

ATTACHMENT A – COVER PAGE

Use this checklist to ensure that all items requested have been included.

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Applicant Name: Illumination Foundation

Address: 1091 N. Batavia Orange CA 92867

Mailing Address (if different): _____

Telephone No.: 949.273.0555 FAX No.: 888.517.7123

Email Address: grants@ifhomeless.org

Federal Tax ID: 71-1047686

RFA Contact (Name/Title): Karen Harley/Senior Director of Marketing Communications

Name of Authorized Representative: Pooja Bhalla

Title of Authorized Representative: Chief Operating Officer

By signing below, the individual acknowledges that he/she has the authority to bind the Applicant to the terms of the Application. The individual further acknowledges that he/she has read and understands the RFA, the contents of the Application and the Attachments, and attests to the accuracy of the information submitted therein.

X Signature of Authorized Representative: Pooja Bhalla
Date: 9/16/20

**ATTACHMENT B
STATEMENT OF CERTIFICATION**

The following statements are incorporated in our response to San Bernardino County.

	Statement	Agree (initial)	Disagree with qualification (initial and attach explanation)
1.	The offer made in the Application is firm and binding for nine (9) months from the Deadline for Applications.	PB	
2.	All declarations in the Application and attachments are true and that this shall constitute a warranty, the falsity of which will entitle the County to pursue any remedy by law.	PB	
3.	Applicant agrees that all aspects of the RFA and the Application submitted shall be binding if the Application is selected and a Contract awarded.	PB	
4.	Applicant agrees to provide the County with any other information the County determines is necessary for an accurate determination of the Applicant's ability to perform the Services as proposed.	PB	
5.	Applicant, if selected will comply with all applicable rules, laws and regulations.	PB	
6.	The RFA has been reviewed in its entirety and Applicant has no exceptions to any requirements, terms, or conditions, except as noted in Attachment H.	PB	

ATTACHMENT D

**CERTIFICATION REGARDING DEBARMENT OR SUSPENSION; CALIFORNIA SECRETARY OF
STATE BUSINESS ENTITY REGISTRATION**

In compliance with contracts and grants Contracts applicable under the U.S. Federal Awards Program, the following certification is required by all Applicants submitting a response to this RFA:

1. The Applicant certifies, to the best of its knowledge and belief, that neither the Applicant nor its Principals are suspended, debarred, proposed for debarment, or declared ineligible for the award of contracts from the United States federal government procurement or nonprocurement programs, or are individually or collectively listed as such in the United States General Services Administration's System for Award Management (SAM) website (www.sam.gov).
2. The Applicant certifies, to the best of its knowledge and belief, that neither any subcontractor listed in its Application, nor subcontractor's Principals are suspended, debarred, proposed for debarment, or declared ineligible for the award of contracts from the United States federal government procurement or nonprocurement programs, or are individually or collectively listed as such in the United States General Services Administration's System for Award Management (SAM) website (www.sam.gov).
3. "Principals," for the purposes of this certification, means officers, directors, owners, partners, and persons having primary management or supervisory responsibilities within a business entity (e.g., general manager, plant manager, head of a subsidiary, division, or business segment, and similar positions).
4. The Applicant shall provide immediate written notice to the Purchasing Agent if, at any time prior to award, the Applicant learns that this certification was erroneous when submitted or has become erroneous by reason of changes in circumstances.
5. This certification is a material representation of fact upon which reliance will be placed when making the award. If it is later determined that the Applicant rendered an erroneous certification, in addition to other remedies available to the San Bernardino County government, the County may terminate the Contract resulting from this RFA for default.
6. Applicant affirms that neither it, nor any subcontractor listed in the Application, has any recent unsatisfactory performance with the County during the past twenty-four (24) months at a minimum.
7. Applicant also certifies that if it or any of the subcontractors listed in the Application are business entities that must be registered with the California Secretary of State, they are registered and in good standing with the Secretary of State.

