Office of Homeless Services
215 N. D Street • San Bernardino, CA 92415
Phone: (909)501-0610 • Fax: (909)501-0622
Email: homelessrfp@hss.sbcounty.gov • Website: http://www.sbcounty.gov/dbh/sbchp/

Agenda: Special Meeting of the
Interagency Council on Homelessness (ICH)

Meeting date, time, and place	**THIS MEETING WILL BE CONDUCTED PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54953(e).** Date: **December 8, 2021** Time: **9:00 am – 11:00 am** Place: **WebEx Meeting –** https://sbcountybh.webex.com/sbcountybh/j.php?MTID=m32c992cf2d01d19219db30fd159c3dd3 • **Access #: 1-415-655-0002** • **Access Code: 249 709 37584** **Note: Please remember to <u>MUTE</u> your phones. <u>DO NOT</u> place this call on hold should you get another call. Hang up and then rejoin the meeting.**

		Time
Call to Order	Chair or Designee will call the meeting to order	9:00 – 9:01 am
Invocation/Pledge	Chair or Designee will lead the Invocation and Pledge of Allegiance	9:01 – 9:05 am
Introductions	Chair or Designee will lead the Introductions of the ICH Members by roll call.	9:05 – 9:10 am

Agenda Items: The following items are presented for informational, consent, and discussion purposes.

_____

Public Comment	Open to the public for comments. Members of the public wishing to address the council will need to submit a request to speak prior to the time the Chair calls for public comment by typing in the chat box that you have a public comment. The Chair will call on you in the order the requests are received. Once your name has been called please unmute yourself and you will then have up to 3 minutes to speak.	
Consent		
1	Approve Minutes of the November 10, 2021 Special ICH Meeting. *Pg. 4-7*	
2	Ratify the action of the Chair to approve a Letter of Support for Operating Subsidy for the City of Redlands Homekey Round Two Application and the completion of their Coordinated Entry System Template. *Pg. 8-9*	9:10 – 9:15 am
3	Ratify the action of the Chair to approve a Letter of Support for Community Development and Housing for its Administrative *Pg. 10*	

	Entity for State Emergency Solutions Grants 2021-22 Continuum of Care Funding Application.	
Information Sharing		
4	2022 Point In Time Count Update – Erika Lewis-Huntly, Chair, PITC Oversight Committee _Pg. 11_	9:15 – 9:20 am
Discussion		
5	Adopt Resolution to Continue to Allow Participation in Public Meetings via Teleconference pursuant to Assembly Bill 361– Maria Razo, Chair _Pg. 12-15_	9:15 – 9:20 am
6	Adopt Homeless Housing, Assistance and Prevention (HHAP) Program recommendations for planning regional funding distribution and allocations based on data-driven regional strategies and guidance from the San Bernardino County Homeless Strategic Plan, the San Bernardino County Homeless Partnership Local Investment Plan, and HHAP mandates. Approve the following recommendations related to the HHAP distribution of funding: 1. The leaders from each of the five Interagency Council on Homelessness (ICH) regional steering committees will meet to determine the funding distribution recommendations to provide to ICH for ICH consideration and approval, based on data-driven regional strategies using the following two guidance documents: the San Bernardino County Homeless Strategic Plan and the Homeless Partnership Local Investment Plan. 2. Funding allocations shall include 8 percent ($116,249.12) for services dedicated to homeless youth populations, 7 percent ($101,717.98) for administration, 5 percent ($72,655.70) to support regional coordinated entry system (CES) activities, and 80 percent ($1,162,491.20) to fund eligible service projects within each region with a minimum of 5 percent ($58,124.56) of the 80 percent to go to each region as a baseline amount. Presented by Maria Razo, ICH Chair _Pg. 16-18_	9:20 – 9:40 am
Special Presentation		
7	Coordinated Entry System Technical Assistance and Requirement Review – Patricia Leslie, PhD, MSW, CoC Technical Assistance _Pg. 19-48_	9:40 – 10:40 am
Council Roundtable		
8	Open to comments by the Council	10:40 – 11:00 am
Adjournment		**11:00 am**

Next ICH Meeting

An Interagency Council on Homelessness meeting is scheduled for:

Regular ICH Meeting
Wednesday, January 26, 2021
9:00 am – 11:00 am
Webex

Mission Statement
The mission of the San Bernardino County Homeless Partnership is to provide a system of care that is inclusive, well planned, coordinated and evaluated and is accessible to all who are homeless and those at-risk of becoming homeless.

Minutes for San Bernardino County Homeless Partnership
Interagency Council on Homelessness (ICH) Meeting

November 10, 2021
9:00 a.m. – 11:00 a.m.
Via WebEx – Teleconference

Minutes Recorded and Transcribed by Amy Edwards, Secretary II, Office of Homeless Services

TOPIC	PRESENTER	ACTION/OUTCOME
	Jessica Alexander, Vice Chair	• The meeting was called to order at 9:03 a.m.
Introductions	Tom Hernandez	• Tom Hernandez took ICH Member roll call. Members of the public were not introduced but we had over 70 members of the public join us via telephone.
ICH Members Present		• The following ICH members or their alternates were present for the meeting: • Joe Baca Jr., Erica Lewis-Huntley, Kimberly Calvin, Curtis Yakimow, Keith Metzler, Jerry Gutierrez, Shonie Perry, Dena Fuentes, CaSonya Thomas, Veronica Kelley, Amanda Towers, Sharon Green, Don Smith, Jessica Alexander, Wendell Wilson, Astrid Johnson, Chloe Diaz. • Janice Rutherford, Kimberly Calvin were absent at roll call. Kimberly Calvin joined at 9:15 a.m. • We had a total of 71 participants (Council Members, Alternates, and members of the public) join the meeting.

PUBLIC COMMENTS		
		• Rishad Mitha, Public Comment • Astrid Johnson, Public Comment

CONSENT	PRESENTER	ACTION/OUTCOME
Approve Minutes of the October 27, 2021 ICH Meeting	Jessica Alexander, Vice Chair	• A motion was made by Sharon Green to approve the consent calendar as written. Don Smith 2nd the motion. A roll call vote was taken and all members present voted yes on the motion. Absent from the vote were: Janice Rutherford and Amanda Towers. The motion was approved.

DISCUSSION	PRESENTER	ACTION/OUTCOME
Adopt Resolution to Allow Participation in Public Meetings via Teleconference pursuant to Assembly Bill 361	Jessica Alexander, Vice Chair	• A motion was made by Sharon Green to adopt the resolution. Dena Fuentes 2nd the motion. • Don Smith made a friendly amendment to include the full body of the Homeless Partnership in this Resolution. Sharon Green accepted the amendment. Don Smith withdrew his amendment after clarification from counsel. A roll call vote was taken and all members present voted yes on the motion. Absent from the vote were: Janice Rutherford and Amanda Towers. The motion was approved.
Adopt the following recommended regional distribution for HHAP Round 2 Distribution of Funds: Minimum per region $75,000	HPN Representatives, Sharon Green, Don Smith, Jessica Alexander, ICH	• The Homeless Provider Network Representatives along with Tom Hernandez presented recommendations for the regional distribution of the CoC Allocation of Round 2 funding for the Homeless Housing, Assistance and Prevention (HHAP) program. They asked ICH to approve the regional distribution of the $1,453,114 in HHAP funding allocated to the San Bernardino City & County CoC and authorize the Office of Homeless Services to implement the funding application process.

