



Agenda: General Meeting of the Interagency Council on Homelessness (ICH)

Meeting date, time, and place **THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR’S EXECUTIVE ORDER N-29-20 DATED MARCH 17, 2020, WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT.**

Date: **January 27, 2021**
 Time: **9:00 am – 11:00 am**
 Place: **WebEx Meeting – Council Members will be forwarded instructions**
 Members of the public may call:

- **Access #: 1-415-655-0002**
- **Access Code: 146 194 4319**

Note: Please remember to MUTE your phones. DO NOT place this call on hold should you get another call. Hang up and then rejoin the meeting.

		Time
Call to Order	Chair or Designee will call the meeting to order	9:00 – 9:05 am
Introductions	Chair or Designee will lead the Introductions of the ICH Members by roll call.	9:05 – 9:10 am

Agenda Items: The following items are presented for informational, consent, and discussion purposes.

Public Comment	Open to the public for comments via email only at homelessrfp@hss.sbcounty.gov In the subject line provide your full name and public comment next to it or item #. Your comments will be read up to 3 minutes for the record by the meeting secretary.	
	Consent	
1	Approve Minutes of the November 18, 2020 Special ICH Meeting <i>Pg 3-7</i>	
2	Ratify the Action of the Chair to Approve the Office of Homeless Services to request an exception from HUD to not conduct a 2021 unsheltered PITC <i>Pg 8</i>	9:30 – 9:35 am
	Introduction of New Members	
3	Councilwoman Kimberly Calvin, City of San Bernardino Assistant Sheriff Robert Wickum, Law & Justice Representative	9:35 – 9:45 am



Office of Homeless Services
 215 N. D Street • San Bernardino, CA 92415
 Phone: (909)501-0610 • Fax: (909)501-0622
 Email: homelessrfp@hss.sbcounty.gov • Website: <http://www.sbcounty.gov/dbh/sbchp/>

Information Sharing		
4	CoC Renewal Update, HomeKey Update, and HHAP & HHAP 2 Update – Tom Hernandez, Chief of Homeless Services	9:45 – 10:00 am
5	HEAP Update – Dawn Jones, Office of Homeless Services <i>Pg 9-10</i>	10:00 – 10:10 am
6	COVID-19 Update & Vaccination Distribution – Public Health (tentative)	10:10 – 10:25 am
Information Gathering		
7	Feedback on Developing a Training & Education schedule for ICH Members and Participants for Capacity Building as well as other areas of Interest in 2021 – Maria Razo, Chair	10:25 – 10:45 am
8	Interest in Mental Health First Aid Training from the Department of Behavioral Health – Maria Razo, Chair	10:25 – 10:35 am
9	Interest in receiving HUD Training from HUD – Maria Razo, Chair	10:35 – 10:45 am
Closing		10:45– 11:00 am

Council Roundtable Open to comments by the Council

Next ICH Meeting The next regularly scheduled Interagency Council on Homelessness meeting is scheduled for:

Wednesday, February 24, 2021
9:00 am – 11:00 am
Via Webex

Mission Statement

The mission of the San Bernardino County Homeless Partnership is to provide a system of care that is inclusive, well planned, coordinated and evaluated and is accessible to all who are homeless and those at-risk of becoming homeless.



**Minutes for San Bernardino County Homeless Partnership
Special Interagency Council on Homelessness (ICH) Meeting**

November 18, 2020
9:00 a.m. – 10:30 a.m.
Via WebEx – Teleconference

Minutes Recorded and Transcribed by Amy Edwards, Secretary II, Office of Homeless Services