ATTACHMENT D

CERTIFICATION REGARDING DEBARMENT OR SUSPENSION; CALIFORNIA SECRETARY OF STATE BUSINESS ENTITY REGISTRATION

I, Pooja Bhalla, an Officer/Director of Illumination Foundation (Applicant), hereby certify to the best of my knowledge and belief:

1. That neither the Applicant nor its Principals are suspended, debarred, proposed for debarment, or declared ineligible for the award of contracts from the United States federal government procurement or nonprocurement programs, or are individually or collectively listed as such in the United States General Services Administration's System for Award Management (SAM) website (www.sam.gov).
2. That neither any subcontractor listed in Applicant's Application, nor subcontractor's Principals are suspended, debarred, proposed for debarment, or declared ineligible for the award of contracts from the United States federal government procurement or nonprocurement programs, or are individually or collectively listed as such in the United States General Services Administration's System for Award Management (SAM) website (www.sam.gov).
3. That "Principals," for the purposes of this certification, means officers, directors, owners, partners, and persons having primary management or supervisory responsibilities within a business entity (e.g., general manager, plant manager, head of a subsidiary, division, or business segment, and similar positions).
4. That Applicant shall provide immediate written notice to the Purchasing Agent if, at any time prior to award, the Applicant learns that this certification was erroneous when submitted or has become erroneous by reason of changes in circumstances.
5. That this certification is a material representation of fact upon which reliance will be placed when making the award. If it is later determined that the Applicant rendered an erroneous certification, in addition to other remedies available to the San Bernardino County government, the County may terminate the Contract resulting from this RFA for default.
6. That Applicant affirms that neither applicant, nor any subcontractor listed in the Application, has any recent unsatisfactory performance with the County during the past twenty-four (24) months at a minimum.
7. That if it or any of the subcontractors listed in the Application are business entities that must be registered with the California Secretary of State, they are registered and in good standing with the Secretary of State.



Pooja Bhalla, Chief Operating Officer
Date September 17, 2020

ATTACHMENT E – BUDGET

A detailed budget is required for each Application submission. Use this page as the cover sheet for the Budget.

HHAP SBC Desert Region Illumination Foundation						
Rental Assistance and Rapid Re-Housing Program Budget						
Rapid Re-Housing						
Personnel	# FTEs	Salary	Amount			
Case Manager	0.3	\$41,600	\$12,480.00			
Housing Navigator	0.2	\$41,600	\$8,320.00			
Benefits @25%			\$ 5,200.00			
Subtotal Personnel			\$ 26,000.00			
Financial Assistance	Base Amount	# months	%	Per person	# Individual	Amount
Rent						
Security Deposit	\$1,106.00	1	100%	\$ 1,106.00	10	\$ 11,060.00
First Month's Rent	\$1,106.00	1	100%	\$ 1,106.00	10	\$ 11,060.00
Rent at 70%	\$1,106.00	1	70%	\$ 774.20	10	\$ 7,742.00
Rent at 50%	\$1,106.00	2	50%	\$ 1,106.00	10	\$ 11,060.00
Rent at 30%	\$1,106.00	2	30%	\$ 663.60	10	\$ 6,636.00
						\$ -
Utilities and Arrears	\$1,200.00	1	100%	\$ 1,200.00	10	\$ 12,000.00
Furnishings	\$1,500.00	1	100%	\$ 1,500.00	10	\$ 15,000.00
						\$ -
Subtotal Financial Assistance				\$ 7,455.80	10	\$ 74,558.00
						\$ -
Grand Total						\$ 100,558.00
Total per individual						\$ 10,055.80

ATTACHMENT F – RESERVED

Attachment not required.

ATTACHMENT H – EXCEPTIONS TO RFA

APPLICANT NAME Illumination Foundation
ADDRESS 1091 N. Batavia, Orange CA 92867
TELEPHONE # 949.273.0555 FAX # 888.517.7123

I have reviewed the RFA in its entirety and have the following exceptions: (Please identify and list your exceptions by indicating RFA, the Section or Paragraph number, and Page number, as applicable. Be specific about your objections to content, language, or omissions. Add as many pages as required.)

N/A

ATTACHMENT I – PUBLIC RECORDS ACT EXEMPTIONS

APPLICANT NAME Illumination Foundation
ADDRESS 1091 N. Batavia, Orange CA 92867
TELEPHONE # 949.273.0555 FAX # 888.517.7123

Applicant requests that specific portions of the contents of this Application be held confidential and not subject to public disclosure pursuant to the Public Records Act. The specific portions are detailed below: (Please identify and list your exemptions by indicating the Section or Paragraph number, and Page number, of the Application where the content is contained.) **Each stated exemption must include a citation to supporting legal authority, including statutory authority or case law, to support exemption from the Public Records Act. Requested exemptions that does not meet the requirements of this section will not be considered.**

