allocation
 - HCD is making approximately \$33 million in National Trust Fund Allocation funds to owners or developers that meet the requirements set forth in Guidelines Section 102, Minimum Requirements for loans for acquisition and/or new construction or grants for project-based operating assistance in the form of a Capitalized Operating Subsidy Reserve (COSR).
 - Article II funding – Building Homes and Jobs Act Allocation
 - HCD is making approximately \$60 million in Building Homes and Jobs Act (SB 2) Allocation funds to counties, as set forth in Guidelines Section 201, Definitions, and comply with Section 202, Minimum Requirements for acquisition, new construction, or reconstruction and rehabilitation of projects; operating assistance for long-term rental assistance to private landlords for period up to five years or COSR for at least 15 years to pay for operating costs of an apartment or apartments receiving capital funding to provide supportive housing to the target population; and up to 10 percent administrative costs.

Homeless Management Information System (HMIS) Update

- The OHS, HMIS section routinely monitors agencies data quality to ensure accuracy and meet HUD standards for data quality maintenance. Attached you will find a copy of the latest HMIS Data Quality Report for the month of May, 2019 (see attached, Report 2A).
- Agency report cards are posted for review on individual agencies participating in HMIS at the following website: <http://www.sbcounty.gov/dbh/sbchp/HMIS.aspx>

Attachments

HMIS Data Quality Monthly Report March 2019 – Report 2A-Attached

Data Quality Totals for the Month of May 2019

Org ID	Organization / Program	Total Active Enrlmts	Total Clients Served	Name		SSN		DOB		Race		Ethnicity		Gender		Vet Status		Entry Date		Relationship		Client Location	
				# of Errors	% of Error Rate	# of Errors	% of Error Rate	# of Errors	% of Error Rate	# of Errors	% of Error Rate	# of Errors	% of Error Rate	# of Errors	% of Error Rate	# of Errors	% of Error Rate	# of Errors	% of Error Rate	# of Errors	% of Error Rate	# of Errors	% of Error Rate
CC1	Catholic Charities	0	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
CAP	Community Action Partnership	84	97	0	0.00%	11	11.34%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	1	1.03%	1	1.03%	4	9.09%
DMM	Desert Manna Ministries	0	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
FA2	Family Assistance Program	8	10	0	0.00%	5	50.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
FSA	Family Services Association of Redlands	33	93	0	0.00%	2	2.15%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
FFS	Foothill Family Shelter	15	15	0	0.00%	8	53.33%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
FCC	Frazee Community Center	0	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
GDC	Global One Development Center	2	2	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
HDH	High Desert Homeless Services	57	89	0	0.00%	5	5.62%	0	0.00%	0	0.00%	1	1.12%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	1	1.37%
LTH	Inland Temporary Homes	288	281	0	0.00%	32	11.39%	4	1.42%	0	0.00%	0	0.00%	0	0.00%	1	0.36%	0	0.00%	0	0.00%	0	0.00%
IHP	Inland Valley Hope Partners	164	174	0	0.00%	24	13.79%	6	1.15%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	17	9.77%	1	0.57%	3	3.85%
KEY	Knowledge & Education For Your Success	931	951	0	0.00%	37	3.89%	0	0.00%	6	0.63%	4	0.42%	0	0.00%	3	0.32%	6	0.63%	11	1.16%	1	0.37%
LCD	Life Community Development	10	11	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
LSS	Lighthouse Social Services	2,860	410	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	4	0.98%	0	0.00%
CCL	Lutheran Social Services of Southern California	192	183	0	0.00%	13	7.10%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	1	0.69%
MH1	Mercy House	191	162	0	0.00%	30	18.52%	0	0.00%	7	4.32%	2	1.23%	2	1.23%	0	0.00%	2	1.23%	1	0.62%	0	0.00%
NHV	New Hope Village, Inc.	21	23	0	0.00%	2	8.70%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	3	13.04%	1	8.33%
OG1	Operation Grace	4	4	0	0.00%	1	25.00%	1	25.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
HOA	Restoration House of Angels	0	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
SA1	Salvation Army	107	141	0	0.00%	4	2.84%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	6	4.26%	1	1.32%
DBA	SB DBH Adult & Older System of Care	14	14	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
DBH	SB DBH/HA	571	569	0	0.00%	5	0.88%	0	0.00%	1	0.18%	0	0.00%	0	0.00%	4	0.70%	2	0.35%	0	0.00%	0	0.00%
HA1	SB Housing Authority	655	659	0	0.00%	10	1.52%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	12	1.82%	1	0.15%	0	0.00%	0	0.00%
SUS	Step Up on Second Street, Inc	200	182	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
TFC	Time For Change Foundation	49	62	0	0.00%	2	3.23%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
USV	US Veterans Inc	153	169	0	0.00%	1	0.59%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	1	0.59%	1	0.59%	1	0.59%	1	0.88%
VVF	Victor Valley Family Resource Center	15	28	0	0.00%	5	17.86%	1	3.57%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	1	5.88%
WOL	Water Of Life Community Church	26	26	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
		6,650	4355	0	0.00%	197	8.49%	12	1.11%	14	0.18%	7	0.10%	2	0.04%	21	0.14%	30	0.49%	28	0.79%	14	1.14%

Data Quality Totals for the Month of May 2019

Org ID	Organization / Program	Total Active Enrlmts	Total Clients Served	Disabling Cond.		Destination		Incm @ Start		Incm @ Annual		Incm @ Exit	
				# of Errors	% of Error Rate	# of Errors	% of Error Rate	# of Errors	% of Error Rate	# of Errors	% of Error Rate	# of Errors	% of Error Rate
CC1	Catholic Charities	0	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
CAP	Community Action Partnership	84	97	4	9.09%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
DMM	Desert Manna Ministries	0	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
FA2	Family Assistance Program	8	10	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
FSA	Family Services Association of Redlands	33	93	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
FFS	Foothill Family Shelter	15	15	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
FCC	Frazer Community Center	0	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
GDC	Global One Development Center	2	2	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
HDH	High Desert Homeless Services	57	89	7	7.87%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
LTH	Inland Temporary Homes	288	281	11	3.91%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
IHP	Inland Valley Hope Partners	164	174	11	6.32%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
KEY	Knowledge & Education For Your Success	931	951	4	0.42%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
LCD	Life Community Development	10	11	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
LSS	Lighthouse Social Services	2,860	410	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
CCL	Lutheran Social Services of Southern California	192	183	1	0.55%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
MH1	Mercy House	191	162	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
NHV	New Hope Village, Inc.	21	23	5	21.74%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
OG1	Operation Grace	4	4	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
HOA	Restoration House of Angels	0	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
SA1	Salvation Army	107	141	7	4.96%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
DBA	SB DBH Adult & Older System of Care	14	14	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
DBH	SB DBH/HA	571	569	9	1.58%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
HA1	SB Housing Authority	655	659	65	9.86%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
SUS	Step Up on Second Street, Inc	200	182	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
TFC	Time For Change Foundation	49	62	1	1.61%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
USV	US Veterans Inc	153	169	1	0.59%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
VVF	Victor Valley Family Resource Center	15	28	3	10.71%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
WOL	Water Of Life Community Church	26	26	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
		6,650	4355	129	2.83%	0	0.00%	0	0.00%	0	0.00%	0	0.00%



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**County of San Bernardino
Advisory Group to End Homelessness**

Date June 26, 2019

Presenter Dena Fuentes, Deputy Executive Officer, Community Development and Housing Agency

Announcements The table below lists the announcements for today's meeting.

Announcements
<p>Report on Numbers:</p> <p><u>Chronic</u></p> <ul style="list-style-type: none"> • Over 200 chronic. • PIT count discrepancy between Riverside and San Bernardino Counties. <p><u>Veterans</u></p> <ul style="list-style-type: none"> • 59 unsheltered veterans. <p><u>Housing Search</u></p> <p>Jeff Little, CEO of Inland Housing Solutions reported:</p> <ul style="list-style-type: none"> • Barstow has availability and needs. <ul style="list-style-type: none"> ○ This should be determined by locals and who needs the most. ○ ICH sets priorities, but flexibility is needed. Discussion regarding three rejections move to the next person. ○ CaSonya has asked Tom to report back on when he'll take this to ICH. <p>Gary Madden, Director of 211 San Bernardino County reported:</p> <ul style="list-style-type: none"> • Housing referrals are being given. <ul style="list-style-type: none"> ○ Housing referrals, housing units and client choice issues are a constraint. ○ Bridge housing helps. • HACSB reports that Golden Apartments will be delivered in July. • IEHP has 96 housed; over 100 in the pipeline. <ul style="list-style-type: none"> ○ Clinic street care has been very successful.



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Report on Numbers (cont'd):

Analysis of Veterans Initiative

Los Angeles has a Safety Parking Program on campus, which includes and \$80,000 Sanitation station, porta potties, and security guards.

The Veterans Mental Evaluation Team (VMET) is pairing Veterans Affairs Outreach with the Sheriff Department, similar to the HOPE program.

State Resources and Opportunities

- Governor's visit: Governor is impressed with work.
- \$3 billion over estimate, spending plan is forthcoming.
- Dena reports on CESH 2 application – due to State of California on 6/28/19.
 - 20% coordinated entry/flexible spending pool.
 - Rental Assistance.
 - CESH presented to the Board of Supervisors on 6/11/19.
- CaSonya asks for the form regarding HEAP, CESH, CESH 2 funds to be distributed.
- Flexible spending data is needed for 12 month tracking.
- Philip reported on the daily homeless count and ESRI.



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Bylaws and Membership Committee

Date June 26, 2019

Presenter Dr. Veronica Kelley, Director, Department of Behavioral Health

Announcements The table below lists the announcements for today’s meeting.

Announcements
<ul style="list-style-type: none">• The Bylaws and Membership Committee met on May 30, 2019 to discuss the concerns presented to ICH by the Homeless Provider Network regarding membership code of conduct and conflict of interest.• We discussed adding a grievance policy to the governance charter and corrective action steps.• A proposed grievance policy approved by County Counsel went to the ICH Bylaws and Membership Committee on June 18, 2019 for a vote.• Our recommendation to this body will be discussed during Item #5 on today’s agenda.



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Health Committee Report

Date June 26, 2019

Presenter Jeanna Kendrick

The table below lists the announcements for today’s meeting.

Announcements
<ul style="list-style-type: none"> • The ICH Health Committee met on May 9, 2019. • A point in time update on the chronically ill homeless members from Kent Paxton. • 2,607 persons counted on 1/24/19, 73% are unsheltered • Cities with the largest homeless populations <ul style="list-style-type: none"> ○ San Bernardino - 890 total ○ Victorville – 333 total ○ Redlands – 200 total • Subpopulations consisted of: <ul style="list-style-type: none"> ○ 24% Unaccompanied Women ○ 20.4% Substance Users ○ 19.7% Persons with Mental Illnesses ○ 18.5% Members with Life-threatening Health Conditions • Many recommendations were presented to the committee to address the homeless issue which included increase in PSH, a multi-jurisdictional strategic plan, cities adopting their PIT count as a baseline, prioritizing the most vulnerable chronically ill, align with the housing first model and low barrier approach model, and increase rapid re-housing assistance. • Using the recent Point in Time Count, the group discussed several populations that could benefit from clinical interventions. Programs such as recuperative care were discussed, and the committee was given information on Illumination Foundation. • Information was shared on the Inn Roads program and it was discussed that a small work group be formed to identify any gaps in the program and see how health plans can intervene. • The committee discussed opportunities for improvement such as; the hospital discharge planner understanding their local resources, shelters and homeless community partners networking with hospital discharge planners.
<ul style="list-style-type: none"> • Next ICH Committee Meeting scheduled for June 13, 2019



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Legislative Report

Date June 26, 2019

Presenter Chekesha Gilliam, Governmental and Legislative Affairs Analyst

Announcements The table below lists the announcements for today's meeting.

Announcements	
	<ul style="list-style-type: none">• May 31st – Last day for each house to pass bills introduced in that house with the exception of proposed constitutional amendments. Bills that did not meet the deadline are either “dead” or become 2-year bills.• June 13th - The Legislature sent Governor Newsom a \$214.8 billion budget bill which now awaits the Governor’s signature. Housing and Homelessness items of interest in the Budget include:<ul style="list-style-type: none">○ \$750 million for planning grants and housing-related infrastructure.○ \$650 million for homeless emergency aid.○ \$8 million General Fund to provide housing support for older foster youth and \$5 million for housing navigators to assist young adults aged 18 to 21 with securing and maintaining housing, with priority given to foster youth. <p>Details of the full budget package can be found at: https://abgt.assembly.ca.gov/sites/abgt.assembly.ca.gov/files/Updated%20Floor%20Report%20of%20the%202019-20%20Budget%20-%20JUNE%2017%20VERSION.pdf</p> <ul style="list-style-type: none">• County letters – The County has adopted a support position on the following bills related to homelessness:<ul style="list-style-type: none">○ AB 307 - which will require the Homeless Coordinating and Financing Council to develop, oversee and administer a \$100 million grant program for nonprofits or continuum of care administrative entities to provide services for youth experiencing homelessness.○ AB 728 - which would permit existing homeless MDTs to access and share information in order to coordinate housing and supportive services to ensure continuity of care for families and individuals at risk of homelessness.



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The list below includes bills related to homelessness, housing and land use tracked through June 14, 2019. Dead and 2-year bills have been removed from the report.

[AB 10](#)

[Chiu D \(Dist. 17\)](#)

Location: SENATE HOUSING

Income taxes: credits low-income housing: farmworker housing. Would, under the law governing the taxation of insurers, the Personal Income Tax Law, and the Corporation Tax Law, for the 2020 to 2024 calendar years, inclusive, would increase the aggregate housing credit dollar amount that may be allocated among low-income housing projects by an additional \$500,000,000, as specified, and would allocate to farmworker housing projects \$25,000,000 per year of that amount. The bill, under those laws, would modify the definition of applicable percentage relating to qualified low-income buildings to depend on whether the building is a new or existing building and federally subsidized, or a building that is, among other things, at least 15 years old, serving households of very low income or extremely low income, and will complete substantial rehabilitation, as specified.

[AB 14](#)

[Rivas, Luz D \(Dist. 39\)](#)

Location: ASSEMBLY H. & C.D.

Multifamily Housing Program: homeless youths: homeless families. Would appropriate an unspecified sum from the General Fund into the Housing Rehabilitation Loan Fund to be expended under the Multifamily Housing Program to fund housing for homeless youths and homeless families in accordance with certain requirements, including that the department prioritize loans to housing projects in disadvantaged communities, as defined, and that unspecified amounts be set aside for both certain homeless youths and certain homeless families.

[AB 36](#)

[Bloom D \(Dist. 50\)](#)

Location: ASSEMBLY RLS.

Residential tenancies: rent control. The Costa-Hawkins Rental Housing Act prescribes statewide limits on the application of local rent control with regard to certain properties. This bill would modify those provisions to authorize an owner of residential real property to establish the initial and all subsequent rental rates for a dwelling or unit that has been issued its first certificate of occupancy within 20 years of the date upon which the owner seeks to establish the initial or subsequent rental rate, or for a dwelling or unit that is alienable separate from the title to any other dwelling unit or is a subdivided interest in a subdivision and the owner is a natural person who owns 10 or fewer residential units within the same jurisdiction as the dwelling or unit for which the owner seeks to establish the initial or subsequent rental rate, subject to certain exceptions.

[AB 58](#)

[Rivas, Luz D \(Dist. 39\)](#)

Location: SENATE HOUSING

Homeless Coordinating and Financing Council. Would require the Governor to appoint a representative from the State Department of Education to be a member of the Homeless Coordinating and Financing Council.

[AB 67](#)

[Rivas, Luz D \(Dist. 39\)](#)

Location: SENATE HOUSING

Homeless integrated data warehouse. Would require the Department of Housing and Community Development to create a state homeless integrated data warehouse, in coordination with the Homeless Coordinating and Financing Council, to develop a composite portrayal of the homeless population in the state and the services provided to this population or to those at risk of becoming homeless. The bill would require that the information compiled for the database include the data necessary to make



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certain findings, including, among other things, the number of individuals and families experiencing homelessness, their access to benefits, and the stated reasons for their homelessness.

Position: San Bernardino County Support

[AB 68](#)

[Ting D \(Dist. 19\)](#)

Location: SENATE HOUSING

Land use: accessory dwelling units. The Planning and Zoning Law authorizes a local agency to provide, by ordinance, for the creation of accessory dwelling units in single-family and multifamily residential zones and sets forth required ordinance standards, including, among others, lot coverage. This bill would delete the provision authorizing the imposition of standards on lot coverage and would prohibit an ordinance from imposing requirements on minimum lot size.

[AB 69](#)

[Ting D \(Dist. 19\)](#)

Location: SENATE HOUSING

Land use: accessory dwelling units. Current law requires the Department of Housing and Community Development to propose building standards to the California Building Standards Commission, and to adopt, amend, or repeal rules and regulations governing, among other things, apartment houses and dwellings, as specified. This bill would require the department to propose small home building standards governing accessory dwelling units smaller than 800 square feet, junior accessory dwelling units, and detached dwelling units smaller than 800 square feet, as specified, and to submit the small home building standards to the California Building Standards Commission for adoption on or before January 1, 2021.

[AB 139](#)

[Quirk-Silva D \(Dist. 65\)](#)

Location: SENATE HOUSING

Emergency and Transitional Housing Act of 2019. Current law requires the housing element to contain specified information and analysis, including an assessment of housing needs and an inventory of resources and constraints relevant to the meeting of those needs that includes, among other things, the identification of a zone or zones where emergency shelters are allowed as a permitted use without a conditional use or other discretionary permit. Current law requires the identified zone or zones to include sufficient capacity to accommodate the need for emergency shelter, as specified. This bill would define "sufficient capacity" for these purposes.

[AB 143](#)

[Quirk-Silva D \(Dist. 65\)](#)

Location: SENATE E.Q.

Shelter crisis: homeless shelters: Counties of Alameda and Orange: City of San Jose. Current law, upon a declaration of a shelter crisis by the City of Berkeley, Emeryville, Los Angeles, Oakland, or San Diego, the County of Santa Clara, or the City and County of San Francisco, specifies additional provisions applicable to a shelter crisis declared by one of those jurisdictions. Current law exempts from the California Environmental Quality Act specified actions by a state agency or a city, county, or city and county relating to land owned by a local government to be used for, or to provide financial assistance to, a homeless shelter constructed pursuant to these provisions. Current law requires a city, county, or city and county that declares a shelter crisis pursuant to these provisions to develop a plan to address the shelter crisis on or before July 1, 2019, and to annually report to specified committees of the Legislature on or before January 1, 2019, and annually thereafter until January 1, 2021. This bill would apply these additional provisions to a shelter crisis declared by the County of Alameda, the County of Orange, any city located within the County of Alameda, any city located within the County of Orange, and the City of San Jose, and extend the above-described repeal date to January 1, 2023.

[AB 168](#)

[Aguar-Curry D \(Dist. 4\)](#)

Location: SENATE HOUSING

Housing: streamlined approvals. Current law, until January 1, 2026, authorizes a development proponent to submit an application for a multifamily housing development that is subject to a



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streamlined, ministerial approval process, as provided, and not subject to a conditional use permit, if the development satisfies specified objective planning standards. Under current law the objective planning standards include, among others, a requirement that the development not be located on specified sites. This bill would require the objective planning standards include a requirement that the development not be located on a site that is a tribal cultural resource.

AB 178

Dahle R (Dist. 0)

Location: SENATE E. U., & C.

Energy: building standards: photovoltaic requirements. Would, until January 1, 2023, specify that residential construction intended to repair, restore, or replace a residential building damaged or destroyed as a result of a disaster in an area in which a state of emergency has been proclaimed by the Governor, before January 1, 2020, is required to comply with the photovoltaic requirements, if any, that were in effect at the time the damaged or destroyed residential building was originally constructed and is not required to comply with any additional or conflicting photovoltaic requirements in effect at the time of repair, restoration, or replacement.

AB 192

Mathis R (Dist. 26)

Location: ASSEMBLY APPR. SUSPENSE FILE

California Integrated Community Living Program. Would establish the California Integrated Community Living Program in the State Department of Developmental Services. The program would provide deferred payment loans to finance capital and other specified costs for permanent supportive housing for individuals who are regional center clients in order to maximize affordable integrated community living opportunities within communities for people with intellectual and developmental disabilities.

AB 195

Patterson R (Dist. 23)

Location: SENATE RLS.

Department of Housing and Community Development: grant-based programs: reporting. Current law requires the Department of Housing and Community Development, on or before December 31 of each year, to submit an annual report containing specified information to the Governor and both houses of the Legislature on the operations and accomplishments during the previous fiscal year of the housing programs administered by the department. This bill would require the department to include in those annual reports specified information relating to grant-based programs administered by the department, including the amount of the original awards to recipients, the portions not yet disbursed to recipients, and an estimate of how many individuals could benefit from the remaining balance.

AB 264

Melendez R (Dist. 67)

Location: ASSEMBLY REV. & TAX

Income taxes: credits: development impact fees. The Personal Income Tax Law and the Corporation Tax Law allow various credits against the taxes imposed by those laws. This bill would establish credits against the taxes imposed by those laws for taxable years beginning on or after January 1, 2020, in an amount equal to the total amount paid or incurred during the taxable year by a qualified taxpayer, as defined, for the payment of development impact fees and connection fees applied to newly constructed single-family and multifamily homes.

AB 302

Berman D (Dist. 24)

Location: SENATE ED.

Parking: homeless students. Would require a community college campus that has parking facilities on campus to grant overnight access to those facilities, on or before July 1, 2020, to any homeless student who is enrolled in coursework, has paid any enrollment fees that have not been waived, and is in good standing with the community college, for the purpose of sleeping in the student's vehicle overnight. The bill would require the governing board of the community college district to determine a



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plan of action to implement this requirement, as specified.

AB 307

Reyes D (Dist. 47)

Location: SENATE HUM. S.

Homeless youth: grant program. Would require the Homeless Coordinating and Financing Council to develop and administer a grant program to support young people experiencing homelessness and prevent and end homelessness. The program would be funded by a combination of funds provided to the council by the State Department of Health Care Services from the Youth Education, Prevention, Early Intervention and Treatment Account, funds appropriated by the Legislature, and gifts and donations made to the council for that purpose. This bill contains other related provisions.

Position: San Bernardino County Support

AB 344

Calderon D (Dist. 57)

Location: SENATE APPR.

New Beginnings California Program. Would establish the New Beginnings California Program in the Department of Community Services and Development and create the New Beginnings California Account for the purpose of providing matching grant funding to cities and local continuum of care programs to implement, expand, or continue employment programs for homeless individuals, as specified. The bill would define city for purposes of the bill to include a city, county, or a city and county. The bill would require qualifying employment programs to, among other things, connect program participants with employment and pay them an hourly wage that is at or above minimum wage.

AB 386

Garcia, Eduardo D (Dist. 56)

Location: SENATE HOUSING

Agricultural Working Poor Energy Efficient Housing Program. Would require the Department of Community Services and Development to develop and administer the Agricultural Working Poor Energy Efficient Housing Program and to expend moneys appropriated by the Legislature for the purposes of the program to improve energy efficiency in farmworker-owned housing. The bill would require the department to report to the Legislature on the program with respect to balances and expenditures, households reached, demographics of the households reached, measures funded, and energy savings.

AB 430

Gallagher R (Dist. 3)

Location: SENATE HOUSING

Housing development: Camp Fire Housing Assistance Act of 2019. Current law authorizes a development proponent to submit an application for a development permit that is subject to a streamlined, ministerial approval process and not subject to a conditional use permit if the development satisfies specified objective planning standards, including that the development is a multifamily housing development that contains 2 or more residential units. This bill would authorize a development proponent to submit an application for a residential development, or mixed-use development that includes residential units with a specified percentage of space designated for residential use, within the territorial boundaries or a specialized residential planning area identified in the general plan of, and adjacent to existing urban development within, specified cities that is subject to a similar streamlined, ministerial approval process and not subject to a conditional use permit if the development satisfies specified objective planning standards.

AB 434

Daly D (Dist. 69)

Location: SENATE HOUSING

Housing financing programs: universal application. Current law requires the Department of Housing and Community Development to administer the Infill Incentive Grant Program of 2007, also known as the Infill Infrastructure Grant Program, and award competitive grants under that program to selected capital improvement projects that are an integral part of, or necessary to facilitate the development of, a qualifying infill project or a qualifying infill area. Current law establishes the Transit-



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Oriented Development Implementation Program, to be administered by the department, to provide local assistance to specified local agencies and developers for the purpose of developing or facilitating the development of higher density uses within close proximity to transit stations. This bill, on or before December 31, 2020, would require the Department of Housing and Community Development to develop a single, universal application form that may be used by applicants for funds under the above-described programs.

[AB 437](#)

[Wood D \(Dist. 2\)](#)

Location: SENATE HOUSING

Move-In Loan Program. Would establish the Move-In Loan Program for the purpose of providing grants to eligible nonprofit organizations to be used to provide no-interest loans to eligible applicants to afford the security deposit and first month's rent for a rental dwelling. The bill, upon appropriation by the Legislature, would require the Department of Housing and Community Development to administer the program and to determine the standards for the program, as specified, and would require the department to control selection of, eligible nonprofit organization applicants to receive a grant to administer a loan program, as specified.

[AB 531](#)

[Friedman D \(Dist. 43\)](#)

Location: SENATE HUM. S.

Foster youth: housing. The California Community Care Facilities Act requires the State Department of Social Services to license and regulate transitional housing placement providers as a community care facility. A "transitional housing placement provider" is an organization licensed by the department to provide transitional housing to foster children at least 16 years of age and not more than 18 years of age, and nonminor dependents to promote their transition to adulthood. Current law requires transitional housing units to include, among others, a host family certified by a transitional housing placement provider. This bill would authorize a host family to be certified by the transitional housing placement provider, or to be an approved resource family, a licensed foster family home or certified foster home, an approved relative caregiver, or a nonrelative extended family member of a participant, without requiring additional certification by the transitional housing placement provider. The bill would require, if a nonminor dependent receiving transitional housing services lives with a host family, payment for those services to be split equally between the transitional housing placement provider, the host family, and the nonminor dependent, unless a different apportionment is agreed to by all parties.

[AB 553](#)

[Melendez R \(Dist. 67\)](#)

Location: ASSEMBLY TRANS.

High-speed rail bonds: housing. Would provide that no further bonds shall be sold for high-speed rail purposes pursuant to the Safe, Reliable High-Speed Passenger Train Bond Act for the 21st Century, except as specifically provided with respect to an existing appropriation for high-speed rail purposes for early improvement projects in the Phase I blended system.

[AB 587](#)

[Friedman D \(Dist. 43\)](#)

Location: SENATE GOV. & F.

Accessory dwelling units: sale or separate conveyance. Current property tax law establishes a welfare exemption under which property is exempt from taxation if the property is owned and operated by a nonprofit corporation that is organized and operated for the purpose of building and rehabilitating single-family or multifamily residences for sale, as provided, at cost to low-income families. This bill would authorize a local agency to allow, by ordinance, an accessory dwelling unit that was created pursuant to the process described above to be sold or conveyed separately from the primary residence to a qualified buyer if certain conditions are met.

[AB 670](#)

[Friedman D \(Dist. 43\)](#)

Location: SENATE JUD.

Common interest developments: accessory dwelling units. The Davis-Stirling Common Interest



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Development Act, governs the management and operation of common interest developments. Current law prohibits the governing document of a common interest development from prohibiting the rental or leasing of any separate interest in the common interest development, unless that governing document was effective prior to the date the owner acquired title to their separate interest. This bill would make void and unenforceable any covenant, restriction, or condition contained in any deed, contract, security instrument, or other instrument affecting the transfer or sale of any interest in a planned development, and any provision of a governing document, that effectively prohibits or unreasonably restricts the construction or use of an accessory dwelling unit or junior accessory dwelling unit on a lot zoned for single-family residential use that meets the above-described minimum standards established for those units.

[AB 671](#)

[Friedman D \(Dist. 43\)](#)

Location: SENATE HOUSING

Accessory dwelling units: incentives. Would require a local agency to include a plan that incentivizes and promotes the creation of accessory dwelling units that can be offered at affordable rent for very low, low-, and moderate-income households in its housing element. The bill would require the Department of Housing and Community Development to develop a list of existing state grants and financial incentives for operating, administrative, and other expenses in connection with the planning, construction, and operation of accessory dwelling units with affordable rent, as specified.

[AB 694](#)

[Irwin D \(Dist. 44\)](#)

Location: SENATE HOUSING

Veterans Housing and Homeless Prevention Bond Act of 2019. Would enact the Veterans Housing and Homeless Prevention Bond Act of 2019 to authorize the issuance of bonds in an amount not to exceed \$600,000,000 to provide additional funding for the VHHPA. The bill would provide for the handling and disposition of the funds in the same manner as the 2014 bond act.

[AB 723](#)

[Wicks D \(Dist. 15\)](#)

Location: SENATE GOV. & F.

Low-income housing incentives: leased rental housing: Counties of Alameda and Contra Costa. Would authorize the Counties of Alameda and Contra Costa, or any city located within the territorial boundaries of either of those counties, to provide the lessor of an eligible property located within its territorial boundaries with a low-income rental housing incentive. The bill, among other requirements, would require that an eligible property be used exclusively for rental housing that is rented for no more than 30 percent of the income level of persons of low income to tenants occupying the property at the commencement of the lease and that the lease commence on or after January 1, 2020, and before January 1, 2024.

[AB 728](#)

[Santiago D \(Dist. 53\)](#)

Location: SENATE HUM. S.

Homeless multidisciplinary personnel teams. Current law authorizes a county to establish a homeless adult and family multidisciplinary personnel team, as defined, with the goal of facilitating the expedited identification, assessment, and linkage of homeless individuals to housing and supportive services within that county and to allow provider agencies to share confidential information for the purpose of coordinating housing and supportive services to ensure continuity of care. This bill would expand the goals of the homeless adult and family multidisciplinary personnel team to include facilitating the expedited identification, assessment, and linkage of individuals at risk of homelessness, as defined, to housing and supportive services, and the expedited prevention of homelessness, and to allow members of the team to access and share the confidential information.

Position: San Bernardino County Support



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AB 761

Nazarian D (Dist. 46)

Location: SENATE APPR.

State armories: homeless shelters. Would authorize, at the sole discretion of the Adjutant General, the use of any armory deemed vacant by the Military Department throughout the year by the county or city in which the armory is located for the purpose of providing temporary shelter from hazardous weather conditions for homeless persons.

AB 816

Quirk-Silva D (Dist. 65)

Location: ASSEMBLY APPR. SUSPENSE FILE

California Flexible Housing Subsidy Pool Program. Would establish the California Flexible Housing Subsidy Pool Program within the Department of Housing and Community Development for the purpose of making grants available to applicants, defined to include a city, county, city and county, or continuum of care, for eligible activities including, among other things, rental assistance, operating subsidies in new and existing affordable or supportive housing units, and specified outreach services. The bill would continuously appropriate \$450,000,000 from the General Fund every fiscal year to the department for purposes of the program, and set forth how these funds must be allocated.

AB 831

Grayson D (Dist. 14)

Location: SENATE RLS.

Department of Housing and Community Development: study: local fees: new developments. Would require the Department of Housing and Community Development to post the study on its internet website on or before March 1, 2020. The bill would also require the department, by January 1, 2024, to issue a report to the Legislature on the progress of cities and counties in adopting the recommendations made in the study.

AB 881

Bloom D (Dist. 50)

Location: SENATE HOUSING

Accessory dwelling units. The Planning and Zoning Law provides for the creation of accessory dwelling units by local ordinance, or, if a local agency has not adopted an ordinance, by ministerial approval, in accordance with specified standards and conditions. Current law requires the ordinance to designate areas where accessory dwelling units may be permitted and authorizes the designated areas to be based on criteria that includes, but is not limited to, the adequacy of water and sewer services and the impact of accessory dwelling units on traffic flow and public safety. This bill would instead require a local agency to designate these areas based on the adequacy of water and sewer services and the impact of accessory dwelling units on traffic flow and public safety.

AB 891

Burke D (Dist. 62)

Location: SENATE GOV. & F.

Public property: safe parking program. Would require a city or a county with a population greater than 330,000, in coordination with other entities, as specified, to establish a safe parking program that provides safe parking locations and options for individuals and families living in their vehicles. The bill would require a safe parking program to provide a bathroom facility and onsite security, among other requirements. The bill would exempt a city or a county that has a specified safe parking program administered by a nongovernmental entity operating in its jurisdiction from these requirements.

AB 957

Committee on Housing and Community Development

Location: SENATE HOUSING

Housing Omnibus. Current law, until December 31, 2028, requires the housing element to contain, among other components, an inventory of land suitable for residential development, which includes, among other things, residentially zoned sites that are capable of being developed at a higher density, including the airspace above sites owned or leased by a city, county, or city and county, as specified. This bill would instead provide that the inventory of land suitable for residential development, until



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December 31, 2028, includes, among other things, residentially zoned sites that are capable of being developed at a higher density, including sites owned or leased by a city, county, or city and county, as specified.

[AB 960](#)

[Maienschein D \(Dist. 77\)](#)

Location: SENATE HUM. S.

CalWORKs: homeless assistance. As part of the CalWORKs program, a homeless family that has used all available liquid resources in excess of \$100 is eligible for homeless assistance benefits to pay the costs of temporary shelter if the family is eligible for aid under the CalWORKs program. Under current law, eligibility for temporary shelter assistance is limited to one period of up to 16 consecutive days every 12 months, except as specified. This bill would authorize a county to approve additional days of temporary shelter assistance if additional days are necessary to prevent homelessness while the household is transitioning to receiving permanent homeless assistance, and would provide that a family may receive 16 days of temporary homeless assistance per instance of homelessness.

[AB 995](#)

[Ting D \(Dist. 19\)](#)

Location: SENATE HUM. S.

Transitional Housing Program-Plus. Would expand the Transitional Housing Program-Plus by making transitional housing available to any former foster youth who exited from the foster care system on or after their 16th birthday and who meets the other requirements of the program. The bill would, commencing in the 2019–20 fiscal year, subject to an appropriation by the Legislature in the annual Budget Act for this purpose, require the department to annually allocate, as specified, funding to counties to expand their existing Transitional Housing Program-Plus to address unmet housing and service needs among those former foster youth.

[AB 1074](#)

[Diep R \(Dist. 72\)](#)

Location: ASSEMBLY H. & C.D.

Accessory Dwelling Unit Construction Bond Act of 2020. Would enact the Accessory Dwelling Unit Construction Bond Act of 2020 (bond act), which, if adopted, would authorize the issuance of bonds in the amount of \$500,000,000 pursuant to the State General Obligation Bond Law to finance the Accessory Dwelling Unit Construction Program, established as part of the bond act. The bill would authorize the Department of Housing and Community Development to enter into a contract under that program with a homeowner to provide financing to pay for the eligible costs incurred by the homeowner in constructing an accessory dwelling unit on the homeowner's property, subject to specified terms and conditions.

[AB 1084](#)

[Mayes R \(Dist. 42\)](#)

Location: SENATE APPR.

Redevelopment: housing successor: Low and Moderate Income Housing Asset Fund. Would expand the definition of "excess surplus" to also include, for an entity operating as a housing successor in the City of Indian Wells, the City of La Quinta, or the County of Yolo that owns and operates affordable housing that was transferred to the housing successor as a housing asset of the former redevelopment agency, an unencumbered amount in the housing successor's Low and Moderate Income Housing Asset Fund that exceeds the greater of \$1,000,000 or the aggregate amount deposited into the account during the housing successor's preceding 8 fiscal years, whichever is greater.

[AB 1110](#)

[Friedman D \(Dist. 43\)](#)

Location: SENATE JUD.

Rent increases: noticing. Would require 90 days' notice if a landlord of a residential dwelling with a month-to-month tenancy increases the rent by more than 10%, but no more than 15%, of the amount of the rent charged to a tenant annually. This bill would require 120 days' notice if a landlord of a residential dwelling with a month-to-month tenancy increases the rent by more than 15% of the amount



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of the rent charged to a tenant annually.

AB 1188

Gabriel D (Dist. 45)

Location: SENATE JUD.

Dwelling units: persons at risk of homelessness. Would authorize a tenant to temporarily permit the occupancy of their dwelling unit by a person who is at risk of homelessness, as defined, for no more than 12 months, regardless of the terms of the lease or rental agreement, with the written approval of the owner or landlord of the property. The bill would authorize an owner or landlord to adjust the rent payable under the lease during the time the person who is at risk of homelessness is occupying the dwelling unit, as compensation for the occupancy of that person, and would require the terms regarding the rent payable in those circumstances to be agreed to in writing by the owner or landlord and the tenant.