TOPIC	PRESENTER	ACTION/OUTCOME
	Maria Razo, Chair	<ul style="list-style-type: none"> The meeting was called to order at 9:03 a.m.
Introductions	Tom Hernandez	<ul style="list-style-type: none"> Tom Hernandez took ICH Member roll call. Members of the public were not introduced but we had over 50 members of the public join us via telephone.
ICH Members Present		<ul style="list-style-type: none"> The following ICH members and their alternates were present for the meeting: Kent Paxton, Susan Drake, Erika Lewis-Huntley, Bessine Richard, Debra Breidenbach-Sterling, Keith Metzler, Lana Tomlin, Scott Frymire, Dena Fuentes, CaSonya Thomas, Veronica Kelley, Michael Knight, Maria Razo, Amanda Tower, Sharon Green, Don Smith, ZaZette Scott, Jessica Alexander, Anna Ulibarri, Wendell Wilson, Wayne Hamilton, Astrid Johnson, Levi Deatherage, Richard Arnold was absent Keith Metzler Joined at 9:22 a.m.
PUBLIC COMMENTS		
		<ul style="list-style-type: none"> No Public Comments
CONSENT	PRESENTER	ACTION/OUTCOME
Approve minutes of the October 28, 2020 Special ICH Meeting	Maria Razo, Chair	<ul style="list-style-type: none"> Bessine Richard made a motion to approve the consent calendar. Brenda Dowdy 2nd the motion. Tome Hernandez took a roll call vote. 16 members were in favor. One Member abstained. 2 members were absent from the vote. The motion was approved.
CONSENT	PRESENTER	ACTION/OUTCOME
Project RoomKey Update	CaSonya Thomas, Assistant Executive Officer	<ul style="list-style-type: none"> The number of individuals supported through Project RoomKey as of November 10th was 797 with 434 rooms/trailers being accessed. Current Number of Individuals Sheltered via Motel/Hotel throughout the County by HEAP Providers = 719 (Motels/Hotels scattered throughout the County, utilized by HEAP provider agencies (371 rooms). <ul style="list-style-type: none"> Catholic Charities – San Bernardino County = 270 persons, 91 rooms City of Barstow = 4 persons, 1 room City of Montclair = 13 persons, 13 rooms City of Rialto = 32 persons, 25 rooms Family Services Association of Redlands = 13 persons, 2 rooms High Desert Homeless Services = 41 persons, 40 rooms Inland Housing Solutions = 31 persons, 21 rooms