N/A

ATTACHMENT J - INDEMNIFICATION AND INSURANCE REQUIREMENTS AFFIDAVIT

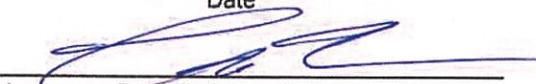
**THE APPLICANT'S INSURANCE COMPANY(S) OR INSURANCE AGENT MUST COMPLETE THIS FORM
AND
THE APPLICANT MUST SUBMIT THIS COMPLETED AFFIDAVIT WITH THE APPLICATION.**

I, the undersigned (Please check one box) underwriter agent/broker, certify that I and the Applicant listed below have jointly reviewed the "Insurance Requirements" in this Request for Application (RFA). If the County of San Bernardino ("County") awards the Applicant the Contract for this project, I will be able—within fourteen (14) calendar days after the Applicant is notified of the Contract's award—to furnish the County with all the required, insurance certificate(s) and endorsement(s) as specified in Section X, Paragraph B. Indemnification and Insurance Requirements.

BOWERMASTER AND Assoc.
Insurance Broker / Agency Name

9/15/2020
Date

CHRIS TRUDEAU
Insurance Broker's / Agent's Name (Printed)


Insurance Broker's / Agent's Name (signature)

10805 HOLDEN ST. STE. 350 CYPRESS, CA 90630
Address City State Zip Code

714-733-6200 714-252-8253 ctrudeau@bowermaster.com
Telephone Number FAX Number Email Address

Applicant's Name

County RFA Name and Number

Below State the Name of Insurance Company Providing Coverage:

DO NOT write "Will Provide," "To Be Determined," "When required," or similar phrases.

NONPROFITS INSURANCE ALLIANCE OF CA.
Commercial General Liability (NAIC)

NAIC
Automobile Liability

REDWOOD FIRE & CASUALTY INSURANCE
Workers' Compensation Liability

NAIC
Professional Liability

—
Pollution Liability

PHILADELPHIA INSURANCE Cyber Liability

NAIC
Sexual Abuse Liability

[NOTE TO APPLICANT: See Section X, Paragraph B. Indemnification and Insurance Requirements, for details on the basic requirements and types of insurance for this agreement.]

NOTE TO THE UNDERWRITER / AGENT-BROKER: If the insurance forms that the Applicant submits to the County do not fully comply with the Insurance Requirements, and/or if the Applicant fails to submit the forms within the 14-day time limit, the County may: (1) declare the Applicant's Application non-responsive, and (2) award the Contract to the next highest ranked Applicant.

If you have any questions about the Insurance Requirements, please contact Mr. Rafael Viteri, County of San Bernardino - Risk Management Department, at (909) 386-8730 or via e-mail rviteri@rm.sbcounty.gov (Please provide name of RFA with your email question(s)).

A. Applicant Information	
1.	Name of Applicant: Illumination Foundation
2.	Applicant's Legal Name: Illumination Foundation
3.	Address: 1091 N. Batavia St. City: Orange State: CA Zip: 92867
4.	Mailing Address (if different than above): City: State: Zip:
5.	Contact Person: Karen Harley
6.	Title: Senior Director of Marketing Communications
7.	Contact Phone: 949.273.0555
8.	Contact Email: kharley@ifhomeless.org

B. Applicant Statement of Experience and Qualifications	
1.	Business name of the Applicant and type of legal entity such as corporation, partnership, etc. If Applicant is a business entity that must be registered with the California Secretary of State, Applicant shall provide the County the entity number assigned to it by the Secretary of State: Illumination Foundation, nonprofit corporation, Certificate of Status #C306369
2.	Number of years the Applicant has been in business under the present business name, as well as related prior business names. Twelve years.
3.	Do you have any commitments or potential commitments that may impact your ability to perform the Contract if awarded? If yes, explain. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