AB 1197

Santiago D (Dist. 53)

Location: SENATE E.Q.

California Environmental Quality Act: exemption: City of Los Angeles: supportive housing and emergency shelters. The California Environmental Quality Act (CEQA) requires a lead agency, as defined, to prepare, or cause to be prepared, and certify the completion of an environmental impact report on a project that it proposes to carry out or approve that may have a significant effect on the environment or to adopt a negative declaration if it finds that the project will not have that effect. CEQA also requires a lead agency to prepare a mitigated negative declaration for a project that may have a significant effect on the environment if revisions in the project would avoid or mitigate that effect and there is no substantial evidence that the project, as revised, would have a significant effect on the environment. This bill would, until January 1, 2025, exclude from the term “project” certain activities approved or carried out by the City of Los Angeles related to supportive housing and emergency shelters and would thereby exempt those projects from CEQA.

AB 1206

Choi R (Dist. 68)

Location: ASSEMBLY REV. & TAX

Income tax credits: leased or rented property: persons receiving housing services or assistance. The Personal Income Tax Law and the Corporation Tax Law allow various credits against the taxes imposed by those laws. This bill, under both laws, for taxable years beginning on or after January 1, 2019, and before January 1, 2024, would allow a credit against those taxes to a taxpayer that owns qualified property, as defined, in an amount equal to \$500 for each qualified property owned by the taxpayer, not to exceed \$5,000 per taxable year.

AB 1226

Holden D (Dist. 41)

Location: SENATE RLS.

State highways: property leases: assessment. Current law authorizes the Department of Transportation to lease to public or private entities areas above or below state highways. Current law authorizes the department, in certain cases, to make the land or airspace within the right-of-way of a highway available to a public entity for specified transit-related purposes. This bill would provide examples of “airspace” and “areas above or below state highways” for purposes of those provisions.

AB 1232

Gloria D (Dist. 78)

Location: SENATE JUD.

Affordable housing: weatherization. Would, commencing January 1, 2021, require the owner of a dwelling, housing unit, or multiunit residential structure that receives assistance from the Low-Income Weatherization Program to maintain the unit as low-income residential housing for 10 years following completion of the weatherization service, and in the case of an unregulated housing, to maintain current rent levels plus an annual percentage rent increase, as specified, for 10 years following completion of the weatherization service



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AB 1235

Chu D (Dist. 25)

Location: SENATE APPR.

Youth homelessness prevention centers. The California Community Care Facilities Act, provides for the licensing and regulation of runaway and homeless youth shelters by the State Department of Social Services. Current law requires these shelters to offer short-term, 24-hour, nonmedical care and supervision and personal services to homeless youth and runaway youth, as those terms are defined, who voluntarily enter the shelter. Current law defines “short-term” to mean no more than 21 consecutive days. This bill would rename these facilities “youth homelessness prevention centers,” and would expand the categories of youth for which the center is required to provide services to also include youth at risk of homelessness and youth exhibiting status offender behavior, as those terms are defined by the bill.

AB 1255

Rivas, Robert D (Dist. 30)

Location: SENATE HOUSING

Surplus public land: database. The Planning and Zoning Law requires a city or county to adopt a general plan for land use development within its boundaries that includes, among other things, a housing element. That law requires the housing element to contain an inventory of land suitable for residential development, as defined, and requires that inventory to be used to identify sites that can be developed for housing within the planning period and that are sufficient to provide for the jurisdiction’s share of the regional housing need for all income levels. This bill would also require the housing element to contain an inventory of land owned by the city or county that is in excess of its foreseeable needs.

AB 1275

Santiago D (Dist. 53)

Location: SENATE HEALTH

Mental health services: county pilot program. Would require the State Department of Health Care Services to establish a 3-year pilot project to include the County of Los Angeles and up to 9 additional counties in which each participating county would be required to establish an outreach team, comprised of county employees, to provide outreach services to individuals with a history of mental illness or substance use disorders who are unable to provide for urgently needed medical care and who are homeless or at risk of experiencing homelessness.

AB 1279

Bloom D (Dist. 50)

Location: SENATE HOUSING

Planning and zoning: housing development: high-resource areas. Would require the department to designate areas in this state as high-resource areas, as provided, by January 1, 2021, and every 5 years thereafter. The bill would authorize a city or county to appeal the designation of an area within its jurisdiction as a high-resource area during that 5-year period. In any area designated as a high-resource area, the bill would require that a housing development project be a use by right, upon the request of a developer, in any high-resource area designated pursuant be a use by right in certain parts of the high-resource area if those projects meet specified requirements, including specified affordability requirements. For certain development projects where the initial sales price or initial rent exceeds the affordable housing cost or affordable rent to households with incomes equal to or less than 100% of the area median income, the bill would require the applicant agree to pay a fee equal to 10% of the difference between the actual initial sales price or initial rent and the sales price or rent that would be affordable, as provided. The bill would require the city or county to deposit the fee into a separate fund reserved for the construction or preservation of housing with an affordable housing cost or affordable rent to households with a household income less than 50% of the area median income. This bill contains other related provisions and other existing laws.



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AB 1290

Gloria D (Dist. 78)

Location: SENATE HOUSING

California Housing Finance Agency: stakeholder group: housing. Current law establishes the California Housing Finance Agency in the Department of Housing and Community Development for the primary purpose of meeting the housing needs of persons and families of low or moderate income. This bill would require the California Housing Finance Agency, in collaboration with the Treasurer's office, to convene a stakeholder group that includes nonprofit developers to identify actions that can be taken to streamline the application process for specified housing finance programs. The bill would require the stakeholder process to be completed by January 1, 2021.

AB 1326

Gloria D (Dist. 78)

Location: ASSEMBLY REV. & TAX

Property taxation: welfare exemption: low income housing. Current law, through the 2027–28 fiscal year, treats a unit of property owned by an owner who is eligible for the federal low-income housing tax credit as occupied by a lower income household if the occupants were lower income households on the lien date in the fiscal year in which occupancy of the unit commenced and the unit continues to be rent restricted, notwithstanding an increase in the income of the occupants of the unit to 140% of area median income, but that the unit would cease to be treated as a lower income unit if the income of the occupants of the unit increases above 140% of area median income. Current law, through the 2027–28 fiscal year, requires a claim for the welfare exemption on qualified property to be accompanied by an affidavit containing specified information regarding the units occupied by lower income households for which the exemption is claimed and provides that affidavit is not subject to public disclosure. This bill would extend indefinitely the treatment of a unit of property whose owner is eligible for specified federal low-income housing tax credits as occupied by a lower income household, as provided.

AB 1482

Chiu D (Dist. 17)

Location: SENATE JUD.

Tenancy: rent caps. Would, until January 1, 2030, prohibit an owner of residential real property from increasing the rental rate for that property in an amount that is greater than 5% plus the percentage change in the cost of living, as defined, more than the lowest rental rate in effect for the immediately preceding 12 months, subject to specified conditions. The bill would exempt from these provisions deed-restricted affordable housing, dormitories, housing that has been issued a certificate of occupancy within the previous 10 years, and housing subject to a local ordinance that imposes a more restrictive rent increase cap than these provisions.

AB 1483

Grayson D (Dist. 14)

Location: SENATE HOUSING

Housing data: collection and reporting. The Planning and Zoning Law requires the planning agency of a city or county to provide by April 1 of each year an annual report to, among other entities, the Department of Housing and Community Development (department) that includes, among other specified information, the number of net new units of housing that have been issued a completed entitlement, a building permit, or a certificate of occupancy, thus far in the housing element cycle, as provided. This bill would authorize the department to require a planning agency to include in that annual report specified additional information that this bill would require, as specified.

AB 1484

Grayson D (Dist. 14)

Location: SENATE GOV. & F.

Mitigation Fee Act: housing developments. The Mitigation Fee Act requires a local agency that establishes, increases, or imposes a fee as a condition of approval of a development project to, among



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other things, determine a reasonable relationship between the fee's use and the type of development project on which the fee is imposed. This bill would require each city, county, or city and county to post on its internet website the type and amount of each fee imposed on a housing development project, as defined.

AB 1485

Wicks D (Dist. 15)

Location: SENATE HOUSING

Housing development: streamlining. The Planning and Zoning Law requires that a development be subject to a requirement mandating a minimum percentage of below market rate housing based on one of 3 specified conditions. Current law requires, among those conditions, a development to dedicate a minimum of 10% of the total number of units to housing affordable to households making below 80% of the area median income, if the project contains more than 10 units of housing and the locality did not timely submit its latest production report to the Department of Housing and Community Development, or that production report reflects that there were fewer units of above moderate-income housing issued building permits than were required for the regional housing needs assessment cycle for that reporting period. This bill would modify that condition to authorize a development to instead dedicate 20% of the total number of units to housing affordable to households making below 120% of the area median income with the average income of the units at or below 100% of the area median income, except as provided.

AB 1486

Ting D (Dist. 19)

Location: SENATE GOV. & F.

Surplus land. Current law prescribes requirements for the disposal of surplus land by a local agency. Current law defines "local agency" for these purposes as every city, county, city and county, and district, including school districts of any kind or class, empowered to acquire and hold real property. This bill would expand the definition of "local agency" to include sewer, water, utility, and local and regional park districts, joint powers authorities, successor agencies to former redevelopment agencies, housing authorities, and other political subdivisions of this state and any instrumentality thereof that is empowered to acquire and hold real property, thereby requiring these entities to comply with these requirements for the disposal of surplus land. The bill would specify that the term "district" includes all districts within the state, and that this change is declaratory of existing law.

AB 1487

Chiu D (Dist. 17)

Location: SENATE HOUSING

San Francisco Bay area: housing development: financing. Current law provides for the establishment of various special districts that may support and finance housing development, including affordable housing special beneficiary districts that are authorized to promote affordable housing development with certain property tax revenues that a city or county would otherwise be entitled to receive. This bill, the San Francisco Bay Area Regional Housing Finance Act, would establish the Housing Alliance for the Bay Area (hereafter the entity) and would state that the entity's purpose is to increase affordable housing in the San Francisco Bay area, as defined, by providing for enhanced funding and technical assistance at a regional level for tenant protection, affordable housing preservation, and new affordable housing production.

AB 1561

Garcia, Cristina D (Dist. 58)

Location: SENATE HOUSING

Planning and zoning: housing element. The Planning and Zoning Law requires a city or county to adopt a general plan for land use and development within its boundaries that includes, among other things, a housing element. The housing element is required to include an analysis of potential and actual governmental constraints upon the maintenance, improvement, or development of housing for all income levels and for persons with disabilities, as provided. This bill would additionally require an analysis of those constraints upon housing for persons with a characteristic identified by a specified provision of the Unruh Civil Rights Act.



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AB 1572

Chen R (Dist. 55)

Location: ASSEMBLY HEALTH

Mental health services: gravely disabled. Current law, for the purposes of involuntary commitment and conservatorship, defines “gravely disabled.” This bill would change the definition of “gravely disabled” for these purposes to read, in part, a condition in which a person, as a result of a mental health disorder, is incapable of making informed decisions about, or providing for, the person’s own basic personal needs for food, clothing, shelter, or medical care without significant supervision and assistance from another person and, as a result of being incapable of making these informed decisions, the person is at risk of substantial bodily harm, dangerous worsening of a concomitant serious physical illness, significant psychiatric deterioration, or mismanagement of essential needs that could result in bodily harm.

AB 1580

Levine D (Dist. 10)

Location: SENATE G.O.

Major infrastructure construction projects: oversight committees. Current law requires the Department of Transportation and the Bay Area Toll Authority to establish the Toll Bridge Program Oversight Committee, as provided, to review and provide program direction for seismic retrofit and replacement projects on toll bridges within the geographic jurisdiction of the committee. This bill, except as specified, would similarly require state agency undertaking a publicly funded major infrastructure construction project that is estimated to cost \$1,000,000,000 or more to form an oversight committee, as provided, and to develop and use risk management plans throughout the course of the project.

AB 1590

Rubio, Blanca D (Dist. 48)

Location: SENATE GOV. & F.

Personal income tax: credit: qualified first-time homebuyer. The Personal Income Tax Law allows various credits against the taxes imposed by those laws. This bill would allow a credit against that tax for each taxable year beginning on or after January 1, 2020, and before January 1, 2023, in an amount equal to the lesser of 3 percent of the purchase price of the qualified principal residence, as defined, or \$5,000. The bill would require the qualified first-time homebuyer, as defined, and seller of the qualified principal residence to jointly sign and submit to the Franchise Tax Board a certification under the penalty of perjury that they have entered into an enforceable contract for the purchase of the qualified principal residence.

AB 1702

Rivas, Luz D (Dist. 39)

Location: SENATE HUM. S.

Homeless Coordinating and Financing Council. Current law establishes the Homeless Coordinating and Financing Council to oversee the implementation of the Housing First guidelines and regulations, to create partnerships with specified entities, including the United States Department of Housing and Urban Development’s Continuum of Care Program, and, among other things, to identify resources, benefits, and services that can be accessed to prevent and end homelessness in California. Existing law requires the Business, Consumer Services, and Housing Agency to provide staff for the council. This bill would require the agency to provide 6 additional full-time staff positions for the council, as specified.

AB 1731

Boerner Horvath D (Dist. 76)

Location: SENATE JUD.

Short-term rentals: coastal zone: County of San Diego. Current law requires a hosting platform, as defined, to provide a specific notice to an occupant listing a residence for short-term rental on a hosting platform that states, among other things, that, if the occupant is a tenant, listing the room, home, condominium, or apartment may violate the lease or contract and could result in legal action by the landlord, including possible eviction. This bill would authorize a hosting platform to make available a unit within an eligible area, which this bill would define to mean a short-term rental 365 days per year if



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the primary resident lives onsite of the residential property full time.

AB 1743

Bloom D (Dist. 50)

Location: SENATE GOV. & F.

Local government: community facilities districts: special taxes: exemption. The Mello-Roos Community Facilities Act of 1982 requires properties or entities of the state, federal, or local governments, except as otherwise provided, to be exempt from the special tax. This bill would also require property receiving a welfare exemption, as specified, to be exempt from the special tax. The bill would require this exemption to apply to taxes imposed by an ordinance adopted on or after January 1, 2020.

AB 1763

Chiu D (Dist. 17)

Location: SENATE HOUSING

Planning and zoning: density bonuses: affordable housing. Would require a density bonus to be provided to a developer who agrees to construct a housing development in which 100% of the total units, exclusive of managers' units, are for lower income households, as defined. The bill would also require that a housing development that meets this criteria receive 4 incentives or concessions under the Density Bonus Law. The bill would generally require that the housing development receive a density bonus of 80%, but would exempt the housing development from any maximum controls on density if it is located within ½ mile of a major transit stop or a high-quality transit corridor, as defined, and additionally require the city, county, or city and county to allow an increase in height and floor area ratio in specified amounts that vary depending on whether the development is located within ½ mile of a major transit stop or a high-quality transit corridor.

AB 1783

Rivas, Robert D (Dist. 30)

Location: SENATE HOUSING

H-2A worker housing: state funding: streamlined approval process for agricultural employee housing development. Would prohibit the provision of state funding, as defined, for the purposes of planning, developing, or operating any housing used to comply with the federal law requirement to furnish housing to H-2A workers and would require an employer, as defined, or other recipient of state funding who utilizes state funding for these purposes to reimburse the state or state agency that provided the funding in an amount equal to the amount of that state funding expended for those purposes.

ACA 1

Aguiar-Curry D (Dist. 4)

Location: ASSEMBLY THIRD READING

Local government financing: affordable housing and public infrastructure: voter approval. The California Constitution prohibits the ad valorem tax rate on real property from exceeding 1% of the full cash value of the property, subject to certain exceptions. This measure would create an additional exception to the 1% limit that would authorize a city, county, city and county, or special district to levy an ad valorem tax to service bonded indebtedness incurred to fund the construction, reconstruction, rehabilitation, or replacement of public infrastructure, affordable housing, or permanent supportive housing, or the acquisition or lease of real property for those purposes, if the proposition proposing that tax is approved by 55% of the voters of the city, county, or city and county, as applicable, and the proposition includes specified accountability requirements.

SB 5

Beall D (Dist. 15)

Location: ASSEMBLY H. & C.D.

Affordable Housing and Community Development Investment Program. Would establish in state government the Affordable Housing and Community Development Investment Program, which would be administered by the Affordable Housing and Community Development Investment Committee. The bill would authorize a city, county, city and county, joint powers agency, enhanced infrastructure financing district, affordable housing authority, community revitalization and investment authority, transit



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village development district, or a combination of those entities, to apply to the Affordable Housing and Community Development Investment Committee to participate in the program and would authorize the committee to approve or deny plans for projects meeting specific criteria.

SB 6

Beall D (Dist. 15)

Location: ASSEMBLY H. & C.D.

Residential development: available land. Would require the Department of Housing and Community Development to furnish the Department of General Services with a list of local lands suitable and available for residential development as identified by a local government as part of the housing element of its general plan. The bill would require the Department of General Services to create a database of that information and information regarding state lands determined or declared excess and to make this database available and searchable by the public by means of a link on its internet website.

SB 13

Wieckowski D (Dist. 10)

Location: ASSEMBLY H. & C.D.

Accessory dwelling units. Would authorize the creation of accessory dwelling units in areas zoned to allow single-family or multifamily dwelling use. The bill would also revise the requirements for an accessory dwelling unit by providing that the accessory dwelling unit may be attached to, or located within, an attached garage, storage area, or other structure, and that it does not exceed a specified amount of total floor area.

SB 18

Skinner D (Dist. 9)

Location: ASSEMBLY H. & C.D.

Keep Californians Housed Act. Current law requires a tenant or subtenant in possession of a rental housing unit under a month-to-month lease at the time that property is sold in foreclosure to be provided 90 days' written notice to quit before the tenant or subtenant may be removed from the property. Current law also provides tenants or subtenants holding possession of a rental housing unit under a fixed-term residential lease entered into before transfer of title at the foreclosure sale the right to possession until the end of the lease term, except in specified circumstances. Current law repeals these provisions as of December 31, 2019. This bill would delete the above-described repeal date, thereby extending the operation of these provisions indefinitely.

SB 25

Caballero D (Dist. 12)

Location: ASSEMBLY NAT. RES.

California Environmental Quality Act: projects funded by qualified opportunity zone funds or other public funds. CEQA establishes a procedure by which a person may seek judicial review of the decision of the lead agency made pursuant to CEQA. This bill would, until January 1, 2025, establish specified procedures for the administrative and judicial review of the environmental review and approvals granted for projects that are funded, in whole or in part, by specified public funds or public agencies and that meet certain requirements.

SB 40

Wiener D (Dist. 11)

Location: ASSEMBLY JUD.

Conservatorship: serious mental illness and substance use disorders. Current law authorizes the person for whom conservatorship is sought to demand a court or jury trial on the issue of whether the person meets the criteria for the appointment of a conservator pursuant to these provisions. This bill would authorize the court to establish a temporary conservatorship for a period of 28 days or less if the court is satisfied of the necessity, as specified. The bill would authorize a conservator of the person to be initially appointed pursuant to those provisions only if the person is presently incapable of caring for the person's own health and well-being due to a serious mental illness and substance use disorder and the person has been detained 8 times for evaluation and treatment in a 12-month period pursuant to existing law authorizing the detention of mentally disordered persons who are a danger to self or others or gravely disabled, without reference to evidence of frequent detention for evaluation and treatment.



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SB 99

Nielsen R (Dist. 4)

Location: ASSEMBLY L. GOV.

General plans: safety element: emergency evacuation routes. Would require the city or county, upon the next specified revision of the housing element, to review and update the safety element to include information identifying residential developments in very high fire hazard severity zones or state responsibility areas that do not have at least two emergency evacuation routes. By increasing the duties of local officials, this bill would impose a state-mandated local program.

SB 191

Morrell R (Dist. 23)

Location: SENATE RLS.

Land use: housing element. The Planning and Zoning Law requires a city or county to adopt a comprehensive, long-term general plan that includes various mandatory elements, including a housing element. That law requires the housing element to contain, among other things, an assessment of housing needs and an inventory of resources and constraints relevant to meeting those needs. That law requires the Department of Housing and Community Development to determine the current and projected need for housing for each region, as specified. This bill would make nonsubstantive changes to that law.

SB 196

Beall D (Dist. 15)

Location: ASSEMBLY REV. & TAX

Property taxes: welfare exemption: community land trust. Current property tax law, in accordance with the California Constitution, provides for a “welfare exemption” for property used exclusively for religious, hospital, scientific, or charitable purposes and that is owned or operated by certain types of nonprofit entities, if certain qualifying criteria are met. This bill, for lien dates occurring on and after January 1, 2020, would provide that property is within the welfare exemption if that property is owned by a community land trust, as defined, otherwise qualifying for the welfare exemption, and specified conditions are met, including that the property is being or will be developed or rehabilitated as housing, as specified.

SB 215

Morrell R (Dist. 23)

Location: SENATE RLS.

Local government: housing. Current law authorizes local governments to conduct a review or appeal regarding allocation data provided by the Department of Housing and Community Development or the council of governments regarding the locality’s share of the regional housing need or the submittal of data or information for a proposed allocation, as specified. This bill would make nonsubstantive changes to this provision.

SB 258

Hertzberg D (Dist. 18)

Location: ASSEMBLY H. & C.D.

California Emergency Solutions and Housing Program: grants: homeless shelters: pets and veterinary services. Current law establishes the California Emergency Solutions and Housing Program, under the administration of the Department of Housing and Community Development and requires the department to, among other things, provide rental assistance and housing relocation and stabilization services to ensure housing affordability to people who are experiencing homelessness or who are at risk of homelessness. This bill would require the department to develop and administer a program to award grants to qualified homeless shelters, as described, for the provision of shelter, food, and basic veterinary services for pets owned by people experiencing homelessness.

SB 282

Beall D (Dist. 15)

Location: ASSEMBLY PUB. S.

Supportive housing for parolees. Would repeal the Integrated Services for Mentally Ill Parolees (ISMIP) program and would instead enact the Supportive Housing Program for Persons on Parole (the



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program) to be administered by the Department of Housing and Community Development. The program would incorporate similar eligibility criteria for eligible participants and similar criteria for housing funded by the program. The bill would require the Department of Corrections and Rehabilitation to transfer funds appropriated from the General Fund for the ISMIP program to the department for the new program, as specified.

SB 294

Hill D (Dist. 13)

Location: ASSEMBLY REV. & TAX

Property taxation: welfare exemption: low income housing. Would require any outstanding qualified ad valorem property tax in excess of the \$20,000,000 limitation, and related interest or penalty, which was levied or imposed on and after January 1, 2019, and before January 1, 2020, with respect to qualified property for which a qualified claim was filed, to be canceled to the extent that the amount canceled does not result in a total assessed value exemption amount in excess of \$250,000,000 being allowed to a qualified taxpayer with respect to a single property or multiple properties for any fiscal year. The bill would, on and after January 1, 2020, prohibit an escape assessment from being levied on qualified property if that amount would be subject to cancellation pursuant to this bill.

SB 329

Mitchell D (Dist. 30)

Location: ASSEMBLY H. & C.D.

Discrimination: housing: source of income. The California Fair Employment and Housing Act prohibits housing discrimination, including discrimination through public or private land use practices, decisions, or authorizations, based on specified personal characteristics, including source of income. Current law defines the term "source of income" for purposes of the provisions relating to discrimination in housing accommodations described above, to mean lawful, verifiable income paid directly to a tenant or paid to a representative of a tenant. This bill would instead define the term for purposes of those provisions, to mean verifiable income paid directly to a tenant, or paid to a housing owner or landlord on behalf of a tenant, including federal, state, or local public assistance and housing subsidies, as specified.

SB 330

Skinner D (Dist. 9)

Location: ASSEMBLY H. & C.D.

Housing Crisis Act of 2019. The Housing Accountability Act requires a local agency that proposes to disapprove a housing development project that complies with applicable, objective general plan and zoning standards and criteria that were in effect at the time the application was deemed to be complete, or to approve it on the condition that it be developed at a lower density, to base its decision upon written findings supported by substantial evidence on the record that specified conditions exist, and places the burden of proof on the local agency to that effect. The act requires a court to impose a fine on a local agency under certain circumstances and requires that the fine be at least \$10,000 per housing unit in the housing development project on the date the application was deemed complete. This bill would, until January 1, 2025, specify that an application is deemed complete for these purposes if a preliminary application was submitted, as specified.

SB 333

Wilk R (Dist. 21)

Location: ASSEMBLY H. & C.D.

Homeless Coordinating and Financing Council. Would require the Homeless Coordinating and Financing Council, by July 1, 2021, to develop and implement a statewide strategic plan for addressing homelessness in the state, as specified. The bill would require the council, by January 1, 2021, to implement strategic plans to assist federal Housing and Urban Development Continuum of Care lead agencies in better implementing Housing and Urban Development recommended activities and meeting Housing and Urban Development requirements.



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SB 532

Portantino D (Dist. 25)

Location: ASSEMBLY H. & C.D.

Redevelopment: City of Glendale: bond proceeds: affordable housing. Current law requires remaining bond proceeds that cannot be spent pursuant to specified requirements of any successor agency that has been issued a finding of completion to be used at the earliest possible date to debase the bonds or to purchase those same outstanding bonds on the open market for cancellation. This bill, notwithstanding the requirement that the remaining bond proceeds be used to debase the bonds or to purchase those same outstanding bonds on the open market for cancellation, would authorize the successor agency in the City of Glendale to use the remaining bond proceeds for the purposes predevelopment, development, acquisition, rehabilitation, and preservation of affordable housing, as defined.

SB 568

Portantino D (Dist. 25)

Location: ASSEMBLY HIGHER ED.

Public holidays: Armenian Genocide Remembrance Day. Current law prescribes the holidays in this state for community colleges. This bill would authorize Glendale Community College's governing board, pursuant to a memorandum of understanding, to provide that April 24 shall be a Glendale Community College holiday known as "Armenian Genocide Remembrance Day."

SB 573

Chang R (Dist. 29)

Location: ASSEMBLY H. & C.D.

Homeless Emergency Aid program: funding. Current law establishes the Homeless Emergency Aid program, administered by the Business, Consumer Services, and Housing Agency in coordination with the Homeless Coordinating and Financing Council, for the purpose of providing localities with one-time flexible block grant funds to address their immediate homelessness challenges. This bill would, upon appropriation, make funding available to the agency to be used to provide an allocation of funds to administrative entities under the program.

Position: San Bernardino County Support

SB 611

Caballero D (Dist. 12)

Location: ASSEMBLY H. & C.D.

Housing: elderly and individuals with disabilities. Would establish the Master Plan for Aging Housing Task Force, chaired by the director or their designee, and composed of specified stakeholders and representatives of government agencies to, among other things, make recommendations to the Legislature for legislation that will help increase the supply of affordable housing for older adults and reduce barriers to providing health care and social services to older adults in affordable housing.

SB 621

Glazer D (Dist. 7)

Location: ASSEMBLY NAT. RES.

California Environmental Quality Act: court actions or proceedings: affordable housing projects. Would require the Judicial Council, by July 1, 2020, to adopt a rule of court applicable to an action or proceeding brought to attack, review, set aside, void, or annul the certification of an environmental impact report for an affordable housing project, as defined, or the granting of an approval of an affordable housing project that requires the action or proceeding, including any potential appeals therefrom, to be resolved, to the extent feasible, within 270 days of the filing of the certified record of proceeding with the court. The bill would provide that these provisions do not apply to an affordable housing project if it is in certain locations.

SB 623

Jackson D (Dist. 19)

Location: ASSEMBLY H. & C.D.

Multifamily Housing Program: total assistance calculation. Current law requires that of the total assistance provided under the Multifamily Housing Program, a specified percentage that is proportional



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to the percentage of lower income renter households in the state that are lower income elderly renter households, as reported by the United States Department of Housing and Urban Development on the basis of the most recent decennial census conducted by the United States Census Bureau, be awarded to units restricted to senior citizens. That calculation, known as the total assistance calculation, excludes assistance for certain projects related to housing for homeless youths and supportive housing for target populations. This bill would, instead, require the total assistance calculation described above use data as reported by the United States Department of Housing and Urban Development on the basis of the most recent American Community Survey or successor survey conducted by the United States Census Bureau.

SB 687

Rubio D (Dist. 22)

Location: ASSEMBLY H. & C.D.

Homeless Coordinating and Financing Council. Current law requires the Governor to create the Homeless Coordinating and Financing Council to, among other things, identify mainstream resources, benefits, and services that can be accessed to prevent and end homelessness in California and to serve as a statewide facilitator, coordinator, and policy development resource on ending homelessness in California. This bill would require the Governor to appoint up to 20 members of the council, and would require the Governor to additionally appoint a formerly homeless college student, a formerly homeless veteran, and a formerly homeless parent, who live in California to be members of the council.

SB 695

Portantino D (Dist. 25)

Location: ASSEMBLY RLS.

Special education: individualized education programs: translation services. Current law requires local educational agencies to identify, locate, and assess individuals with exceptional needs and to provide those pupils with a free appropriate public education in the least restrictive environment, with special education and related services as reflected in an individualized education program. Current law requires a local educational agency to initiate and conduct meetings for purposes of developing, reviewing, and revising the individualized education program of each individual with exceptional needs in accordance with federal law. Current law requires the local educational agency to take any action necessary to ensure that the parent of the individual with exceptional needs understands the proceedings at a meeting, including arranging for an interpreter for parents with deafness or whose native language is a language other than English. Current law defines "parent" for purposes of these provisions. This bill would revise the definition of "parent" to specify that it also includes the educational rights holder and the conservator of a child.

SB 712

Grove R (Dist. 16)

Location: SENATE RLS.

Housing for the elderly. Current law prohibits a city, county, city and county, or other political subdivision from requiring more than one building permit for a low-rent housing development for the elderly financed with federal or state funds or by a loan insured by the federal or state government and limits the fee for the permit, as specified. This bill would make a nonsubstantive change to that provision.

SB 725

Rubio D (Dist. 22)

Location: ASSEMBLY V. A.

Veterans rental housing. Current law creates the Veterans Housing and Homeless Prevention Act of 2014, to provide for the acquisition, construction, rehabilitation, and preservation of affordable multifamily supportive housing, affordable transitional housing, affordable rental housing, or related facilities for veterans and their families to allow veterans to access and maintain housing stability. This bill would require the department to establish a rental housing assistance program to provide financial assistance to veterans seeking rental housing, based on the needs of the veterans.



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SB 744

Caballero D (Dist. 12)

Location: ASSEMBLY H. & C.D.

Planning and zoning: California Environmental Quality Act: permanent supportive housing. Would, if a No Place Like Home project, as defined, is not eligible for approval as a use by right, as specified, would authorize the development applicant to request within a specified time period that the lead agency prepare concurrently the record of proceeding for the project with the performance of the environmental review of the program. The Within 2 working days of approval, the bill would require the lead agency, if the project is subject to CEQA, to file and post a notice of determination or, if the project is not subject to CEQA, to file a notice of exemption with the county clerk in each county in which the project is located, in accordance with specified law.

SCA 1

Allen D (Dist. 26)

Location: SENATE E. & C.A.

Public housing projects. The California Constitution prohibits the development, construction, or acquisition of a low-rent housing project, as defined, in any manner by any state public body until a majority of the qualified electors of the city, town, or county in which the development, construction, or acquisition of the low-rent housing project is proposed approve the project by voting in favor at an election, as specified. This measure would repeal these provisions.

SCA 4

Galqiani D (Dist. 5)

Location: SENATE GOV. & F.

The California Home Fairness and Primary Residence Act. This measure, on and after January 1, 2021, would limit the exclusion for the purchase or transfer of a principal residence between parents and their children and between grandparents and their grandchild or grandchildren to instances in which the residence continues as the principal residence of the transferee. The measure would prescribe the method for calculating the new base year value of the principal residence of the transferee. The measure, commencing January 1, 2022, and each January 1 thereafter, would require the county assessor to adjust the amount of the exclusion, as specified.

Total Measures: 96

Information regarding the County's Legislative Platforms, legislative positions, bill tracking and other items of interest can be found on the Governmental and Legislative Affairs' website which can be found on the County Administrative Office Website at: <http://www.sbcounty.gov/CAO/legislativeaffairs/>



ICH REPORT

DATE: June 2019

PHONE: (909) 387-4565

PRESENTED BY: KENT PAXTON

Homeless Policy Advisor, Fifth District

SUBJECT: ICH Related Board Items

<http://cob-sire.sbcountv.gov/sirepub/>

Board Agenda Items

05/21/2019

42. Department of Behavioral Health: This item is an **AMENDMENT TO THE CONTRACT WITH MENTAL HEALTH SYSTEMS, INC., FOR FULL SERVICE PARTNERSHIP SERVICES**, approving Amendment No. 2 to add one-time funding for Housing Coordinator positions with an effective date of December 31, 2018, increasing the amount by \$183,448 for a total contract amount of \$9,815,603, for a period of July 1, 2018 through June 30, 2023.

Background: The recommended amendment will allow MHS to provide two additional Housing Coordinators to provide outreach, engagement, and linkage to shelter/housing for homeless FSP clients within the East and West Regions of the County of San Bernardino. Homeless FSP clients with a goal of accessing secure living conditions will have prioritized assistance from the Housing Coordinators.

Presenter: Veronica Kelley, Director

49. Community Development and Housing Agency: This item is a **GRANT AWARD FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE CONTINUUM OF CARE HOMELESS MANAGEMENT INFORMATION SYSTEM** accepting

the grant award in the amount of \$250,158 for the period of November 1, 2019 through October 31, 2020.

Background: On February 15, 2019, the OHS received a grant award notice from HUD for the HMIS funds in the amount of \$250, 158. This agreement is effective for the one-year period beginning November 1, 2019 and ending October 31, 2020. HUD is requesting immediate return of the executed grant documents so they can undertake the final phase of the grant process.

Starting in 2004, Congress required HUD to collect electronic data of the homeless served through HUD funded programs. Specifically, HMIS can be used to produce an unduplicated count of homeless persons, understand patterns of service use, and measure the effectiveness of homeless programs.

Presenter: Dena Fuentes, Deputy Executive Officer

50. Community Development and Housing Agency: This item is a **GRANT APPLICATION AND ADMINISTRATIVE ENTITY DESIGNATION FOR THE CALIFORNIA EMERGENCY SOLUTIONS AND HOUSING PROGRAM FUNDING** in an amount not to exceed \$1,000,000.

Background: The NOFA issued for Round 2 of the CESH Program will provide approximately \$30 million in grant funds through the State HCD. It is anticipated that the San Bernardino County COC is eligible to receive a minimum of \$835,711. The CESH Program was designated to be very flexible to allow the COC to target funding based on regional needs.

The CDHA was designated by the COC to be the Administrative Entity to manage the CESH funds. As an AE the County of San Bernardino will be able to enter into sub-recipient contracts with service providers to provide homeless services including•

- Rapid Re-Housing - \$100,000
- Flexible Housing Subsidies - \$326,783
- Diversion Activities - \$200,000
- CES Expansion - \$167142
- Administration (not to exceed 5%) - \$41 , 786.

Awards are expected to be announced in fall 2019.

Presenter: Dena Fuentes; Deputy Executive Officer

51. Community Development and Housing: This item is **CONTRACTS FOR THE HOMELESS EMERGENCY AID PROGRAM** approving contracts with the following entities for the provision of services under the State HEAP Grant in a combined amount not to exceed \$1,889,025 for the period of May 21, 2019 through June 30, 2021, including the following:

- City of Colton – \$400,000
- City of Montclair - \$234,000
- City of Redlands - \$600,000
- City of Upland - \$127,825
- Salvation Army - \$527,200
- Morongo Basin Aligning Resources Challenging Homelessness - \$213,000 as a 10-year loan for the acquisition and initial start-up to purchase a duplex to be utilized as bridge housing.

Background: HEAP is a one-time \$500 million block grant authorized by SB 850 to provide direct assistance for cities and counties to address homelessness through rental assistance, rapid re-housing, street outreach and navigation, family reunification, eviction prevention, diversion, youth programming and supportive services.

Presenter: Dena Fuentes, Deputy Executive Officer

52. Community Development and Housing: This item is the **STATE EMERGENCY SOLUTIONS GRANT 2019-20 APPLICATION AND RESOLUTION AUTHORIZING COMMUNITY DEVELOPMENT AND HOUSING AS THE ADMINISTRATIVE ENTITY** for the COC in an amount not to exceed \$605,336.