		<ul style="list-style-type: none"> ○ Inland Valley Hope Partners = 44 persons, 17 rooms ○ Knowledge, Education for Your Success = 29 persons, 28 rooms ○ Lighthouse Social Service Center = 2 persons, 2 rooms ○ Mercy House = 39 persons, 25 rooms ○ Morongo Unified School District = 43 persons, 23 rooms ○ New Hope Village, Inc. = 3 persons, 1 room ○ Salvation Army – Highland = 53 persons, 18 rooms ○ St. Mary Medical Center = 3 persons, 3 rooms ○ The Chance Project Pathways Network = 31 persons, 19 rooms ○ Victor Valley Family Resource Center = 19 persons, 19 rooms ○ Water of Life Community Church = 49 persons, 23 rooms ● In partnership with the County of San Bernardino and the San Bernardino City and County Continuum of Care (CoC), the County of San Bernardino Human Services (HS) has launched a short-term pilot project to improve, expand, enhance, and augment the local homeless response system with the ultimate goal of maximizing and expediting the number of individuals assisted out of homelessness as response to the coronavirus (COVID-19) pandemic. ● As of November 10, 2020, the Moving Forward Program has accomplished the following: <ul style="list-style-type: none"> ○ 42 Roomkey placements from motels to permanent housing, with 7 pending placements ○ 9 households being placed with other programs ○ 3 pending placement opportunities ● Moving Forward Program will continue to move forward with placing as many individuals and families as possible who are willing to receive assistance. Out of the 72 households offered permanent housing assistance or family unification so far, 11 have declined all options. ● Governor Newsom announced the award for the County of San Bernardino’s two submitted projects on October 9, 2020 (<i>see attached report, Fact Sheet Homekey Awards</i>) ● On October 21, 2020, the State of California Department of Housing and Community Development (HCD), announced the County of San Bernardino Homekey projects (All Star Lodge and Pacific Village) were entering the award stage. The HCD is currently finalizing the Homekey Standard Agreement for both projects. ● As of November 12, 2020, the All-Star Lodge project is set to close escrow on November 18, 2020, and the Pacific Village project is set to close escrow on November 25, 2020. The All-Star Lodge project will provide 76 permanent housing units for the homeless or at-risk of homeless affected by COVID-19. The Pacific Village project will provide 28 extended stay units for the homeless or at-risk of homeless affected by COVID-19 at onset with conversion of units to permanent housing as the eventual plan for the site. ● In addition to the County of San Bernardino awards, the County would also like to congratulate the Housing Authority of the County of San Bernardino and the Mountain Homeless Coalition for the award of their Georgia Street Cabin project. In other good news, the City of Victorville has recently been reserved funding through Homekey for their Wellness and Recuperative Care Center.
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DISCUSSION	PRESENTER	ACTION/OUTCOME																
<p>Approve the following contract award recommendations from the Central Valley:</p> <p>a. Central Valley</p> <table border="1" data-bbox="142 315 464 618"> <thead> <tr> <th>Recommended Applications</th> <th>Recommended Awards</th> </tr> </thead> <tbody> <tr> <td>Operation Grace</td> <td>\$350,000</td> </tr> <tr> <td>KEYS</td> <td>\$111,819</td> </tr> <tr> <td>City of Colton</td> <td>\$400,988.80</td> </tr> <tr> <td>Water of Life/ Citylink</td> <td>\$127,690.50</td> </tr> <tr> <td>Lutheran Social Services</td> <td>\$127,690.50</td> </tr> <tr> <td>United Way – Set Aside</td> <td>\$58,852.04</td> </tr> <tr> <td>Total</td> <td>\$1,177,040.84</td> </tr> </tbody> </table>	Recommended Applications	Recommended Awards	Operation Grace	\$350,000	KEYS	\$111,819	City of Colton	\$400,988.80	Water of Life/ Citylink	\$127,690.50	Lutheran Social Services	\$127,690.50	United Way – Set Aside	\$58,852.04	Total	\$1,177,040.84	<p>Maria Razo, Chair Tom Hernandez</p>	<ul style="list-style-type: none"> • The members of ICH considered all recommendations presented from the Central Valley region. Prior to the discussion, ICH members were asked if they had a conflict to recuse themselves and leave the meeting and return once the discussion and voting was complete. • Discussion ensued amongst the members for the Central Valley recommendations. • Don Smith made a motion to approved the Central Valley recommendations. Keith Metzler seconded the motion. • A roll call vote was taken. <ul style="list-style-type: none"> ○ The following members approved the motion: <ul style="list-style-type: none"> ▪ Kent Paxton, Susan Drake, Erika Lewis-Huntley, Bessine Richard, Debra Breidenbach-Sterling, Keith Metzler, Lana Tomlin, Brenda Dowdy, Dena Fuentes, CaSonya Thomas, Veronica Kelley, Sharon Green, Don Smith, Wendell Wilson, Wayne Hamilton, Levi Deatherage. ○ The following members recused themselves: <ul style="list-style-type: none"> ▪ Maria Razo and Jessica Alexander as well as their alternates Amanda Tower and Anna Ulibarri. • The motion was approved.
Recommended Applications	Recommended Awards																	
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SPECIAL RECOGNITION	PRESENTER	ACTION/OUTCOME																
<p>Form 700 Training</p>	<p>Kenneth Hardy, Supervising Deputy County Counsel</p>	<ul style="list-style-type: none"> • Supervising Deputy counsel, Ken Hardy provided Form 700 training to the ICH members and their Alternates. • The Board of Supervisors approved the ICH Conflict of Interest Code on Tuesday, November 17th. It will go into effect 30 days thereafter, on December 17, 2020. • The filing deadline for all ICH members and their alternates will be January 16, 2021. • Each public agency has a filing officer who assists officials and employees on filing. • The ICH filing officer is the Office of Homeless Services (OHS) Administrative Assistant. • The ICH filing officer retains originals and maintains them for public inspection. • Form 700 is a public document. • Filing is a personal obligation/duty. Use reasonable diligence. Sign under penalty of perjury. • For full instructions on Form 700 and the current form visit the FPPC website at: https://www.fppc.ca.gov/Form700.html • If you need further assistance, you may contact the FPPC at: advice@fppc.ca.gov or 866-ASK-FPPC (1-866-275-3772) 																
<p>Council Roundtable</p>	<p>Don Smith Tom Hernandez</p>	<ul style="list-style-type: none"> • HUD came out with guidelines for the Point In Time Count (PITC) this week. To my surprise they are requesting that we do an unsheltered count. Do we have a plan in place? Has the PITC ad hoc committee met to discuss? • We did receive some guidance from HUD regarding the PITC however we are still waiting on further instruction. Our CoC was selected to participate in a sample process for the PITC. No further instructions on that sample have been given as of yet, but only 80 CoC's out of all 400 were selected. All 13 CoC's from Southern California were invited to participate. We will get further instruction soon. From what I gather there will be more flexibility with the time frame to complete the count as well as with the volunteers. We will have to provide PPE gear to all the 																