2020 Point in Time Count allocations: Central Valley(59%)- $539,619.81 Desert (22%) - $248,248.06 East Valley (7%) - $130,124.38 Mountain (2%)- $90,749.83 West Valley (10%) - $153,749.12 $1,162,491.20	Chair Maria Razo, and Tom Hernandez, Office of Homeless Services.	- On November 13, 2020, the State of California Homeless Coordinating and Financing Council (HCFC) released a Notice of Funding Availability of Homeless Housing, Assistance and Prevention (HHAP) Program Round 2 grant funding. HHAP Round 2 is a $300 million block grant program authorized by AB 83 (Committee on Budget, Chapter 15, Statutes of 2020), which was signed into law by Governor Gavin Newsom on June 29, 2020. - The State has allocated $1,453,114 in HHAP 2 funding to the San Bernardino City & County CoC and $1,300,625 to the County of San Bernardino. - In order to build upon the Multi-Jurisdictional Homelessness Action Plan strategy, it is recommended that the ICH approve the following regional distribution of HHAP-2 funding: - Youth 8% - $116,249.12 - Admin 7% - $101,717.98 - CES 5% - $72,655.80 - Minimum per region $75,000 – Based off 2020 PITC Allocations - Central Valley 59% - $539,619.81 - Desert 22% - $248,248.06 - East Valley 7% - $90,749.83 - Mountain 2% - $90,749.83 - West Valley 10% - $153,749.12 - Regional Steering Committees will be charged with reviewing regional proposals and making recommendations for HHAP-2 project funding based on the "Prioritized Investments and Uses of Resources" outlined in the San Bernardino County Homeless Partnership Local Investment Plan to be adopted by the ICH in January 2022. - Don Smith made a motion to adopt the item as written. Sharon Green 2nd the motion. Discussion ensued amongst the members. - CaSonya Thomas made a substitute motion to postpone this item until our next meeting on December 8, 2021. Veronica Kelley 2nd the motion. Discussion ensued amongst the members. A roll call vote was taken. There were 9 yes votes (Supervisor Baca, Erika Lewis-Huntley, Kimberly Calvin, Curtis Yakimow, Keith Metzler, Jerry Gutierrez, Dena Fuentes, CaSonya Thomas, and Veronica Kelley) and 6 No votes (Sharon Green, Don Smith, Jessica Alexander, Wendell Wilson, Astrid Johnson, and Chloe Diaz). Absent from the vote were Supervisor Rutherford, Shonie Perry, and Amanda Tower. The substitute motion passed.
SPECIAL PRESENTATION	**PRESENTER**	**ACTION/OUTCOME**
Coordinated Entry System (CES) Technical Assistance and Requirement Review	Dawn Lee, TDA, Project Manager and Amy Perkins, Consultant, Population Change	This presentation was postponed due to scheduling conflicts with the presenters.
Council Roundtable	Don Smith	Thank you everyone for the robust conversation on item #2. I'm happy we are finally having this conversation. I have to say the vote reflects the government heavy dominance of this body verses than the community

		representation at this table. Everyone should note that USC came out with a report that predicted triple digit rent increases over the next year in the Inland Empire and all over Southern California. Big Concern. Housing is already unaffordable for the vast majority of our residents. We have got to find a way to slow down that train so our residents on fixed incomes aren't left homeless and make rent more affordable. Before we leave can Tom give us an update on the 100 day challenge, Encampment Grant?
	Tom Hernandez	• I submitted our application to participate in the 100 day challenge to the California Homeless Coordinating and Financing Council (HCFC). I should be hearing back from Christina with HCFC next week on the training dates. Hopefully I will have a robust report by our next meeting. • I will be submitting our CoC HUD Application this Friday.
	Sharon Green	• It is a disappointment to me that we have decided to let people wait while we post pone item #2. People are impacted by our decision. Going into a season to be thankful we have people that are looking for their next meal or a place to live. As we delay and delay we have people in the desert that are losing housing.
	Astrid Johnson	• I am sad item #2 was delayed as well. We have partnered with Twentynine Palms on a permanent housing project. I am one of the providers working with the vouchers and I am hearing it from everyone how much people are struggling. I hope there is no more delay. We are trying to find ways to keep people in their housing.
	Wendell Wilson	• We have submitted about 20 Emergency Housing Vouchers that have been accepted. As they roll out our biggest problem is finding landlords that will accept the vouchers. We are working on getting people in. We have about 10 of them in motels right now but as we get closer to the holidays the rates go way up. We have documented homelessness through the McKinney Vento and we have about 300 students that don't have proper housing. We are going to target them when have permanent housing available.
	CaSonya Thomas	• I appreciate the dialogue and the sense of urgency. I want to encourage those providers that were approved of HHAP round 1 funds to utilize them. We were awarded $2.1 million in round one and have only $400,000 in requests for disbursement, so there are still Active funds available through HHAP Round 1 to serve the community.
	Erika Lewis-Huntley	• I'm serving as the ICH Rep on the PITC Oversight Committee. If you have any ideas or suggestions on survey questions or what goes in the bags or anything else please contact me.
Adjournment	Jessica Alexander, Vice Chair	• Being no further business, the meeting was adjourned at 10:45 a.m.
Next Meeting		The Next ICH Meeting will be held on: Special ICH Meeting Wednesday, December 8, 2021 9:00 am – 11:00 am Via Webex

LAST NAME	FIRST NAME	ORGANIZATION	PHONE NUMBER	EMAIL
Attendees at November 10, 2021 • Special Interagency Council on Homelessness – Teleconference				
ALEXANDER	JESSICA	Operation Grace		pastorjessicaalexander@gmail.com
BACA JR	JOE	5th District – BOS		Joe.Baca@bos.sbcounty.gov
DIAZ	CHLOE	Family Assistance Program		chloe@familyassist.org
EDWARDS	AMY	OHS	909-501-0610	amy.edwards@hss.sbcounty.gov
FUENTES	DENA	Community Development and Housing Agency	909-387-4355	Dena.Fuentes@cdh.sbcounty.gov
GREEN	SHARON	HPN Chair		sgreen@vvfrc.com
GRIDER	JOLENA	County Counsel		Jolena.Grider@cc.Sbcounty.gov
GUTIERREZ	JERRY	Sheriff's Department		jgutierrez@sbcsd.org
HERNANDEZ	TOM	OHS	909-501-0611	Tom.Hernandez@hss.sbcounty.gov
JOHNSON	ASTRID	Morongo Basin ARCH		skyviewfarm29@gmail.com
LEWIS-HUNTLEY	ERIKA	City of Rancho Cucamonga		erika.lewis-huntley@cityofrc.us
METZLER	KEITH	City of Victorville		KMetzler@victorvilleca.gov
PERRY	SHONIE	SBCSS – Homeless Education Program Manager		shonie_perry@sbcss.k12.ca.us
SMITH	DON	Creating Community Solutions		donsmithsolutions@outlook.com
THOMAS	CASONYA	Assistant Executive Officer	909-387-4717	cthomas@hss.sbcounty.gov
TOWERS	AMANDA	Housing Authority of the County of San Bernardino		atower@hacsb.com
WILSON	WENDELL	Mountain Homeless Coalition		wendellw@mtnhomeless.com
YAKIMOW	CURTIS	Town of Yucca Valley		cyakimow@YUCCA-VALLEY.ORG

*Please note we do not take attendance of members of the public that joined via tele-conference

San Bernardino County Homeless Partnership

Interagency Council on Homelessness
Administrative Office
215 North D Street, Suite 301, San Bernardino, CA 92415-0044
Office: (909) 501-0610

November 16, 2021

City of Redlands
35 Cajon Street, Suite 200
Redlands, CA 92373

RE: Homekey Round Two Letter of Support for Operating Subsidy Request

To Whom it May Concern:

The County of San Bernardino Continuum of Care (CoC) is pleased to provide this letter supporting the City of Redlands in its request for operating subsidies for the Redlands Good Nite Inn project. As the lead Homekey two applicant, the City of Redlands' Good Nite Inn project brings together nonprofit, City and private industry partners to design and implement a permanent supportive housing model targeting persons experiencing chronic homelessness, homeless families, and those at-risk of becoming homeless within the City. The project plan includes leveraging local resources and partnerships for the acquisition and conversion of a hotel site to provide the City's first Housing First program.

To ensure the effective delivery of ninety-nine housing units to those who are in most need, the City of Redlands has sought an operating subsidy from the San Bernardino County CoC via the Homeless Housing, Assistance and Prevention (HHAP), and Homeless Emergency Aid Program (HEAP) programs, both of which the application deadline has passed. As a result of the unavailability of these sources currently, the City of Redlands is requesting a Homekey Operating Subsidy for the ninety-nine permanent supportive housing units. The City of Redlands has also sought operating funding through the San Bernardino County Community Development and Housing Department via the submission of a Request for Interest (RFI) for Affordable Housing and Permanent Supportive Housing Developments. The response to the RFI proposal will be determined within the next few weeks.