Background: The recommended action will allow CDH to submit an application to HCD to be designated as the AE for the 2019-20 allocation of State ESG funds in an amount not to exceed \$605,336; with an amount of \$16,949 or 2.8% for administrative cost. It is anticipated that the term of the agreement will be for a 2-year period that will commence upon the final execution of the standard agreement with HCD.

The ESG funds will be used for: 1) engaging the homeless on the street, 2) increasing the quantity and quality of homeless shelters, 3) operating emergency shelters, 4) providing services to shelter residents, 5) rapid re-housing services, and 6) preventing homelessness,

Presenter: Gary Hallen, Director

116. Transitional Assistance Department: This item is an **AMENDMENT TO THE CONTRACT WITH THE HOUSING AUTHORITY COUNTY OF SAN BERNARDINO FOR THE CALIFORNIA WORK OPPORTUNITIES AND RESPONSIBILITY TO KIDS HOUSING SUPPORT PROGRAM SERVICES** increasing the contract amount by ~~14,732,950~~ for a total amount of \$17,257,962, and exercising the final one-year option to extend the contract, for the total contract period of January 1, 2015, through June 30, 2020.

Background: TAD will continue to contract with the Housing Authority to provide housing to CAI-WORKS families who identify themselves as homeless. Based on an average cost of \$14,596 per family, serving a total of 322 families of which approximately 220 new households will be served with the new allocation.

Presenter: Gilbert Ramos Director

127. Housing Authority: This item is a **CONTRACT AMENDMENT WITH KNOWLEDGE AND EDUCATION FOR YOUR SUCCESS, INC., FOR HOUSING NAVIGATION SERVICES** approving amendment No. 10 effective May 22, 2019, by extending the contract period for one-year and increasing the total amount by \$4,732,950 for a total of \$17,257,962 for the CALWORKS Housing Support program for a period of January 1, 2015 through June 30, 2020.

Background: Since January 1, 2015, the partnership between the Transitional Assistance Department, the Housing Authority of the County of San Bernardino, and KEYS, has served 2,092 families including 5,610 children resulting in the placement of 1,443 households, including 3,606 children in permanent supportive housing. With this update, the program funds are more flexible in allowing families up to 24-months to stabilize. Based on an average cost of \$14,596 per family, a total of 322 families, including 220 new households will be served with the new allocation.

Presenter: Maria Razo, Executive Director

06/11/2019

08. Arrowhead Regional Medical Center: This item is an **AMENDMENT TO THE CEP AMERICA-CALIFORNIA PHYSICIAN SERVICES AGREEMENT** effective July 1, 2019 for an annual contract amount of \$14,029,996 for medical services including the following changes, including but not limited to:

- The services of a full-time physician for the Sheriff at County Detention Facilities for inmates with chronic disease conditions, at a cost of \$360,000; and,
- For physician assistant services for Behavioral Health triage on uninsured self-pay patients.

Background: The recommendations will allow ARMC to expand physician services under the CEP America-California Agreement No. 17-883 for medical services to the Sheriff's department for the treatment of county inmates with chronic health conditions, as well as participation in the Behavioral Health Multi-Disciplinary Treatment Pilot program with IEHP.

Presenter: William Gilbert, Director

33. Human Services, Workforce Development, Law and Justice Group: this item is a **CONTRACT WITH FIRST STEP STAFFING, INC. FOR THE PROVISION OF COMMUNITY EMPLOYMENT PATHWAYS PROGRAM SERVICES** approving a contract with First Step Staffing, Inc. for the Community Employment Pathways program to provide job placement services to adult San Bernardino County residents who are homeless, at-risk of homelessness, unemployed, underemployed, and/or justice system involved individuals, in the amount of \$1,500,000 for the period of June 11, 2019 through May 31, 2023.

The one-time payment for these job placement services is 50% (\$750,000) funded by identified savings of existing Discretionary General Funding in the Human Services Administrative claim budget unit and 50% funded by the Law and Justice Group through the Southwest Border Prosecution Initiative (\$375,000) and the 2011 Realignment-Local Innovation Subaccount (\$375,000) funds.

Background: First Step is a nonprofit corporation that utilizes a social enterprise alternative staffing model to provide job placement services to individuals who are homeless, at risk of homelessness, unemployed, underemployed, and/or justice-system involved. Under the terms of the contract, First Step will provide job placement services to County referred customers that will include, but will not be limited to, job coaching, job matching, ongoing support during employment, case consultation, and providing transportation and support services stipends when necessary. It is anticipated that through this pilot program, First Step will receive approximately 2,000 countywide referrals annually with an estimated 70% placement rate. Referrals will be pre-screened for employment compatibility by the participating departments and First Step prior to job assignment in order to increase job retention and promote successful outcomes.

Performance will be determined through a data collection component to effectively track customer success and provide program evaluations and reports directly related to the positive effects on County, private and public agencies. First Step will be required to meet these performance measures and to the extent it does not, the County will be entitled to “claw back” a specified percentage of the total compensation paid to First Step. In addition, First Step will also be required to provide the County with \$300,000 in collateral funds in order to secure its performance. If First Step does not meet the established performance measures, the County will be entitled to these collateral funds as part of the “claw-back” amount.

Presenter: CaSonya Thomas, Assistant Executive Officer, Human Services



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**Housing Authority of the County of San Bernardino Report
Prepared for the Interagency Council on Homelessness**

Date June 26, 2019

Presenter Maria Razo, Executive Director

Announcements The table below lists the announcements for today's meeting.

Announcements
Various Affordable Housing Waiting Lists are now open
All Affordable Housing Pre-Applications are now online. Applicants can register to our new applicant portal to:
<ul style="list-style-type: none">• Apply to any open waiting list• Check the status of their application• Update contact information• Update income/asset information• Add/remove a family member from their application• Change preferences• Contact us
For more information, visit www.hacsb.com . Persons with disabilities can request a reasonable accommodation at any time for assistance by emailing techhelp@hacsb.com or by calling (909) 890-9533 and selecting option 1.
Near term and Long term Development Activities
Loma Linda Veterans Village- in partnership with META Housing and Housing Partners I, Inc.
<ul style="list-style-type: none">• Referrals for the 50 VASH units are still being accepted from the VA. The link to our Applicant Portal for the 36 veteran affordable housing units (2 and 3 bedroom units) can be found on the HACSB website at www.hacsb.com or through a direct link at http://yvportal.hacsb.com.• Loma Linda Veterans Village, located on Van Leuven Street in the City of Loma Linda, is a new community comprised of eight-seven (87) apartments for low-income veteran families. Fifty (50) units are designated for permanent supportive housing for chronically homeless, disabled Veterans that will be subsidized by HACSB through the Veteran Affairs Supportive Housing (VASH) program. Thirty-six (36) units will be subsidized through the Project-Based Voucher (PBV) Program for low-income Veteran families that are being pulled from a PBV waiting list. Total household income for all veteran families must be between 30% and up to 50% of Area Median Income (AMI).



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- Leasing is ongoing and as of June 14, 2019, 71 residents have moved in (46 of which are VASH and 25 regular PBV) and there are 5 applicants in process.

Golden Apartments (38 units, San Bernardino) - joint ownership by HACSB and HPI I, Inc.

- Permanent supportive housing development for homeless. Project will convert 21 existing 2-bedroom townhouse apartments to 38 1-bedroom apartments to provide permanent supportive housing for homeless and chronically homeless. Community spaces will be incorporated to support the on-site delivery of wrap-around services sponsored by the County's Department of Behavioral Health and Inland Empire Health Plan (IEHP). A research evaluation study will be completed by Loma Linda University. Construction rehab. work is ongoing for a planned opening date of Phase I in August 2019.

Desert Haven (31 units, Victorville) - joint ownership by HACSB and HPI I, Inc.

- Permanent supportive housing development for homeless. Project will convert a 61-unit motel into 24 one bedroom units, plus 7 single room occupancy units for a total of 31 units (not including 1 manager's unit) to provide permanent supportive housing for homeless and chronically homeless. Community spaces will be incorporated to support the on-site delivery of wrap-around services sponsored by the County's Department of Behavioral Health and Inland Empire Health Plan (IEHP). A research evaluation study will be completed by Loma Linda University. Construction rehab. work is ongoing with interior framing, new electrical and plumbing installation currently taking place. The project has a planned opening in 2019.

Homeless Programs ~ Housing Authority

Continuum of Care

HACSB receives HUD Continuum of Care HUD funding to serve approximately 286 chronically homeless persons in the county through permanent supportive housing assistance and case management.

- Who Qualifies: Low-income homeless, disabled persons with mental health concerns and their families.
- How to Apply: You must have an open case with the local DBH office or DBH project HOST team and be referred through the Coordinated Entry System (CES) by dialing 211.

Veterans Affairs Supportive Housing Program (VASH)

The Housing Authority receives HUD VASH funding to permanently house a total of 529 homeless veterans who also qualify for clinical support services from the Veterans Administration Medical Clinics (VAMC) across the county.

- Who Qualifies: Low-income homeless veterans with need for medical/mental health (psychiatric or substance abuse) service needs.

How to Apply: The veteran would need to call (909) 825-7084 extension 5034 for a VASH screening. VAMC will provide supportive services and refer the veteran to HACSB if appropriate.



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Housing Opportunities for People with AIDS (HOPWA)

HACSB partners with Foothill AIDS Project to offer rental assistance and supportive services for up to 50 homeless individuals with HIV/AIDS.

- Who Qualifies: Low-income persons medically diagnosed with HIV/AIDS and their families.
- How to Apply: Applications from low-income residents of San Bernardino County are processed through the Foothill AIDS Project to the Housing Authority. The individual must have been receiving HIV case management services for a minimum of 6 months. The contact phone number is (909) 884-2722.

No Child Left Unsheltered (NCLU)

50 units for unsheltered homeless families with children. Scattered sites throughout the county.

- The No Child Left Unsheltered program is aimed at housing unsheltered children and their families in San Bernardino County. This program focuses on the education and well-being of the children and the economic advancement of the parent(s), while providing housing subsidies to stabilize the family. HACSB partners with the Department of Behavioral Health to provide intensive case management and behavioral health services to support the long term personal and economic stability of these families.
- Who Qualifies: Families with children must be unsheltered at the time of application and have documented evidence of long term housing instability.
- How to Apply: You must be referred through the Coordinated Entry System (CES) by dialing 211. You may contact Amanda Tower at atower@hacsb.com for additional program information.

Homeless Programs ~ KEYS Non-Profit

CalWORKs Housing Support Program

HACSB and KEYS partner with the San Bernardino County Transitional Assistance Department (TAD) to administer the new CalWORKs Housing Support Program which promotes housing stability for homeless families.

- Who Qualifies: Homeless families with children who are receiving CalWORKs.
- How to Apply: Referrals are accepted by the Coordinated Entry System by calling 211 (if currently on CalWORKs program). If a family thinks they may be eligible for CalWORKs they should visit their local TAD office and meet with an eligibility worker.

Supportive Services for Veterans Families (SSVF)

Since 2013 KEYS has been a recipient of the Department of Veterans Affairs' SSVF grant. This funding pays for case managers and housing outreach specialists that assist veterans and their families with case management, financial assistance for rent and utility payments, security deposits and moving expenses.

- Who Qualifies: Veterans with a verified Veteran status (with exception of dishonorable discharge) that meet income guidelines and homelessness status. There is more than one category of assistance and eligibility will be determined based on the intake assessment criteria.

How to Apply: Any veteran can apply via telephone, walk-in, email, or referral from other providers. Please utilize KEYS' intake line for an eligibility screening: (909) 332-6388.



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Continuum of Care

KEYS also receives HUD Continuum of Care HUD funding to serve approximately 25 homeless persons in the county through rapid rehousing assistance and short-term case management.

- Who Qualifies: Low-income homeless individuals and families.
- How to Apply: Referrals are accepted by the Coordinated Entry System by calling 211.

HACSB Affordable Housing – Site Based Assistance Open Waiting Lists

Adelanto, Apple Valley, Hesperia, Victorville – 2 bedroom

Barstow – 2, 3, 4, and 5 bedroom

Chino – 2 and 4 bedroom

Colton – 4 bedroom

Loma Linda – 2 and 3 bedroom (for veterans)

Ontario and Montclair – 2 bedroom

Redlands – 5 bedroom

San Bernardino – 1, 3, 4, and 5 bedroom

Senior Housing (62+)

Barstow – 1 bedroom

Bloomington – 2 bedroom

Colton – 2 bedroom

San Bernardino – Studio and 1 bedroom

Twin Peaks – 1 and 2 bedroom

Victorville – 1 and 2 bedroom

Yucaipa – 1 bedroom

The Housing Choice Voucher Program- tenant based waiting list is currently closed.

*Please note: All waiting lists have an ultimate preference for veterans.

Interested households can apply online by going to www.hacsb.com, and selecting the link to the Applicant Portal or through a direct link at <http://yvportal.hacsb.com>.

Contacts to Assist a Homeless Family

Reminder: Calling the 2-1-1 Coordinated Entry program should always be the first contact made to assist a homeless individual/ family.

Housing Authority of the County of San Bernardino
Continuum of Care Grants - Monthly Utilization Reports
 As of: May 2019

Original Grant Effective Date	Grant Name	Type	Grant Effective Date	Grant Expiration Date	Months Remaining	Units Authorized	Units Leased	Vouchers Searching/ Pending Lease	Pending Referrals	Projected Total Units Leased	Grant Amount	Expenses to-date	Proj. Exp. for remaining grant term	Total Proj. Expenses	Proj. Grant Balance	
Prior to 2012	Stepping Stones	TRA	1/1/2019	12/31/2019	7	28	35	2	-	31	334,799	169,962	161,346	331,308	3,491	
9/1/2008	New Horizons	TRA	11/1/2018	10/31/2019	5	154	181	15	2	195	1,882,272	1,075,217	804,450	1,879,667	2,605	
10/1/2012	Cornerstone	TRA	10/1/2018	9/30/2019	4	33	46	8	1	39	405,167	283,425	120,708	404,133	1,034	
10/1/2012	Whispering Pines	TRA	10/1/2018	9/30/2019	4	16	21	3	1	21	196,445	124,883	68,592	193,475	2,970	
2/1/2011	Laurelbrook	PRA	5/1/2019	4/30/2020	11	27	26	1	-	27	361,188	25,249	306,421	331,670	29,518	
2/1/2011	Project Gateway	PRA	3/1/2019	2/28/2020	9	12	10	1	1	12	178,086	36,680	117,504	154,184	23,902	
12/1/2011	Lanternwoods	PRA	12/1/2018	11/30/2019	6	16	15	2	-	17	227,278	65,136	107,194	172,330	54,948	
						286	334	32	5	342						
						lease rate	116.8%				119.6%					

Definitions:

TRA- Tenant-Based Rental Assistance: Rental assistance is tied to the household. Funds under these grants can be used to assist more families over the units authorized count, if renewal grant funds are available to support the households on an ongoing annual cycle.

PRA - Project-Based Rental Assistance: Rental assistance is tied to the unit. Funds cannot be used to 'over-lease' to utilize excess grant funds.

Notes:

1. The current total lease rate for all grants is 116.8%, 122.5% for the tenant based grants where overleasing is allowed in order to fully utilize the grant funds.
2. Due to an extremely tight rental market, it is taking families longer to find a home, the average searching period for households is 90 days (3 months).
3. It is worth note that small changes in household income or changes in contract rent can have significant effect on the average Per Unit Cost and monthly expenditure projections. It is expected to see some fluctuation on a monthly basis and the HACSB staff watches this carefully in order to adjust leasing utilization when funding is available. However, it is also important to note that even if there may be small amounts of unutilized funding projected at the end of a grant term, it is vital to consider that if we lease more households to utilize that funding, that there is enough funding in the next grant cycle to be able to support those additional households. As part of our monthly analysis, we not only look at the current grant year and funding availability, but the next grant year and funding cycle.



Coordinated System Report to ICH

January 2019- May 31, 2019

Pathways Home is San Bernardino County's groundbreaking collaboration between more than 30 agencies within the Homeless Partnership with the express purpose of creating sustainable, cost-effective, client centered pathways out of homelessness and for prevention of homelessness. We define Ending Homelessness as the time when more people are exiting a state of homelessness than entering it.

CES Functions

211 CES staff perform Street Outreach, Assessments, Case Conferencing, Follow-up, Care Coordination, referral of clients to appropriate agencies in a formal HMIS process, data entry, training, and often, leveraging rapport built from initial and ongoing engagement, act as arbiters when other efforts stall.

We are down to 3-6 days on callbacks to assign households to CES and we continue to have a high volume of calls. The new team is fully operating and more outreach is being conducted to assure we are verifying households. Please remember the CES team is only assessing those who meet the literally homeless definition under HUD's guidelines CURRENTLY UNDER COC/ESG/HSP (TAD) FUNDS. We are awaiting updates on HEAP progress to better understand all funded programs in order to implement policies and procedures for those who fall under "at risk of homelessness."

Data for May 2019

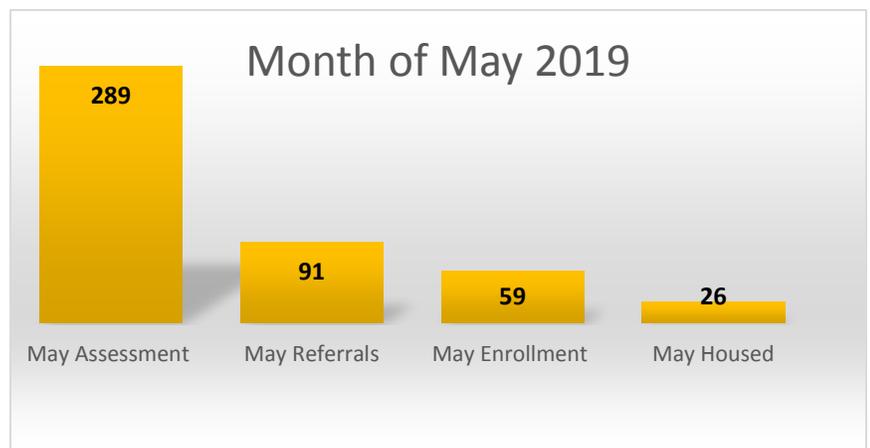
Assessments performed Inflow: **289**

Referred April: **91**

Housing Programs Enrolled April: **59**

Housed April: **26**

For the month of May the totals from assessment to referral, this signifies how many referrals programs are able to take. An enrollment demonstrates a pipeline to housing. Meaning in a perfect world all these household should be housed in the next 30-60 days. The housed number are those reporting to HMIS only (this excludes VASH).

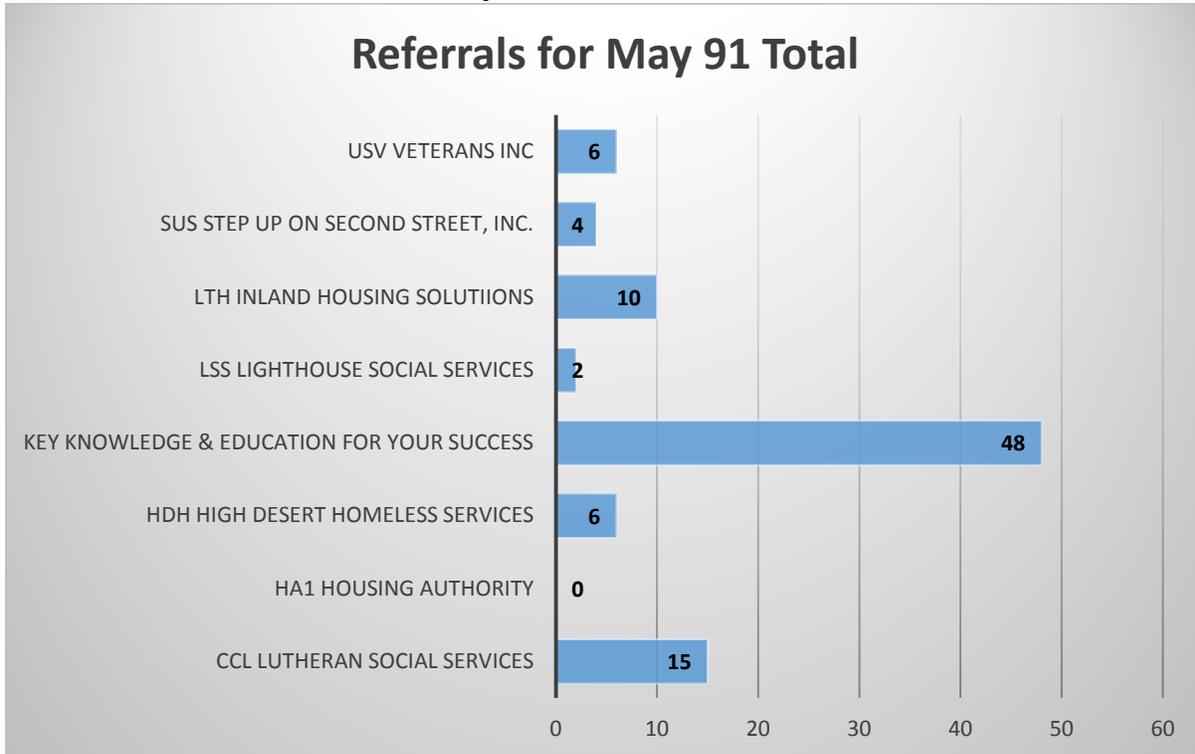


Break Down of assessments:

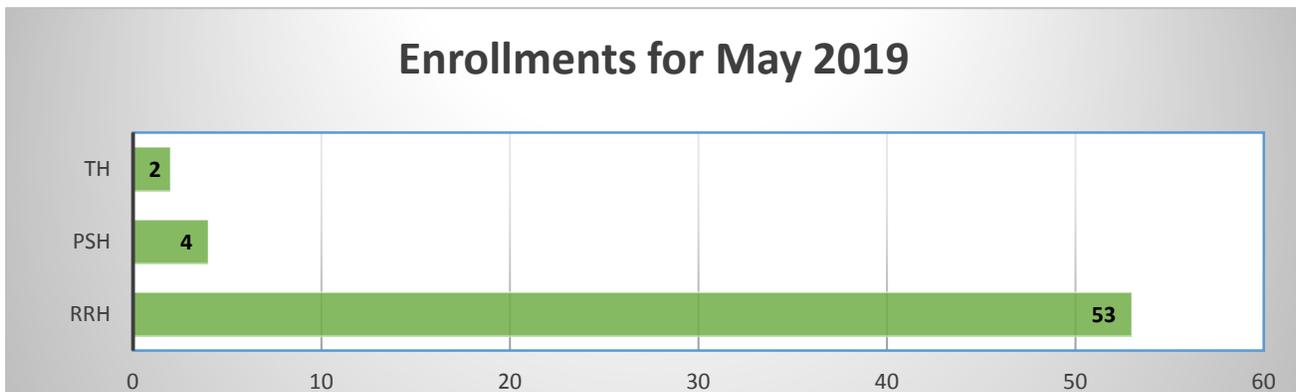
*CES conducts the majority of assessments; an average of **35** new cases a month per CES Coordinator*

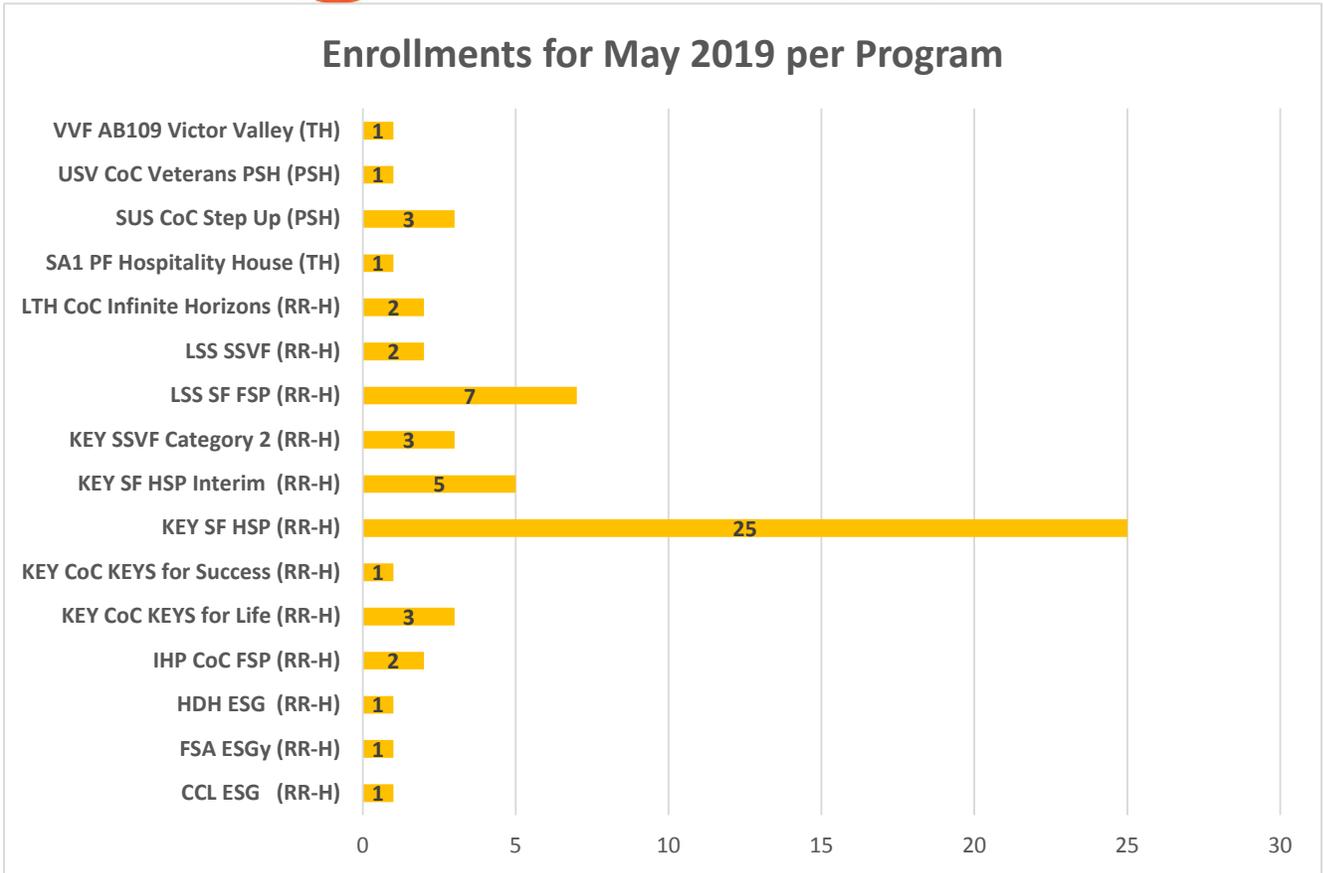


Referral's for the month of May:

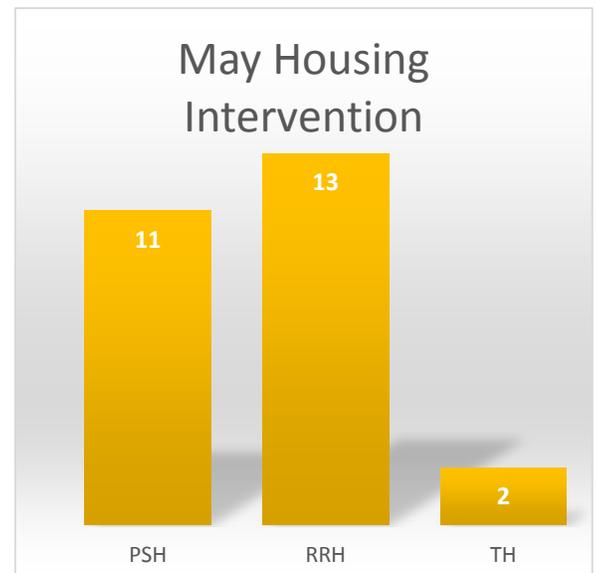
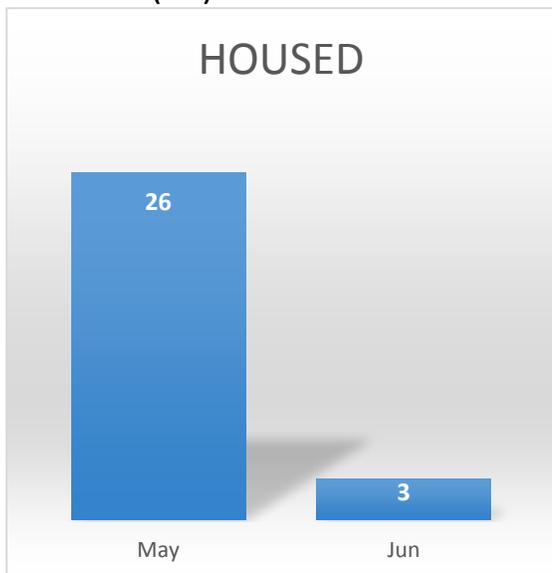


Enrollment for the month of May is 59 in total. The majority are RRH programs serving the harder to serve. Our data reflect 58.6% of our assessment are **recommended to PSH** housing intervention; but because we do not have inventory for those not meeting Category 1 Chronic Definition, they are referred to RRH intervention. **KEYS HSP Program has the Highest Enrollments KUDDOS!!!!**



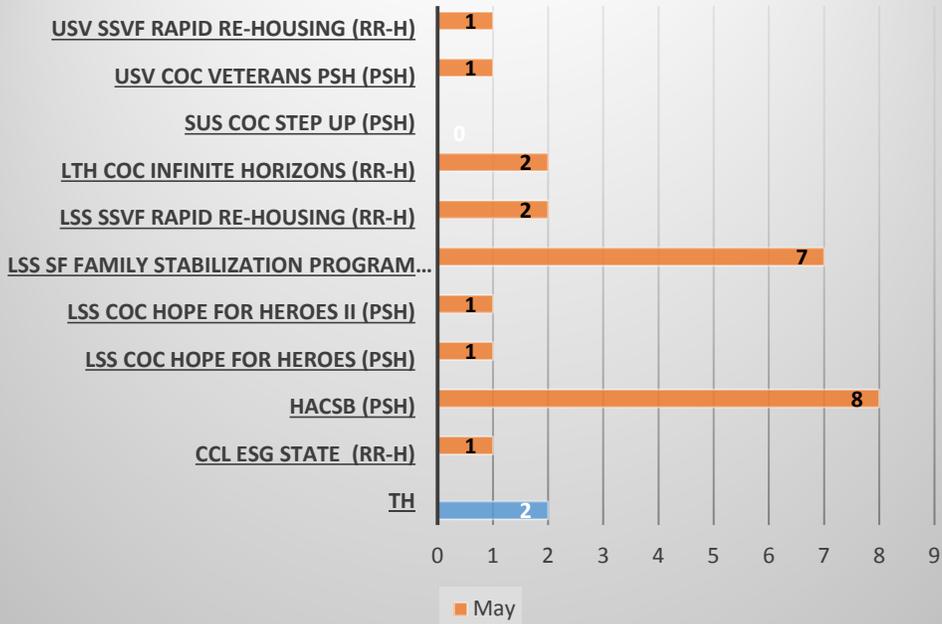


Shout out to Housing Authority and DBH highest number of households (HH) housed. In total 26 HH housed for the month of May. Only 29% of housed of the total number referred (91).





Housing Programs May 2019



Shout out to Housing Authority and DBH highest number of households (HH) housed. In total 26 HH housed for the month of May. Only 29% of housed of the total number referred (91).