	<p>Don Smith</p> <p>Sharon Green</p> <p>Maria Razo</p>	<p>volunteers which include an N-95 mask and face shield and gloves. Once we have more information we will bring it back to ICH. We may need to hold a special meeting if any decisions need to be made.</p> <ul style="list-style-type: none"> • We also got some information that HUD may not release a NOFA this year and will just fund all existing renewals. • The Board of Supervisors adopted a plan to do a strategic plan. I'm a little disappointed this item didn't come from this body but its nice to see they are on board with this. I hope that the CoC will be participating in this process. It is important that the CoC has a plan whether it is with the County or on its own. • If any member was not able to participate in today's training will there be a follow up training, how do they get certified for the form 700? • There will be no follow up trainings. It is up to us to fill out the form and turn it in on time. A copy of Mr. Hardy's slide show was sent out to everyone. If anyone would like a copy of today's meeting they can request that from the office of Homeless Services. • The Housing Authority received notice that we will be receiving 100 additional mainstream vouchers. They will be available in March 2021 and will be used for persons with disabilities that are not elderly. • We have not received word on additional VASH vouchers as of yet.
Adjournment	Maria Razo, Chair	<ul style="list-style-type: none"> • Being no further business, the meeting was adjourned at 11:36 a.m.
Next Meeting		<p>The Next ICH Meeting will be held on:</p> <p style="text-align: right;">Wednesday, January 28, 2021 9:00 am – 11:00 am Via Webex</p>

Office of Homeless Services
215 North D Street, Suite 301 • San Bernardino, CA 92415
Phone: (909) 501-0610 • Fax: (909) 501-0622
Email: homelessrfp@hss.sbcounty.gov • Website: <http://www.sbcounty.gov/dbh/sbchp/>

Attendees at November 18, 2020 • Special Interagency Council on Homelessness – Teleconference				
ALEXANDER	JESSICA	Operation Grace		pastorjessicaalexander@gmail.com
BREIDENBACH-STERLING	DEBRA	Town of Yucca Valley		dbreidenbach@yucca-Valley.org
DEATHERAGE	LEVI	Family Assistance Program		levi@familyassist.org
DRAKE	SUSAN	1 st District BOS		Susan.Drake@bos.sbcounty.gov
EDWARDS	AMY	OHS	909-501-0610	amy.edwards@hss.sbcounty.gov
FRYMIRE	SCOTT	San Bernardino County Probation		Scott.Frymire@prob.sbcounty.gov
FUENTES	DENA	Community Development and Housing Agency	909-387-4355	Dena.Fuentes@cdh.sbcounty.gov
GREEN	SHARON	HPN Chair – Desert Region		sgreen@vfvrc.com
HAMILTON	WAYNE	Morongo Unified School District	760-401-0375	Wayne_Hamilton@morongo.k12.ca.us
HARDY	KEN	County Counsel		Khardy@cc.sbcounty.gov

HERNANDEZ	TOM	OHS	909-501-0611	Tom.Hernandez@hss.sbcounty.gov
JOHNSON	ASTRID	Morongo Basin ARCH		skyviewfarm29@gmail.com
KELLEY	VERONICA	Director of DBH		vkelly@dbh.sbcounty.gov
KNIGHT	MICHAEL	Assistant Director DBH		mknight@dbh.sbcounty.gov
LEWIS-HUNTLEY	ERIKA	City of Rancho Cucamonga		erika.lewis-huntley@cityofrc.us
METZLER	KEITH	City of Victorville		kmetzler@victorvilleca.gov
PAXTON	KENT	5 th District – Homeless Policy Advisor		Kent.Paxton@bos.sbcounty.gov
RAZO	MARIA	Director of Housing Authority of San Bernardino		mgrazo@hacsb.com
RICHARD	BESSINE	City of San Bernardino		Richard_Be@sbcity.org
SCOTT	ZAZETTE			Zazette45@gmail.com
SMITH	DON	Creating Community Solutions		donsmithsolutions@outlook.com
THOMAS	CASONYA	Assistant Executive Officer	909-387-4717	cthomas@hss.sbcounty.gov
TOWER	AMANDA	Housing Authority		atower@hacsb.com
ULIBARRI	ANNA	Water of Life		annau@wateroflifecc.org
WILSON	WENDELL	Mountain Homeless Coalition	360-350-8692	wendellcw200@gmail.com

*Please note we did not take attendance of members of the public that joined via tele-conference

Interagency Council on Homelessness
Administrative Office
215 North D Street, Suite 301, San Bernardino, CA 92415-0044
Office: (909) 501-0610

December 21, 2020

Dear ICH Members,

In mid-November 2020, the United States Department of Housing and Urban Development (HUD) issued a document to all Continuums of Cares (CoCs) providing guidance for the 2021 Point-In-Time Count (PITC) during the coronavirus (COVID-19) pandemic.