The request and information above has been reviewed and verified by the following representative of the San Bernardino County Continuum of Care:

Signature _Maria Razo_

Name: _Maria Razo_

Title: _Chair_

San Bernardino County Continuum of Care

Sincerely,

Maria Razo

Maria Razo, Chair
Interagency Council on Homelessness

Homekey Round Two

Coordinated Entry System Participation Template

The Homekey program requires that referrals to Homekey Assisted Units are made through the local Coordinated Entry System (CES) for persons who are experiencing Homelessness. For persons At Risk of Homelessness, CES or another comparable prioritization system based on greatest need shall be used. All referral protocols for Homekey Assisted Units must be developed in collaboration with the local CoC and implemented consistent with the requirements set forth in the Notice of Funding Availability (NOFA). CoC collaboration in Project and supportive service design is also strongly encouraged to help target and serve greatest need populations (NOFA Round 2, Section 502).

☑ The CoC will collaborate with the proposed Homekey Project to use CES and the Homeless Management Information System (HMIS) for prioritization of most vulnerable people experiencing homelessness.

- If the project is unable to use CES or HMIS, please describe the reason, what prioritization method will be utilized instead, the efforts to be made for CES or HMIS use in the future and how the Project will coordinate with the CoC until such time that CES or HMIS is available.

Other services the CoC intends to support the Homekey project with include:

☑ Trainings/ presentations related to the target population for the local agency (lead applicant), development team, property management, and/or service providers
☑ Provide Homekey Project information on the CoC's website
☐ Staffing support
☐ Other (explain)

The Continuum of Care Enter name here has reviewed the information on this form and, to the extent possible, is committed to supporting the project.

The request and information above have been reviewed and verified by the following representative of the CoC:

DocuSigned by:

Maria Razo

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Signature

Name: Maria G. Razo

Title: Chair, CoC Governing Board CA-609

Interagency Council on Homelessness-CoC Governance

San Bernardino County Homeless Partnership

Interagency Council on Homelessness
Administrative Office
215 North D Street, Suite 301, San Bernardino, CA 92415-0044
Office: (909) 501-0610

November 16, 2021

Department of Housing and Community Development
State ESG Continuum of Care Funding Application
2020 W. El Camino Avenue, Suite 200
Sacramento, CA 95833

RE: Letter of Support for Administrative Entity for State Emergency Solutions Grant 2021-22 Continuum of Care Funding Application

To Whom It May Concern:

As the governing body for the San Bernardino County Continuum of Care (CoC), the Interagency Council on Homelessness recommends the Community Development and Housing Department (CDH), a County department, as the Administrative Entity for the implementation and management of the State of California Housing and Community Development (HCD) Emergency Solutions Grant Continuum of Care (ESG-CoC) within San Bernardino County.

CDH has been an active partner in the management and allocation of CoC funds and CoC activities. CDH collaborated in the development and implementation of the CoC and ESG Program Written Standards for all CoC emergency shelters, transitional housing, and permanent housing programs.

Additionally, CDH provides guidance to ESG funded agencies to ensure they adhere to eligible activities and other criteria as a result of the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act of 2009. Local ESG funded agencies performance outcomes adhere to or exceed mandated program goals as noted in the ESG Consolidated Annual Performance and Evaluation Report.

Thank you for the opportunity to endorse the Community Development and Housing Department as the Administrative Entity for the State of California Housing and Community Development (HCD) Emergency Solutions Grant Continuum of Care (ESG-CoC) within San Bernardino County.

Sincerely,

Maria Razo, Chair
Interagency Council on Homelessness
San Bernardino County Continuum of Care

Members of the Interagency Council on Homelessness

Members of the Board of Supervisors	City of Rancho Cucamonga	City of San Bernardino
City of Victorville	Town of Yucca Valley	Department of Behavioral Health
Housing Authority of the County of San Bernardino	Community Development and Housing Agency	San Bernardino County Human Services
San Bernardino Law and Justice Group	Mountain Regional City Representative	Homeless Representative
San Bernardino County Superintendent of Schools	Members of the Homeless Provider Network	

County of San Bernardino
Office of Homeless Services

215 North D Street, Suite 301 • San Bernardino, CA 92415-0044
Phone: (909) 501-0610 • Fax: (909) 501-0622
Email: homelessrfp@hss.sbcounty.gov • Website: http://www.sbcounty.gov/sbchp

Point In Time Count (PITC) Report

Date	December 8, 2021
Presenter	Erika Lewis-Huntley, PITC Oversight Committee Chair
Announcements	The table below lists the announcements for today's meeting.

Announcements
• Maps – Maps have been delivered to all cities and agencies participating in the count. Please review and if changes to count zones are needed, please mark–up the maps and return them to OHS by December 15.
• This year OHS will have a virtual online volunteer training as an option, but still recommend the in person trainings. As of today, we have scheduled 10 volunteer trainings in January. Expecting to schedule more.
• News Release – The news release regarding the 2022 PITC is in the final stages of being approved, from this social media will be developed and a new flyer for recruiting volunteers will be sent out.
• Survey – the survey questions are being finalized and has been translated into Spanish.
• Incentive – Hygiene items have been ordered, waiting on confirmation of shipment dates. Once received OHS will schedule a bag stuffing date.

• Volunteers - So far we have 36 volunteers registered. Registration is open on the OHS website at wp.sbcounty.gov/dbh/sbchp. Please register if you would like to participate.
     • 10 cities have at least 1 volunteer
     • SBCTA will be doing the railways
     • Example – City of SB had over 136 volunteers in 2020 only 7 are registered at the moment – we need volunteers
 Breakdown of volunteers as of 11/24/21:
 • Victorville – 6
 • San Bernardino – 7
 • Fontana – 5
 • Yucaipa – 3
 • Twenty-nine Palms – 3
 • Yucca Valley – 5
 • Ontario – 2
 • Rancho – 3
 • Upland – 1
 • Barstow - 1

San Bernardino County Homeless Partnership

Interagency Council on Homelessness
Administrative Office
303 E. Vanderbilt Way, San Bernardino, CA 92415-0026
Office: (909) 386-8297

FROM: Tom Hernandez, Chief of Homeless Services

SUBJECT: Resolution to Continue to Participate in Public Meetings via Teleconference

DATE: December 8, 2021

RECOMMENDATION

Adopt Resolution finding that meeting in person continues to presents an imminent risk to the health or safety of attendees as a result of the COVID-19 State of Emergency as required by Assembly Bill 361, in order to continue meeting under its provisions.

BACKGROUND INFORMATION

On March 4, 2020, the Governor proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19. On March 17, 2020, the Governor issued Executive Order N-29-20, which, in part, suspended certain provisions of the Ralph M. Brown Act (Brown Act) related to participation in meetings via teleconference in order to provide legislative bodies with more flexibility to hold public meetings while maintaining social distancing due to COVID-19. On June 11, 2021, the Governor issued Executive Order N-08-21 which, in part, provides that the teleconferencing provisions set forth in Executive Order N-29-20 expire on September 30, 2021. On September 16, 2021, the Governor signed Assembly Bill 361 into law, amending the Brown Act in order to continue some of the teleconferencing flexibility during a State of Emergency.

On October 13, 2021, in accordance with Assembly Bill 361, in light of the proclaimed State of Emergency, the Interagency Council on Homelessness determined by majority vote that meeting in person would present an imminent risk to the health and safety of attendees due to the unique characteristics of the size and capacity of its meeting facilities, the anticipated number of attendees, and the likely inability to socially distance.

In order to continue to meet under the provisions of Assembly Bill 361, this Agenda Item presents a new Resolution to consider making the findings required by Assembly Bill 361.