Data for April 2019

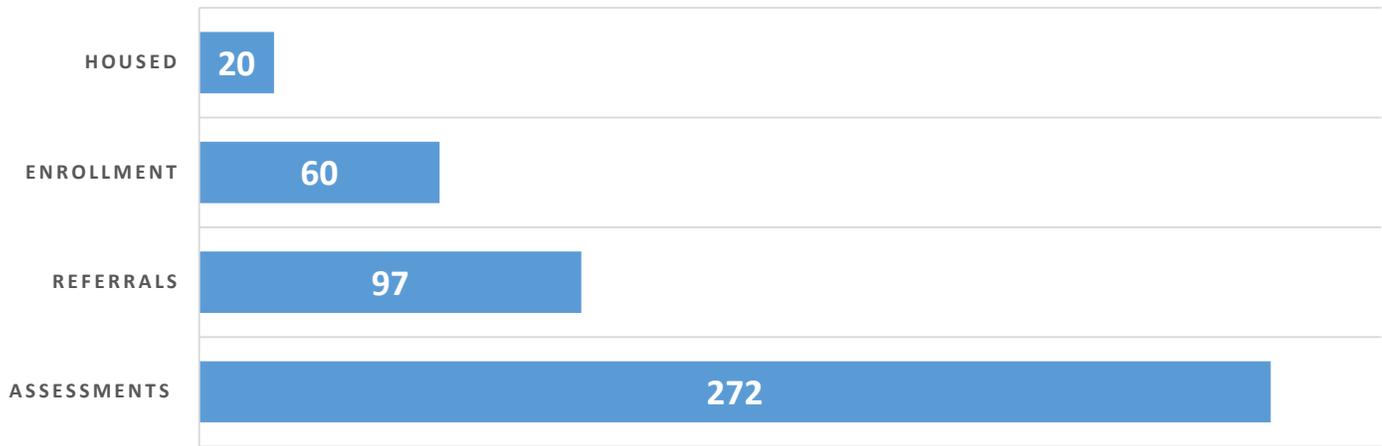
Assessments performed **Inflow**: 272

Referred April: 97

Housing Programs Enrolled April: **60**

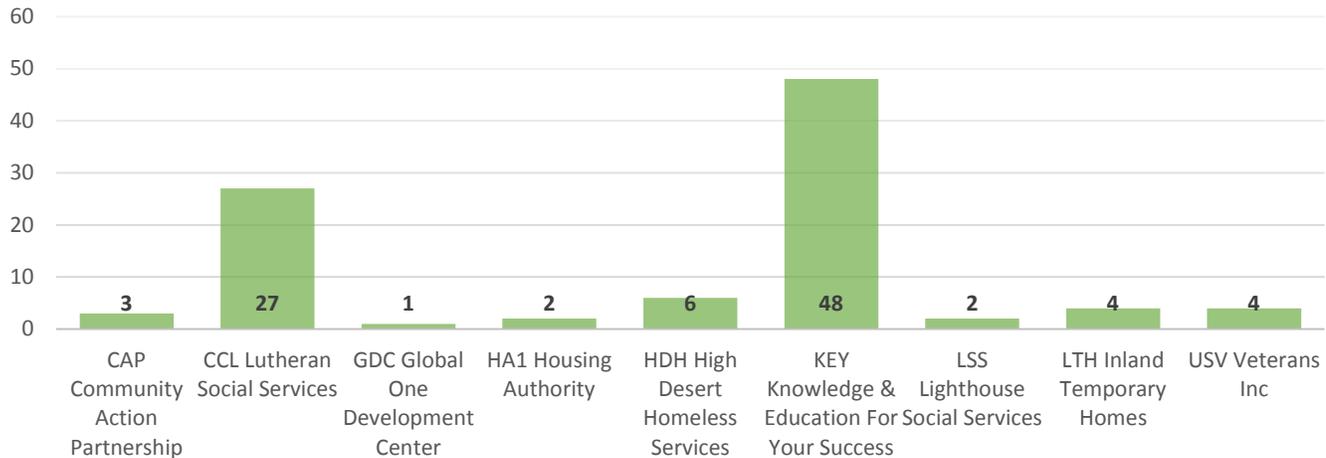
Housed April: **20**

APRIL 2019 DATA OVERVIEW

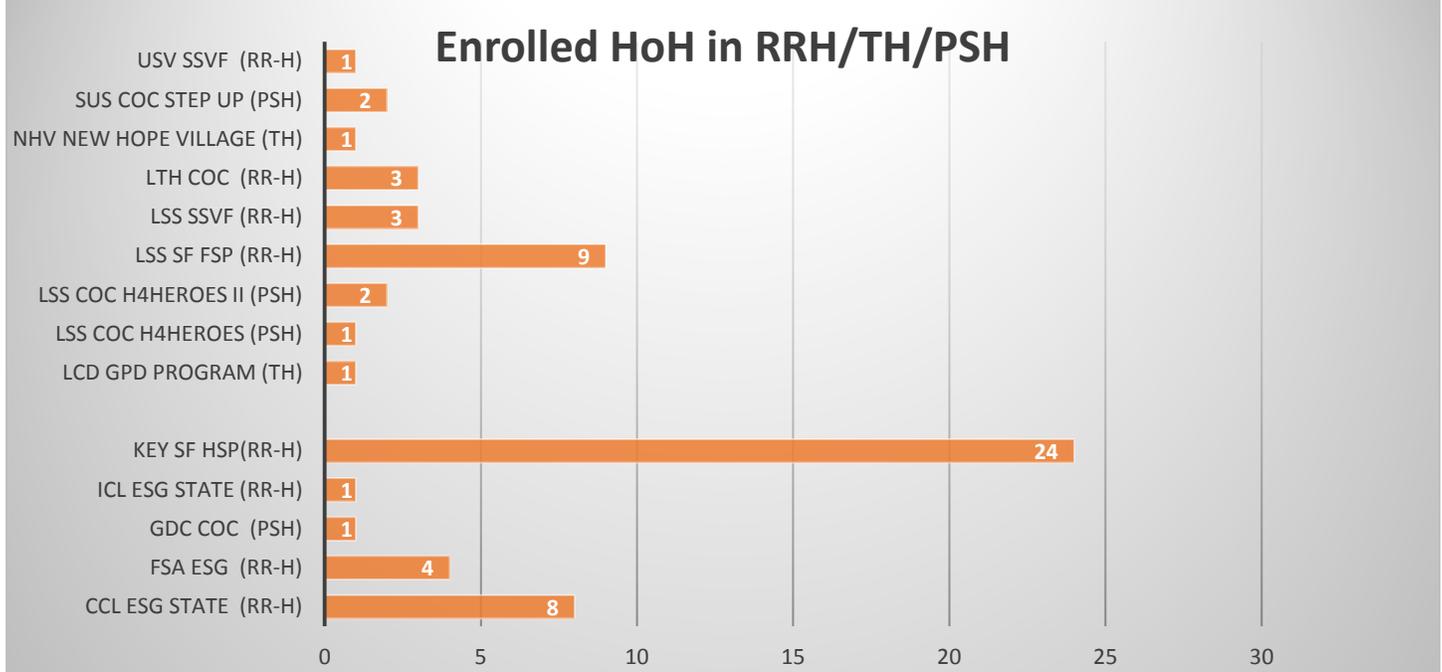


For the Month of April there are **97** Referral's out to Rapid Re-Housing (RRH) and Permanent Supportive Housing (PSH). The Agencies are reflected below:

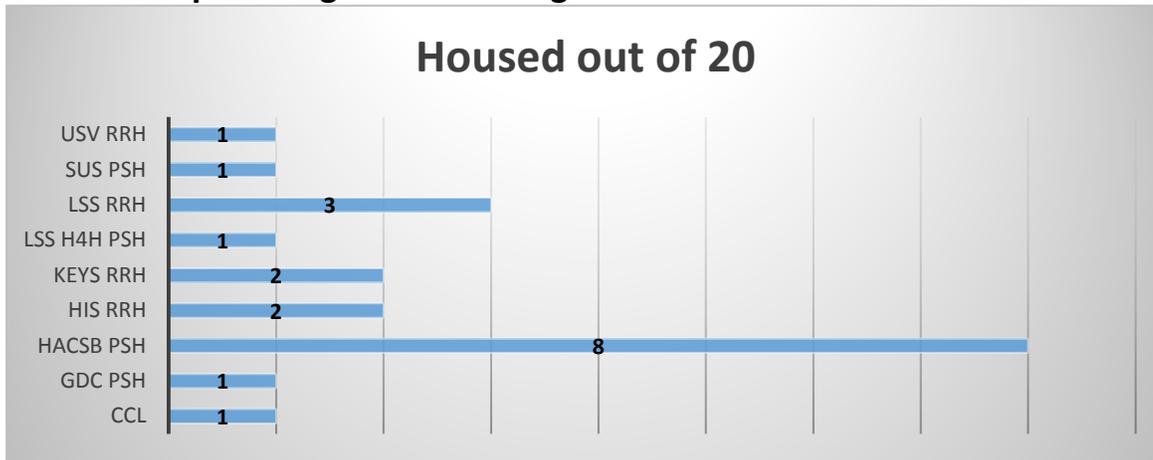
REFERRALS TO RRH/PSH PROGRAMS



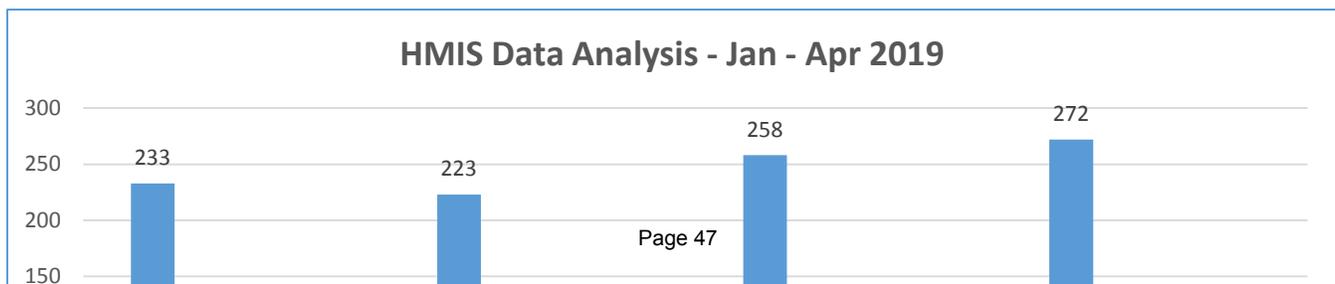
There are a total of **60** Enrollment done for the month of April: (2) are in Transitional Housing, (52) are Rapid Re-Housing and (6) in Permanent Supportive Housing

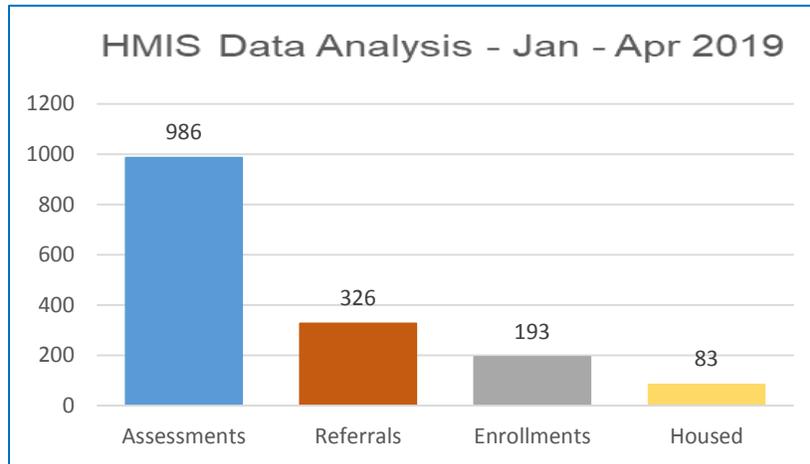


Housed in April 20 Agencies Housing the HoH



Analysis of January 2019 to April 2019 Data



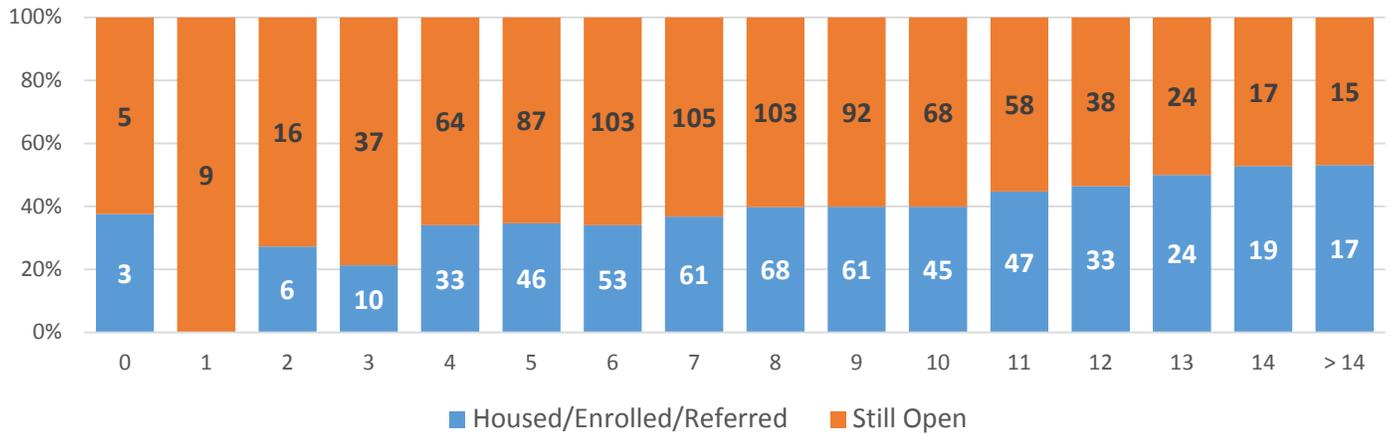


Analysis of HMIS CES Data starting with a point in time of May 1, 2018 through April 30, 2019.

- Duplications were eliminated prior to using the data
- Data does not include anyone who was housed prior to May 1, 2018
- Data does include 1618 people who were in CES prior to May 1, 2018 but not housed
- Single Adult "Family Type" may include many people 18 and over in a single household

First presented below are charts showing perspectives on the homeless households, either Families or Single Adults, then the tables from which the charts are derived.

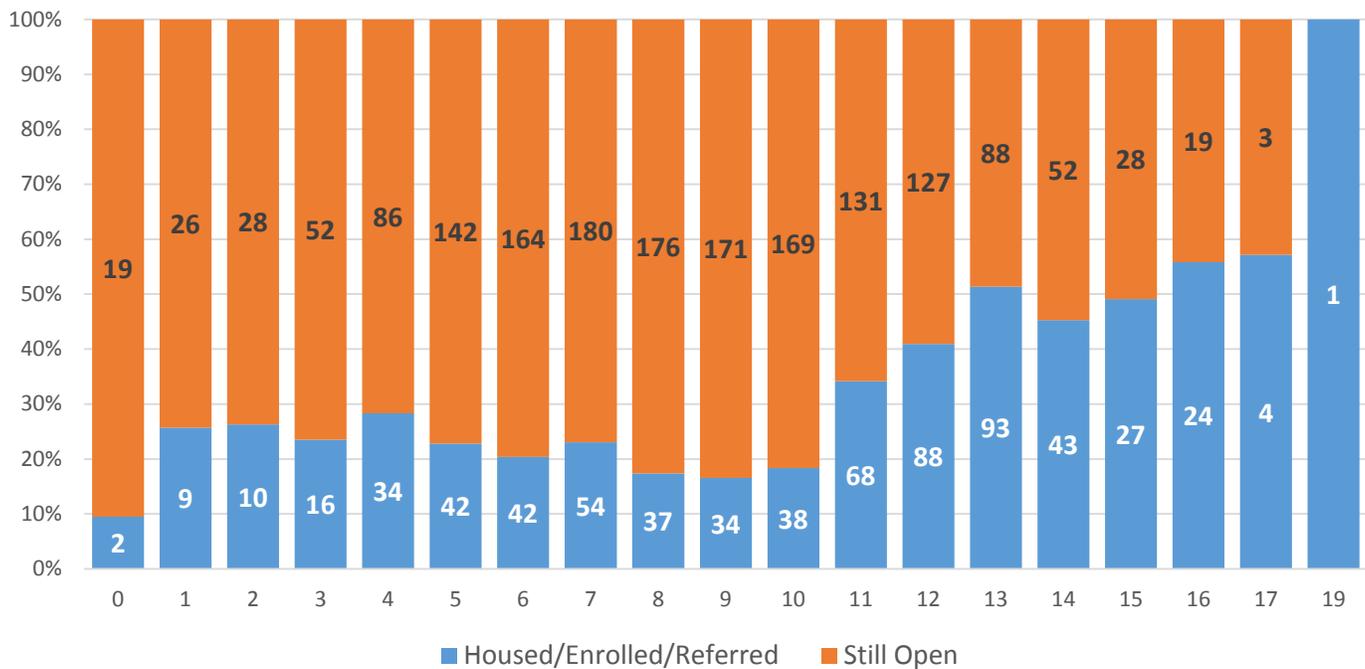
Status per Family's Years Homeless



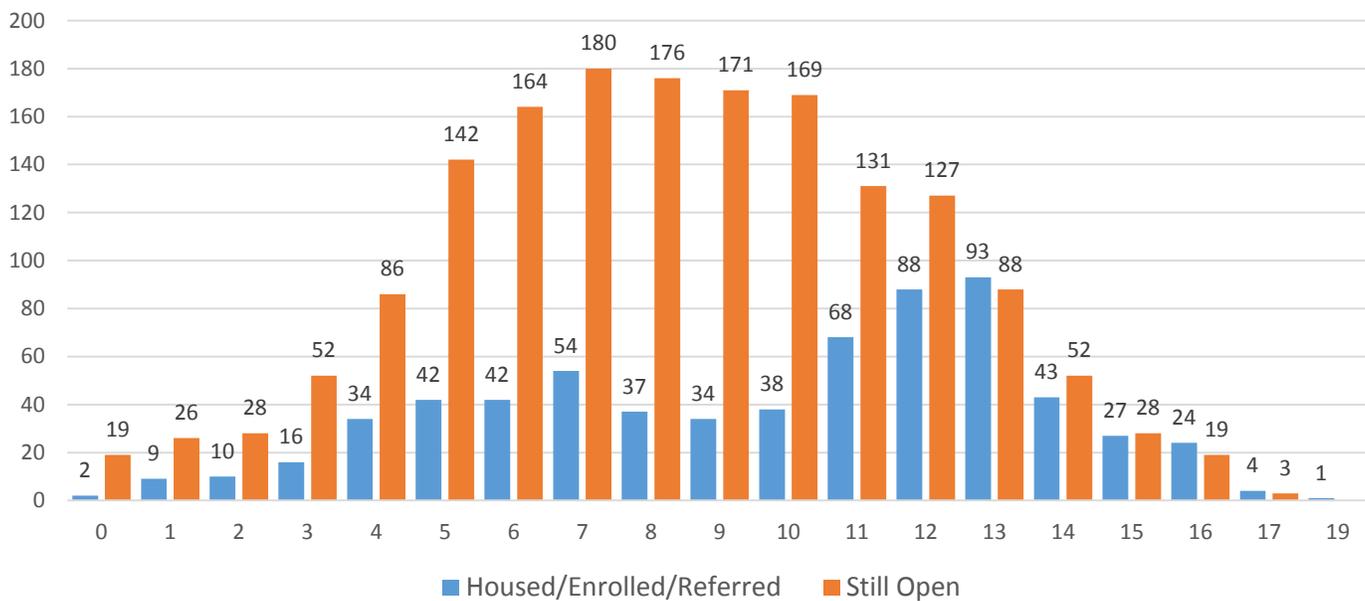
Status per Family's Years Homeless



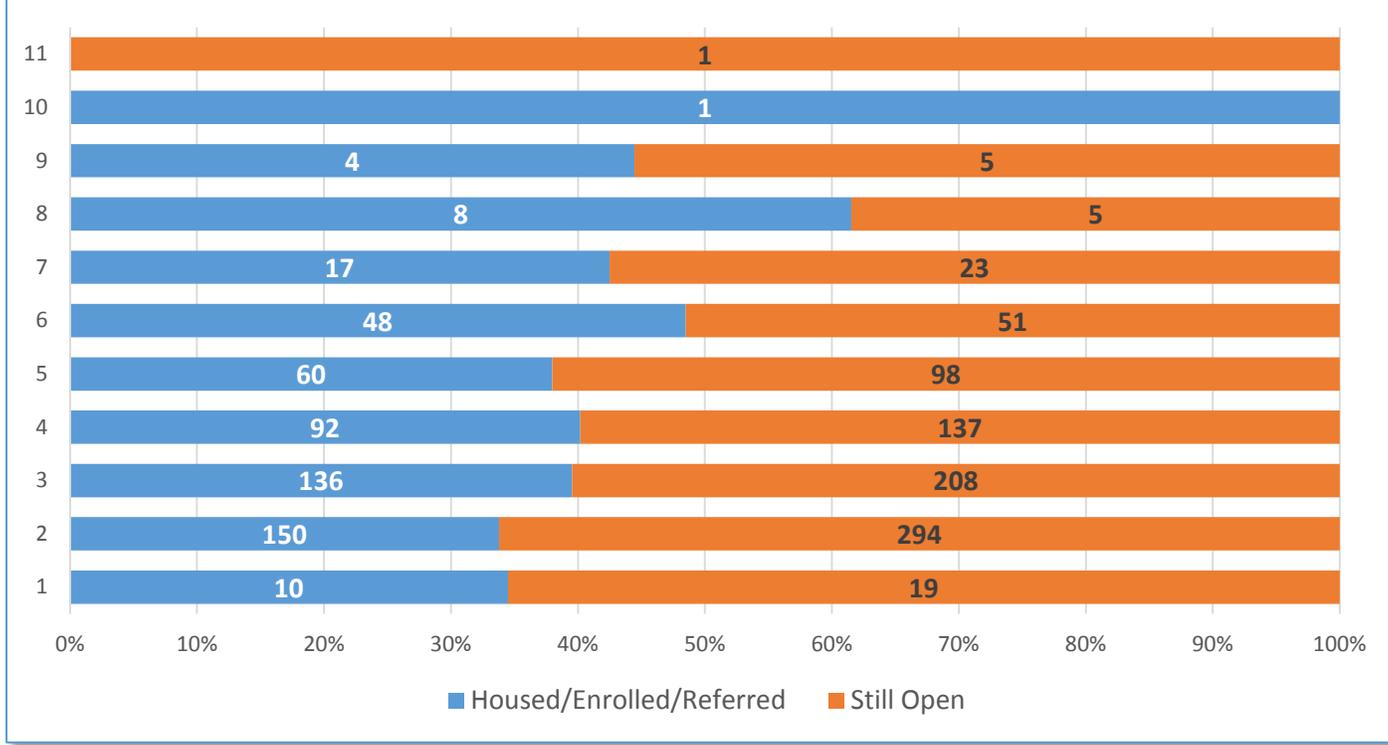
Status per Single Adult's Years Homeless



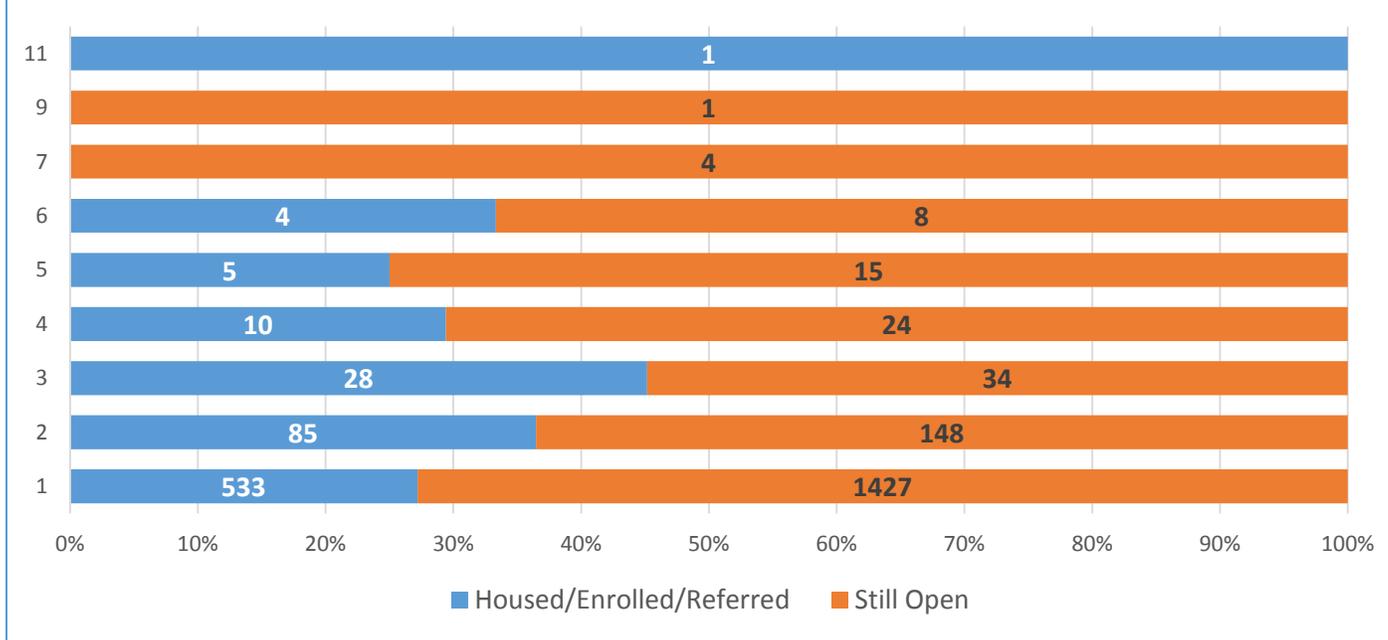
Status per Single Adult's Years Homeless



Status per Family Size

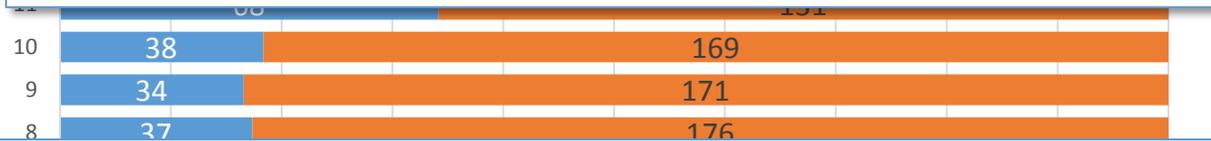
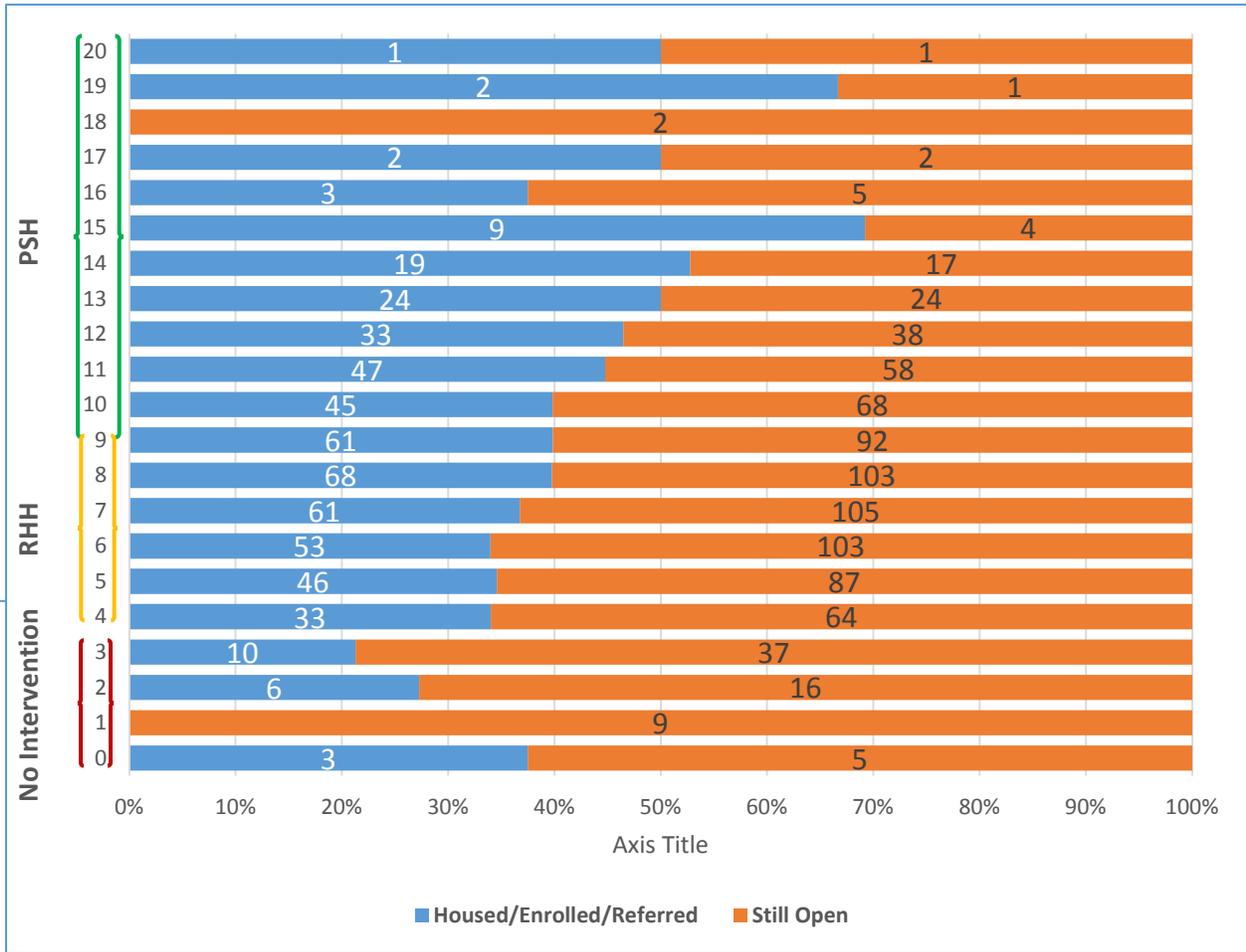


Status per Single Adult Household Size





Status Per Family's VI-SPDAT Score



Status Per Single Adult's VI-SPDAT Score

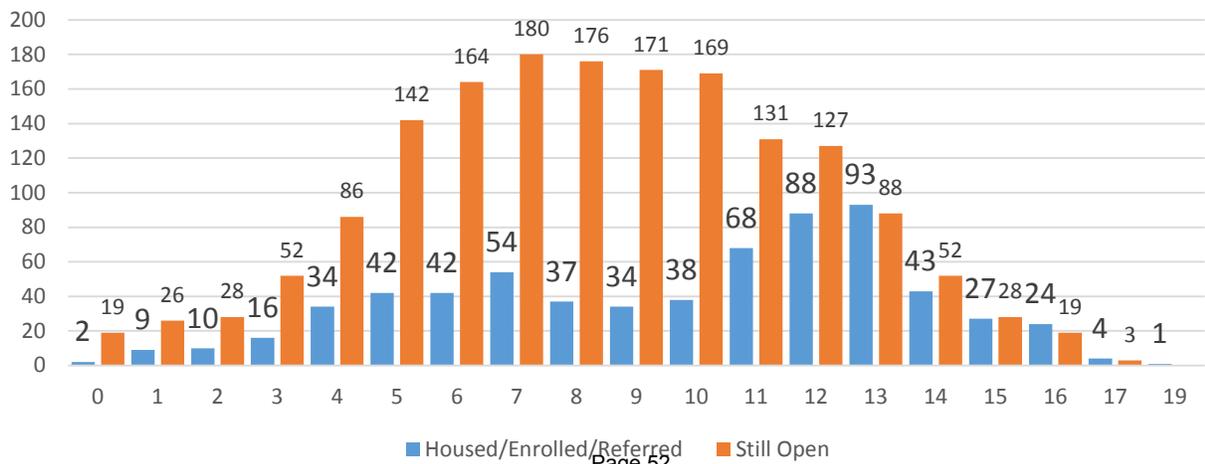




Table 1 - Status Comparison: Families to Single Adults

Row Labels	Housed/Enrolled/Referred	Still Open	% Open	% Housed
Family	526	841	62%	38%
Single Adults	666	1661	71%	29%

Table 2 - Status Comparison: Families to Single Adults per Household Size

Row Labels	Housed/Enrolled/Referred	Still Open	% Open	% Housed
Family	526	841	62%	38%
1	10	19	66%	34%
2	150	294	66%	34%
3	136	208	60%	40%
4	92	137	60%	40%
5	60	98	62%	38%
6	48	51	52%	48%
7	17	23	58%	43%
8	8	5	38%	62%
9	4	5	56%	44%
10	1		0%	100%
11		1	100%	0%
Single Adults	666	1661	71%	29%
1	533	1427	73%	27%
2	85	148	64%	36%
3	28	34	55%	45%
4	10	24	71%	29%
5	5	15	75%	25%
6	4	8	67%	33%
7		4	100%	0%
9		1	100%	0%
11	1		0%	100%

Table 3 - Status Comparison: Families to Single Adults per Years Homeless

Row Labels	Housed/Enrolled/Referred	Still Open	% Open	% Housed
Family	526	841	62%	38%
0	3	5	63%	38%
1		9	100%	0%
2	6	16	73%	27%
3	10	37	79%	21%
4	33	64	66%	34%
5	46	87	65%	35%
6	53	103	66%	34%
7	61	105	63%	37%
8	68	103	60%	40%
9	61	92	60%	40%
10	45	68	60%	40%
11	47	58	55%	45%
12	33	38	54%	46%
13	24	24	50%	50%
14	19	17	47%	53%
> 14	17	15	47%	53%
Single Adults	666	1661	71%	46%
0	2	19	90%	10%
1	9	26	74%	26%
2	10	28	74%	26%
3	16	52	76%	24%
4	34	86	72%	28%
5	42	142	77%	23%
6	42	164	80%	20%
7	54	180	77%	23%
8	37	176	83%	17%
9	34	171	83%	17%
10	38	169	82%	18%
11	68	131	66%	34%
12	88	127	59%	41%
13	93	88	49%	51%
14	43	52	55%	45%
15	27	28	51%	49%
16	24	19	44%	56%
17	4	3	43%	57%
19	1		0%	100%



Table 4 - Status Comparison: Families to Single Adults per VI-SDPAT Score

Row Labels	Housed/Enrolled/Referred	Still Open	% Open	% Housed
Family	526	841	62%	38%
0	3	5	63%	38%
1		9	100%	0%
2	6	16	73%	27%
3	10	37	79%	21%
4	33	64	66%	34%
5	46	87	65%	35%
6	53	103	66%	34%
7	61	105	63%	37%
8	68	103	60%	40%
9	61	92	60%	40%
10	45	68	60%	40%
11	47	58	55%	45%
12	33	38	54%	46%
13	24	24	50%	50%
14	19	17	47%	53%
15	9	4	31%	69%
16	3	5	63%	38%
17	2	2	50%	50%
18		2	100%	0%
19	2	1	33%	67%
20	1	1	50%	50%
Single Adults	666	1661	71%	29%
0	2	19	90%	10%
1	9	26	74%	26%
2	10	28	74%	26%
3	16	52	76%	24%
4	34	86	72%	28%
5	42	142	77%	23%
6	42	164	80%	20%
7	54	180	77%	23%
8	37	176	83%	17%
9	34	171	83%	17%
10	38	169	82%	18%
11	68	131	66%	34%
12	88	127	59%	41%
13	93	88	49%	51%



14	43	52	55%	45%
15	27	28	51%	49%
16	24	19	44%	56%
17	4	3	43%	57%
19	1		0%	100%

Data was extracted directly from the CES portion of San Bernardino County’s HMIS database. Duplications were eliminated by Marisela Manzo prior to working with the data for this analysis. Tables and charts were produced using Excel pivot tables by me.

Gary Madden
 Director, 211 San Bernardino County
gmadden@ieuw.org
 m. 909 921-7855

Note: All access to the Housing Search and Stabilization component (aka HIP Squad) for referrals to housing must go through the CES. To access the services and units available on the list you must be a Rapid Re-Housing Program (RRH) or Permanent Supportive Housing (PSH) Program providing financial assistance with case management to clients referred.