C. Regions/Eligible Use Category (must submit a separate Application for each region)	
1.	Central Valley Region Indicate the proposed project category/categories (select as many as applicable for this project). Complete the "Project Description" section, explaining each category selected below in detail. <input type="checkbox"/> Rental Assistance and Rapid Re-Housing <input type="checkbox"/> Prevention and Shelter Diversion to Permanent Housing <input type="checkbox"/> Delivery of Permanent Housing <input type="checkbox"/> New Navigation Centers and Emergency Shelters Note: The Central Valley Region is strongly encouraging applications that serve the 55+ homeless age category.
2.	Desert Region Indicate the proposed project category/categories (select as many as applicable for this project). Complete the "Project Description" section, explaining each category selected below in detail. <input checked="" type="checkbox"/> New Navigation Center – Wellness & Recuperative Care Center (#1 Priority) <input type="checkbox"/> Emergency Shelters – Barstow Area (#2 Priority) <input checked="" type="checkbox"/> Rental Assistance (#3 Priority) <input type="checkbox"/> Delivery of Permanent Housing – Family Housing (#4 Priority)

	<input type="checkbox"/> Outreach and Coordination (including employment) – Transportation (#5 Priority)
3.	East Valley Region
	<p>Indicate the proposed project category/categories (select as many as applicable for this project). Complete the "Project Description" section, explaining each category selected below in detail.</p> <input type="checkbox"/> Rental Assistance and Rapid Re-Housing <ul style="list-style-type: none"> <input type="checkbox"/> All populations - \$75,000 <input type="checkbox"/> Senior set aside - \$32,000 <input type="checkbox"/> New Navigation Centers and Emergency Shelters - \$75,000 <input type="checkbox"/> Prevention and Shelter Diversion to Permanent Housing <ul style="list-style-type: none"> <input type="checkbox"/> Transitional Housing Units - \$75,000 <input type="checkbox"/> Outreach and Coordination (including employment) - \$8,000 <input type="checkbox"/> Operating Subsidies and Reserves - \$29,997
4.	Mountain Region
	<p>Indicate the proposed project category/categories (select as many as applicable for this project). Complete the "Project Description" section, explaining each category selected below in detail.</p> <input type="checkbox"/> Rental Assistance and Rapid Re-Housing (High Priority) <input type="checkbox"/> Prevention and Shelter Diversion to Permanent Housing (High Priority) <input type="checkbox"/> Operating Subsidies and Reserves <input type="checkbox"/> Landlord Incentives <input type="checkbox"/> Outreach and Coordination (including employment) <input type="checkbox"/> Systems Support to Create Regional Partnerships <input type="checkbox"/> Delivery of Permanent Housing <input type="checkbox"/> New Navigation Centers and Emergency Shelters <input type="checkbox"/> Innovative Solutions
5.	West Valley Region
	<p>Indicate the proposed project category/categories (select as many as applicable for this project). Complete the "Project Description" section, explaining each category selected below in detail.</p> <input type="checkbox"/> Rental Assistance and Rapid Re-Housing <input type="checkbox"/> Landlord Incentives <input type="checkbox"/> Systems Support to Create Regional Partnerships (up to 10% to facilitate regional planning/coordination) <input type="checkbox"/> Prevention and Shelter Diversion to Permanent Housing <input type="checkbox"/> New Navigation Centers and Emergency Shelters <input type="checkbox"/> Innovative Housing Solutions
6.	Homeless Youth (County-wide)
	<input type="checkbox"/> Services specific to the needs of homeless youth. <p>Complete the "Project Description" section, explaining in detail how the services for the proposed project meets the needs of homeless youth or youth at risk of homelessness.</p>

D. Project Description	
	Project Name: Illumination Foundation Rental Assistance and Rapid Re-Housing Program
	In this section provide a concise description of the proposed project, its purpose, and its beneficiaries. Provide details for each category(ies) selected above. Consider items addressed under Section V. Scope of Work in your project description. Please see word document following this page
E. Work Plan and Schedule/Project Readiness	
	Provide a summary of the work plan for this project and the project schedule. Please see word document following this page
F. Long Term Results	
	Specify the long-term results and how they will be produced through implementation of the project. Please see word document following this page
G. Project Sustainability	
	Explain how will the project be sustained after this one-time funding is exhausted. If project is not sustainable after these one-time funds are exhausted, explain how these one-time funds result in immediate homelessness resolution without the need for long-term funding. Please see word document following this page
H. Collaboration	
	Provide the names of the service providers and/or municipalities with which there will be collaboration. Include details of the collaboration efforts; such as, what role(s) does each partner have in implementing the proposed project? Please see word document following this page
I. California's Housing First Policy	
	<input checked="" type="checkbox"/> Check box to indicate the proposed project will conform with California's Housing First Policy.
J. Coordinated Entry System (CES)	
	HHAP funded projects are to be integrated within the local CES. Describe the project's prioritization criteria. Please see word document following this page
K. Homeless Management Information System (HMIS)	
	All project participating with CES will need to apply to participate with the local HMIS. <input checked="" type="checkbox"/> Currently participate in HMIS? <input type="checkbox"/> Agrees to participate in HMIS?