Members of the Interagency Council on Homelessness

Members of the Board of Supervisors	City of Barstow	City of Colton
City of Fontana	City of Hesperia	City of Montclair
City of Ontario	City of Rancho Cucamonga	City of Redlands
City of San Bernardino	Town of Yucca Valley	City of Upland
Department of Probation	San Bernardino County Human Services	Department of Behavioral Health
Department of Rehabilitation	Community Development and Housing Agency	Sheriff's Department
Community Action Partnership of San Bernardino County	Veteran Administration Loma Linda	Chaffey Community College
Housing Authority of the County of San Bernardino	California State University, San Bernardino	211 United Way
San Bernardino County Superintendent of Schools	Members of the Homeless Provider Network	Home Aid Inland Empire
Workforce Development Department	Kaiser Permanente	Chaffey College

INTERAGENCY COUNCIL ON HOMELESSNESS

RESOLUTION NO. 2021 -_____

A RESOLUTION OF THE INTERAGENCY COUNCIL ON HOMELESSNESS
FINDING THAT MEETING IN PERSON CONTINUES TO PRESENT AN IMMINENT RISK
TO THE HEALTH OR SAFETY OF ATTENDEES
AS A RESULT OF THE COVID-19 STATE OF EMERGENCY

WHEREAS, on March 4, 2020, the Governor proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; and

WHEREAS, on March 17, 2020, the Governor issued Executive Order N-29-20, under the provisions of Government Code section 8571, finding that strict compliance with various statutes and regulations specified in that order would prevent, hinder, or delay appropriate actions to prevent and mitigate the effects of COVID-19; and

WHEREAS, Executive Order N-29-20, in part, suspended certain provisions of the Ralph M. Brown Act (Brown Act) related to participation in meetings via teleconference in order to provide legislative bodies with more flexibility to hold public meetings while maintaining social distancing due to COVID-19; and

WHEREAS, on June 11, 2021, the Governor issued Executive Order N-08-21 which, in part, provides that the teleconferencing provisions set forth in Executive Order N-29-20 expire on September 30, 2021; and

WHEREAS, on September 16, 2021, the Governor signed Assembly Bill 361 into law, amending the Brown Act in order to continue some of the teleconferencing flexibility during a State of Emergency following the expiration of Executive Order N-29-20 on September 30, 2021; and

WHEREAS, in order to utilize the teleconferencing provisions of Assembly Bill 361, there must be a proclaimed State of Emergency and either: (1) social distancing measures recommended by State or local officials, or (2) the legislative body determines by majority vote that meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, there is currently a State of Emergency in California pursuant to the Governor's March 4, 2020, proclamation; and

WHEREAS, California Department of Public Health (CDPH) and the federal Centers for Disease Control and Prevention (CDC) caution that the Delta variant of COVID-19, currently the dominant strain of COVID-19 in the country, is more transmissible than prior variants of the virus, may cause more severe illness, and that even fully vaccinated individuals can spread the virus to others resulting in rapid increases of COVID-19 cases and hospitalizations (https://www.cdc.gov/coronavirus/2019Tncov/variants/deltaTvariant.html); and

WHEREAS, the CDC has established a "Community Transmission" metric with 4 tiers designed to reflect a community's COVID-19 case rate and percent positivity; and

WHEREAS, San Bernardino County currently has a Community Transmission metric of "high"; and

WHEREAS, due to the seriousness of the current pandemic situation, the CDC and CDPH recommend that all persons, regardless of vaccination status, wear facial coverings indoors; and

WHEREAS, due to the ongoing State of Emergency and the public health threat posed by COVID-19, the Interagency Council on Homelessness seeks to make findings, as required by Assembly Bill 361, that as a result of the COVID-19 State of Emergency, the highly contagious Delta variant of COVID-19, the anticipated number of attendees, the likely inability to socially distance, and due to the unique characteristics of the size and capacity of its meeting location, meeting in person continues to present an imminent risk to the health or safety of meeting attendees; and

WHEREAS, the circumstances of the State of Emergency continue to directly impact the ability of the members of the legislative body and members of the public to meet safely in person at the meeting facilities of the Interagency Council on Homelessness; and

WHEREAS, in the interest of public health and safety, as affected by the emergency caused by the spread of COVID-19, the Interagency Council on Homelessness thus intends to invoke the provisions of Assembly Bill 361 related to teleconferencing as provided in subdivision (e) of Government Code section 54953; and

NOW, THEREFORE, BE IT RESOLVED, by the Interagency Council on Homelessness, as follows:

Section 1. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. The Governor's State of Emergency Declaration, issued on March 4, 2020, remains active.

Section 3. As a result of the March 4, 2020, State of Emergency, and the highly contagious Delta variant of COVID-19, meeting in person at the meeting facilities of the Interagency Council on Homelessness continues to present an imminent risk to the health or safety of attendees due to the unique characteristics of the size and capacity of its meeting facilities, the anticipated number of attendees, and the likely inability to socially distance.

Section 4. This Resolution and the findings contained herein shall apply to all the committees of the Interagency Council on Homelessness that are subject to the Brown Act.

Section 5. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) thirty (30) days after the adoption of this Resolution, or (ii) such time the Interagency Council on Homelessness adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the Interagency Council on Homelessness and its committees subject to the Brown Act may continue to teleconference in compliance with subdivision (e) of Section 54953 of the Government Code.

The foregoing Resolution was passed and adopted this 8th day of December 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

_____
Chairperson

ATTEST:

_____
Secretary/Clerk

San Bernardino County Homeless Partnership

Interagency Council on Homelessness
Administrative Office
215 North D Street, Suite 301, San Bernardino, CA 92415-0044
Office: (909) 501-0610

FROM: Maria Razo, ICH Chair

SUBJECT: Homeless Housing, Assistance and Prevention (HHAP) Program recommendations for planning regional funding distribution and allocations based on data-driven regional strategies and guidance from the San Bernardino County Homeless Strategic Plan, the San Bernardino County Homeless Partnership Local Investment Plan, and HHAP mandates.

DATE: December 8, 2021

RECOMMENDATION
Approve the following recommendations related to the HHAP distribution of funding:
1. The leaders from each of the five Interagency Council on Homelessness (ICH) regional steering committees will meet to determine the funding distribution recommendations to provide to ICH for ICH consideration and approval, based on data-driven regional strategies using the following two guidance documents: the San Bernardino County Homeless Strategic Plan and the Homeless Partnership Local Investment Plan.
2. Funding allocations shall include 8 percent ($116,249.12) for services dedicated to homeless youth populations, 7 percent ($101,717.98) for administration, 5 percent ($72,655.70) to support regional coordinated entry system (CES) activities, and 80 percent ($1,162,491.20) to fund eligible service projects within each region with a minimum of 5 percent ($58,124.56) of the 80 percent to go to each region as a baseline amount.

BACKGROUND INFORMATION
On November 13, 2020, the State of California Homeless Coordinating and Financing Council (HCFC) released a Notice of Funding Availability of HHAP Program Round 2 (HHAP-2) grant funding. HHAP-2 is a $300 million block grant program authorized by AB 83 (Committee on Budget, Chapter 15, Statutes of 2020), which was signed into law by Governor Gavin Newsom on June 29, 2020.

The State has allocated $1,453,114 in HHAP-2 funding to the San Bernardino City & County Continuum of Care (CoC) and $1,300,625 to the County of San Bernardino.

HHAP-2 is designed to build on regional coordination developed through previous rounds of HCFC Homeless Emergency Aid Program (HEAP), HHAP, and COVID-19 funding. HHAP-2 funds should be used to continue to build regional coordination and a unified regional response to reduce and end homelessness focused on moving homeless individuals and families into permanent housing and supporting the efforts of those individuals and families to maintain their permanent housing.

HHAP-2 requires grantees to expend funds on evidence-based solutions informed by a best practice framework that prevent, reduce, and end homelessness. Grantees may not use HHAP grant funding to supplant existing local funds for homeless housing, assistance, or prevention, and funds must be expended in compliance with Housing First requirements per Health and Safety Code (HSC) Section 50220.5(g).