Required documents such as Homeless Certificate, HSS referral (exhibit A), and income verification forms must be uploaded to the client’s file. For further details reach out to the following:

Housing Identification and Placement (HIP) Squad

- HIPSquad@inlandhousingsolutions.org
- 866-HIPSQAD (447-7723)

Respectfully submitted,

Marisela Manzo
 Housing Coordination Supervisor

Jeff Little
 Chief Executive Officer
 Inland Temporary Homes, dba Inland Housing Solutions

Inland Housing Solutions

ICH Report

April 26, 2019 - June 6, 2019



	Units Available	# of bedrooms	Min. Rent	Max. Rent	
Adelanto	1	2	\$1,070	\$1,070	2
	1	3	\$1,350	\$1,350	
Apple Valley	1	1	\$880	\$880	3
	2	3	\$1,400	\$1,400	
Barstow	5	1	\$875	\$875	10
	5	2	\$975	\$975	
Colton	1	2	\$1,300	\$1,300	1
Crestline	1	3	\$1,695	\$1,695	1
Hesperia	2	2	\$1,100	\$1,150	2
Highland	1	studio	\$750	\$750	2
	1	2	\$1,200	\$1,200	
Muscovy	1	2	\$1,400	\$1,400	1
Ontario	1	1	\$1,060	\$1,060	1
Oro Grande	1	2	\$1,100	\$1,100	1
Rancho Cucamonga	1	1	\$1,450	\$1,450	1
Redlands	1	3	\$1,450	\$1,450	1
San Bernardino	9	1	\$800	\$995	31
	13	2	\$975	\$1,225	
	8	3	\$1,350	\$1,750	
Upland	2	1	\$1,450	\$1,450	3
	1	2	\$1,350	\$1,350	
Victorville	1	studio	\$1,000	\$1,000	6
	3	1	\$795	\$900	
	1	2	\$1,189	\$1,189	
	1	5	\$2,000	\$2,000	

Units Developed - Previous Month: 72

Units Developed - Current Month: 53

Total Units Developed Since Inception: 1658

Average Monthly Units: 55

Eviction Friendly Units: 42

New Landlords Developed Current Month: 8

Units Available by Size: 66

Studios: (2)

1-bedrooms: (22)

2-bedrooms: (28)

3-bedrooms: (13)

4-bedrooms: (0)

5-bedrooms: (1)

Units Available - Current Month: 66

includes (13) units from previous month

**Minutes for San Bernardino County Homeless Partnership
Interagency Council on Homelessness (ICH)**

May 22, 2019
9:00 a.m. – 11:00 a.m.
Health Services Building - Auditorium
850 E. Foothill Blvd.
Rialto, CA 92376

Minutes Recorded and Transcribed by Amy Edwards, Secretary I, Office of Homeless Services

TOPIC	PRESENTER	ACTION/OUTCOME
Call to Order	Maria Razo, Vice Chair	<ul style="list-style-type: none"> The meeting was called to order at 9:07 a.m.
Introductions	Maria Razo, Vice Chair	<ul style="list-style-type: none"> Introductions were made by all ICH Members. Guests were also invited to introduce themselves. Erica Lewis-Huntley arrived at 9:10 a.m. CaSonya Thomas arrived at 9:12 a.m. Sharon Green arrived at 9:22 a.m. Jessica Alexander arrived at 9:24 a.m. Rachel Molina arrived at 9:30 a.m.
ICH Members Present		<ul style="list-style-type: none"> Jessica Alexander, Eric Bishop, Debra Breidenbach-Sterling, Josh Candelaria, Amy Colbrunn, Laura Davis, Katryna Gonzalez, Sharon Green, Christina Gutierrez, Wayne Hamilton, Nicole Henley, Mike Jones, Veronica Kelley, Erika Lewis-Huntley, Robert Lovingood, Marisela Manzo, Keith Metzler, Rachel Molina, Kent Paxton, Maria Razo, Julie Reay, Don Smith, Doug Story, CaSonya Thomas, Jimmy Waldron, Wendell Wilson
REPORTS	PRESENTER	ACTION/OUTCOME
Homeless Provider Network (HPN)	Don Smith	<ul style="list-style-type: none"> The HPN has been reviewing adverse zoning laws that prevent housing and increases homelessness and safety concerns for the residents. Each regions chair has been tasked with researching the zoning laws in their own region and discussing it at the regional meetings. We want to acknowledge the City of Adelanto for taking step in preventing some of the concerns raised in their city. The City of Victorville has created a Homeless Task Force which will develop strategies to help those experiencing homelessness in their city. In the West Valley region the HPN has been spending time resource mapping. They are trying to pull together all of the local resources and services to help stream line and facilitate a more efficient and effective response to housing solutions for those experiencing homelessness or at risk of becoming homeless. Central Valley HPN is taking a look at all the health care resources coming out soon. They are also looking at capacity building training for our providers.
Office of Homeless Services (OHS)	Tom Hernandez	<ul style="list-style-type: none"> As of April 30, 2019, the County Board of Supervisors (Board) approved contracts totaling \$6,618,146 in HEAP funding to 15 entities/contractors for 18 separate projects. An additional \$2,102,025 to six entities/contractors for six HEAP projects is anticipated to be approved by the Board on May 21, 2019, with the final project of \$200,000 completed as a Memorandum of Understanding between the County Community Development and Housing Agency

		<p>and the County Transitional Assistance Department.</p> <ul style="list-style-type: none"> • These 25 HEAP projects will provide rental assistance and rapid re-housing, street outreach, housing navigation, family reunification, diversion, homeless youth program, and other supportive services to an estimated 4,700 individuals and families who are homeless or at imminent risk of homelessness throughout San Bernardino County. • On May 9, 2019, the U.S. Department of Housing and Urban Development (HUD) released the Coordinated Entry System (CES) data elements to standardize data collection on core components of the CES. • The OHS Homeless Management Information System (HMIS) is already collecting this data and it is incorporated into the regular workflow. • This year's Homeless Summit is scheduled to be held on November 6, 2019 at the Ontario Airport Hotel, 700 N Haven Ave, Ontario, CA 91764. The theme this year is "Creating Collective Collaborations: Homeless, Healthcare & Housing." • On May 15, 2019, the OHS submitted the completed application for the YHDP to HUD through Grants.gov. • The Barstow Project Connect was held on Wednesday, May 8th from 10 a.m. until 2:00 p.m. at the Barstow Church of God in Christ. Lunch was provided to all that attended. • Approximately 150 people were served by the event, of which approximately a third were literally homeless. 32 vendors took part, including several County departments, U.S. Vets, Inland Empire United Way, Desert Sanctuary, and New Hope Village. Haircuts were provided by 12 students of the Barstow Community College Cosmetology Program. There were also four medical vendors who provided blood pressure screenings, immunizations, glucose tests, and AIDs testing.
Emergency Preparedness	Deputy Mike Jones	<ul style="list-style-type: none"> • The Emergency Preparedness Committee met on April 22, 2019. There was a presentation from Debra Watkins regarding the Pomona Shelter and their funding source. • We shared thoughts of engaging the cities for next steps. We discussed HAPS funding for potential shelter needs and OES discussed emergency preparedness plan for large scale disasters in San Bernardino County.
Health Committee	Jeanna Kendrick	<ul style="list-style-type: none"> • The Health Committee met on April 11, 2019. Illumination Foundation shared their presentation on Recuperative Care. • Recuperative Care provides a place for the homeless population that needs to recover from acute illness or injury when they no longer need acute care (hospital) but are unable to achieve and sustain recovery living on the streets, in their car, or in an emergency shelter. • Currently there are 90 recuperative care centers nationwide. • Recuperative Care offers services such as medical bridge housing, nursing oversight, ICMS in LA, behavioral health services, mental health connections, advocacy, transportation, meals, clothing, hygiene needs, client education, dentistry, etc. • Ron Griffin and Don Smith shared their presentation on San Bernardino County Pathways to Housing Network.
Legislative Report	Josh Candelaria	<ul style="list-style-type: none"> • The legislative report is included in the Board packet and further information on the May revise will be addressed in

Board Agenda Items	Kent Paxton	<p>the presentation later in the meeting.</p> <ul style="list-style-type: none"> • The following items were approved by the Board of Supervisors on 4/30/19: <ul style="list-style-type: none"> ○ Community Development and Housing – Approve the final 2019-20 HUD annual action plan for the CDBG, Home Investments Partnerships Act, and ESG Grants program. ○ Community Development and Housing – Amendment to contract with the Institute for Urban Initiatives for homeless consulting services. ○ Community Development and Housing – Delegation of Authority to execute Environmental Reviews for the Continuum of Care Homeless Assistance Grant Program. ○ Community Development and Housing – Contracts for the Homeless Emergency Aid Program ○ San Bernardino County Fire – Revenue Lease agreement with Family Assistance Program from use of San Bernardino County Fire Protection District Facility in Joshua Tree.
Housing Authority	Maria Razo	<ul style="list-style-type: none"> • As of May 15, 2019 all open waiting list applications can be done on-line. We currently have 50 waiting lists and over 70, 000 households registered. For more information you can visit the Housing Authority website at www.hacsb.com • Golden Apartments which is a Permanent Supportive Housing Project is still in the rehabilitation process of the apartment building. We are looking to open this summer. • Desert Haven another permanent supportive housing development that is still under construction in Victorville. We are hoping to have this development open later this year.
Coordinated Entry System	Maricela Manzo	<ul style="list-style-type: none"> • In the month of April the CES has performed 272 assessments. We referred 97 to services; however we are finding that we do not have enough resources to refer people to. We are looking into alternative resources and diversion to help assist individuals. • Our housing numbers have gone down. Our housing search teams are having problems finding affordable housing and are running into issues with landlords not wanting to rent to our programs.
PUBLIC COMMENTS		
		<ul style="list-style-type: none"> • Alice Varela (Item #1, #7 & Public Comment) • Astrid Johnson • Dennis Stapleton (Item #7) • Rachel Roman (Item #7) • Anthony Tafoya (Item #7) • Sheryl Greenhouse (Item #7) • Adam London (Item #7) • Cathijo Feher (Item #7)
CONSENT ITEMS		
	PRESENTER	
Approve minutes of the April 24, 2019 ICH meeting	Maria Razo, Vice Chair	A motion was made by Don Smith to accept the consent items as written. A second was made by Sharon Green. All were in favor, none opposed or abstained. The motion was carried. The consent items were approved.

Ratify the action of the Chair in execution of the letter of support for HomeAid Inland Empire for the Lennar HomeFul Foundation Grant Application.		
Ratify the action of the Chair in execution of the letter of support for Life Community Development Grant Per Diem Case Management Application for funding.		
Ratify the action of the Chair in execution of the letter of support for U.S. Vets for the Department of Veterans Affairs After Care Case Management.		
PRESENTATION	PRESENTER	
May Revise	Josh Candelaria	<ul style="list-style-type: none"> • Governor Newsom released the May Revision of the 2019 budget. Some of the highlights that pertain to housing and homelessness are: <ul style="list-style-type: none"> ○ Increased the state's support to prevent and mitigate the homeless epidemic by \$1 billion. <ul style="list-style-type: none"> ▪ \$650 Million (one time money) will go to Local Governments for homeless emergency aid. ▪ \$120 million to expand Whole Person Care policies ○ The Homeless Emergency Aid program received an increase of \$150 million since the January proposal and there was an update to the grants. <ul style="list-style-type: none"> ▪ California's most populous 13 cities will receive \$275 million. ▪ Counties will received \$275 million, and ▪ Continuums of Care (CoCs) will receive \$100 million, based on the 2019 federal point in time count.
No Child Left Unsheltered Program	Dr. Brian Distelberg	<ul style="list-style-type: none"> • No Child Left Unsheltered (NCLU) launched in 2016. This program serves homeless families with children. With a focus to educate the children and move their parents to self-sufficiency and economic advancement. • NCLU is a partnership with the Department of Behavioral Health in which the families receive behavioral health services, outreach and engagement, case management and clinical therapy services. • Knowledge and Education for Your Success (KEYS), an affiliate non-profit of the Housing Authority provides financial assistance to help stabilize families through the CalWORKs Housing Support Program. • Loma Linda University evaluated the NCLU participating families. The research demonstrated the following outcomes related to the program: <ul style="list-style-type: none"> ○ Small to moderate economic mobility outcomes ○ Large child behavior outcomes. • Unanticipated outcomes included: <ul style="list-style-type: none"> ○ Resiliency of parenting while homeless.

		<ul style="list-style-type: none"> ○ Pervasive and long lasting effects of trauma. ○ Difficulty adjusting to new property and landlords. ○ Difficulty utilizing social service resources. <ul style="list-style-type: none"> ● Through this research it was discovered that the program needed modifications in order to make this program truly successful. By adding in a "Relief" component this program now serves as the go between for stability and economic mobility. We've partnered with more agencies in order to provide a higher level of case management. ● This is a pilot program so we are able to do the research and take the time to make it successful in hopes of making this a nationally recognized program.
DISCUSSION	PRESENTER	
Review Recommendations One and Two from the 2019 San Bernardino County Homeless Count and Subpopulation Survey Final Report for next steps and actions	Kent Paxton Tom Hernandez	<ul style="list-style-type: none"> ● The first two recommendations from the 2019 Point in time Count were: <ul style="list-style-type: none"> ○ Develop a multi-jurisdictional strategic plan that will be initiated and implemented by the County of San Bernardino, cities, and the San Bernardino County Continuum of Care (CoC). ○ Encourage each city to adopt its unsheltered homeless count numbers as baseline numbers. ● A multi-jurisdictional strategic plan is currently under development. This strategic plan will be initiated and implemented by the County of San Bernardino, cities, and the San Bernardino County Continuum of Care (CoC). ● The Action Plan will consist of various data-driven steps that the County of San Bernardino, cities, and the CoC will take in order to commit to, align, and implement core requirements and practices that have been nationally recognized as necessary actions to prevent and end homelessness. ● To be more effective we need to pool our resources together and coordinate our services by region. We need to be data driven, identify the needs per region and develop outcomes for each region. ● With the new funding coming down the line the state will be basing it on our multijurisdictional plan. This component is crucial not only for funding but to successfully help those experiencing homelessness or are at risk of becoming homeless.
COUNCIL ROUNDTABLE	PRESENTER	
	Jimmy Waldron Sharon Green	<ul style="list-style-type: none"> ● Reminded the guests that spoke that everyone in the room was there for them and wants to help. He encouraged them not to give up and to keep asking for help. ● Introduced the Mayor ProTem of Adelanto, Stevevonna Evans.
Adjournment	Maria Razo, Vice Chair	<ul style="list-style-type: none"> ● Being no further business to discuss, the meeting was adjourned at 11:11 a.m. ● The following ICH members left the meeting before the meeting was adjourned: <ul style="list-style-type: none"> ○ Robert Lovingood left at 10:24 a.m. ○ Amy Colbrunn left at 10:35 a.m.
Next Meeting		<p style="text-align: center;">Wednesday, June 26, 2019 at 9:00 a.m. – 11:00 a.m. County of San Bernardino Health Services - Auditorium 850 E. Foothill Blvd Rialto, CA 92376</p>

Office of Homeless Services
 303 E. Vanderbilt Way • San Bernardino, CA 92415
 Phone: (909) 386-8297 • Fax: (909) 890-0868
 Email: homelessrfp@hss.sbcounty.gov • Website: <http://www.sbcounty.gov/dbh/sbchp/>

Attendees at May 22, 2019 • Interagency Council on Homelessness				
ABAUD	JACKIE	SBC Mayor	909-384-5133	Aboud_ja@sbcity.org
ABRAM	KREN	Case Manager	909-622-3806	karena@inlandvalleyhopepartners.org
ALEXANDER	JESSICA	Operation Grace	909-382-8540	pastorjessicaalexander@gmail.com
ATKINS	MARCI	Redlands PD	909-557-6594	matkins@redlandspolice.org
AVANTES	AGUSTIN	Social Worker	909-891-3865	Agustin.avantes@hss.sbcounty.gov
BEYDLER	NICOLE	Senior Management Analyst	909-332-6308	nbeydler@hacsb.com
BIANCHI	VICTORIA	CEO	909-301-9843	Justagirl1165@yahoo.com
BISHOP	ERIC	Chaffey College	909-652-6502	eric.bishop@chaffey.edu
BLYTHE	CHARLES	CAPSBC		
BOSSIEUX	ANDRE	TAY	909-387-7212	
BRAZIER	ANTHONY	Executive Director	906-763-2492	abrazier@rechss.org
BREIDENBACH-STERLING	DEBRA	Town of Yucca Valley		dbreidenbach@yucca-Valley.org
BRUNETTO	YVETTE		909-364-2783	ybrunetto@chinohills.org
CATALANO	MIKE	SBSD	909-387-3682	mcatalano@sbcasd.org
CERVANTES	KAREN	DBH		
CONGDON	STEPHANI	L4L/ASIE	951-757-7363	Stephaniec1948@gmail.com
CUEVAS	ARENIA	Assistant	909-272-9491	Carenia10@gmail.com
DAVIS	LAURA	Probation Department	909-382-7869	Laura.Davis@prob.sbcounty.gov
DAVISON	KEVIN	Case Manager	909-703-0422	kevind@inlandvalleyhopepartners.org
DISTELBERG	BRIAN	LLU	616-481-3524	bdistelberg@llu.edu
DRAKE	SUSAN	Board of Supervisors - 1st District	760-995-8100	Susan.Drake@bos.sbcounty.gov
DURANTE	AIMEE	Resource Coordinator	909-886-2994	adurante@timeforchangefoundation.org
EARL	LESLIE	VVFC	760-669-0300	learl@vffc.com
EDWARDS	AMY	OHS	909-386-8297	AEdwards@dbh.sbcounty.gov
EVANS	STEVEVONNA	Mayor ProTem	760-987-1689	sevens@ci.adelanto.ca.us
FEHER	CJ	Homeless	661-293-1180	Twistedntime73@gmail.com
FOURNIER	PAUL	Mountain Homeless Coalition	909-307-4467	Pwf.mhc@gmail.com
FREEMAN	SHANIKQUA	CDH	909-387-4327	Shanikqua.freeman@cdh.sbcounty.gov
GILLIAM	CHEKESHA	Government Relations Analyst	909-387-4383	Chekesha.Gilliam@cao.sbcounty.gov
GONZALEZ	KATRYNA	City of Ontario		KGonzalez@ontarioca.gov
GREEN	SHARON	Victor Valley Family Resource Center	760-887-1909	sqreen@vffc.com

GREENE	CAROL	County Counsel	909-387-4178	cgreene@cc.sbcounty.gov
GREENHOUSE	SHERYL		714-443-9027	Thegreenqueen99@gmail.com
GUEVARA	FRANK	Director – Veterans Affairs	909-387-5527	frank.guevara@va.sbcounty.gov
GUTIERREZ	CHRISTINA	VA Loma Linda		Christina.Gutierrez@va.gov
HALLOWAY	AARON	SBCSD - HOPE		ahalloway@sbcscd.org
HAMILTON	WAYNE	Morongo Unified School District		Wayne.Hamilton@morongo.k12.ca.us
HARRELL	ARIN	Partnership Coordinator	951-333-8986	arin@healthtohope.com
HENLEY	NICOLE	Assistant Professor – CSUSB	909-537-7228	Nicole.henley@csusb.edu
HERNANDEZ	MORAL	CAO	909-387-3775	Moral.hernandez@cao.sbcounty.gov
HERNANDEZ	TOM	OHS	909-386-8208	thernandez@dbh.sbcounty.gov
HINKLEMAN	LORRIE	RCRC Community Outreach	909-384-2444	doclorrie@verizon.net
JASSO	ALBERTO	Program Officer		
JEWETT	SARA	Public Defender		
JOHNSON	ASTRID	MB ARCH – President	760-861-6433	Skyviewfarm29@gmail.com
JONAL	NEWTJ	Wellness Intern	559-796-8081	njonal@llu.edu
JONES	LAWRENCE	Case Manager	909-693-3302	ljones@mhsinc.org
JONES	DAWN	OHS	909-388-0847	Dawn.jones@dbh.sbcounty.gov
JONES	MIKE	SBCSD		mjones@sbcscd.org
KELLEY	VERONICA	Director	909-388-0820	vkelly@dbh.sbcounty.gov
KENDRICK	JEANNA	IEHP		Kendrick-J@iehp.org
KERES	RENE	DBH		
KITOWSKI	DAN	Step Up		Dkitowski@stepuponsecond.org
KOIFMAN	WINTER	DHCS	951-456-1915	winter@harbageconsulting.com
LABARGE	JOSHUA	HHCA	909-931-9763	
LAMB	JAMIE	CHLCC	909-421-7120	jlamb@cedarhouse.org
LAMB	GEORGE	CEO	951-415-8232	georgelamb@faithacct.org
LAYTON	JAMEL	Housing Coordinator	909-602-3150	jamellayton@mshinc.org
LEVITT	LOIS	City Link	909-803-1059	lois@wateroflifecc.org
LEWIS-HUNTLEY	ERIKA	City of Rancho Cucamonga		Erika.Lewis-Huntley@cityofrc.us
LOVINGOOD	ROBERT	1st District Board of Supervisor	909-387-4830	Robert.Lovingood@bos.sbcounty.gov
MANZO	MARISELA	211	909-980-2857	MManzo@ieuw.org
MCGUIGAN	CYNTHIA	CEO	909-800-9970	cmcquigan@steps4lifecommunityservice.org
MOLINA	RACHEL	City of Hesperia	760-963-4392	rmolina@cityofhesperia.us
MUSKO	ELAINE	MB ARCH	909-755-9193	Elaine4mbarch@gmail.com
PAXTON	KENT	BOS 5 th District		Kent.paxton@bos.sbcounty.gov
PERKINS	JOSEPH	Program Director	909-486-5695	jperkins@lifecommunitydevelopment.org
PERKINS	LOIS	CEO	501-408-0477	lperkins@lifecommunitydevelopment.org
RAMIREZ	ART	Sheriff	909-463-5097	axramirez@sbcscd.org
RAZO	MARIA	Director of Housing Authority Of San Bernardino		mgrazo@hacsb.com

REAY	JULIE	HomeAid Inland Empire		julie@homeaidie.org
RIVERA	DESIREE	US Vets	951-704-8325	driver@usvetsinc.org
ROMAN	RACHEL	Homeless	909-204-8932	Rachelroman69@gmail.com
RUTHERFORD	JAL	OFFICER	909-384-5742	Rutherford_ja@sbcity.org
SMITH	DON	Creating Community Solutions		donsmithsolutions@outlook.com
STAPLETON JR	DENNIS	Homeless	909-561-7091	froggie2373@gmail.com
STEWART	KYRA	Executive Director	909-793-2673	kyra@redlandsfamilyservices.org
STORY	DOUG	City of Upland		dstory@ci.upland.ca.us
SWEITZER	MICHAEL	DBH		
TAFOYA	ANTHONY	Homeless		Thebandezt28@gmail.com
THOMAS	CASONYA	Assistant Executive Officer	909-387-4717	cthomas@hss.sbcounty.gov
THOMPSON	JERROLD	Pastor	760-428-5998	Jnthompson78@gmail.com
ULIBARRI	ANNA	Director	909-827-3052	annau@wateroflifecc.org
VARELA	ALICE	President SKIP	909-561-5305	avarela@skipwithus.org
WALDRON	JIMMY	High Desert Homeless	760-420-6980	jimmy.waldron@yahoo.com
WILKES	JOANN	Program Manager	760-949-7626	j.wilkes@rollingstart.com
WILLIAM	TONEY	Admin	909-227-1418	Wtone70@yahoo.com
WILSON	WENDELL	Mountain Homeless Coalition	360-350-8692	
YOUNG	ROXANNE	Deputy Director	909-948-6208	ryoung@hss.sbcounty.gov
YOUNG-LOWE	KARYN	CEO – LightHouse Social Services	951-571-3553	karyn@lighthouse-ssc.org
ZEPEDA	JEANY	Deputy Director	909-891-3568	Jeany.zepeda@hss.sbcounty.gov

Free Dental Clinic in San Bernardino



CDA Cares is a two-day clinic that provides dental services at no cost to people who have difficulty accessing dental care, including uninsured, underinsured or unemployed adults and children of any age. Identification is NOT required, and interpreters are on site to assist people who do not speak English.

Dates: **Thursday, September 26**
3:30–6 p.m. – early registration only
A limited number of patients will be prescreened to begin treatment Friday at 5:30 a.m. Subject to change based on clinic set-up.

Friday, September 27
Saturday, September 28
Doors open at 5:30 a.m.
An average of 1,950 people are seen on a first-come, first-served basis.

Location: **National Orange Show Events Center,**
689 S E St, San Bernardino, CA 92408

Dental and health professionals donate their skills to provide cleanings, fillings, extractions, oral health education, assistance finding ongoing care and, on a limited basis, temporary partial dentures, dentures and root canals on front teeth.

Reminders:

- A parent or guardian must accompany children younger than age 18.
- Uncontrolled blood pressure or diabetes may prevent you from receiving dental care. Take medications as prescribed and bring a complete prescription list.
- Do not wait for CDA Cares to seek care for dental pain. If pain is severe and accompanied by fever or swelling, call a dentist right away or go to an emergency room.

Visit cdafoundation.org/san-bernardino to learn more about CDA Cares and review FAQs.



Clínica Dental Gratis en San Bernardino



CDA Cares es una clínica de dos días donde proveemos servicios dentales sin costo para las personas que tienen dificultades para obtener atención dental, incluidos los adultos y niños de cualquier edad sin seguro, insuficiente seguro o desempleado. No se requiere identificación, y los intérpretes están disponibles para ayudar a las personas que no hablan inglés.

Fechas: jueves, el 26 de septiembre

3:30–6 p.m. – solo inscripción anticipada

Un número limitado de pacientes serán preevaluados para comenzar el tratamiento el viernes a las 5:30 a.m. Sujeto a cambios según la configuración de la clínica.

viernes, el 27 de septiembre

sábado, el 28 de septiembre

Las puertas se abren a las 5:30 a.m.

Un promedio de 1,950 personas son atendidas por orden de llegada.

Lugar: National Orange Show Events Center,

689 S E St, San Bernardino, CA 92408

Los dentistas y profesionales de la salud donan sus habilidades para proveer limpiezas, rellenos, extracciones, la educación de salud oral, la asistencia en busca de atención continua y, de manera limitada, dentaduras parciales temporales, dentaduras postizas y endodoncias en los dientes frontales.

Recordatorios:

- Un padre o guardián debe acompañar a los niños menores de 18 años.
- La presión arterial incontrolada o la diabetes pueden impedirle recibir atención dental. Tome los medicamentos según lo recetado y traiga una lista completa de los medicamentos.
- No espere a la clínica CDA Cares para buscar atención para el dolor dental. Si el dolor es severo y acompañado de fiebre o inflamación, llame a un dentista de manera inmediato o vaya a una sala de emergencias.

Visite cdfoundation.org/san-bernardino para obtener más información sobre cómo recibir tratamiento dental en CDA Cares.

#cdacares

San Bernardino County Homeless Partnership

Interagency Council on Homelessness
 Administrative Office
 303 E. Vanderbilt Way, San Bernardino, CA 92415-0026
 Office: (909) 386-8297



FROM: Tom Hernandez, Chief of Homeless Services

SUBJECT: Budget modification request from the City of Redlands for their Homeless Emergency Aid Program (HEAP) funded project.

DATE: June 26, 2019

RECOMMENDATION

Approve the budget modification request from the City of Redlands for their HEAP funded project.

BACKGROUND INFORMATION

On June 19, 2019, the Office of Homeless Services received a Change Request from the City of Redlands (City) requesting line item budget change of \$20,000 in the Services Category from the Activity of Street Outreach to the Activity of Other – Supportive Services Administration with no change to the total Contract amount of \$600,000 or to the number of individuals to be served of 500.

The City originally forecasted the cost for Street Outreach at \$127,617 based on the projected salary costs for two part-time Community Coordinator positions each with a tentative start date of February 2019. The City's HEAP Contract was not fully executed until May 21, 2019 causing a delay in the hiring of the positions. The City Council approved the part-time positions at their June 18, 2019 City Council Meeting. The recalculation of the salaries is now estimated at \$107,617, a \$20,000 reduction.

The City is requesting the transfer of the \$20,000 from Street Outreach to Other – Supportive Services Administration, reducing Street Outreach by \$20,000, from \$127,617 to \$107,617, and increasing Other – Supportive Services Administration by \$20,000, from \$0 to \$20,000. The City would use the \$20,000 to facilitate the procurement of a professional consultant to administer and manage their HEAP project and contracted Activities and to ensure the City meets all its administrative requirements and compliance obligations.

Attached is the City's Change Request, which has been signed by the Assistant City Manager and includes City's June 18, 2019 City Council Agenda and Agenda Item approving the part-time Community Outreach Coordinator positions (Item #4a).

Members of the Interagency Council on Homelessness

Members of the Board of Supervisors
 City of Fontana
 City of Ontario
 City of San Bernardino
 Department of Probation
 Department of Rehabilitation
 Community Action Partnership of San Bernardino County
 Housing Authority of the County of San Bernardino
 San Bernardino County Superintendent of Schools
 Workforce Development Department

City of Barstow
 City of Hesperia
 City of Rancho Cucamonga
 Town of Yucca Valley
 San Bernardino County Human Services
 Community Development and Housing Agency
 Veteran Administration Loma Linda
 California State University, San Bernardino
 Members of the Homeless Provider Network
 Kaiser Permanente
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City of Colton
 City of Montclair
 City of Redlands
 City of Upland
 Department of Behavioral Health
 Sheriff's Department
 Chaffey Community College
 211 United Way
 Home Aid Inland Empire
 Chaffey College



Janice McConnell
Assistant City Manager

City of
REDLANDS

Incorporated 1888
35 Cajon Street, Redlands, CA 92373
909-798-7510
jmccconnell@cityofredlands.org

June 19, 2019

Mr. Tom Hernandez, Chief of Homeless Services
County of San Bernardino
Community Development & Housing Agency, Office of Homeless Services
303 E. Vanderbilt Way
San Bernardino, CA 92415-0026

RE: HEAP – Contract No. 19-291

Dear Mr. Hernandez;

This letter is to advise you that by unanimous approval of the Redlands City Council, authorization was provided to the City Manager, or designee, to prepare, sign and submit various documents relating to the administration of the HEAP award effective June 18, 2019. A copy of the Agenda and Staff Report are enclosed with this letter. Upon distribution of the Minutes by the City Clerk, a copy will also be provided to the County.

Therefore, at this time the City of Redlands is submitting for your consideration a budget change to the approved HEAP award in the amount of \$20,000.

As currently approved, the City's HEAP budget includes \$127,617 for Street Outreach Activity under the Services category. These funds were to be used to pay the salary costs of two (2) part-time Community Outreach Coordinator positions within the Redlands Police Department. At the time the HEAP application was prepared and submitted for the *No Wrong Door Strategy Project*, the cost for this activity was initially calculated to cover approximately 28 months. This was based upon the Tentative Start Date of February 2019 that was provided to applicants in the Request for Application (RFA) document.

However, due to the fact that the contract between the County and the City was not fully executed until May 21, 2019, it was not possible for the Redlands Police Department to begin providing services under the HEAP program, including filling the two new positions any sooner than this date. Subsequent to the contract approval, recruitment activities immediately began and the City expects both positions to be filled within the next 15-45 days, if not sooner. As a result of the contract execution delay, salary expenses for the term of the grant will be less than originally projected. The re-calculated line item for salaries is now estimated be \$107,617, or \$20,000 less than the currently approved line amount of \$127,617.

At this time the City is requesting that this \$20,000 reduction in the above referenced category be re-programmed to a Supportive Services or Administrative category in order to facilitate the procurement of a professional consultant that will assist the City and its HEAP partners, Inland Temporary Homes dba



Inland Housing Solutions and Family Services Association of Redlands, administer and manage the HEAP programs and activities and ensure that the City meets all of its administrative requirements and compliance obligations.

It is our understanding that this budget change request must receive approval from the Interagency Council on Homelessness (ICH) and we are respectively requesting that it be considered at their next regularly scheduled meeting on June 26, 2019.

If you have any questions, or require further information, please contact Janet Miller, Project Manager II at 909-335-4755 ext. 9 or by email at jamiller@cityofredlands.org.

Respectfully yours,



Janice McConnell
Assistant City Manager

Enclosures: June 18, 2019 City Council Agenda and Staff Report

CC: Diana Rains, Management Analyst
Janet Miller, Project Manager II

City of Redlands
 HEAP Award by Activity
 May 21, 2019 through June 30, 2021

Revised Exhibit 1
 06.18.19

Category	Activity	Award/Allocation	Service Unit	Number Expected to be Served
Services	Street Outreach	\$ 107,617		
	Health & Safety Education			
	Criminal Outreach Diversion Programs			
	Prevention Services			
	Navigation Services			
	Case Management	\$ 174,000		
	Operating Support for Short-Term or Comprehensive Homeless Services			
	Other - Vehicle	\$ 33,000		
	Other - Hygiene Packs	\$ 2,500		
	Other - Supportive Services-Administration	\$ 20,000		
	Housing Vouchers	\$ 50,000		
	Rapid Re-Housing Programs	\$ 202,883		
	Eviction Prevention Strategies			
Rental Assistance or Subsidies	Other - Utility/Housing Deposits	\$ 10,000		
	Emergency Shelter			
	Transitional Housing			
	Drop-in Centers			
Capital Improvements	Permanent Supportive Housing			
	Other			
Homeless Youth Set Aside				
		If not otherwise specified	Individuals	500
		\$	\$ 600,000	

City of Redlands
HEAP Award by Activity
May 21, 2019 through June 30, 2021

Category	Activity	Award/allocation	Service Unit	Number Expected to be Served
Services	Street Outreach	\$ 127,617.00		
	Health & Safety Education			
	Criminal Outreach Diversion Programs			
	Prevention Services			
	Navigation Services			
	Case Management	\$ 174,000.00		
	Operating Support for Short-Term or Comprehensive Homeless Services			
	Other - Vehicle	\$ 33,000.00		
	Other - Hygiene Packs	\$ 2,500.00		
	Housing Vouchers	\$ 50,000.00		
Rental Assistance or Subsidies	Rapid Re-Housing Programs	\$ 202,883.00		
	Eviction Prevention Strategies			
	Other - Utility/Housing Deposits	\$ 10,000.00		
	Emergency Shelter			
	Transitional Housing			
	Drop-in Centers			
	Permanent Supportive Housing			
	Other			
	Homeless Youth Set Aside			
		\$ 600,000.00	Individuals	500

CITY OF REDLANDS

CITY COUNCIL

AGENDA

JUNE 18, 2019

PAUL W. FOSTER
Mayor

DENISE DAVIS
Mayor Pro Tempore

PAUL BARICH
Council Member

EDDIE TEJEDA
Council Member

TONI MOMBERGER
Council Member

JEANNE DONALDSON
City Clerk

ROBERT DAWES
City Treasurer



JANICE McCONNELL
Assistant City Manager

DANIEL J. McHUGH
City Attorney

5:00 p.m. Open Public Meeting, Public Comment (Closed Session)
6:00 p.m. Open Session (Public Meeting)

City Council Chambers
Civic Center, 35 Cajon Street, Redlands, California

AGENDA

The following information comprises the agenda for the regular meeting of the City Council of the City of Redlands at the times noted below in the City Council Chambers, Civic Center, 35 Cajon Street, Redlands, California, on:

TUESDAY, JUNE 18, 2019

PLEASE NOTE: Anyone desiring to speak on an agenda item at this meeting may do so during the consideration of that item. Speakers are encouraged to turn in a "Speaker Sign Up Sheet" before the meeting is convened. However, completion of speaker forms is not required to speak before the City Council. Please do not disturb the City Clerk or her assistant while a meeting is in progress. After the meeting has convened, you may submit the speaker form to the Municipal Utilities and Engineering Director. Forms are available prior to the meeting in the Office of the City Clerk or in the Council Chambers during the meeting. Due to time constraints and the number of persons who may wish to give oral testimony, time restrictions are placed on oral testimony. You may wish to make your comments in writing to assure that you are able to express yourself adequately. Comments will be limited to three minutes.



PLEASE SILENCE CELL PHONES, PAGERS AND OTHER ELECTRONIC COMMUNICATION DEVICES UPON ENTERING THE CHAMBERS

5:00 P.M.

- A. Call City Council Meeting to Order**
- B. Public Comment**
(Any person wishing to provide public comment on a closed session matter may do so at this time.)
- C. Recess City Council Meeting to a Closed Session**
1. Conference with legal counsel: Existing Litigation - Government Code §54956.9(d)(1)
(City Attorney McHugh)
Two Cases:
 - a. Nabar Enrique Martinez, et al. v. City of Redlands, et al., San Bernardino Superior Court Case No. CIVDS1913100
 - b. Mark Digiacinto v. City of Redlands, et al., San Bernardino Superior Court Case No. CIVDS01701902
 2. Conference with real property negotiators - Government Code §54956.8
(Quality of Life Director Boatman)

Property: 302 W. Colton Ave. (APN 0169-053-11-0000)
Agency Negotiators: Chris Boatman
Negotiating Party: Bakti Luminta
Under Negotiation: Terms of payment and price for proposed purchase of City property
 3. Conference with real property negotiators - Government Code §54956.8
(Quality of Life Director Boatman)

Property: 617 Texas Street (APNs 0169-121-06-0000 and 0169-121-10-

0000)

Agency Negotiators: Chris Boatman

Negotiating Parties: Donn Grenda, CBRE

Robert Rogers, Redlands Motorsports

Under Negotiation: Terms of payment and price for proposed purchase of City property

4. Conference with real property negotiators - Government Code §54956.8
(Quality of Life Director Boatman and Development Services Director Desatnik)

Property: 31 W. Stuart and 205 W. Stuart (APNs 0169-281-23-0000 and 0169-281-19-0000)

Agency Negotiators: Chris Boatman, Brian Desatnik

Negotiating Party: Don Berry, Redlands Railway District, LLC

Under Negotiation: Terms of payment and price for proposed acquisition of City Property and grant of parking easement to city

6:00 P.M.

D. Reconvene City Council Meeting

E. Invocation by Council Member Paul Barich- Pledge of Allegiance

(In keeping with long-standing traditions of legislative invocations, this City Council meeting may include a brief invocation. Such invocations are not intended to proselytize or advance any one, or to disparage any other, faith or belief. Neither the City nor the City Council endorses any particular religious belief or form of invocation.)

F. Closed Session Report

(No reportable action taken in closed session unless otherwise announced by the City Attorney at this time.)

G. Presentations

1. Redlands Pet Adoption (Redlands Animal Control)
2. Recognition of Fire Department staff member, Maria Koolhoven, for appointment as President of the California Fire Chiefs Association's Administrative Fire Services Section (Fire Chief Cooke)

H. Public Comments - City Council

(At this time, the City Council will provide an opportunity for the public to address them on any subject, within the jurisdiction of the City Council, which is not already scheduled on this agenda. However, any matter that requires action will be referred to staff for a report and possible action at a subsequent meeting. Comments will be limited to three {3} minutes.)

I. Consent Calendar

(The following routine items have been recommended for approval and will be acted upon simultaneously unless separate discussion and/or action is requested by a Councilmember or a member of the audience.)