As part of the guidance, HUD included an exception allowance to permit CoCs to request an exception to some or all of the unsheltered PITC requirements. On December 7, 2020, the Office of Homeless Services (OHS) was directed by the Interagency Council on Homelessness (ICH) Chair and Vice-Chair, along with County of San Bernardino leadership to request an exception from HUD to not conduct a 2021 unsheltered PITC for several reasons, which included:

- **Health and Safety:** Local government and community leaders have expressed a high degree of concern about the health and safety of employees, volunteers, and those experiencing homelessness in terms of exposure to COVID-19.
- **COVID-19 Surge:** The region is currently experiencing a surge in COVID-19 cases, resulting in reduced capacity in our hospitals and intensive care units.
- **Unsheltered Count Accuracy:** There is a concern we do not have the necessary resources to complete an unsheltered count.

A request for an exception was submitted on December 10, 2020, to Mr. William Snow, Senior Program Specialist with the HUD Office of Special Needs Assistance Programs per HUD guidance. After reviewing the request, HUD granted the San Bernardino County CoC the exception to conducting any unsheltered PITC in 2021.

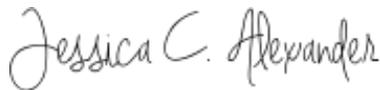
The OHS is still committed to looking at our other data sources to help determine the extent and needs of our local unsheltered population for future planning and policy purposes. Data sources will include the Homeless Management Information System, Coordinated Entry System, Sheriff’s Homeless Outreach and Proactive Enforcement Team outreach data, and current by-name lists.

Thank you for all your hard work and commitment to serve people experiencing homelessness in your community. For additional assistance or further information, please contact Amy Edwards at (909) 501-0610 or Amy.Edwards@hss.sbcounty.gov.

Respectfully,



Maria Razo, Chair
ICH



Jessica Alexander, Vice-Chair
ICH



Tom Hernandez, Chief
OHS

Members of the Interagency Council on Homelessness

Members of the Board of Supervisors
City of Victorville
Housing Authority of the County of San Bernardino
San Bernardino Law and Justice Group
San Bernardino County Superintendent of Schools

City of Rancho Cucamonga
Town of Yucca Valley
Community Development and Housing Agency
Mountain Regional City Representative
Members of the Homeless Provider Network

City of San Bernardino
Department of Behavioral Health
San Bernardino County Human Services
Homeless Representative



County of San Bernardino Office of Homeless Services

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HEAP Update

Date January 27, 2021

Presenter Dawn Jones, Administrative Supervisor I, Office of Homeless Services

Announcements The table below lists the announcements for today's meeting.

HEAP Updates

- May 31, 2021 is the last day agencies can expend HEAP funds.
- As of January 26, 2021, the City of Redlands contract was reduced by approximately \$96,000.
- On January 15, 2021, the Office of Homeless received a letter of withdrawal from agreement from St. Mary's Medical Center.
- The following agencies are showing expending at least 75% of their funds
 - Barstow
 - Catholic Charities
 - IVHP – Bridge Project
 - High Desert Homeless Services
 - Mercy House – Homeless Prevention Project
 - Mercy House – Rapid Rehousing Project
 - Morongo Unified School District
 - Morongo Basin Arch
 - City of Montclair
 - City of Rialto
 - Salvation Army
 - Step Up on Second
 - Water of Life – Project #1
- The following agencies are showing expending between 62% to 74% of their funds
 - City of Redlands
 - IVHP - Homeless Prevention Project
 - Water of Life – Project #2



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- The following agencies are showing expending below 62% of their funds
 - City of Colton
 - City of Upland
 - Family Assistance Program
 - KEYS
 - Mental Health Services
 - St. Mary's Medical Center
 - The Chance Project
 - Victor Valley Family Resource Center