Members of the Interagency Council on Homelessness

Members of the Board of Supervisors	City of Rancho Cucamonga	City of San Bernardino
City of Victorville	Town of Yucca Valley	Department of Behavioral Health
Housing Authority of the County of San Bernardino	Community Development and Housing Agency	San Bernardino County Human Services
San Bernardino Law and Justice Group	Mountain Regional City Representative	Homeless Representative
San Bernardino County Superintendent of Schools	Members of the Homeless Provider Network	

San Bernardino County Homeless Partnership

Interagency Council on Homelessness
Administrative Office
215 North D Street, Suite 301, San Bernardino, CA 92415-0044
Office: (909) 501-0610

Item #6

As stated in California Health and Safety Code Section 50220.5 (d), HHAP-2 funds must be expended on one or more of the following eligible uses:

1. Rapid rehousing, including rental subsidies and incentives to landlords, such as security deposits and holding fees.
2. Operating subsidies in new and existing affordable or supportive housing units, emergency shelters, non-congregant shelters, interim or bridge housing, and navigation centers. Operating subsidies may include operating reserves.
3. Street outreach to assist persons experiencing homelessness to access permanent housing and services.
4. Services coordination, which may include access to workforce, education, and training programs, or other services needed to promote housing stability in supportive housing.
5. Systems support for activities necessary to create regional partnerships and maintain a homeless services and housing delivery system, particularly for vulnerable populations including families and homeless youth.
6. Delivery of permanent housing and innovative solutions, such as hotel and motel conversions.
7. Prevention and shelter diversion including crisis resolution, mediation and conflict resolution, creative problem solving, connection to mainstream resources, and light-touch financial assistance that directly results in a housing solution.
8. New navigation centers and emergency shelters, with clients obtaining housing as the primary goal, based on demonstrated need in consideration of the following:
    a. The number of available shelter beds in the city, county, or region served by a continuum of care;
    b. The number of people experiencing unsheltered homelessness in the homeless point-in-time count;
    c. Shelter vacancy rate in the summer and winter months;
    d. Percentage of exits from emergency shelters to permanent housing solutions; and
    e. A plan to connect residents to permanent housing.

In addition, HSC Section 50218.5(f) requires that a program recipient use at least 8 percent of its allocation for services for homeless youth populations, which are defined as unaccompanied youth who are between 12 and 24 years old and experiencing homelessness. Furthermore, HSC Section 50220.5(e)-(f) allows funds to be spent for the following additional purposes, and mandates that grantees comply with the following restrictions:

- No more than 5 percent of an applicant's program allocation may be expended on a strategic homelessness plan and/or infrastructure development to support coordinated entry systems and Homeless Management Information Systems; and
- No more than 7 percent of an applicant's Round 2 program allocation may be expended on administrative costs incurred by the city, county, or CoC to administer its program allocation.

In January 2021, the Office of Homeless Services (OHS) submitted the HHAP-2 Application on behalf of the CoC and received official notification of the funding award in May 2021. The HHAP-2 application narrative included the following information in regard to the CoC spending plan for HHAP-2 funding –

"As a result of recent funding received to the County and CoC from the State, the CoC and its partners developed a Multi-Jurisdictional Homelessness Action Plan that called for the creation of service planning areas within the CoC to promote regional planning. This resulted in the formation of five regional steering committees as part of the CoC governance board, which will provide recommendations for how the funding is distributed."

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Page 17 of 48

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"The current Multi-Jurisdictional Homelessness Action Plan was developed primarily to respond to the HHAP-1 funding, as well as lessons learned from the original HEAP funding. The intent of the document was to build a strategy based on the HHAP funding and continue those efforts for future funding opportunities."

"CoC HHAP Round 1 funding was distributed to each region based on the 2019 Point-In-Time Count percentages for each district…minimum allocation amounts of $200,000 were established for each region and the remaining amounts were distributed based on 2019 PITC percentages by city and unincorporated areas." "The HHAP-2 funding will build upon the current relationships established through the County and the CoC. Each region developed their own focus for prioritization of services/funding based on identified regional needs."

In order to build upon the CoC Multi-Jurisdictional Homelessness Action Plan strategy, it is recommended that the ICH adopt a project funding distribution strategy that commits a minimum of 5% per region of the CoC funding allocation for HHAP-2, and all future COC HHAP funding allocations, to ensure each region has a minimum baseline of funding for regional needs and priorities. In addition, up to 5% of all CoC HHAP funding allocations shall be dedicated to support regional engagement strategies and activities for the CES.

Therefore, the CoC HHAP-2 funding allocations shall include – 8% ($116,249.12) for services dedicated to homeless youth populations, 7% ($101,717.98) for administration, 5% ($72,655.70) to support regional coordinated entry system (CES) activities, and 80% ($1,162,491.20) to fund eligible service projects within each region with a minimum of 5% ($58,124.56) of the 80% to go to each region as a baseline amount to fund identified regional needs and priorities.

OHS shall administer a HHAP project funding application process whereas the "five regional steering committees will provide recommendations for how the funding is distributed" based on a data-driven regional equity strategy utilizing the following documents as guidance: the San Bernardino County Homeless Strategic Plan and the Homeless Partnership Local Investment Plan. The Local Investment Plan is to be presented by the ICH Ad Hoc Committee on Strategic Alignment of Resources for consideration by the ICH Board in January 2022. A timeline will be prepared over the next few weeks to outline the steps for this process.

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Page 18 of 48

Coordinated Entry System Session 2

Digging In – Requirements and Self Assessment
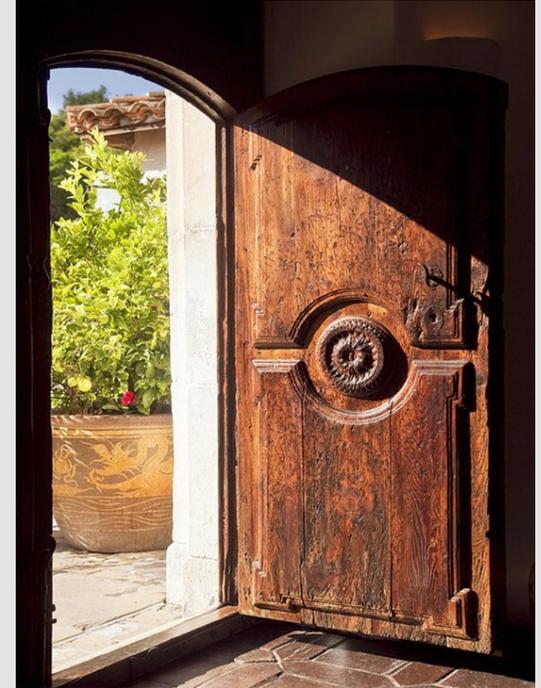
Prepared by
Patricia Leslie, PhD, MSW

CREDITS

U.S. Department of Housing and Urban Development (HUD) CES Guidebook

HUD Exchange

ICH – San Bernardino Data

24 CFR 578 (CoC) and 24 CFR 576 (ESG)

Regulations as amended in 2017

SOURCES of INFORMATION

SESSION PURPOSE

This Session

Expand on Session 1

Review Section A, B, C of a self-assessment guide to:

*   Build understanding of the requirements and recommended practices

*   Begin to form a common understanding of what a compliant CES system, or a practical system, or a vibrant system could look like

(**Sections D-H will be covered in another session)

PURPOSE: UNDERSTAND and ASSESS

CES IS MORE THAN "INTAKE"

Coordinated Entry System (CES)

Required to receive HUD CoC or ESG Funds
Regulations expanded over time
CoC define rules for implementation

Establish a system meeting:
Functional Requirements
Policy Requirements
Process Requirements
Prioritization Requirements
Assessment / Evaluation Requirements
Annual Review Requirements
Specific Features, Approaches, Standards

Reminders from Session 1

STARTING at a HIGH LEVEL

Steps in the Journey

Start from high-level
Core Structures, Functions, Policies

Working our way toward the ground floor
Our steps won't land on every floor
Identify what to expect and the rules for 'staying safe'

Complex journey with multiple pathways
Use a guidebook or plan to successfully complete

High Level View

SELF-ASSESSMENT GUIDE SECTIONS

1. CoC establishes/updates CES compliant with HUD rules.

CES must

2. Cover the entire CoC geographic area

3. Be easily accessed by individuals and families seeking housing or services.

4. Be well-advertised.

5. Include comprehensive and standardized assessment tool(s).

6. Provide an initial, comprehensive assessment households for housing and services.

7. Include a specific policy to operate CES to address the needs of persons fleeing who are seeking shelter or services from non-victim specific providers.