1. Approve minutes of the special meeting of May 28, 2019, and the regular meeting of June 4, 2019 (City Clerk Donaldson)
2. Approve Agreement for Business Tax Administration Services and Local Tax Compliance Services with Hdl Software, LLC (Management Services/Finance Director Garcia)
3. Approve purchase of two (2) UCapIt Controlled Access Pharmaceutical Dispensers from Bound Tree Medical in the amount of \$34,748.08 (Fire Chief Cooke)
4. Adopt Ordinance No. 2875 amending Chapter 2.32 of the Redlands Municipal Code relating to the Parks and Recreation Advisory Commission to modify the number of Commission members and terms of forfeiture of office by absence (Quality of Life Director Boatman)
5. Approve Resolution No. 7980 establishing no parking zones on Research Drive and Lugonia Avenue (Quality of Life Director Chris Boatman)

6. Approve request for the serving and consumption of alcoholic beverages at Texonia Park for the Family & Friends Gathering on July 20, 2019, and determination that approval of the request is exempt from environmental review pursuant to Section 15311(c) of the state's guidelines implementing the California Environmental Quality Act (Quality of Life Director Boatman)
7. Approve contract with Sierra Pacific Electric in the amount of \$82,787 for the Alabama Street Traffic Management Detection System, an additional appropriation in the amount of \$82,787, and determination that the project is categorically exempt from environmental review in accordance with Section 15301 of the state's guidelines implementing the California Environmental Quality Act (Quality of Life Director Boatman)
8. Approve rejection of bid submitted by BPJ Construction, Inc., approve contract with Progressive Surface Solutions, LLC in the amount of \$99,800 for the purchase and installation of a new dance floor at the Redlands Community Center, authorize an additional appropriation of \$21,800, and determine that the project categorically exempt from further environmental review in accordance with Section 15301 of the state's guidelines implementing the California Environmental Quality Act (Quality of Life Director Boatman).
9. Approve a Memorandum of Understanding with Colton-Redlands-Yucaipa Regional Occupational Program for the provision of temporary staffing services in an amount not-to-exceed \$45,000 and determination that the request is exempt from environmental review pursuant to Section 15061(b) of the California Environmental Quality Act Guidelines (Quality of Life Director Boatman)
10. Approve agreement with Bureau Veritas for the provision of on-call building plan review, building inspection and CASp consulting services.
(Development Services Director Desatnik)
11. Approve Resolution No. 7978 to rescind Resolution No. 7898 and adopting an amended Five-Year Capital Project Needs Analysis and determine that approval of this Resolution is exempt from review under the California Environmental Quality Act (CEQA) pursuant to Section 15273(a)(4) of the State's guidelines implementing CEQA (Municipal Utilities and Engineering Director Toor)
12. Approve amendment to the Agreement for Sharing Costs of State Highway Electrical Facilities with the California Department of Transportation; and determine that approval of the amendment is exempt from environmental review under section 15061(b)(3) of the State's guidelines implementing the California Environmental Quality Act (Municipal Utilities and Engineering Director Toor)
13. Approve Resolution No. 7964 - Determination that Outside City Case No. 19-52 by Dangermond Park for outside City utility connection for APNs 299-301-01-0000, 299-301-03-0000, 299-301-06-0000, 299-301-07-0000, 299-301-09-0000, 299-301-10-0000, 299-301-11-0000 and 299-301-12-0000, is consistent with the City of Redlands General Plan and the public health, safety, welfare and best interests of the citizens of Redlands are served by the City's continued processing of the application and preparation of associated pre-annexation agreements; and determination that approval of the Resolution is exempt from review pursuant to Sections 15304(c) of the state's guidelines implementing the California Environment Quality Act (Municipal Utilities and Engineering Director Toor)
14. Approve two limited-term, part-time positions of Community Outreach Coordinator in the

Police Department to conduct Face-to-Face Mobile Outreach in support of the City's project under the Homeless Emergency Aid Program (HEAP) grant; and Resolution No. 7992 authorizing the City Manager, or designee, to prepare, sign and submit various documents relating to the administration of the HEAP grant (Assistant City Manager McConnell)

15. Approve an Agreement for the Extension of FCC Shot-Clock Deadline on AT&T Small Wireless Facility Application (Development Services Director Desatnik)
16. Consideration of Resolution No. 7953 giving preliminary approval of the Annual Engineer's Reports, and Resolution No. 7954 declaring intentions to levy assessments for fiscal year 2019-2020, for Street Lighting District No. 1 and Landscape Maintenance District No. 1 (Municipal Utilities & Engineering Director Toor)
17. Consider Resolution No. 7991 declaring the City Council's intention to vacate excess right-of-way of a portion of Park Avenue, adjacent to the frontage of the parcel located at 1675 Park Avenue (APN: 0292-158-15-0000) in the Commercial Industrial (EV/IC) District of the East Valley Corridor Specific Plan, at the request of Shaw Development Partners, LLC. The proposed vacation of public right-of-way is exempt from environmental review pursuant to Section 15061(b)(3) of the California Environmental Quality Act Guidelines. (Development Services Director Desatnik)

J. Communications

1. Consideration of Ordinance No. 2893 - An Ordinance of the City of Redlands Amending Chapter 2.04 of the Redlands Municipal Code relating to the office of the City Manager (Mayor Foster)

K. Public Hearings

1. Resolutions Nos. 7984, 7985, 7986, and 7987
(Mayor to declare meeting open as a public hearing)

PUBLIC HEARING to consider the following:

1. An addendum to a certified Environmental Impact Report in accordance with Sections 15162 and 15164 of the California Environmental Quality Act Guidelines.
2. **Resolution No. 7984** for a Socio-Economic Cost/Benefit Study for the proposed project.
3. **Resolution No. 7985** for Variance No. 802 from Section III(C)(1.5) in the Town Center District of the Downtown Specific Plan which requires that a minimum of 50 percent of the 10-foot front building setback line be occupied by a building façade in a multiple building complex, in order to accommodate the development of a 15,250 square-foot expansion of the existing commercial center. The expansion will occupy 1.9 acres located on the west side of Eureka Street, and south side of West Stuart Avenue (APNs: 0169-271-21-0000, 0169-271-52-0000, 0169-271-47-0000, and 0169-271-58-0000).
4. **Resolution No. 7986** for Street Vacation No. 169, a proposal to vacate approximately 495 linear feet of excess right-of-way along the northerly and southerly sides (approximately 10 feet wide on both sides) of the Southern California Regional Rail Authority parcel located between Stuart and Oriental Avenues and on the west side of Eureka Street (APN: 0169-271-43-0000).
5. **Resolution No. 7987** for Conditional Use Permit No. 905, Revision No. 4, to revise an approved entitlement for an existing 88,075 square-foot commercial center on 10.42 acres (Phase I) to accommodate the proposed development of a 15,250 square-foot expansion consisting of two commercial buildings (Phase II). The proposed expansion will occupy 1.9 acres located on the west side of Eureka Street and the south side of West Stuart Avenue, in the Town Center District of the Downtown Specific Plan (APNs: 0169-271-21-0000, 0169-271-52-0000, 0169-271-47-0000, and 0169-271-58-0000).

L. New Business

1. Consideration of Resolution No. 7983 Establishing a Debt Management Policy and Rescind Resolution No. 7252 Post Issuance Compliance Procedures for Bonds (Management Services/Finance Director Garcia)
2. Consideration of the continuation of the Fire Department's membership in the CONFIRE Joint Use Authority for Fiscal Year 2019-2020 and pay associated annual fees in an amount not to exceed \$660,960 (Fire Chief Cooke)
3. Consideration of a Purchase and Sale Agreement and Escrow Instructions for the sale of Assessor's Parcel No. 0169-053-11-0000 (302 W. Colton Avenue) with Bakti Luminta; and determination that approval of the agreement is exempt from further environmental review pursuant to Section 15061(b)(3) of the state's guidelines implementing the California Environmental Quality Act (Quality of Life Director Boatman)
4. Consideration of Resolution No. 7963, approving annual purchase orders for the Quality of Life Department for Fiscal Year 2019-20 including sole/single source annual purchase order requests with various vendors; an intergovernmental/ piggyback cooperative purchase order with Superior Automotive Warehouse c/o Napa Auto Parts; the award of contract to P & S Truck Center for the supply of repair parts for heavy-duty trucks; waiver of a minor irregularity in the bid and award of contract to Fairview Ford Sales, Inc., for the supply of wholesale Ford OEM parts; the award of contract to Redlands Ford for the provision of Ford OEM parts and repairs; rejection of the lowest bid and the award of contract to Haz Mat Trans, Inc. for pick up and disposal of Hazardous Waste Materials; the award of contract to Greenway Landscape for the provision of landscape maintenance services, and determination that the agreements are exempt from environmental review pursuant to Section 15301 of the state's guidelines implementing the California Environmental Quality Act (Quality of Life Director Boatman).
5. Consideration of an Agreement with the University of Redlands to participate in the 2019-20 Work-Study Program (Assistant City Manager McConnell)
6. Consideration of Resolution No. 7993 approving the close out of the Cemetery's Endowment Fund, transferring the current balances of the Endowment Fund to the Cemetery Operating Fund, and renaming the \$89,861.22 Reserve-Endowment Trust to Reserve for Perpetual Care (Quality of Life Director Boatman).

M. Individual Council Member Announcements and/or Reports on Activities
(No collective discussion or action.)**N. Adjournment**

The next regular meeting of the City Council will be held on July 2, 2019.

If you challenge any proposed development entitlement listed on this agenda in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City Council at or prior to this public hearing.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Joseph Long of the Municipal Utilities and Engineering Department

at (909) 798-7518. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

(28 CFR 35.102-35.104 ADA Title II)

Any writings or documents distributed to a majority of the City Council regarding an open session agenda item less than 72 hours before this meeting are available for public inspection at the City Clerk's Office or at the dais of the City Clerk once the open session meeting begins.

Staff reports or other written documentation relating to items referred to on the agenda are available at the A. K. Smiley Public Library, 125 West Vine Street, Redlands, California, and on the City's website referenced below.

Regular meetings are televised live on Redlands TV Channel 3 (Spectrum) and Channel 35 (Frontier) and re-broadcasted at 7:00 P.M. the following Wednesday, Friday and Sunday; and at 9:00 A.M. Thursday, Saturday and Monday. Agendas, staff reports and minutes of the City Council of the City of Redlands are available on the Internet:

<http://www.cityofredlands.org>



"A City That Works"

City Council Meeting

AGENDA ITEM NO. I.14.

DATE: 06/18/2019

TO: Honorable Mayor and City Council Members

SUBJECT: Approve two limited-term, part-time positions of Community Outreach Coordinator in the Police Department to conduct Face-to-Face Mobile Outreach in support of the City's project under the Homeless Emergency Aid Program (HEAP) grant; and Resolution No. 7992 authorizing the City Manager, or designee, to prepare, sign and submit various documents relating to the administration of the HEAP grant (Assistant City Manager McConnell)

MOTION:

1. I move to approve two limited-term, part-time positions of Community Outreach Coordinator in the Police Department to conduct Face-to-Face Mobile Outreach in support of the City's project under the Homeless Emergency Aid Program grant.
2. I move to approve Resolution No. 7992.

RECOMMENDATION:

Staff recommends that the City Council approve two limited-term, part-time positions of Community Outreach Coordinator in the Police Department to conduct Face-to-Face Mobile Outreach in support of the City's project under the Homeless Emergency Aid Program grant; and approve Resolution No. 7992.

DISCUSSION:

At the City Council meeting of May 7, 2019, the City Council approved an agreement with the County of San Bernardino to accept Homeless Emergency Aid Program (HEAP) grant funding in the amount of \$600,000 for the City's project entitled, Addressing the Homeless Crisis in the City of Redlands - No Wrong Door Strategy. A component of the project services will include Face-to-Face Mobile Outreach to provide for an increased street outreach presence in partnership with City, County, and nonprofit organization led teams to quickly connect homeless persons with available resources, such as Social Security or Veteran's benefits, behavioral health services, first aid, education, drug or alcohol treatment and housing services. The outreach will be conducted by two part-time Community Outreach Coordinators in the Police Department, solely funded by the HEAP grant. The established compensation for each position is \$25.00 per hour. The positions are limited-term in nature and therefore will be eliminated upon the conclusion of the grant period, ending June 30, 2021.

Further, to provide timely reporting and administration of the HEAP grant, staff is requesting approval

of Resolution No. 7992 authorizing the City Manager, or designee, to review, prepare, sign and submit all necessary reimbursement requests, budget transfers, progress reports, final reports and other non-substantive administrative actions to implement and carry out the purposes specified in the Homeless Emergency Aid Program grant agreement.

SUBMITTED BY:

Janice McConnell, Assistant City Manager

REVIEWED BY:

Janice McConnell, Assistant City Manager
Daniel J. McHugh, City Attorney
Danielle Garcia, Management Services/Finance Director

PREPARED BY:

Diana Rains, Management Analyst

Fiscal Impact

Discussion:

There is no fiscal impact to the General Fund. The two limited-term, part-time positions will be funded solely through the HEAP grant.

Attachments

Resolution No. 7992

RESOLUTION NO. 7992

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDLANDS AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO PREPARE AND SIGN GRANT RELATED DOCUMENTS IN SUPPORT OF THE ADMINISTRATION OF THE HOMELESS EMERGENCY AID GRANT

WHEREAS, on October 2, 2018, the County of San Bernardino Office of Homeless Services released a Request for Application requesting applications for eligible projects for Homeless Emergency Aid Program (HEAP) Funding; and

WHEREAS, the City Council of the City of Redlands authorized staff to prepare and submit a grant application for HEAP funding; and

WHEREAS, on October 26, 2018, the City of Redlands submitted its grant application proposing a project entitled, Addressing the Homelessness Crisis in Redlands – No Wrong Door Strategy and was successful in receiving a grant award; and

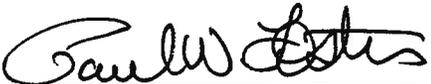
WHEREAS, on May 7, 2019, the City Council of the City of Redlands entered into an agreement with the County of San Bernardino to accept Homeless Emergency Aid Program grant funding in the amount of \$600,000; and

WHEREAS, it is the desire of the City of Redlands to successfully implement the grant project in a timely and efficient manner in order to meet the project's proposed outcomes;

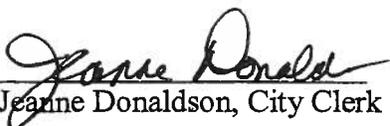
NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Redlands as follows:

Section 1. The City Council of the City of Redlands authorizes the City Manager, or designee, to review, prepare, sign and submit all necessary reimbursement requests, budget transfers, progress reports, final reports and other non-substantive administrative actions to implement and carry out the purposes specified in the Homeless Emergency Aid Program grant agreement.

ADOPTED, SIGNED AND APPROVED this 18th day of June 2019.


Paul W. Foster, Mayor

ATTEST:


Jeanne Donaldson, City Clerk

I, Jeanne Donaldson, City Clerk of the City of Redlands, hereby certify that the foregoing resolution was duly adopted by the City Council at a regular meeting thereof held on the 18th day of June, 2019 by the following vote:

AYES: Councilmembers Barich, Tejada, Momberger, Davis; Mayor Foster
NOES: None
ABSENT: None
ABSTAIN: None



Jeanne Donaldson, City Clerk

San Bernardino County Homeless Partnership

Interagency Council on Homelessness

Administrative Office
303 E. Vanderbilt Way, San Bernardino, CA 92415-0026
Office: (909) 386-8297



FROM: Dr. Veronica Kelley, Director – Department of Behavioral Health

SUBJECT: Code of Conduct update and Grievance Policy addition to the Interagency Council on Homelessness (ICH) Governance Charter

DATE: June 26, 2019

RECOMMENDATION

Approve Recommendations from the By-Laws and Membership Committee to update the Code of Conduct and add a Grievance Policy to the ICH Governance Charter.

BACKGROUND INFORMATION

At the request of the Homeless Provider Network, the Bylaws and Membership committee has expanded the Code of Conduct procedures, with the inclusion of a Grievance Policy section.

Changes included:

1. Code of Conduct definition expansion – Page 12
2. General Conduct unprofessional behavior – Page 13
3. Review of Charges of Violation of the Code of Conduct – Page 14
4. Conflict of Interest and Recusal Policy as defined under 24 CFR §578.95(b) – Page 15
5. Recusal Policy expansion – Page 17
6. Grievance Procedure – Pages 17-18
7. Appendix B – Page 34
8. Grievance Form – Page 35

Please see attached ICH Governance Charter recommended changes (Item #5a).

Members of the Interagency Council on Homelessness

Members of the Board of Supervisors

City of Fontana

City of Ontario

City of San Bernardino

Department of Probation

Department of Rehabilitation

Community Action Partnership of San Bernardino County

Housing Authority of the County of San Bernardino

San Bernardino County Superintendent of Schools

Workforce Development Department

City of Barstow

City of Hesperia

City of Rancho Cucamonga

Town of Yucca Valley

San Bernardino County Human Services

Community Development and Housing Agency

Veteran Administration Loma Linda

California State University, San Bernardino

Members of the Homeless Provider Network

Kaiser Permanente

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City of Colton

City of Montclair

City of Redlands

City of Upland

Department of Behavioral Health

Sheriff's Department

Chaffey Community College

211 United Way

Home Aid Inland Empire

Chaffey College

San Bernardino County Continuum of Care (CoC) Operations and Governance Manual

Prepared by the Office of Homeless Services for the
Interagency Council on Homelessness

2/27/2014

Amended October 26, 2016

Amended January 25, 2017

Amended February 22, 2017

Amended August 23, 2017

Amended January 24, 2018

Amended April 25, 2018

Amended August 15, 2018

Amended June 26, 2019

This document summarizes the Responsibilities and Authorities for Operation and Governance of the San Bernardino County Continuum of Care (CoC) under the U.S. Department of Housing and Urban Development (HUD) Homeless Emergency Assistance and Rapid Transition to Housing Act (HEARTH).

San Bernardino County CoC Operations and Governance Manual

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San Bernardino County CoC Operations and Governance Manual

HUD REQUIREMENTS for CoC OPERATION AND GOVERNANCE

The U.S. Department of Housing and Urban Development (HUD) charges communities that receive funds under the Homeless Continuum of Care Program of the Homeless Emergency Assistance and Rapid Transition to Housing Act (HEARTH Act) with specific responsibilities. Section 578.3 of the HEARTH Interim Rule¹ published in July 2012 (Interim Rule), defines a Continuum of Care (CoC) as “the group organized to carry out the responsibilities required under this part [Part 578-Continuum of Care Program] and that is composed of representatives of organizations, including nonprofit homeless providers, victim service providers, faith-based organizations, governments, businesses, advocates, public housing agencies, school districts, social service providers, mental health agencies, hospitals, universities, affordable housing developers, law enforcement, organizations that serve homeless and formerly homeless veterans, and homeless and formerly homeless persons to the extent these groups are represented within the geographic area and are available to participate.”

The Interim Rule requires CoCs to establish a Board to act on behalf of the CoC. The CoC assigns the Board responsibilities through a written agreement called a Governance Charter that reflects the policies developed by the CoC. The CoC Board does not have any authority except as specified in the Governance Charter and Bylaws. Otherwise, authority and responsibility are retained by the CoC. This Operations and Governance Manual is adopted as the Governance Charter for CA609 - San Bernardino City and County CoC (also known as the San Bernardino County CoC or Homeless Partnership). This Governance Charter is established in consultation with the designated Collaborative Applicant, and the HMIS Lead Agency. This document outlines the establishment of the CoC and the roles and responsibilities assigned by the CoC to the Board. It also incorporates the By-Laws of the Board which provide additional insight into the duties of the Board and describe the standing committees, subcommittees, task groups, and liaisons structure of the CoC. The Code of Conduct for those conducting business on behalf of the CoC is also set forth herein.

The policies and provisions in this Operations and Governance Manual (i.e., Governance Charter) are subject to regular review of the CoC Board, which may establish a task group to accomplish this task with input from the Board.

RESPONSIBILITIES OF THE COC

Section 578.7 of the HEARTH Interim Rule (July 2012) identifies the Responsibilities of the CoC as described:

A. Operate the CoC

The CoC must:

- (1) Hold meetings of the full membership, with published agendas, at least semiannually;
- (2) Make an invitation for new members to join publicly available within the geographic at least annually;

¹ All statutory references are to 24 CFR Part 578 [HEARTH Interim Rule (July 2012)] unless otherwise stated.

San Bernardino County CoC Operations and Governance Manual

- (3) Adopt and follow a written process to select a Council to act on behalf of the CoC. The process must be reviewed, updated, and approved by the CoC at least once every 5 years;
- (4) Appoint additional committees, subcommittees, or workgroups;
- (5) In consultation with the collaborative applicant and the Homeless Management Information System (HMIS) Lead, develop, follow, and update annually a governance charter, which will include all procedures and policies needed to comply with subpart B of this part and with HMIS requirements as prescribed by HUD; and a code of conduct and recusal process for the Council, its chair(s), and any person acting on behalf of the Council;
- (6) Consult with recipients and sub-recipients to establish performance targets appropriate for population and program type, monitor recipient and sub-recipient performance, evaluate outcomes, and take action against poor performers;
- (7) Evaluate outcomes of projects funded under the Emergency Solutions Grants (ESG) program and the CoC program, and report to HUD;
- (8) In consultation with recipients of ESG program funds within the geographic area, establish and operate either a centralized or coordinated assessment system that provides an initial, comprehensive assessment of the needs of individuals and families for housing and services. The CoC must develop a specific policy to guide the operation of the centralized or coordinated assessment system on how its system will address the needs of individuals and families who are fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, or stalking, but who are seeking shelter or services from non-victim service providers. This system must comply with any requirements established by HUD by Notice.
 - (i) Projects serving families with children shall not separate the family unit regardless of the children's ages. 24 CFR 578.93(e).
- (9) In consultation with recipients of ESG program funds within the geographic area, establish and consistently follow written standards for providing CoC assistance. At a minimum, these written standards must include:
 - (i) Policies and procedures for evaluating individuals' and families' eligibility for assistance under this part;
 - (ii) Policies and procedures for determining and prioritizing which eligible individuals and families will receive transitional housing assistance;
 - (iii) Policies and procedures for determining and prioritizing which eligible individuals and families will receive rapid re-housing assistance;
 - (iv) Standards for determining what percentage or amount of rent each program participant must pay while receiving rapid re-housing assistance;
 - (v) Policies and procedures for determining and prioritizing which eligible individuals and families will receive permanent supportive housing assistance; and

San Bernardino County CoC Operations and Governance Manual

- (vi) Where the CoC is designated a high-performing community, as described in Subpart G, policies and procedures set forth in 24 CFR 576.400(e)(vi), (e)(vii), (e)(viii), and (e)(ix).

B. Designating and Operating an HMIS

The CoC must:

- (1) Designate a single HMIS for the geographic area;
- (2) Designate an eligible applicant to manage the CoC's HMIS, which will be known as the HMIS Lead;
- (3) Review, revise, and approve a (i) privacy plan, (ii) a security plan, and (iii) a data quality plan for the HMIS.
- (4) Ensure consistent participation of recipients and sub-recipients in the HMIS; and
- (5) Ensure the HMIS is administered in compliance with requirements prescribed by HUD.

C. CoC Planning

The CoC must develop a plan that includes:

- (1) Coordinating the implementation of a housing and service system within its geographic area that meets the needs of the homeless individuals (including unaccompanied youth) and families. At a minimum, such system encompasses the following:
 - (i) Outreach, engagement, and assessment;
 - (ii) Shelter, housing, and supportive services;
 - (iii) Prevention strategies.
- (2) Planning for and conducting, at least annually, a point-in-time count (PITC) of homeless persons within the geographic area that meets the following requirements:
 - (i) Homeless persons who are living in a place not designed or ordinarily used as a regular sleeping accommodation for humans must be counted as unsheltered homeless persons.
 - (ii) Persons living in emergency shelters and transitional housing projects must be counted as sheltered homeless persons.
 - (iii) Other requirements established by HUD by Notice.
- (3) Conducting an annual gaps analysis of the homeless needs and services available within the geographic area;
- (4) Providing information required to complete the Consolidated Plan(s) within the CoC's geographic area;

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- (5) Consulting with State and local government ESG program recipients within the CoC's geographic area on the plan for allocating ESG program funds and reporting on and evaluating the performance of ESG program recipients and sub-recipients.

SAN BERNARDINO COUNTY COC GOVERNANCE

A. SAN BERNARDINO COUNTY COC GEOGRAPHIC BOUNDARIES

In 2008, the County of San Bernardino assumed the responsibilities for the coverage of the HUD established CA609 - San Bernardino City and County CoC boundaries that include the geography within the County of San Bernardino, including 24 incorporated cities and all unincorporated areas. The physical bounds of this geography are consistent with the boundaries inclusive of these areas. These boundaries contain other HUD designated program components, including five (5) Housing Authorities, thirteen (13) HUD geocode areas, four (4) local Emergency Solutions Grant (ESG) Funded Areas, nine (9) communities eligible for State ESG funds, as well as federally designated Community Development Block Grant (CDBG) entitlement areas, HOPWA, HOME, and Veterans Administration service areas. The CoC primary area of operations within the CoC geography includes the areas served by the program components listed above. This is referred to collectively as the San Bernardino County CoC.

B. ESTABLISHMENT OF THE COC

Per Interim Rule **578.5**, representatives from relevant organizations within a geographic area must “establish a Continuum of Care for the geographic area to carry out the duties of this part. Relevant organizations include nonprofit homeless assistance providers, victim service providers, faith-based organizations, governments, businesses, advocates, public housing agencies, school districts, social service providers, mental health agencies, hospitals, universities, affordable housing developers, law enforcement, and organizations that serve veterans, and homeless and formerly homeless individuals.”

The San Bernardino County CoC is known as the San Bernardino County Homeless Partnership (Partnership). The Partnership consists of three distinct bodies: the San Bernardino County Interagency Council on Homelessness (ICH), the Homeless Provider Network (HPN) and the Office of Homeless Services (OHS). The Partnership was developed to promote a strong collaboration between agencies to direct planning, development, and implementation of the San Bernardino County 10-Year Strategy to End Homelessness. The Partnership provides leadership in creating a comprehensive countywide network of service delivery to homeless individuals and families, and those at-risk of becoming homeless.

The ICH is the CoC coordinating body which has also been acknowledged by HUD as the HUD-designated primary decision-making group and oversight Council for the San Bernardino County CoC. In addition, the ICH is the policy making body for the Partnership. ICH works to ensure that the recommendations listed in the Partnership’s 10-Year Strategy to End Homelessness are realized. ICH Membership is composed of elected officials, state and local representatives, community and faith-based organizations, and corporate advocates.

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Goals of the ICH

As identified by the 10-Year Strategy to End Homelessness, the goals of the ICH include:

- Acting as a homeless planning and policy development resource for the Partnership;
- Monitoring and overseeing implementation of the homeless related services to ensure accountability and results;
- Recommending resource, policy and regulatory changes necessary to accomplish the recommendations of the Plan; and
- Reviewing and accepting ongoing changes to improve the delivery of homeless services to county residents.

The HPN provides a forum and environment where collaborative public and private nonprofit service providers and faith-based organizations can work together to improve the current delivery of available homeless related services. HPN seeks to fill the identified gaps in services to the homeless and those at-risk of becoming homeless through the use of innovative strategies and access to the wide range of expertise provided through its partners.

The OHS was created September 2007 by the San Bernardino County Board of Supervisors. OHS strives to develop a countywide public and private partnership that coordinates services directed towards reducing and preventing homelessness by providing comprehensive services and resources for homeless persons, and increasing permanent supportive housing opportunities for very low income and long-term homeless persons in order to end homelessness in San Bernardino County.

CoC Membership

The CoC works to ensure community-wide commitment to ending and preventing homelessness in all parts of the County through inclusion of representation from the entire CoC geographic area. In addition to the entities identified in Interim Rule section 578.5, CoC membership includes a variety of other community stakeholders to the extent that they are invested in resolving homelessness and present in the CoC geography. Examples of additional stakeholders include private foundations, philanthropists, fraternal organizations, employment development, organized labor, and private health service organizations.

For the San Bernardino County CoC, participation in the overall San Bernardino County Homeless Partnership is readily available. Interested organizations and individuals can join the Partnership by attending a regularly scheduled meeting, requesting to be added to the HPN membership roster, and committing to participate in the work of the CoC to achieve stated purposes and goals. The membership commitment can be fulfilled in various ways such as participation in subcommittee work, contributing to data collection and analysis, or fulfilling the role of liaison between the Partnership and other community groups. The HPN Members obtain and retain voting privileges through attendance and participation in accord with established policies. HPN Members also select five (5) representatives annually to participate as voting members of the ICH.

Identification of Lead Agents and the Applicant

When the County of San Bernardino assumed the responsibilities for the CoC, the OHS was created and designated as the administrative arm of the Partnership and the lead agency of the CoC under the

San Bernardino County CoC Operations and Governance Manual

advisement of the ICH. The OHS was appointed as the CoC Point of Contact for the submission of the San Bernardino County CoC funding application.

C. GOVERNANCE

Authority of the CoC

The ICH is ultimately responsible for all duties assigned in the CoC Program interim rule. Regulations do not require the ICH to be a legal entity, however, Part 578 requires that the compiling and submitting of the CoC application and operating the HMIS functions be completed by “eligible applicants,” meaning organizations that have been designated by the ICH to apply for assistance on behalf of the continuum. Eligible applicants are legal entities such as government or non-profit organizations that are registered in the federal CCR / SAM. All CoCs must designate eligible applicants to serve in the Collaborative Applicant and HMIS Lead functions. The ICH may also set up committees, subcommittees, or working groups to carry out its duties, however, the ICH always retains ultimate responsibility, including the final approval of the application which is submitted by a Collaborative Applicant and the operation of the HMIS which is managed by the HMIS Lead. The ICH has identified a central Point of Contact (POC) and an Alternate POC for official communications with HUD through the OHS.

Selection of Collaborative Applicant and HMIS Lead Agency

The ICH has designated the OHS as the eligible entity to complete the application, referred to as the Collaborative Applicant. The Collaborative Applicant is responsible for collecting and combining the required application information from all applicants and projects in the CoC and submitting this combined CoC application on behalf of the ICH. The Collaborative Applicant is the only applicant that is able to apply for planning funds to support the CoC in carrying out all of its responsibilities. The Collaborative Applicant provides these functions on behalf of the broader CoC. The ICH always retains ultimate responsibility, including the final approval of the application. The Collaborative Applicant for the CA-609 CoC also serves as the HMIS Lead Agency for San Bernardino County.

Establishment of an Interagency Council on Homelessness (ICH) as the CoC Board

Composition of the ICH

The CoC Program interim rule requires CoC Boards to include representatives from relevant organizations and projects serving homeless subpopulations, such as persons with substance use disorders; persons with HIV/AIDS; veterans; the chronically homeless; families with children; unaccompanied youth; the seriously mentally ill; and victims of domestic violence, dating violence, sexual assault, and stalking. (One Board member may represent more than one subpopulation.) The Board must also include at least one homeless or formerly homeless individual.

Designation and selection of current Sub Committee members mirrors the general concept of a CoC Board. The Sub Committee constitutes a moderately small committee that provides expertise on the various

San Bernardino County CoC Operations and Governance Manual

homeless subpopulation and regions and provides a viable means for direct input from homeless and formerly homeless persons. A copy of the ICH Sub Committee Policies and Procedures is available under Appendix A.

CoC Process for Selection of the Board

- The ICH serves as the Board of the CoC and includes forty (40) seats. Members of the ICH must be able to represent an array of community sectors, special needs populations, and geographic areas throughout the region.
- ICH Member selection is pre-designated by terms established in the Bylaws and as recommended by the San Bernardino County Homeless Partnership 10-Year Strategy to End Homelessness.
- ICH Composition is reviewed regularly through the ICH Bylaws and Membership Sub Committee.
- Members of the ICH serve as liaisons to other community stakeholders.
- Volunteers and nominations for general-at-large members are taken from the full CoC.
- Results of nominations are reviewed by the ICH Bylaws and Membership Sub Committee to ensure that adequate representation is available for each of the required constituencies (community sectors, subpopulations, geography).
- Appointment of general-at-large members is made annually in a meeting of the ICH with one vote per eligible voting organization or designated community representative.
- ICH Members, other than general-at-large members, serve an unlimited term unless the relationship is terminated at either the request of the serving member, member organization or ICH.
- General at-large members serve two-year terms, which may be renewed at the discretion of the ICH.
- Regular attendance at ICH meetings and participation in CoC activities is required. Members failing to meet the attendance and participation standard are subject to removal and replacement.
- The HPN serves as the advisory body of the ICH. The HPN is charged with facilitating a joint working approach through collaborations among the HPN members to implement action steps adopted in the 10-Year Strategy.
- ICH officers are elected to two-year terms. HPN officers are elected to two-year terms.

Governance Responsibilities Designated to CoC Board

The ICH is charged by the CoC with the following responsibilities:

- A) To ensure that the CoC is meeting all of the responsibilities assigned to it by HUD regulations:
 - Maintain accurate information about HUD and other funding source regulations
 - Inform the CoC of changes in policy, or community conditions that impact the effective operation of the CoC
 - Ensure Annual Performance reviews for funded projects

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- Ensure timely compliance with activities required to submit the annual application for CoC funds
 - Provide for annual review of the Housing Inventory Count including the Chart of Unmet Need, the Point In Time Summary Table and the AHAR
 - Working with the Data Governance Committee, maintain oversight of HMIS compliance with HUD regulations and timely completion of required HMIS activities and reports
 - Advise the CoC regarding the Annual Review of the Operations and Governance Manual
 - Recommend policy changes
 - Post all meeting agenda items and minutes to its website for public viewing
 - At the request of the CoC, perform tasks necessary for compliance with changes in HUD regulations
- B) To ensure that relevant organizations and projects serving homeless various subpopulations are represented in planning and decision-making (for use of HUD funds).
- C) Ensure viability of the regional CoC by identifying and securing administrative financing and support
- Support the COC in acquiring resources to assist homeless persons in their movement from homelessness to economic stability and affordable permanent housing throughout the region;
- D) To facilitate responses to issues and concerns that affect the agencies funded by the CoC that is beyond those addressed in the annual CoC application process.
- E) To build community awareness inclusive of the needs of all homeless populations found in the region.

The ICH is empowered to take the following actions:

- Establish an annual calendar of ICH meetings;
- Schedule activities for achievement of assigned duties
- Review Performance Reports for the CoC as a whole and make recommendations and corrective actions in accordance with established policies
- Set Council Meeting times and Agendas as necessary to complete the responsibilities assigned
- Advise the full body on best practices, recommendations for systems enhancement
- Assume tasks and activities as necessary to act as liaisons to other community forums

D. CODE OF CONDUCT

The Members of the ICH are entrusted with specific responsibilities related to use of public funds invested in addressing a serious community concern, homelessness. Members are expected to observe the highest standards of ethical conduct in the execution of these responsibilities.

The ICH recognizes that each participating member representative, in most instances, is employed by a responsible public, non-profit or private sector agency or firm that has an adopted Code of Conduct or Employee Manual that controls the behavior of the employee in the conduct of business on behalf of his/her employer. In the event that any member's behavior in the conduct of ICH business is deemed by another ICH member or member of the CoC in good standing to be inappropriate or illegal, the case will be referred to the ICH Bylaws and Membership Committee for investigation and possible referral to the member's agency for any personnel or legal action that may be warranted.

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In the performance of their duties, ICH Members are expected to carry out the mandate of the CoC to the best of their ability, and to maintain the highest standards of integrity for actions with other Members of the ICH, CoC Representatives, Service Recipients, Service Providers, and members of the public.

General Conduct

Members of the ICH are expected to conduct themselves with courtesy and respect, without harassment, or physical or verbal abuse.

Unprofessional behavior is prohibited by this policy, and includes, but is not limited to spoken, written, virtual, cyber-bullying, and physical conduct and expressions that are threatening, berating, vulgar, degrading, demeaning, or intended to show contempt or disdain for another. Such conduct is prohibited if it is directed at or relates to Members of the ICH, members of the CoC, and members of the public, whether or not they are present or observe the behavior. Examples of such conduct and expressions include, among other actions:

- Profanity;
- Inappropriate physical contact or gestures; and
- Throwing objects and/or destruction of property.

Personal relationships should not result in special considerations, including bias or favoritism, that influence the performance of their official duties in a manner contrary to the interest of the broader CoC.

ICH Members are expected to exercise adequate control and supervision over matters for which they are individually responsible.

This code of conduct also prohibits retaliation against any person who makes a complaint about an ICH Member's professional behavior.

Stewardship of Resources

ICH Members must assure that the resources entrusted to them are used for conducting official business only.

Members of the ICH must abide by the Conflict of Interest Policies established for CoC operations.

Protection of Confidential Information

In line with the rules and guidelines of the CoC, Members of the Partnership have a responsibility to protect the security of any confidential information provided to, or generated by, the activities of the CoC.

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Public Statements and Media Response

When making public statements or speaking to the media on CoC matters, ICH Members will make clear whether they are speaking in their own name or if the CoC or ICH has empowered them to speak on the group's behalf.

Review of Charges of Violation of the Code of Conduct

Violations of any provision of this Code of Conduct may result in appropriate disciplinary action, which may include censure, removal of ICH Membership, permanent disqualification from holding future ICH positions, and/or referral to appropriate authorities for civil and/or criminal prosecution. Determinations made with respect to potential violation of the Code of Conduct shall in no way preclude or replace any other action that may be warranted by the Code.

The Bylaws and Membership Committee upon a motion supported by a two-thirds (2/3) vote, may choose to conduct a hearing concerning a possible violation of this Code of Conduct by a Member of the ICH. The Council Member accused of violating this Code of Conduct will have thirty (30) days' notice prior to a hearing on the matter. The accused Council Member may bring witnesses on his or her behalf to the hearing, and the Bylaws and Membership Committee may elect to call witnesses to inquire into the matter.

If found by a vote of two-thirds of the Bylaws and Membership Committee that the accused Council Member has violated this Code of Conduct, the Committee shall determine an appropriate sanction to be recommended to the full ICH for review. A Council Member subject to sanction, may within thirty (30) days of such sanction vote, appeal the decision to the full ICH for consideration. A record of the decision of the full ICH to sanction a Council Member for a violation of this Code of Conduct shall be placed in the permanent minutes of the ICH.

If requested by a majority, the Committee may also give guidance to the CoC concerning other aspects of conduct, including actions of staff, consultants or other persons charged with implementation of duties relative to the responsibilities of the ICH.

Board Leadership

Every two years, the ICH will select its officers, an ICH Chairperson and a Vice Chair to conduct meetings in the absence of the ICH Chairperson. The Vice Chair will officiate business in circumstances where the conduct of the Chair has been formally challenged or in instances when the Chair must recuse himself/herself.