Self Assessment: Core Requirements 1-7

SELF-ASSESSMENT GUIDE SECTIONS

8. CoC and ESG grantees establish and follow <u>written standards</u> for assistance for:

- Evaluating individuals' and families' eligibility for assistance

- Determining and prioritizing which eligible participant receive <u>transitional housing</u> (TH)

- Determining and prioritizing which eligible participants receive <u>rapid rehousing (RRH)</u>

- Determining what percentage or <u>amount of rent</u> each participant must pay while receiving RRH

- Determining and prioritizing which eligible participants receive <u>permanent supportive housing</u> (PSH)

Self Assessment: Core Requirement 8

SELF-ASSESSMENT GUIDE SECTIONS

9. CoC and ESG recipients work together to ensure the CES screening, assessment and referrals for ESG projects are consistent with the written standards for administering ESG.

10. If multiple areas joined together to use the same CES, written policies and procedures must describe:

- The relationship of the CoC(s) geographic area(s) to the geographic area(s) covered by the coordinated entry process(es); and

- How the requirements of ensuring access, standardizing assessments, and implementing uniform referral processes occur in situations where the CoC's geographic boundaries and the geographic boundaries of the coordinated entry process are different.

Self Assessment: Core Requirement 9 -10

SELF-ASSESSMENT GUIDE SECTIONS

11. CoC actively markets housing and supportive services to eligible persons regardless of race, color, national origin, religion, sex, age, familial status, disability; and to those least likely to apply in the absence of special outreach.

12. CES written policies and procedures ensure availability to all eligible persons regardless of race, color, national origin, religion, sex, age, familial status, disability, actual or perceived sexual orientation, gender identify, or marital status.

Remember California has additional protected classes.

Self Assessment: Core Requirements 11-12

SELF-ASSESSMENT GUIDE SECTIONS

13. CES written policies and procedures ensure all people in different populations and subpopulations in the CoC's geographic area, including people experiencing chronic homelessness, veterans, families with children, youth, and survivors of domestic violence, have <u>fair and equal access</u> to the CES process.

14. All CoC and ESG-funded projects must comply with the nondiscrimination and <u>equal opportunity</u> provisions of Federal <u>civil rights laws</u>.
CES design must allow recipients of Federal and State funds to comply with applicable civil rights and fair housing laws and requirements.

Self Assessment: Core Requirements 13-14

SELF-ASSESSMENT GUIDE SECTIONS

Federal Regulations include:

- **Fair Housing Act:** no discriminatory <u>housing practices</u> based on race, color, religion, sex, national origin, disability, or familial status.

- **Section 504 of the Rehabilitation Act:** no discrimination <u>based on disability</u> in any program or activity receiving Federal financial assistance.

- **Title VI of the Civil Rights Act:** no discrimination based on race, color, or national origin <u>in any program or activity</u> receiving Federal financial assistance.

Self Assessment: Core Requirements 13-14

SELF-ASSESSMENT GUIDE SECTIONS

- **Title II of Americans with Disabilities Act:** public entities, including State, local governments, and special purpose districts: no discrimination against individuals with disabilities in <u>all services, programs, and activities</u>, which includes housing, and housing- related services (housing search and referral)

- **Title III of the Americans with Disabilities Act**: private entities that own, lease, and operate places of public accommodation, including shelters, social service establishments, and other public accommodations providing housing: no discrimination based on disability.

Core Requirements 13-14, continued

TRUE or FALSE?
For safety reasons, persons fleeing domestic violence, human trafficking, or stalking should be diverted to non-CoC or ESG services asap.

TRUE or FALSE?
The rules for implementing CES are the same for every CoC.

TRUE or FALSE?
The CoC establishes the rules for ESG participation in the CES.

SELF-ASSESSMENT GUIDE SECTIONS
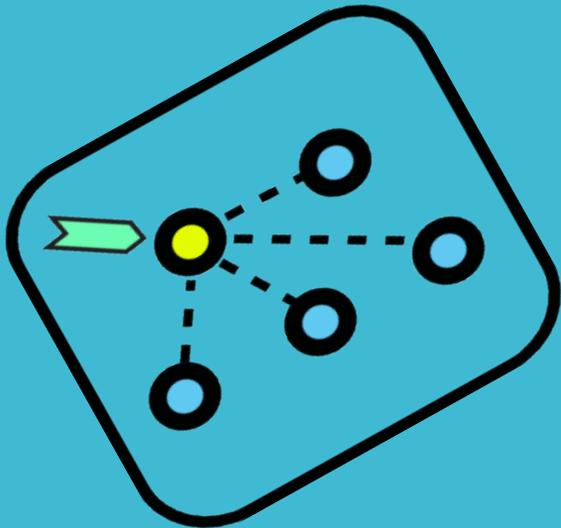
ACCESS: 14 Required Elements

1. CoC offers the same assessment approach at all access points and all access points are usable by all people who may be experiencing homelessness or at risk of homelessness.

If separate access points are identified to meet the needs of one of the 5 groups allowed by rules, initial screening at each access point allows for immediate linkage to the appropriate subpopulation access point
(e.g. unaccompanied youth who are at an access point for adults without children are immediately connected to the youth-specific access point).

Self- Assessment: Access 1

SELF-ASSESSMENT GUIDE SECTIONS
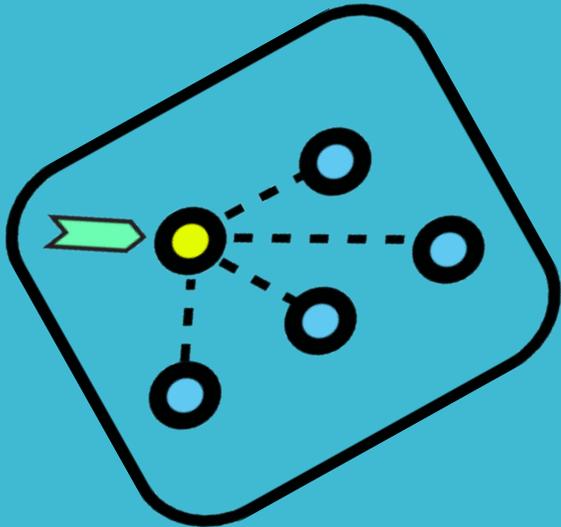
ACCESS: 14 Required Elements

2. Households who are included in more than one of the populations for which an access point is dedicated (eg. a parenting unaccompanied youth who is fleeing domestic violence) can be served at all of the access points for which they qualify as a target population.

3. CES provides the same assessment approach, including standardized decision-making, at all access points.

4. Participants may not be denied access to the coordinated entry process on the basis that the participant is or has been a victim of domestic violence, dating violence, sexual assault or stalking.

Self- Assessment: Access 2-4

SELF-ASSESSMENT GUIDE SECTIONS
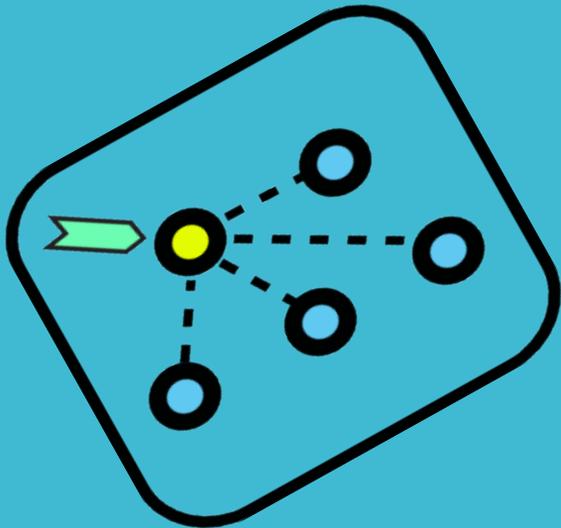
ACCESS: 14 Required Elements

5. Access point(s) must be easily accessed by persons seeking homeless or homelessness prevention services.

6. Process allows emergency services, including all DV, emergency services hotlines, drop-in services, all emergency shelters, and other short-term crisis residential programs, to operate with as few barriers to entry as possible.