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Documentation of Board Action

The CoC Board must conduct/transact business in a fair and transparent manner. To this end, the ICH will promptly create a record of actions, consideration, and decisions to be made available to members of the public in accord with the Ralph M. Brown Act [CA Government Code, section 54950, et seq.] and the California Public Records Act [CA Government Code, section 6250, et seq.]. Meetings of the ICH are open to members of the public wishing to observe in accordance with the Brown Act. The public may address the ICH at its regular meetings concerning any matter within its purview during the time set aside for public comment. If a Visitor to an ICH meeting is verbally or physically disruptive to the proceedings, they may be asked to leave.

Ability to Conduct Business with Government Funds – Debarment or Suspension by Public Funding Sources

Members of the ICH must be eligible to transact business with federal and local government. At the time of nomination, potential Members of the Council must not be individuals or agencies that are barred from, or suspended from transacting business with federal, state, or local government.

Conflict of Interest and Recusal Policy

Although it is not established as a legal entity, the ICH membership will conduct decision-making in accordance with 24 CFR parts 84 or 85 for non-profit organizations and state, local, and government agencies that receive federal funds. The Conflict of Interest Policy for the CoC Board must also meet the conditions set forth in the Interim Rule, as defined under 24 CFR §578.95(b)-section 578.95(b). In summary, these conflict of interest considerations apply to:

- Procurement: For the procurement of property (goods, supplies, or equipment) and services, the recipient and its sub-recipients must comply with the codes of conduct and conflict of interest requirements under 24 CFR 85.36 (for governments) and 24 CFR 84.42 (for private nonprofit organizations).
- Funding Decisions: No ICH member may participate in or influence discussions or resulting decisions concerning the award of a grant or other financial benefits to the organization that the member represents.
- Organizational Conflict: An organizational conflict of interest arises when, because of activities or relationships with other persons or organizations, the recipient or sub-recipient is unable or potentially unable to render impartial assistance in the provision of any type or amount of assistance, or when a covered person's, as described in the next section, objectivity in performing work with respect to any activity assisted under this part is or might be otherwise impaired. Such an organizational conflict would arise when a board member of an applicant participates in decision of the ICH concerning the endorsement of or award of a grant, or provision of other financial benefits, to the organization that such member represents. It would also arise when and if an employee of a recipient or sub-recipient

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participates in making rent reasonableness determinations under §578.49(b)(2) and §578.51(g) and housing quality inspections of property under §578.75(b) that the recipient, sub-recipient, or related entity owns.

- Other conflicts. For all other transactions and activities, the following restrictions apply: No covered person, meaning a person who is an employee, agent, consultant, officer, or elected or appointed official of the recipient or its sub-recipients and who exercises or has exercised any functions or responsibilities with respect to activities assisted under this part, or who is in a position to participate in a decision-making process or gain inside information with regard to activities assisted under this part, may obtain a financial interest or benefit from an assisted activity, have a financial interest in any contract, subcontract, or agreement with respect to an assisted activity, or have a financial interest in the proceeds derived from an assisted activity, either for him or herself or for those with whom he or she has immediate family or business ties, during his or her tenure or during the one-year period following his or her tenure.
- Exceptions. Upon the written request of the ICH or member of the CoC in good standing thereof, HUD may grant an exception to applicable federal requirements on a case-by-case basis, according to criteria and a process set forth further in federal regulations (see: 24 CFR § 578.95 Conflicts of interest).

Conflict of Interest – Contracts, Awards and Other Benefits to Recipient

No ICH Member may participate in or influence discussions or resulting decisions concerning the award of a grant or other financial benefits to that individual or the organization that the member represents.

An organizational conflict of interest arises when, because of activities or relationships with other persons or organizations, the recipient or sub-recipient is unable or potentially unable to render impartial assistance in the provision of any type or amount of assistance under Part 578, or when an individual's objectivity in performing work with respect to any activity assisted under Part 578 is or might be otherwise impaired.

Organizational conflicts arise when an ICH Member is who is specifically associated with an applicant organization participates in a decision concerning the award of a grant, or provision of other financial benefits, to the organization that such member represents. It would also arise when an employee, recent employee, ICH Member, or family member affiliated with a recipient or sub-recipient organization participates in contract monitoring or rate setting tasks that directly impacts said organization. Examples of ongoing conflicts of interest include the determination of rent reasonableness under § 578.49(b)(2) and § 578.51(g); housing quality inspections of property under § 578.75(b) that the recipient, sub-recipient, or related entity owns; participation in ongoing business ventures /partnerships, or participation in evaluation or determination of awards .

Conflicts of Interest – Financial Interest of Member

- 1) The solicitation and acceptance of gifts by an individual who is in a position to participate in a decision making process or gain inside information regarding the activities of the CoC (or by the organization(s)

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that he or she represents) that would provide a benefit in excess of the minimal value from persons, organizations, or corporations with a vested interest in the outcomes of decisions made by the ICH on behalf of the CoC or its member agencies is strictly prohibited.

- 2) ICH Members shall not participate in the selection, award, or evaluation of a contract supported by CoC funds if a real conflict of interest exists. A conflict would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ, or employed during the prior 6 months, has a financial or other interest in the organization under consideration for an award, or evaluation.
- 3) ICH Members shall not solicit monetary value from CoC-funded recipients, sub-recipients, contractors, or vendors.
- 4) ICH Members will not accept gratuities from CoC-funded recipients, sub-recipients, contractors, or vendors except for unsolicited gifts of nominal value as provided in item 5 below.
- 5) It is determined that a conflict of interest does not exist when the value of the gift is an unsolicited item of nominal value (less than \$15) and such gifts are not repeated more than twice annually. The ICH Member must maintain a record of gifts received, including source, date, value, and type of gift.

Recusal Policy

ICH Members and persons acting on behalf of the Partnership must remove themselves from the decision-making or evaluation process when a personal or organizational conflict exists based on the conflict of interest guidelines enumerated herein or the guidelines of their own employing agency's Code of Conduct (if stricter than those adopted here). ICH Members must recuse themselves during the decision-making or evaluation process, and may not participate in absentia through electronic or other means.

Obligation to Declare Potential Conflict of Interest

To avoid apparent conflicts of interest, ICH Members and Partnership members shall declare any real or potential conflicts of interest or the appearance of such conflicts. The person must disclose this information before participating in the discussion and decision-making or evaluation process, including appointment to any sub-committee having influence over such decisions. This policy applies to both personal and organizational conflicts. Members of the public participating in Partnership committees shall also be screened for potential conflicts.

E. Grievance Procedure

Members of the ICH, members of the CoC, and members of the public have the right to file a complaint or grievance if they believe a Member of the ICH has violated the above mentioned ICH Governance Charter Code of Conduct or Conflict of Interest Policy.

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Informal Grievance Procedure

If a Member of the ICH, member of the CoC, or member of the public has a complaint or grievance regarding the conduct or conflict of interest of a Member of the ICH, the complaint or grievance should first be brought to the attention of the person against which they are filing the grievance as a verbal or informal grievance procedure. It is intended that discussion between the parties shall resolve the issue.

Formal Grievance Procedure

If a Member of the ICH, member of the CoC, or member of the public is not satisfied with the result of the informal grievance procedure, a formal grievance procedure, as outlined below, should be initiated:

1. Member of the ICH, member of the CoC, or member of the public completes grievance form (see Appendix B) and submits to the Bylaws and Membership Committee via the CoC Lead Agency (Office of Homeless Services).
2. The Bylaws and Membership Committee will review the grievance and ~~investigate~~ **substantiate** the claims. This process will include gathering all pertinent information and supporting documentation to substantiate or disprove the allegation.
3. A written response to the grievance will be sent to the Member of the ICH, member of the CoC, or member of the public involved within (20) days of official review by the Committee.
4. If either the Member of the ICH, member of the CoC, or member of the public involved is not satisfied with the result of the grievance review, they will be given the opportunity to file an appeal. The Bylaws and Membership Committee will provide a written response to the appeal within twenty (20) business days of official review by the Committee.
5. The decision of the Committee acting on behalf of the ICH will be final. If the grievance was initiated by or against the Bylaws and Membership Committee, the full ICH will make the final decision.

F. Amendments to This Document

This Governance Charter may be amended upon a majority vote of an established quorum of the Members of the ICH who are eligible to vote and are present at a meeting called for such purpose, provided that notice is provided seven (7) days prior to the meeting. The vote is conducted in accord with the established Policies and Procedures of the full body. Absentee voting is not permitted.

BYLAWS OF THE INTERAGENCY COUNCIL ON HOMELESSNESS

San Bernardino County Homeless Partnership Interagency Council on Homelessness

BY-LAWS

Adopted March 22, 2010

Amended August 15, 2018

A Continuum of Care is a community plan to organize and deliver housing and services to meet the specific needs of people who are homeless as they move to stable housing and maximum self-sufficiency. The mission of the San Bernardino County Homeless Partnership is to provide a system of care network that is inclusive, well planned, coordinated, evaluated and accessible to all who are homeless or at-risk of being homeless.

Article I

Purpose

The Interagency Council on Homelessness (“ICH”) is a vital component of the San Bernardino County Homeless Partnership (“Partnership”). The ICH serves as the policy making body of the Partnership and oversees the implementation of the 10-Year Strategy to End Homelessness in San Bernardino County (“10-Year Strategy”). The ICH will focus on resource development to insure the funding of homeless projects and 10-Year Strategy recommendations. In addition, ICH serves as the HUD-designated primary decision-making group and oversight board of the City of San Bernardino & County (hereinafter referred to as the “geographic area”) Continuum of Care for the Homeless (CA-609) funding process, (hereinafter referred to as the “CoC”).

Article II

Vision

Provide leadership in creating a “comprehensive countywide network” of service delivery for the homeless population. Identify families and individuals at-risk of homelessness and circumstances leading to homelessness through facilitation of better communication, planning, coordination, and cooperation among all entities that provide services and/or resources for the relief of homelessness in the County of San Bernardino in a united effort to eliminate homelessness county-wide.

Article III

Duties

The ICH is charged with directing, coordinating and evaluating all of the activities related to implementation of the 10-Year Strategy to End Homelessness. The ICH members are directed to report progress on the implementation of the 10-Year Strategy to their colleagues and constituents following each meeting of the ICH.

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The ICH will promote collaborative partnerships among homeless providers and stakeholders throughout San Bernardino County in order to carry out implementation activities and will develop resources to insure the funding of homeless projects and 10-Year Strategy recommendations.

As the oversight board of the CoC, the ICH duties are:

1. To ensure that the CoC is meeting all of the responsibilities assigned to it by the United States Department of Housing and Urban Development (HUD) regulations including:
 - a. The operation and oversight of the local CoC;
 - b. Designation and operation of a Homeless Management Information System (HMIS);
 - i. Designate a single HMIS for the geographic area;
 - ii. Designate an eligible applicant to manage the CoC's HMIS, which will be known as the HMIS Lead;
 - iii. Ensure consistent participation of recipients and sub-recipients of CoC and Emergency Solutions Grant (ESG) funding in the HMIS.
 - iv. Ensure the HMIS is administered in compliance with all requirements prescribed by HUD.
 - c. The development of a CoC plan that includes outreach, engagement, assessment, annual gap analysis of the homeless needs and services available, prevention strategies, shelter and housing supportive services, and HUD CoC annual and biennial requirements;
2. To represent the relevant organizations and projects serving homeless subpopulations;
3. To support homeless persons in their movement from homelessness to economic stability and affordable permanent housing within a supportive community;
4. To be inclusive of all the needs of all of geographic area's homeless population, including the special service and housing needs of homeless sub-populations;
5. To facilitate responses to issues and concerns that affect the agencies funded by the CoC that is beyond those addressed in the annual CoC application process;
6. To consult with recipients and sub-recipients of CoC funding to establish performance targets appropriate for population and program type, monitor recipient and sub-recipient performance, evaluate outcomes, and take action against poor performers; and
7. To evaluate outcomes of projects funded under the County of San Bernardino CoC program including the ESG.

Article IV **Membership**

A. ICH Membership Composition

The membership of the ICH shall be broadly based with representation from all sectors of the community, including but not limited to: homeless service providers, representatives of federal, state and local government, corporations, and concerned individuals.

The ICH membership shall be composed of no more than 40 members.

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1. Two (2) members from the San Bernardino County Board of Supervisors or designee;
2. Twelve (12) elected officials or designee (i.e., city manager, economic development or city director) representing cities within San Bernardino County:
 - a. Five (5) from cities with populations greater than 100,000 residents,
 - b. Four (4) from cities with populations between 50,000 to 99,999 residents,
 - c. Three (3) from cities with populations less than 50,000 residents;
3. Director or designee of the Department of Behavioral Health;
4. Director or designee of the Community Action Partnership of San Bernardino County;
5. Director or designee of Human Services²;
6. Director or designee from the San Bernardino County Public Housing Authority;
7. Director or designee of the Department of Probation;
8. Director or designee of Community Development and Housing Agency for San Bernardino County;
9. One (1) representative from the Veterans Administration Health Care System;
10. Director or designee of the Workforce Development Department;
11. Administrator or designee of the State Department of Rehabilitation;
12. Superintendent of San Bernardino County Schools or designee;
13. Director of 2-1-1 San Bernardino or designee;
14. One (1) representative from the San Bernardino County Sheriff's Department;
15. One (1) representative from the Homeless Management Information System (HMIS) Lead Agency;
16. One (1) representative from a local hospital or health care provider;
17. One (1) representative from a local university;
18. One (1) representative from a domestic violence service provider;
19. One (1) youth representative from a Youth Action Board/Group;
20. Chair of the Homeless Provider Network or designee;
21. Five (5) members at-large from organizations and agencies selected to serve as representatives of the Homeless Provider Network; and
22. Up to three (3) general at-large members.

B. Membership Application and Approval Process

Solicitation for ICH membership applications shall begin no less than eight weeks after the vacancy of an individual ICH member. The Office of Homeless Services (OHS) on behalf of the ICH shall circulate a "Call for Applications" to the appropriate organization or parties. The "Call for Applications" will set forth the criteria for appointment to the ICH, and will set the deadline for the receipt of said applications. Applications must be accompanied by a Letter of Recommendation from the sponsoring ICH Member agency or organization or an individual Member of the ICH.

² This member shall represent all agencies in the San Bernardino County Human Services Group: Aging and Adult Services, Child Support Services, Children and Family Services, Children's Network, Preschool Services, Public Health, Transitional Assistance, and Veterans Affairs. With the exception that Behavioral Health shall hold a separate seat on the ICH.

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Directors listed in Article IV, section A, and elected officials, which have been designated to sit on the ICH by a local government agency listed in Article IV, section A, shall become a member of the ICH by reason of their position without application. Designees, recommended in lieu of the above listed individuals, must comply with the application process.

The ICH will establish an ad-hoc Application Review Committee as needed to review applications and develop a screening process. The Application Review Committee will recommend candidates for appointment to the ICH after reviewing the applications. The OHS shall prepare a synopsis of the recommended applicant's qualifications for the ICH. OHS shall forward the recommendations and synopses to the ICH no later than two (2) weeks prior to the next regularly scheduled meeting at which the approval of new members will occur.

C. Membership Terms of Service

Once appointed to the ICH, Members shall serve an unlimited term unless the relationship is terminated at either the request of the serving member, member organization or ICH.³ With the exception that general at-large members shall serve a two year term, which may be renewed at the discretion of the ICH.

D. Membership Responsibilities

All Members are expected to attend meetings. Member absences will be noted in the minutes. Other responsibilities may include:

1. Providing oral and/or written comment on issues being discussed by the ICH;
2. Assisting in the development and implementation of task forces, subcommittees and/or committees necessary to conduct the business of the ICH;
3. Supporting and participating in training, summits, and activities sponsored by the ICH;
4. Active participation in the annual Point-in-Time Count;
5. Reviewing and commenting on documents, such as those concerning the Continuum of Care Homeless Assistance Grant funding; and
6. Providing regular reports and updates regarding ICH activities and progress back to member agencies (i.e., inclusion of ICH agenda and minutes in the agency's official public records).

E. Membership Voting

1. A Member representing more than one Agency or Office shall receive only one vote.
2. A Member shall designate one representative to vote on behalf of the Member and may establish one alternate to vote in the absence of the designated representative.

F. Membership Vacancies

³ At least ninety (90) days notice shall be given unless otherwise mutually agreed.

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1. ICH membership ends when:
 - a. A Member resigns or is unable to serve for justified reasons; or
 - b. A Member is deemed inactive by the ICH upon the relevant facts that have been presented; or
 - c. A Member is replaced by the sponsoring agency or organization; or
 - d. A Member is terminated by a majority of the ICH for just cause:
 - i. Charged with a crime that would subject the Member to debarment, suspension, disqualification or other exclusion from participating in a federally funded transaction pursuant to federal law.
 - ii. Unprofessional behavior.
 - iii. Violation of these bylaws.
 - iv. Conduct prejudicial to the best interests of the ICH;
 - v. Lack of participation in three (3) consecutive ICH meetings without prior ICH approval.
 - vi. Just cause as defined by the majority of the ICH.
2. Termination of an individual's membership does not terminate the sponsoring agency or organization's representation of the ICH.
3. If a Member representative who has been duly notified of ICH meetings misses three meetings within a one-year period, the Chair shall formally and in writing contact the Member requesting a written response of the ability of the Member's representative to continue participation in the ICH. If a written response acceptable to the Chair is not received within 30 calendar days, then the Chair may ask that a new representative be designated.

Article V **Officers**

The ICH shall elect from among its Members a Chair and Vice Chair. Each officer shall serve for a term of two (2) years commencing October 1 and ending September 30 of the second year.

A. Selection of Officers

Officers shall be nominated by the membership and elected to office by a majority vote of the Members present at a meeting in which a quorum has been established.

B. Duties of Officers

1. The duties of the Chair shall include:
 - a. Provide oversight, direction and leadership to the ICH.
 - b. Conduct and facilitate ICH Meetings.

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- c. Coordinate agenda setting with the Office of Homeless Services (OHS).
 - d. Appoint Committee Chairs.
2. The duties of the Vice Chair shall include:
- a. Perform all of the Chair's duties in the absence of the Chair, unless the Bylaws of the ICH provide otherwise.
 - b. Perform other duties as requested.

Note: In the absence of the Chair and the Vice-Chair a staff member of the Office of Homeless Services shall chair the meeting(s).

Article VI **Vacancies of Officers**

Should the office of Chair become vacant prior to the end of the present term, the Vice-Chair shall complete the term of office. The position of the Vice-Chair shall be filled by a special vote at the next regular ICH meeting.

Article VII **Meetings**

A. Regular Meetings

Regular meetings of the ICH shall be held at least bi-monthly at a time and date determined by the Members, or as modified by a majority vote of the Members at any regular meeting where a quorum has been established.

B. Special Meetings

A special meeting may be called at any time by the Chair, or at the request of the majority of the Members, by delivering personally or by mail or electronically written notice of the date and purpose of the meeting to each Member 48 hours before the time specified in the notice.

C. Governing Rules

Meetings shall be conducted in accordance with the provisions of the Brown Act (Government Code, section 54950, et seq.) and under Robert's Rules of Order. Each member will be provided with a copy of Roberts Rules of Order at installation.

Article VIII **Quorum**

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One half of the Members in good standing, plus one, shall constitute a quorum for the transaction of business. The affirmative votes of at least a majority of the Members constituting a quorum at a duly scheduled meeting shall be required to take any action.

A member in good standing is a Member of the ICH who has met membership and attendance requirements.

Article IX

Agenda

The agenda for the regular meetings shall be prepared in consultation with the ICH Chair and distributed by OHS to each Member at least seven (7) calendar days prior to the meeting. The agenda should be accompanied by agenda support materials and shall be posted per the Brown Act requirements.

Article X

Agenda Deadline

All matters to be considered for the agenda must be submitted to the OHS at least fourteen (14) calendar days prior to the meeting.

Article XI

Minutes

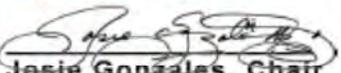
Minutes shall be taken and distributed by the Office of Homeless Services, or designee. The Chair, and/or the Office of Homeless Services shall review and preliminarily approve the minutes prior to distribution. Minutes shall normally go out with the agenda for approval at the next meeting.

Article XII

Amendments

These bylaws may be amended by a two-thirds vote of the Members present at a meeting in which a quorum has been established in compliance with Robert's Rules of Order.

APPENDIX A

 SAN BERNARDINO COUNTY INTERAGENCY COUNCIL ON HOMELESSNESS	Number	11-001
	Effective	12-1-14
	Page	1 of 6
STANDING AND AD HOC COMMITTEE POLICY		Approved: Signature Required  Jessie Gonzales, Chair

POLICY	The San Bernardino County Interagency Council on Homelessness (ICH) desires to obtain the broadest possible involvement in homeless assistance programs and the decision making process that affect homeless individuals and families within the County. The principal means of obtaining this participation is through the ICH Membership and its advisory bodies.
PURPOSE	Advisory bodies are established through the committee structure. Committee development is designed to achieve the following goals: 1. Increase participation by ICH members and designees in the policy process; 2. Undertake specific tasks as requested by the ICH; 3. Develop proposals and recommendations, with Office of Homeless Services (OHS) staff assistance, for ICH consideration; 4. Interact with staff and Council members so the concerns of local governments are fully understood in the formulation of region policies; and 5. Actively seek the involvement of other regional agencies, and business and citizen groups so that their perspective can be incorporated in ICH's policies and decisions.
COMMITTEE STRUCTURE	<p><u>Standing Committees</u> - The ICH shall maintain at least seven (7) Standing Committees as follows:</p> <ul style="list-style-type: none"> • Bylaws and Membership • Point-In-Time Count Oversight • Identify Resource Availability • Housing • Homeless Youth Taskforce • Health Committee • Emergency Preparedness Committee <p>Standing committees shall carry out the functions set forth in the Committee Description.</p> <p><u>Ad Hoc Committees</u> - Ad hoc committees, when deemed necessary, shall be created by the ICH Chair or a majority vote of the ICH Members. Ad hoc committees shall review and study specific issues within a specified timeframe as set forth in a written charge or scope of work. The number of ad hoc committees shall be kept to a minimum in line with available ICH resources.</p>

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COMMITTEE STRUCTURE <i>(continued)</i>	<p><u>Committee Chair</u> – The committee structure shall include a Chair, a Vice-Chair, and recording capacity. All committee chairs will be appointed by the ICH Chair. OHS staff shall maintain the membership lists of the committees.</p> <p><u>Committee Members</u> – Each committee shall be comprised of at minimum three (3) persons, a Committee Chair appointed by the ICH Chair, a Vice-Chair, and Secretary. OHS staff and other stakeholders may be participating as committee members, as deemed appropriate by the Committee Chair.</p> <p><u>Committee Support</u> - OHS staff shall provide information and administrative support to all committees.</p>
COMMITTEE MEETINGS	<p>Committee meetings shall be conducted in accordance with the Brown Act. All committee meetings shall have an agenda that will be posted on the San Bernardino County Homeless Partnership website in advance of the meeting. All committees will have a designated time on the agenda for public comment. If the committee wishes to solicit additional input it should schedule a specific time and notify all stakeholders of that opportunity. Seating for the public will be provided in an area of the meeting room that is distinct from that of the committee members. A meeting summary should be kept to the extent necessary to record important discussions and decisions made. All motions must be recorded, including the persons making and seconding the motion and the outcome of the vote.</p> <p>If a committee wishes to request a meeting that is not regularly scheduled, the committee chair must consult with OHS staff on staff and meeting room availability. Meeting notices shall be distributed through OHS.</p>
COMMUNICATIONS	<p>To provide for effective communication throughout the committee structure, the following guidelines shall apply.</p> <ol style="list-style-type: none"> 1. The ICH may provide direction to any standing or ad hoc committee on issues for consideration. 2. Committees shall provide regular communication with Homeless Provider Network Subcommittees regarding concurrent issues and shall make policy recommendations to the ICH as needed to meet the goals of the Partnership. 3. Committee recommendations may be supplemented by specific information relative to implications and options for consideration. 4. Committee minutes, including attendance, are to be provided to OHS within fourteen (14) calendar days following the time of the committee meeting. Copies of the minutes will be forwarded to the ICH Chair. 5. Committee officers are required to make regular presentations of committee actions and report progress to the ICH Membership.

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COMMUNICATIONS <i>(continued)</i>	6. Correspondence to ICH Members or other agencies, businesses or organizations are to be forwarded to the OHS for the approval of the ICH Chair, or designee, prior to distribution.
QUORUM AND VOTING	<p>A quorum consists of one-third of the total committee members. A simple majority of those present and constituting a quorum carries a motion or other action. When technical issues cannot be resolved, but a communication on the matter at hand is required or appropriate, the communication may reflect significant varying positions of members. The chair of every committee can vote as a member of the committee.</p> <p>In general, committee proceedings should be conducted on an informal basis. The rules of order shall be in accordance with the latest edition of Roberts Rules of Order.</p>
BYLAWS AND MEMBERSHIP COMMITTEE DESCRIPTION	<p>The Bylaws and Membership Committee is a standing committee that is responsible for the ongoing review of the ICH Bylaws and the enhancement of ICH Member participation. To that end, the committee shall:</p> <ul style="list-style-type: none"> • Review current ICH bylaws to identify and recommend changes to conform to current policies, procedures, best practices and rules of proper governance; • Collaborate with the Chair and County Counsel to enhance understandability of the bylaws and to add necessary or remove unnecessary verbiage as needed; • Develop membership policies and procedures, review strategies for recruitment of new ICH member individuals, and make recommendations for ICH membership. The committee will consider the following criteria when evaluating potential ICH Members: <ul style="list-style-type: none"> ○ Commitment to ICH's vision and mission, ○ Strong willingness to serve, and ○ Capacity to be "ambassadors" for ICH and represent the organization as needed and desirable; • Develop and implement strategies for welcoming new ICH members; and • Develop and implement strategies for re-instating lapsed members.

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POINT-IN-TIME COUNT OVERSIGHT COMMITTEE DESCRIPTION	<p>The Point-In-Time Oversight Committee is a standing committee with the responsibility to:</p> <ul style="list-style-type: none"> • Analyze all available United States Department of Housing and Urban Development (HUD) methodologies for the development and implementation of the biennial Homeless Point-In-Time Count. • Review, revise and recommend an appropriate sheltered and unsheltered survey to be distributed to homeless consumers on the night of the Count. • Identify need for data by working closely with the Homeless Management Information System (HMIS) provider within the San Bernardino County Homeless Partnership structure; • Identify additional, different or a reduction in data needed to meet the needs of the Continuum of Care electronic Point-In-Time submission to HUD; and • Establish communication between all stakeholder groups collecting data related to homeless persons and policies that will allow the aggregation of data for use by providers and decision makers to improve the overall delivery of services.
IDENTIFY RESOURCE AVAILABILITY COMMITTEE DESCRIPTION	<p>The Identify Resource Availability Committee is a standing committee responsible for reviewing currently available and needed resources to obtain and sustain housing with coordinated services available to individuals and/or families in need of homeless services and housing assistance. The committee shall work closely with the Homeless Provider Network in identifying existing resources that support prevention and focusing those resources effectively on homelessness prevention.</p> <p>The Identify Resource Availability Committee shall:</p> <ul style="list-style-type: none"> • Increase the County's rate of success in competing for its share of available federal, state, local, and corporate funding; • Identify gaps in services and resources; • Research how each identified mainstream resource is currently used and the extent, if any, of its use to address chronic homelessness in San Bernardino County; • Identify existing services and programs that can be coordinated to better meet the needs of the chronically homeless; • Develop strategies to overcome housing barriers and gaps in homeless services by addressing policies to maximize existing systems and resources; and <p>Recommend a "prevention of homelessness services system".</p>

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HOUSING COMMITTEE DESCRIPTION	<p>The Housing Committee is a standing committee responsible for identifying and promoting housing opportunities and resources for homeless individuals and families, including individuals that have recently been incarcerated and/or on probation/parole. The Committee shall work closely with the San Bernardino County Reentry Collaborative (SBCRC) and the Homeless Provider Network (HPN) in identifying existing resources that support permanent housing solutions for the homeless and recently incarcerated.</p> <p>The Housing Committee shall:</p> <ul style="list-style-type: none"> • Research, identify, and create housing opportunities for homeless individuals and families, including the provision of housing for ex-offenders; • Consider delivery methods and models that take into account the specialized needs of the reentry population; • Identify stakeholders and establish relationships for collaboration with housing service delivery; • Develop a marketing and awareness plan for recruitment of housing developers and to build public and private support; • Create and maintain a list of housing providers that are willing to assist homeless populations ; and • Coordinate and report to both the Interagency Council on Homelessness and the Reentry Collaborative.
HOMELESS YOUTH TASKFORCE	<p>Originally established by the Children’s Network Policy Council on February 2010, the Homeless Youth Taskforce was formed to investigate the needs of homeless and unaccompanied youth in San Bernardino County and to find solutions to address those needs. Homeless children and youth are a distinct and vulnerable population in need of intensive, developmental appropriate targeted support. It is estimated that 1.6 to 1.7 million youth experience homelessness on their own each year. The purpose of the Homeless Youth Taskforce is to ensure that youth-related runaway and homelessness issues are appropriately addressed through a “comprehensive countywide network” of service delivery for this hard to reach population.</p> <p>The Homeless Youth Taskforce shall:</p> <ul style="list-style-type: none"> • Raise awareness on the issue of child and youth homelessness throughout San Bernardino County and advocate through ICH to improve related services;

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<p>HOMELESS YOUTH TASKFORCE <i>(continued)</i></p>	<ul style="list-style-type: none"> • Educate the public about the unique needs and challenge faced by youth living in homelessness; • Act as a clearinghouse for homeless youth service providers to exchange ideas and resources in order to better meet the ends of homeless children within the County; • Promote programs and services for homeless children and youth so that they may have access to free and appropriate public education while removing or minimizing any barriers that they may face; • Increase homeless youth collaborative and coordination efforts through engagement, sharing of information, and reducing and/or eliminating any overlap and duplication of services for homeless youth;
<p>HEALTH COMMITTEE DESCRIPTION</p>	<p>The Health Committee is a standing committee responsible for: the development of collaborative solutions to the challenges associated with providing health care to unsheltered and sheltered homeless individuals and families, and adults and children at-risk for homelessness. The Health Committee will seek to improve the coordination and communication between health care and homeless service providers to bridge the gap between homeless and health related services. The Committee will focus on addressing the need for additional training and providing educational resources for health care and homeless service providers.</p> <p>The Health Committee shall:</p> <ul style="list-style-type: none"> • Expand chronically homeless persons' mainstream resource access and use, particularly Affordable Care Act and Medi-Cal Reform opportunities. • Increase the availability/accessibility of homeless housing options, especially for chronically homeless persons and individuals exiting hospitals/in-patient settings. • Increase permanent supportive housing (PSH) inventory and chronically homeless persons' access to PSH. This includes increasing awareness of "Housing First," an evidence-based practice. • Provide education for homeless providers on Health Homes and Whole Person Care. • Facilitate partnerships among homeless assistance system and managed care organizations. • Promote increased use of Medicaid waiver opportunities to provide services to target populations.

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<p>HEALTH COMMITTEE DESCRIPTION <i>(continued)</i></p>	<ul style="list-style-type: none"> • Identify relevant partners, agencies, and sectors not represented currently in housing-healthcare coordination and develop strategies to engage them. • Expand the use of peers to support of Medi-Cal enrollment and follow-through work, including navigating housing, homeless services, medical and behavioral health systems, employment and other non-clinical steps along the road to recovery and housing stability.
<p>EMERGENCY PREPAREDNESS COMMITTEE DESCRIPTION</p>	<p>The Emergency Preparedness Committee will plan emergency-related activities and services for the homeless that will include enhancing mass notification and communication systems, and systematically evaluating its communication systems to ensure continuous quality improvement and messages targeting homeless communities.</p> <p>The Emergency Preparedness Committee shall assist in:</p> <ul style="list-style-type: none"> • Reviewing the County's Emergency Operations Plan and other supporting emergency documents and recommending changes to the appropriate agencies. • Exploring the formation of homeless emergency teams that can assist agencies and departments in carrying out emergency activities when called upon. • Coordinating with agencies to educate the homeless on their individual responsibilities in preparing for emergencies and providing information on what they can expect from homeless service providers during an emergency. • Collecting and providing, as appropriate, research and data as well as assembled comments on emergency-related events for the Interagency Council on Homelessness (ICH). • Reporting to the ICH on the Committee's progress. Each report will provide information on upcoming emergency interventions along with recommendations for improving the region's preparedness, if appropriate. • Advising the ICH on strategies to improve the effectiveness and efficiency of regional preparedness activities for the homeless and its relationship with relevant agencies, organizations, and community groups.

APPENDIX B

San Bernardino County CoC Operations and Governance Manual

Grievance Form

Instructions:

If you have a complaint/grievance that you would like to file regarding the violation of the ICH Governance Charter [Conduct Code](#) of Conduct or Conflict of Interest please complete the following form. The complaint/grievance will be investigated and a response will be provided within 20 business days of Bylaws and Membership Committee’s final decision.

Name of Person Making Complaint:	Date of event(s):
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<p>Statement of Complaint – Please provide details of the situation and complaint including any of the specific dates of appointment, conversations or actions involved by the Member of the Interagency Council on Homelessness (ICH). (If more space is needed, continue to the back of the form or attach another document.)</p>

<p>May we contact you for further information? <input type="checkbox"/> YES <input type="checkbox"/> NO</p>
--

If yes, please provide contact information:	
a. Primary Phone Number (if available)	
b. Email Address (if available)	
c. Address (if available)	
d. Secondary Phone Number	

<p>What is the best method to contact you? <input type="checkbox"/> Phone Call <input type="checkbox"/> Text <input type="checkbox"/> Email</p>

Signature of Person Making Complaint:	Date:
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This form can be submitted to Amy Edwards, Office of Homeless Services Secretary

- a. Email to: homelessrfp@hss.sbcounty.gov
- b. Fax to: (909) 890-0868
- c. Mail to: Community Development and Housing Agency, Office of Homeless Services, 303 E. Vanderbilt Way, First Floor, San Bernardino, CA 92415-0026

San Bernardino County Homeless Partnership

Interagency Council on Homelessness

Administrative Office
303 E. Vanderbilt Way, San Bernardino, CA 92415-0026
Office: (909) 386-8297



FROM: Tom Hernandez, Chief of Homeless Services

SUBJECT: San Bernardino County Continuum of Care CA-609 Coordinated Entry System Written Standards

DATE: June 26, 2019

RECOMMENDATION

Adopt the San Bernardino County Continuum of Care CA-609 Coordinated Entry System Written Standards to comply with requirements established by HUD notice and local preference.

BACKGROUND INFORMATION

In accordance with 24 CFR 578 governing the Continuum of Care (CoC) Program and with 24 CFR 576 governing the Emergency Solutions Grants (ESG) Program as well as the U.S. Department on Housing and Urban Development (HUD) final rule on defining chronically homeless and homeless (24 CFR 91) and HUD Notice CPD-14- 012 on prioritizing persons experiencing chronic homelessness and other vulnerable homeless persons in permanent supportive housing, Urban Initiatives and the Office of Homeless Services with input from 211 United Way, Community Development and Housing, the Housing Authority of the County of San Bernardino, members of the Interagency Council on Homelessness (ICH) and the Homeless Provider Network have developed the Coordinated Entry System (CES) written standards.

All projects that receive San Bernardino County CoC and ESG funding are required to participate in the CES system, and are therefore subject to complying with minimum standards established by HUD and the local CoC.

The goal of these standards is to incorporate the key components of the HUD regulations with the processes and priorities of the San Bernardino County CoC and ensure that the CES system is administered successfully. The ICH will continue to build upon and refine this document as HUD policies and information are updated.

See attached Item #6a

Members of the Interagency Council on Homelessness

Members of the Board of Supervisors
City of Fontana
City of Ontario
City of San Bernardino
Department of Probation
Department of Rehabilitation
Community Action Partnership of San Bernardino County
Housing Authority of the County of San Bernardino
San Bernardino County Superintendent of Schools
Workforce Development Department

City of Barstow
City of Hesperia
City of Rancho Cucamonga
Town of Yucca Valley
San Bernardino County Human Services
Community Development and Housing Agency
Veteran Administration Loma Linda
California State University, San Bernardino
Members of the Homeless Provider Network
Kaiser Permanente
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City of Colton
City of Montclair
City of Redlands
City of Upland
Department of Behavioral Health
Sheriff's Department
Chaffey Community College
211 United Way
Home Aid Inland Empire
Chaffey College

**San Bernardino County Continuum of Care
Coordinated Entry System (CES) Written Standards**

The Continuum of Care (CoC) developed the following written standards for the Coordinated Entry System (CES) in accordance with

- 24 CFR Part 578 Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH Act): Continuum of Care Program; Interim Final Rule;
- Emergency Solutions Grants Program (24 CFR 576);
- HUD’s final rule on defining chronically homeless and homeless (24 CFR 91);
- HUD Notice CPD-17-01 on prioritizing persons experiencing chronic homelessness and other vulnerable homeless persons in permanent supportive housing and Recordkeeping Requirements for Documenting Chronic Homeless Status.

Also, as required by 24 CFR 578, the CoC complied, and will comply, with requirements established by HUD by Notice.

The Notice of Funding Availability (NOFA) for Continuum of Care Program Competition for past few years were also used to develop these standards.

All projects that receive San Bernardino County Continuum of Care (CoC) and Emergency Solutions Grants (ESG) funding are required to participate in the CES system, and are therefore subject to complying with these basic minimum standards.

In addition, projects that receive state funding sources that include Homeless Emergency Aid Program (HEAP) grant funding and California Emergency Solutions and Housing Program (CESH Program) are also required to participate in the CES system, and are therefore subject to complying with these basic minimum standards.

As noted in CPD-17-01: Notice Establishing Additional Requirements for a Continuum of Care Centralized or Coordinated Assessment System, January 23, 2017, HUD strongly encourages CoCs to include the following elements as part of their coordinated entry process:

Incorporating a Person-Centered Approach

“Written policies and procedures should include the following 6 principles that reinforce a person-centered approach throughout the coordinated entry process and have been observed in successful implementations of coordinated entry.

1. *Person-centered assessments.* CoCs should include assessments into coordinated entry that are based in part on participants’ strengths, goals, risks, and protective factors.

2. *Accessible tools and processes.* CoCs should include tools and processes into coordinated entry that are easily understood by participants being assessed and referred, in addition to using required accessible formats for persons with disabilities and the requirement in II.B.5(c) of this Notice.
3. *Sensitivity to lived experiences.* CoCs should include sensitivity to participants' lived experiences in every aspect of coordinated entry, including the development of assessment tools and delivery protocols that are trauma informed, minimize risk and harm, and address potential psychological impacts.
4. *Participant choice.* CoCs should include participants' choices in coordinated entry process decisions such as location and type of housing, level and type of services, and other program characteristics, as well as assessment processes that provide options and recommendations that guide and inform participant choice, as opposed to rigid decisions about what individuals or families need.
5. *Clear referral expectations.* CoCs should include referral protocols into coordinated entry that ensure that participants will be able to easily understand to which program they are being referred, what the program expects of them, what they can expect of the program, and evidence of the program's rate of success.
6. *Commitment to referral success.* CoCs should include a commitment to successfully completing the referral process once a referral decision has been made through coordinated entry, including supporting the safe transition of participants from an access point or emergency shelter to housing, and supporting participants in identifying and accessing an alternate suitable project in the rare instance of an eligible participant being rejected by a participating project."

Incorporating Cultural and Linguistic Competencies

HUD also strongly encourages the following:

"All staff administering assessments should use culturally and linguistically competent practices, and CoCs are strongly encouraged to incorporate cultural and linguistic competency training into the required annual training protocols for participating projects and staff members.

Assessments should include culturally and linguistically competent questions for all persons that reduce cultural and linguistic barriers to housing and services for special populations, including immigrants, refugees, and other first generation populations; youth; individuals with disabilities; and lesbian, gay, bisexual, transgender, queer or questioning (LGBTQ) persons.⁵ HUD is encouraging CoCs to train participating projects that receive referrals in culturally and linguistically competent practices so that appropriate resources available to participants are as comprehensive as possible."

a. Program Overview

The Coordinated Entry System (CES) is a CoC-wide process for facilitating access to all resources designated for homeless individuals and families, identifying and assessing needs in a transparent and consistent way, and referring clients to the most appropriate service strategy or housing intervention. In doing so, CES ensures the CoC's resources are allocated to achieve the most effective results.

b. Guiding Principles

The CES process is governed by the following guiding principles:

Prioritization of Most Vulnerable People

The CoC's limited housing resources are directed first to individuals and families who are the most vulnerable or have the most service. Less vulnerable persons will be assisted as resources allow.

Low-barrier

The CES process does not screen out people for assistance because of perceived barriers to housing or services. Barriers could include, but are not limited to, conditions such as income or sobriety as eligibility requirements for service or program enrollment.

Housing First Orientation

The CES process is Housing First oriented, such that people are housed quickly without preconditions or service participation requirements.

Person-Centered

Every person experiencing homelessness should be treated with dignity, offered at least minimal assistance, and participate in their own housing plan. Participants should be made aware of their options and offered choice whenever possible.

Standardized Access and Assessment

All people in the CoC can easily access the CES and are assessed using a universal assessment tool, either the Vulnerability Index Service Prioritization Decision Assistance Tool for individuals (VI-SPDAT) or the family version of the assessment, the F-VI-SPDAT.

Inclusive

Through its two integrated systems, CES and CES-F, the coordinated entry process for the San Bernardino County CoC includes all subpopulations, including people experiencing chronic homelessness, Veterans, families, youth, and survivors of domestic violence.

Informed by Local Planning

The CoC engages in ongoing planning with all stakeholders participating in the coordinated entry process. This planning includes evaluating and updating the coordinated entry process at least annually.

c. Eligibility

CES serves all individuals and families who are literally homeless according to the Category 1 HUD definition of homelessness. Households that are not literally homeless are connected with homeless prevention programs and/or encouraged to reach out to family and friends as well as alternative community resources, such as their places of worship, for assistance.

Category 1 HUD definition of homelessness:

(1) An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:

- (i) An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground;
- (ii) An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, State, or local government programs for low-income individuals); or
- (iii) An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution.

d. Assessment Tool

CES utilizes the Vulnerability Index - Service Prioritization Decision Assistance Tool (VI-SPDAT) as the common assessment tool to screen single individuals experiencing homelessness. Families receive the family version of the assessment, the F-VI-SPDAT.

The VI-SPDAT and F-VI-SPDAT allow for prioritization based on vulnerability across five components: (a) history of housing and homelessness (b) risks (c) socialization and daily functioning (d) wellness – including chronic health conditions, substance usage, mental illness, and trauma and (e) family unit (if applicable).

e. Non-Discrimination Requirements

As noted in CPD-17-01: Notice Establishing Additional Requirements for a Continuum of Care Centralized or Coordinated Assessment System, January 23, 2017:

“The CoC must develop and operate a coordinated entry process that permits recipients of Federal and state funds to comply with applicable civil rights and fair housing laws and requirements. Recipients and subrecipients of CoC Program and ESG Program-funded projects must comply with the nondiscrimination and equal opportunity provisions of Federal civil rights laws as specified at 24 C.F.R. 5.105(a), including, but not limited to the following:

- Fair Housing Act prohibits discriminatory housing practices based on race, color, religion, sex, national origin, disability, or familial status;
- Section 504 of the Rehabilitation Act prohibits discrimination on the basis of disability under any program or activity receiving Federal financial assistance;
- Title VI of the Civil Rights Act prohibits discrimination on the basis of race, color or national origin under any program or activity receiving Federal financial assistance; and
- Title II of the Americans with Disabilities Act prohibits public entities, which includes state and local governments, and special purpose districts, from discriminating against individuals with disabilities in all their services, programs, and activities, which include housing, and housing-related services such as housing search and referral assistance. Title III of the Americans with Disabilities Act prohibits private entities that own, lease, and operate places of public accommodation, which include shelters, social service establishments, and other public accommodations providing housing, from discriminating on the basis of disability.

In addition, HUD’s Equal Access Rule at 24 CFR 5.105(a)(2) prohibits discriminatory eligibility determinations in HUD-assisted or HUD-insured housing programs based on actual or perceived sexual orientation, gender identity, or marital status, including any projects funded by the CoC Program, ESG Program, and Housing Opportunities for Persons with AIDS (HOPWA) Program. The CoC Program interim rule also contains a fair housing provision at 24 CFR 578.93. For ESG, see 24 CFR 576.407(a) and (b), and for HOPWA, see 24 CFR 574.603.”

f. The Housing Assessment Process

Initial Client Contact

Whether the client contacts a partner organization in person or by phone, the partner screening and referral process consists of 4 simple steps:

- Client in housing crisis contacts partner organizations;
- Partner organizations will verbally ask the Prescreening Questions detailed in Appendix A;
- If the answers to the Prescreening Questions indicate the client may be appropriate for the CES, make a referral to the Housing Coordinating Entity by contacting 2-1-1 to continue with the process;
- If not, providers would proceed with the client as they normally would, based on their organization policies and procedures.

Enrollment in the CES

The first steps in the Coordinated Entry System are gathering the Universal Data Elements, obtaining consent and conducting the VI-SPDAT pre-screen assessment.

The VI-SPDAT takes about 15-25 minutes to complete, asks a broad range of questions about a person's housing history, vulnerability, service needs and provides an initial indication of the type of housing assistance a person will likely need: Affordable Housing, Rapid Re-housing, or Permanent Supportive Housing.

Matching Process

As noted and encouraged by HUD, CES

- "prioritization policies are documented in Coordinated Entry policies and procedures and are consistent with CoC and ESG written standards established under 24 CFR 576.400(e) and 24 CFR 578(a)(9). These policies and procedures are made publicly available and must be applied consistently throughout the CoC areas for all populations;"
- The prioritization process uses any combination of the following factors:
 - a. significant challenges or functional impairments, including any physical, mental, developmental or behavioral health disabilities regardless of the type of disability, which require a significant level of support in order to maintain permanent housing (this factor focuses on the level of support needed and is not based on disability type);
 - b. high utilization of crisis or emergency services to meet basic needs, including but not limited to emergency rooms, jails, and psychiatric facilities;

- c. the extent to which people, especially youth and children, are unsheltered;
- d. vulnerability to illness or death;
- e. risk of continued homelessness;
- f. vulnerability to victimization, including physical assault, trafficking or sex work;
or
- g. other factors determined by the community that are based on severity of needs.

Lowering Barriers

As noted by HUD, “CoCs must maintain Coordinated Entry written standards that prohibit the coordinated entry process from screening people out of the coordinated entry process due to perceived barriers related to housing or services, including, but not limited to, too little or no income, active or a history of substance use, domestic violence history, resistance to receiving services, the type or extent of disability-related services or supports that are needed, history of evictions or poor credit, lease violations or history of not being a leaseholder, or criminal record—with exceptions for state or local restrictions that prevent projects from serving people with certain convictions.”

g. Order of Priority

Based on the prioritization factors listed under #8, unsheltered persons will be prioritized above sheltered persons when the following factors are present:

- vulnerability to illness or death;
- risk of continued homelessness;
- vulnerability to victimization, including physical assault, trafficking or sex work

How a person scores on the VI-SPDAT will guide housing resource recommendations and guide the housing coordinator recommendations to make the appropriate match and referral. If an assessment:

- Scores 0-3 Individual or 0-3 Families, an Affordable Housing (AH) referrals will be provided. Additionally, a referral to any population-specific housing resource that apply to them (i.e. senior housing, veteran housing, etc.). “We are NOT required to offer housing intervention at this time”. IF a family or a Veteran scores 0-5, they may be eligible for RRH programs.
 - a. Families may also qualify for Cal-Works housing programs, No Child Left Unsheltered (NCLU) or other mainstream resources.
 - b. Veterans may also qualify for Supportive Services for Veterans Families (SSVF), VA benefits and other mainstream resources.
- Scores 4-7 Individual or 4-8 Families, a Rapid Re-Housing (RRH) referrals will be provided. Additionally, a referral to AH program and any population-specific housing

resource that apply to them. IF they meet Chronically Homeless criteria (see below), they may be eligible for PSH.

Example: If clients scores for RRH and meet the following criteria, they should also be referred to PSH programs. {Based on Availability}

- ✓ have been continuously homeless for 1 year or more
- ✓ or has had 4 episodes in the last 3 years
- ✓ and has a diagnosable chronic disability

- Scores 8+ Individuals or 9+ Families, a Permanent Supportive Housing (PSH) referral will be provided. Additionally, a referral to AH program and any population-specific housing resource that apply to them. (Must have a diagnosable disability)

Additional Necessary Information

HUD further states that

- Assessment tools might not produce the entire body of information necessary to determine a household's prioritization, either because of the nature of self-reporting, withheld information, or circumstances outside the scope of assessment questions that address one or more of the factors discussed above.
- For these reasons, it is important that case workers and others working with households have the opportunity to provide additional information through case conferencing or another method of case worker input. It is important to note, however, that only information relevant to factors listed in the coordinated entry written policies and procedures may be used to make prioritization decisions, and must be consistent with written standards established under 24 CFR 576.400(e) and 24 CFR 578.7(a)(9).

Identical Prioritization

In accordance with HUD guidance,

- "In the event that two or more homeless households within the same geographic area are identically prioritized for referral to the next available unit, and each household is also eligible for referral to that unit, the CoC should refer the household that first presented for assistance in the next available unit. The CoC's written policies and procedures must also include a process by which individuals and families may appeal coordinated entry decisions."

General Resources

Based on assessment answers, referrals to Employment, Mental Health, Substance Abuse, Health, Domestic Violence, Legal Assistance, Food Assistance, Literacy and any other mainstream resources should be provided to individuals.

h. Coordinated Entry Workflow

Once the client is referred to 211 Housing Coordinators (HC) will enter them into Coordinated Entry Workflow in HMIS. The system will provide recommendation, based on the score reflected on the VI-SPDAT. Housing Coordinator will consider all factors and make the best match into the Receiving Housing program. HC will continuously identify any basic needs to include Emergency Shelter, Transitional Housing, Motel Voucher or any beds available until housing is identify; based on programs availability.

- a. Clients will be assessed and prequalified into available housing programs;
- b. Housing Coordinator (HC) refers the client to the Receiving Housing Program. Coordinator will contact with via email, phone and through HMIS. Only non-identifiable information will be shared (Use HMIS Client ID #);
- c. Receiving Program (RP) will acknowledge receipt of referral and contact the client within 48 business hours;
- d. RP will schedule an intake appointment within 5 business days;
- e. Coordinator will continue to follow-up with both client and referred program until HMIS reflects enrollment;
- f. RP will make a determination for Enrollment or Non-Enrollment if client is enrolled in program;
- g. RP can contact the Housing Search and Stabilization Entity to coordinate housing identification and placement;
- h. If no program is available when matching the client, they will go on a working list;
- i. Working list – The working list for permanent housing services consists of the following: Clients are prioritized based on target population and VI- SPDAT score;
- j. HC pulls the working list data every weekly;
- k. Once a housing program indicates open availability, HC starts the process of contacting the client who is next on the working list & matches to the housing program requirements. (i.e. TH, RRH, PSH);
- l. HC attempts to make contact with the client for three (3) business days;
- m. If the client cannot be contacted within that timeframe, then staff move on to the next client on the working list;
- n. Once staff makes contact with the client, the client must decide “immediately” if they want to continue with the next steps;
- o. If the client accepts, the HC will arrange referral and facilitate intake appointment with the program;

- p. If the client declines, depending on the circumstances for not accepting housing referral at this time, we (HC) will re-determined their placement on the working list (if applicable);
- q. The HC will begin the process with the next eligible client on the working list;
- r. Once the client accepts, HC will begin the housing referral process.

i. Receiving Program Responsibilities

Initial Contact

The Receiving Housing Program makes contact with the client within 48 business hours. If the client misses the appointment, Receiving Housing Programs will schedule a new intake appointment within 5 business days and should hold the opportunity until the intake appointment is concluded. Clients who have missed a second appointment will be redirected to the Housing Coordinators to determine next steps. Coordinator will provide next eligible client on the working list to the program.

Response Time and Hours of Operation

When the Housing Coordination Entity team contacts the Receiving Housing Provider for a client placement request, the timeframe for responding regarding a client is within 48 hours on a normal business day between the hours of 9 a.m.-4 p.m. On non-business days, (weekends, holidays, etc.), the response time is the next business day after the non-business day.

Enrollment Determination

Receiving Housing Programs for Emergency Shelter (ES), Transitional Housing (TH), and Rapid Re-housing (RRH) make eligibility determination decisions within one business day of the intake interview; Permanent Supportive Housing Program (PSH) will determine eligibility when all required documents are in place. A copy of the intake decision notification is provided to the client presenting for services which includes

- first available move-in date, if applicable;
- If for any reason the client cannot enter the program, they will include a reason for denial by client or program in writing; completing the form of Non-Enrollment Notification (which includes redirection to the Housing Coordinator), if applicable; and
- instructions for appealing the decision.

j. Reasons for denial

Receiving Housing Programs may only decline individuals and families found eligible for and referred by the Housing Coordinator under limited circumstances including:

- a. there is no actual vacancy available; In case scatter site housing program there is no actual funding is available;
- b. the individual or family missed two intake appointments with no notice;
- c. the household presents with more people than referred by the Housing Coordinator and the Receiving Housing Program of Emergency Shelter, Transitional Housing and project base Permanent Supportive Housing cannot accommodate the increase;
- d. Client is determined to be not literally homeless;
- e. Client is over the income limits for San Bernardino County AMI (Area Medium Income) if applicable;
- f. If client needs are determined to be at a higher level of care from what the program is able to accommodate;
- g. Client demonstrated abusive and aggressive behavior, where intervention by the Housing Coordinator was not successful, (mediation will apply);
- h. the individual or family was denied by housing providers due to certain criminal behaviors; or based on their individual program policies and procedures the Receiving Housing Program has determined that the individual or family cannot be safely accommodated or cannot meet tenancy obligations with the supports provided by the program;
- i. Programs may not decline persons with psychiatric disabilities for refusal to participate in mental health services. If the ineligible client has not otherwise been accommodated for the night, e.g. via an intervention by emergency services, the Receiving Housing Program must notify the Housing Coordinator, refer the client back, and document that outcome in HMIS. Reason for denial will be submitted using the Non-Enrollment Notification form, the same day the decision was made (copy should be provided to the client);
- j. In all cases of denial the reason must be clearly provided and documented through HMIS.

k. Client Choice

Clients may decline a referral because of program requirements that are inconsistent with their needs or preferences. There are no limitations on this decision. For example, clients may decline participation in programs requiring sobriety.

l. Referrals to and from other systems not using HMIS

The CES appropriately addresses the needs of Veterans and individuals and families who are fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, or stalking.

- Domestic Violence (DV) – When a homeless or at-risk individual/household is identified by the Coordinated Entry System to be in need of domestic violence services, that individual/household is referred to the domestic violence hotline immediately. If the

individual/household does not wish to seek DV specific services, the individual/household will have full Entry to the Coordinated Entry System, in accordance with all protocols described in this guidebook. If the DV helpline determines that the individual/household seeking DV specific services is either not eligible for or cannot be accommodated by the DV specific system, Client will contact the Housing Coordinator to be assessed into the CES. CES will call and verify with Victim Service Providers that there indeed is no room or services available for the client and provide full Entry to the Coordinated Entry System. CES certifies in writing that the individual made an oral statement that they are feeling, or attempting to flee a domestic violence, dating violence sexual assault or stalking, or any other dangerous or life-threatening conditions related to violence; Lack resources or support networks necessary to obtain permanent housing or hasn't identified other subsequent residence.

- Veterans – When a person facing homeless is identified as a Veteran by the Coordinated Entry System or participating parties (Outreach) will ask additional questions concerning service era, service branch, length of service, and discharge status. If eligible for VA services, the Veteran will be given a dual referral option to the VA Drop-In Center (for VASH or GPD) screenings and Supportive Services for Veterans Families (SSVF). If Veteran are not eligible for VA healthcare services Veteran will be referred to an SSVF provider only. If Veteran ineligible for all Veteran programs they will continue in the CES for next steps.

For residents who might fall through the gaps in funding for the initial prioritization, we will also work with the Pathways to Housing Network (which incorporates the existing efforts of the Sheriff's HOPE Team and the Homeless Provider Network) to leverage non-COC funded resources such as faith-based and room and board.

The target population for Pathways to Housing Network pilot project includes households with children under 18 years-old (including TAY youth), seniors and adults with disabilities currently experiencing or at-risk to becoming homeless in San Bernardino County.

m. Housing Search and Stabilization Referrals

Once client is enrolled and assigned to Case Management they can be referred to Housing Search & Stabilization Entity. Eligible Services for Client Enrolled in Programs responsibilities as follows:

Housing Search and Stabilization Responsibilities

The Housing Search and Stabilization Entity Lead Agency shall be responsible for (but not limited to) the following:

Landlord Recruitment and Retention Services

Identify and build relationships with rental property owners and operators throughout the County to establish a variety of housing options for service-engaged households and establish a centralized vehicle for receiving vacancy updates and responding to landlord-tenant concerns as they arise.

Housing Search and Placement Services

Lead a multi-agency team of housing specialists with backgrounds in real estate and rental housing management to provide housing search and placement services to service-engaged households identified through the Coordinated Entry System and/or receiving permanent housing assistance (permanent supportive housing and/or rapid re-housing) from SBC CoC participating agencies, including all HUD CoC and ESG funded programs.

Coordination with Participating Service Agencies

Establishing collaborative partner agreements with participating agencies to deliver Memorandum of Understanding with agencies delineating requirements, roles and responsibilities for participation in the coordinated CES Housing Search and Stabilization Entity.

Receiving Housing Program Responsibilities

Receiving Housing Program shall be responsible for (but not limited to) the following:

Enrolling Participants in Permanent Housing Services

Enroll individuals and families assigned through the Coordinated Entry System into their permanent housing program, assist them with overcoming immediate barriers to obtaining stable housing, including bridge housing if needed, and connect them with the Housing Identification Team. All outcomes are tracked on HMIS.

Obtain Participants Proper Homeless Verification Documents

Disabled Participants – Receiving Housing program documents acceptable evidence that participant has a qualifying disability. Obtaining documents like: written verifications from a professional Licensed by the state to diagnose and treat the disability, written verification from the Social Security Administration, the receipt of a disability check, intake staff self-recorded observation of the disability, or any other documentation approved by HUD.

Youth and Families – Receiving Housing program documents that there is evidence that client has a homeless statute signed by local private nonprofit organization or state or local governmental entity responsible for administering assistance under that statute. Proof that participant doesn't have a lease, ownership interest, or occupancy agreement in permanent housing at any time during the 60 days preceding the date of application for homeless assistance. Any confirmation that program participant has persistent instability to continue for an extended period of time because of: Chronic disability, chronic physical health, mental health conditions; Substance abuse; history of domestic violence; etc.

Housing Stabilization Case Management

Work in collaboration with the HSS Lead Agency and participant household to establish and implement a customized housing identification and stabilization plan. Assist household with direct services and linkage to mainstream resources and community-based services needed by household to achieve independent living and maintain long-term housing stability.

Tenant-based Rental Assistance

Ensure availability and timely access to funding to cover move-in costs, deposits, utilities and the rental subsidy assistance necessary to allow participant households to move immediately out of homelessness and to stabilize in permanent housing.

n. Move-In

If the homeless individual or family is accepted, the Receiving Program must document that acceptance in HMIS timely manner. If the client does not move-in as scheduled or within three (3) business days of the original move-in date, the Receiving Program will notify the Housing Coordinator with updates in the housing placement progress.

o. Termination

Any Authorized User Agency may terminate their participation in the CES by giving written notice. Housing programs that are required to participate due to HUD guidelines will need HUD approval to terminate participation.

p. CES Policies

a. HMIS

CES is a system that operates within the Homeless Management Information System (HMIS). As such, all VI-SPDAT and F-VI-SPDAT assessments must be recorded into the HMIS. If the VI-SPDAT is conducted on paper, assistance will be offered to agencies that need help inputting the information into the HMIS.

b. Release of Information

Any household who agrees to participate in the CES process is asked to sign a consent form before proceeding with the assessment. The consent form informs individuals that assessment information will be shared with housing and service providers through a HIPAA compliant secure database (HMIS) so that s/he does not need to complete the assessment multiple times. Clients are also informed that they may be removed from the database at any time in writing or by completing a Client Revocation of Consent to Provide and Disclose Information form. Households that do not sign the consent are entered into HMIS using only an identifier number.

c. Low Barrier Policy

CES participating programs will make enrollment determinations on the basis of limiting barriers to enrollment in services and housing. No client may be turned away from homeless designated housing due to lack of income, lack of employment, disability status, or substance use.

d. Conflicts of Interest

In the event that a conflict of interest occurs between a household and CES staff or housing provider staff, the staff must inform their supervisor, who will assign another staff to work with the household as appropriate or refer the client to another provider.

e. Agency Denials

A housing provider can deny a referral that is ineligible for the program based on program eligibility requirements. Any denial must be documented and reported to the CES lead. The CES lead may follow-up with the housing program and the household referred in order to understand the circumstances of the returned referral. Housing providers are responsible for assuring that a household meets the contractually required eligibility requirements for their program.

f. External Fill

The External Fill Policy allows a housing provider to fill available housing units external of a CES referral when CES is unable to identify an eligible household. This policy is intended to be the last effort to ensure CES is making the best use of available housing resources. Communication during an external fill request is required to allow CES and housing

providers to work together to understand challenges of the CES referral process and support continuous system improvement.

g. Grievance Policy

Client concerns and grievances should be resolved promptly and fairly. Grievances about experience(s) with homeless housing programs should be directed to the program and follow the grievance policies and procedures of that organization. Agencies should maintain internal documentation of all complaints received. Grievances about CES policies and procedures or a participating program's screening or program participation practices which appear to have a discriminatory impact should be directed to the CoC.

A first-person written and/or documented complaint will be considered a grievance. A verbal, second-hand or hearsay complaint will be considered a complaint. Each situation will be treated seriously and with sensitivity, and will be documented for the record with date, time, program name, and nature of the complaint, as well as with any action taken towards resolution. All complaints or grievances involving vulnerable adults or children will be immediately turned over to the appropriate authorities.

h. Household Refusal

The CES values client choice in the housing process. CES also strives to maintain low vacancy rates for the variety of housing programs available. In an effort to balance these values, the Refusal Policy, while flexible, has specific constraints to maintain the CES system. Eligible households are not limited in the number of resources they can refuse, but will not be considered for a program that is outside of their recommended housing type match based on their VI-SPDAT or F-VI-SPDAT score. The CES lead will document refusals in order to better understand why eligible households refuse resources and identify changes that would support the needs of our community.

i. Household Search

In order to mitigate an endless cycle of housing search with limited resources, the CoC acknowledges that Housing First also begins with the client. Flexible housing search and/or navigation will be provided to the client for the identification of up to six (6) units. If after six attempts of unsuccessful housing search activities, due to client refusal of available housing units offered, the client will be encouraged to not self-restrict his or her housing opportunities and will be placed in an inactive state until such time that the client demonstrates his or her willingness to accept housing search and/or navigation services. At this point, the client will assume responsibility for his or her own housing search activities and will contact the housing agency once an eligible unit has been identified by the client.

j. Inactive Households

To ensure the client prioritization list reflects the most current information regarding eligible households who need housing, eligible households may be made inactive after they have been contacted for two (2) unique attempts to make a housing referral with no response from the household or gone 90 days without contact/service provision. If a household is made inactive and later reestablished contact with CES and are still eligible for CES, they will be given the opportunity to make updates to their assessment and be referred to the client prioritization list again.

k. Mobility Requests

Eligible households are prioritized for transfer to another housing program if they experience an imminent safety issue, require a geographic change, have a change in service need, are aging out of their current program with no other housing options, or if their household size changes. Mobility requests should be sent through the housing provider to the CES lead.

q. Evaluation

The CES process will be evaluated based on HUD's Systems Performance Measures and reported quarterly to ensure it is operating efficiently. Evaluation efforts will be led by the CoC with assistance from the Office of Homeless Services.

Specific systems performance measures reported on will include:

- Measure 1: Length of time persons remain homeless;
- Measure 2: The extent to which persons who exit homelessness from street outreach to permanent housing destination return to homelessness;
- Measure 7: Successful placements from street outreach to acceptable destinations.

Addressing Waiting Lists

The time spent on prioritized list for housing resources will be 60 days or less as encouraged by HUD, which states

- "If a community cannot offer a housing resource to every prioritized household experiencing homelessness in 60 days or less, then the CoC should tighten its prioritization standards in order to more precisely differentiate and identify for resources those households with the most needs and highest vulnerabilities. This will mean that CoCs will need to update their written standards appropriately and that some households that are eligible for homeless assistance will no longer be placed on a prioritized list for housing. In these instances, the CoC will need to develop strong relationships with providers of

mainstream resources in order to offer these households as much assistance as possible to help resolve their homelessness outside of the dedicated homeless assistance system.”

Determining and Prioritizing Households for Permanent Supportive Housing Assistance

In accordance with HUD Notice CPD-16-11 on prioritizing persons experiencing chronic homelessness and other vulnerable homeless persons in permanent supportive housing, the CoC has established the following standards for determining and prioritizing households for permanent supportive housing assistance:

i. Prioritizing Chronically Homeless Persons in CoC Program-funded Permanent Supportive Housing Beds Dedicated or Prioritized for Occupancy by Persons Experiencing Chronic Homelessness

As noted by HUD,

“CoCs are strongly encouraged to revise their written standards to include an order of priority, determined by the CoC, for CoC Program-funded PSH that is dedicated or prioritized for persons experiencing chronic homelessness that is based on the length of time in which an individual or family has resided in a place not meant for human habitation, a safe haven, or an emergency shelter and the severity of the individual’s or family’s service needs. Recipients of CoC Program-funded PSH that is dedicated or prioritized for persons experiencing chronic homelessness would be required to follow that order of priority when selecting participants for housing, in a manner consistent with their current grant agreement.”

Severity of service needs for persons is defined by HUD as an individual for whom at least one of the following is true:

- “History of high utilization of crisis services, which include but are not limited to, emergency rooms, jails, and psychiatric facilities; and/or
- Significant health or behavioral health challenges, substance use disorders, or functional impairments which require a significant level of support in order to maintain permanent housing;
- For youth and victims of domestic violence, high risk of continued trauma or high risk of harm or exposure to very dangerous living situations;
- When applicable CoCs and recipients of CoC Program-funded PSH may use an alternate criteria used by Medicaid departments to identify high-need, high cost beneficiaries.

Severe service needs as defined in paragraphs i.-iv. above should be identified and verified through data-driven methods such as an administrative data match or through the use of a standardized assessment tool and process and should be documented in a program participant’s case file. The determination must not be based on a specific diagnosis or disability type, but only on the severity of needs of the individual. The determination cannot be made

based on any factors that would result in a violation of any nondiscrimination and equal opportunity requirements, see 24 C.F.R. § 5.105(a).”

ii. Prioritizing Chronically Homeless Persons in CoC Program-funded Permanent Supportive Housing Beds Not Dedicated or Not Prioritized for Occupancy by Persons Experiencing Chronic Homelessness

As stated by HUD

1. CoCs are strongly encouraged to revise their written standards to include the following order of priority for non-dedicated and non-prioritized PSH beds. If adopted into the CoCs written standards, recipients of CoC Program-funded PSH that is not dedicated or prioritized for the chronically homeless would be required to follow this order of priority when selecting participants for housing, in a manner consistent with their current grant agreement.

(a) First Priority—Homeless Individuals and Families with a Disability with Long Periods of Episodic Homelessness and Severe Service Needs

An individual or family that is eligible for CoC Program-funded PSH who has experienced fewer than four occasions where they have been living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter but where the cumulative time homeless is at least 12 months **and** has been identified as having severe service needs.

(b) Second Priority—Homeless Individuals and Families with a Disability with Severe Service Needs.

An individual or family that is eligible for CoC Program-funded PSH who is residing in a place not meant for human habitation, a safe haven, or in an emergency shelter and has been identified as having severe service needs. The length of time in which households have been homeless should also be considered when prioritizing households that meet this order of priority, but there is not a minimum length of time required.

(c) Third Priority—Homeless Individuals and Families with a Disability Coming from Places Not Meant for Human Habitation, Safe Haven, or Emergency Shelter Without Severe Service Needs.

An individual or family that is eligible for CoC Program-funded PSH who is residing in a place not meant for human habitation, a safe haven, or an emergency shelter where the individual or family has not been identified as having severe service needs. The length of time in which households have been homeless should be considered when prioritizing households that meet this order of priority, but there is not a minimum length of time required.

(d) Fourth Priority—Homeless Individuals and Families with a Disability Coming from Transitional Housing.

An individual or family that is eligible for CoC Program-funded PSH who is currently residing in a transitional housing project, where prior to residing in the transitional housing had lived in a place not meant for human habitation, in an emergency shelter, or safe haven. This priority also includes individuals and families residing in transitional housing who were fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking and prior to residing in that transitional housing project even if they did not live in a place not meant for human habitation, an emergency shelter, or a safe haven prior to entry in the transitional housing.

iii. Role of Street Outreach

The role of street outreach, as emphasized by HUD, will note that

- “CoCs are also encouraged to include in their policies and procedures governing their coordinated entry system a requirement that all CoC Program-funded PSH accept referrals only through a single prioritized list that is created through the CoCs coordinated entry process, which should also be informed by the CoCs street outreach. Adopting this into the CoC’s policies and procedures for coordinated entry would further ensure that CoC Program-funded PSH is being used most effectively.”
- “Recipients must exercise due diligence when conducting (street) outreach and assessment to ensure that persons are prioritized for assistance based on their length of time homeless and the severity of their needs following the order of priority described in this Notice, and as adopted by the CoC;” and
- “Under no circumstances shall the order of priority be based upon diagnosis or disability type, but instead on the length of time an individual or family has been experiencing homelessness and the severity of needs of an individual or family.”

San Bernardino County Homeless Partnership



Interagency Council on Homelessness

Administrative Office
303 E. Vanderbilt Way, San Bernardino, CA 92415-0026
Office: (909) 386-8297

FROM: Tom Hernandez, Chief of Homeless Services

SUBJECT: Approve the appointment of seven (7) Interagency Council on Homelessness (ICH) members to serve as members of the Continuum of Care (CoC) Grant Review Committee

DATE: June 26, 2019

RECOMMENDATION

Approve the appointment of seven (7) ICH members to serve on the Grant Review Standing Committee (the ICH Chair will appoint an 8th member to serve as the Chair of the ICH Grant Review Committee), and provide the authorization to allow the Committee members to recommend new applications and the rating and ranking of renewals and new programs for the U.S. Department of Housing and Urban Development (HUD) Notice of Funding Availability (NOFA) submission.

BACKGROUND INFORMATION

HUD recommends the following entities participate as part of the selection process:

- A Local Education Agency
- Veterans Administration Entity
- City Representative
- Member of Law Enforcement
- Nonprofit Organization
- Emergency Solutions Grant Administrator
- College or University Representative
- Hospital or Healthcare Representative
- Employment or Workforce Development Agency

Recusal Policy

The Grant Review Committee membership shall adhere to the Governance Charter **Conflict of Interest and Recusal Policy**. Although it is not established as a legal entity, the ICH membership will conduct decision-making in accordance with 24 CFR parts 84 or 85 for non-profit organizations and state, local, and government agencies that receive federal funds. The Conflict of Interest Policy for the CoC Board must also meet the conditions set forth in the Interim Rule, section 578.95(b).

ICH Members and persons acting on behalf of the Partnership must remove themselves from the decision-making or evaluation process when a personal or organizational conflict exists. ICH Members must recuse themselves during the decision-making or evaluation process, and may not participate in absentia through electronic or other means.

Members of the Interagency Council on Homelessness

Members of the Board of Supervisors
City of Fontana
City of Ontario
City of San Bernardino
Department of Probation
Department of Rehabilitation
Community Action Partnership of San Bernardino County
Housing Authority of the County of San Bernardino
San Bernardino County Superintendent of Schools
Workforce Development Department

City of Barstow
City of Hesperia
City of Rancho Cucamonga
Town of Yucca Valley
San Bernardino County Human Services
Community Development and Housing Agency
Veteran Administration Loma Linda
California State University, San Bernardino
Members of the Homeless Provider Network
Kaiser Permanente
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City of Colton
City of Montclair
City of Redlands
City of Upland
Department of Behavioral Health
Sheriff's Department
Chaffey Community College
211 United Way
Home Aid Inland Empire
Chaffey College