Access to emergency services, such as emergency shelter, is independent of the operating hours of the system's intake and assessment processes.

Self- Assessment: Access 5-6

SELF-ASSESSMENT GUIDE SECTIONS
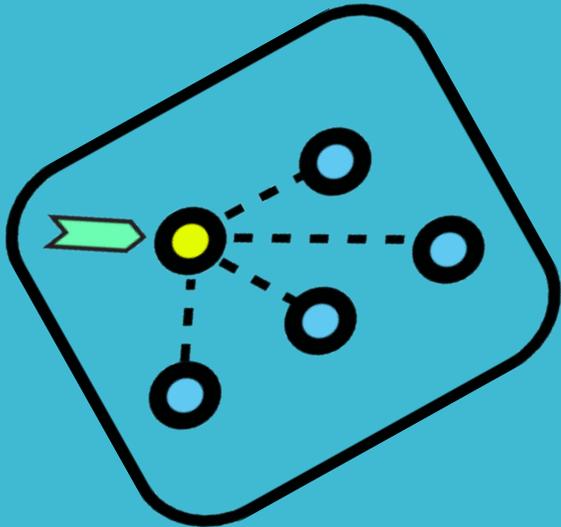
ACCESS: 14 Required Elements

7. Written CES policies and procedures describe:

How persons are ensured access to emergency services during hours when the coordinated entry's intake and assessment processes are not operating, and

How participants are connected to CES as soon as intake and assessment processes are operating.

Self- Assessment: Access 7

SELF-ASSESSMENT GUIDE SECTIONS
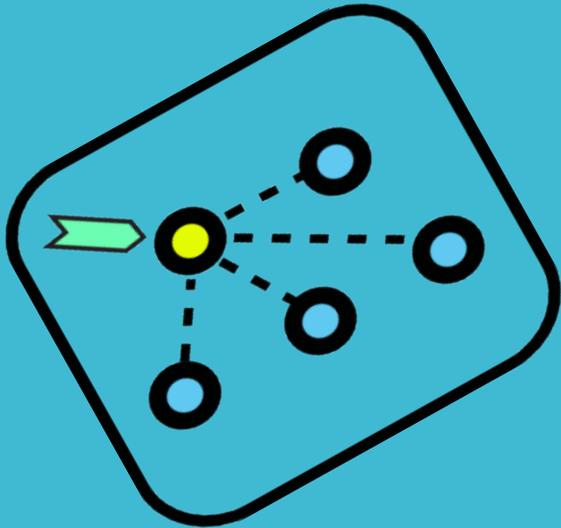
8. Written policies and procedures describe the CES process for persons seeking access to homelessness prevention services funded by ESG.

If there are separate access points for homelessness prevention services, written policies and procedures must describe how persons are prioritized for referrals to homelessness prevention services.

To the extent to which other (i.e.., non ESG -funded) homelessness prevention services participate in coordinated entry processes, the policies and procedures must describe the process by which persons will be prioritized for referrals to these programs.

Self- Assessment: Access 8

SELF-ASSESSMENT GUIDE SECTIONS
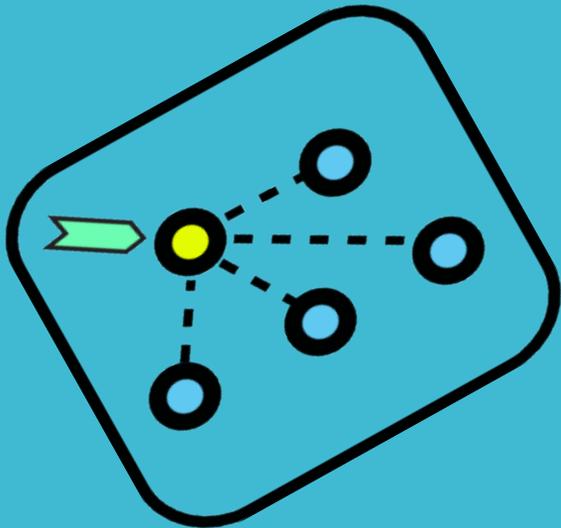
ACCESS: 14 Required Elements

9. Access points cover and are accessible throughout the entire CoC geography (all cities, unincorporated areas)

10. CES written policies and procedures identify steps taken to ensure access points, if physical locations, are accessible to individuals with disabilities, including accessible physical locations for individuals who use wheelchairs, as well as people in the CoC who are least likely to access homeless assistance.

Self- Assessment: Access 9 -10

SELF-ASSESSMENT GUIDE SECTIONS
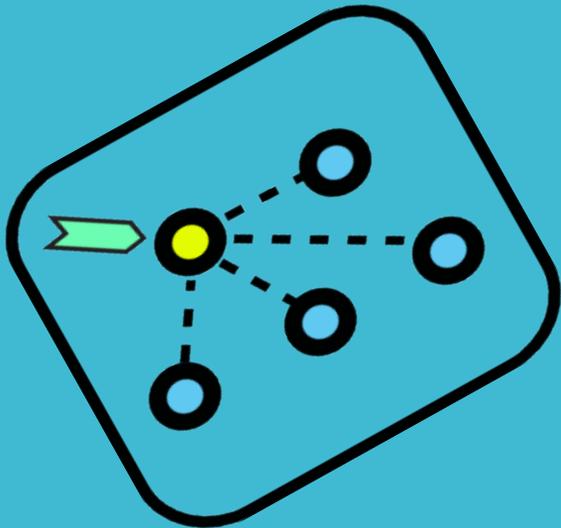
ACCESS: 14 Required Elements

11. Written policies and procedures ensure effective communication with individuals with disabilities.

Recipients of Federal funds and CoCs must provide appropriate auxiliary aids and services necessary to ensure effective communication (e.g. Braille, audio, large type, assistive listening devices, and sign language interpreters.

12. Access point(s) offer CE process materials and participant instruction in multiple languages to meet the needs of minority, ethnic, and groups with Limited English Proficiency (LEP).

Self- Assessment: Access 11-12

SELF-ASSESSMENT GUIDE SECTIONS
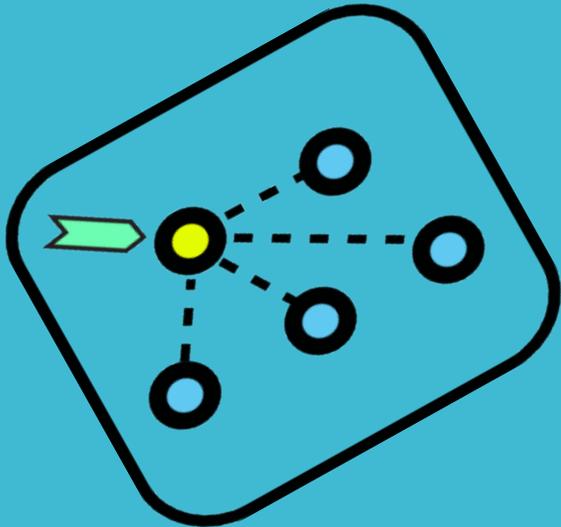
ACCESS: 14 Required Elements

13. Specific written CE policies and procedures address the needs of individuals and families who are fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, or stalking, but who are seeking shelter or services from non-victim service providers.

At a minimum, persons in these groups have safe and confidential access to CES entry and victim services:
     * access to a comparable process used by DV agencies
     * immediate access to emergency services
        (DV hotline, shelter).

Self- Assessment: Access 13

SELF-ASSESSMENT GUIDE SECTIONS
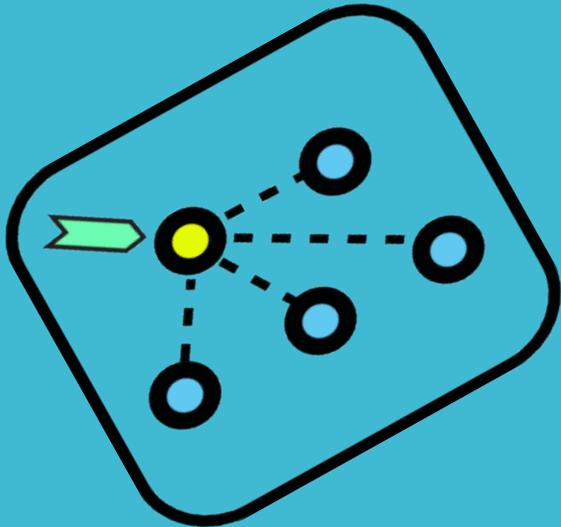
ACCESS: 14 Required Elements

14. Street outreach efforts funded by CoC or ESG must be linked to CES.

Written policies and procedures describe how <u>all participating street outreach staff, regardless of funding source,</u> will ensure that persons contacted by street outreach have the same standardized process as those who access CES on-site access.

**Self- Assessment: Access 14**

SELF-ASSESSMENT GUIDE SECTIONS
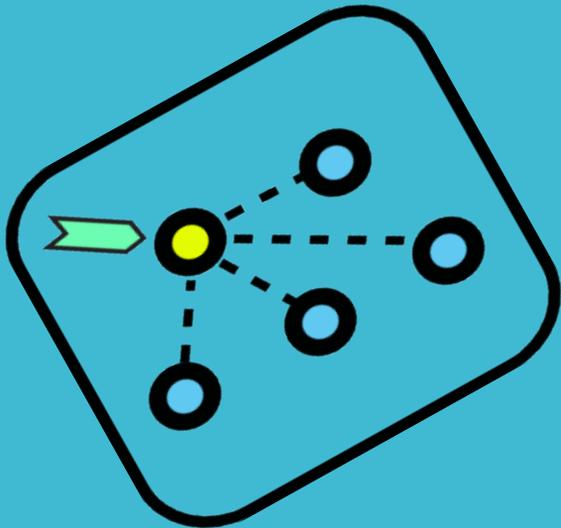
ACCESS: Note Exception

Recipients of Federal funds may be required to offer some variation to the process, e.g., a different access point, as a reasonable accommodation for a person with disabilities.

A person with a mobility impairment may request a reasonable accommodation in order to complete the coordinated entry process at a different location.

Self-Assessment: Access Exception

SELF-ASSESSMENT GUIDE SECTIONS
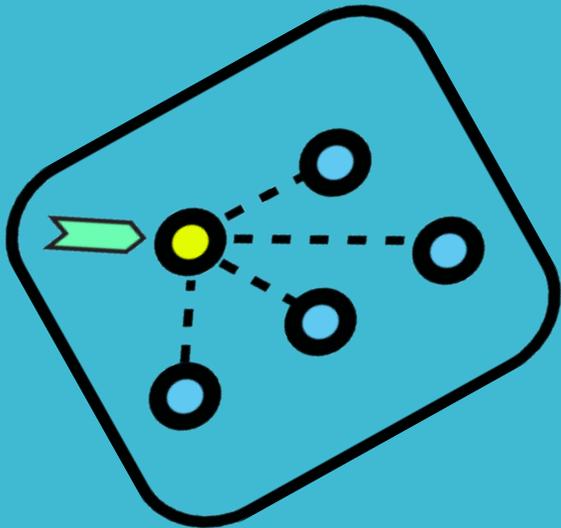
ACCESS: Recommended Elements

15. Physical locations of access points should be located near public transportation and other services to facilitate participant access.

16. Access points also provide connections to mainstream and community-based emergency assistance services such as supplemental food assistance programs and applications for income assistance

Self-Assessment: Access Recommendations

SELF-ASSESSMENT GUIDE SECTIONS
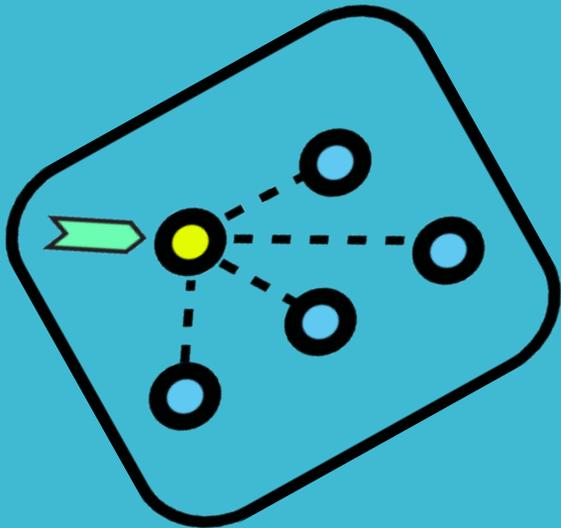
18. Access points provide virtual entry where individuals and families experiencing a housing crisis may present for initial assessment screening (e.g. a 211 or other hotline system that screens, <u>and directly connects</u> callers to appropriate crisis housing and service providers in the area).

19. If CES has multiple access points, each assigned to a specific sub-region within the CoC.

Self-Assessment: Access - Recommendations

SELF-ASSESSMENT GUIDE SECTIONS
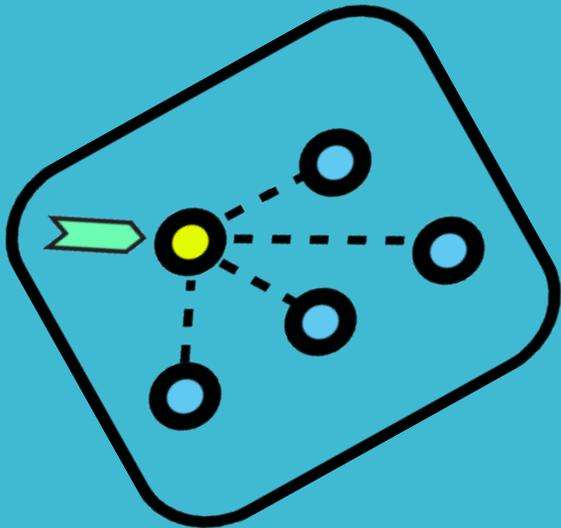
ACCESS: RECOMMENDED ELEMENTS

21. Multiple access points facilitate access, coordinate entry processes, and improve the quality of information gathered for subpopulations:

Individual adults (without children);
Adults accompanied by children;
Unaccompanied youth;
Households fleeing domestic violence;
Persons at risk of homelessness

Self-Assessment: Access - Recommendations

SELF-ASSESSMENT GUIDE SECTIONS
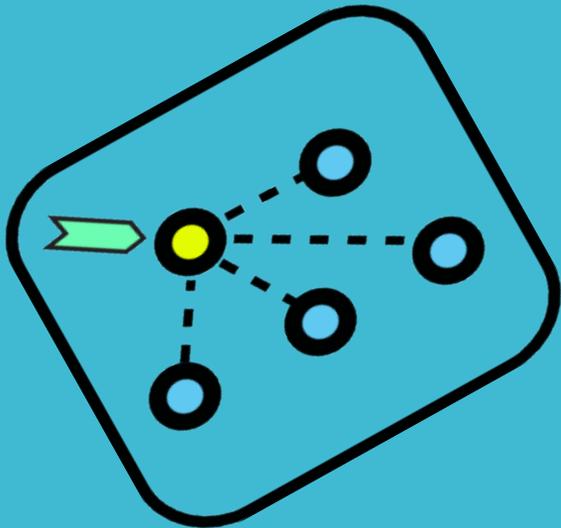
ACCESS: Alternative Option

21. CoC has a "no wrong door" approach: a homeless family or individual can present at any homeless housing and service provider in the geographic area and receive the same assessment and service options.

Self-Assessment: Access - Option

TRUE or FALSE?

Veterans are one of the 5 subgroups identified in the CES rules for alternate access.

TRUE or FALSE?

Physical access points are required to be located near public transit.

WHO KNOWS?

What is the current CES design for San Bernardino?

SELF-ASSESSMENT GUIDE SECTIONS

NEXT UP

Participant Assessment
Prioritization
Evaluation

NEXT: Assessment Elements

Opportunity for Clarification

Q & A

Handouts

Web resources

THANK YOU!!