L. Measurable Outcomes

What will be the indicators that the proposed project is successful at resolving homelessness? How will these be measured? Please include the projected number of unduplicated homeless clients/persons to be served during the program administration. If you are proposing a housing related project, provide the projected retention rate.

Please see word document following this page

M. Administrative Capacity

Describe your agency's/organization's administrative capacity that will allow effective implementation of the proposed project.

Please see word document following this page

D. Project Description

Project Name: Illumination Foundation Central Valley Region Rental Assistance and Rapid Re-Housing.

In this section provide a concise description of the proposed project, its purpose, and its beneficiaries. Provide details for each category(ies) selected above. Consider items addressed under Section V. Scope of Work in your project description.

Illumination Foundation proposes to provide rental assistance and rapid re-housing, to include housing identification, rent, utilities and utilities arrears, furnishings, intensive case management services, and housing navigation services to individuals who are experiencing homelessness. The primary beneficiaries of the project will be adult individuals who are experiencing homelessness in the Desert Region. The purpose of the program is to provide these individuals with the means to attain and retain stable permanent housing. The program is designed to:

1. Provide housing for individuals who are experiencing homelessness.
2. Improve client flow along the Continuum of Care in the Desert Region.
3. Stabilize the health and well-being of individuals experiencing homelessness.
4. Reduce the risk of clients returning to homelessness.

Illumination Foundation will house 10 individuals over the course of the program, which is expected to last approximately 12 months. Clients' initial move-in expenses, including security deposits, utility deposit and utility arrears, furnishings, and first month's rent will be provided. Illumination Foundation thereafter will subsidize a decreasing portion of the client's rent -- 70% for 1 month, 50% for 2 months, and 30% for the final 2 months -- until clients become responsible for 100% of their rent after 6 months of being housed. Each client will receive intensive case management services for six months. Illumination Foundation will follow up with clients at the one-year mark to determine their housing status.

Clients will be connected to scattered-site housing or shared housing units where they will receive trauma-informed wraparound supportive services focused on helping them retain their housing. Eligibility criteria includes:

1. Clients have a connection to the Desert Region
2. Clients are experiencing homelessness
3. Clients are on the CES list

Once a client enters the program, the housing navigator will work with him or her to develop an individual housing plan, while case managers will work with clients to develop individualized action

plans. Client input into their plans is essential to achieving best outcomes. Navigators will use a hands-on approach to connecting clients to permanent housing opportunities, helping them identify units, accompanying them to view units, assisting in completing rental applications, reviewing lease terms with clients, providing education on tenant rights and good tenant practices, and assisting them with move-in and follow-up. Housing navigators will engage landlords in face-to-face meetings.

Using a trauma-informed, client-centered approach, the case manager will provide support in a multitude of ways, all for the purpose of increasing clients' long-term housing stability. In addition to connecting clients to critical income supports such as SSI, SSDI, CalFresh, and VA, the case manager connects clients to health, mental health, and substance use services, and employment resources. Clients will be offered case management services throughout the six-month duration of their program involvement. After six months, clients will be expected to assume full responsibility for their rent. Illumination Foundation will perform a subsequent six-month check-in to ascertain the client's housing status.

Founded in 2008, Illumination Foundation offers a comprehensive safety net for the most vulnerable homeless individuals and families in Southern California through a continuum of client-focused services that support clients on their journey from street to home. Illumination Foundation utilizes trauma-informed care, low barriers, harm reduction, and housing first practices in all its programming. In the 12+ years since our inception, we have provided more than 52,825 individuals with a multiplicity of services, including emergency shelter, recuperative care, housing, behavioral health therapy, substance use counseling, and children and families services—all of which are infused with intensive case management. Our multidisciplinary staff includes experienced case managers, housing navigators, mental health and substance use counselors, nurses, child development specialists, and medical coordinators, allowing us to provide care and support calibrated to each client's situation and level of need.

E. Work Plan and Schedule/Project Readiness

Provide a summary of the work plan for this project and the project schedule.

Objective	Key Tasks	Person Responsible	Project Schedule
Identify properties	<ul style="list-style-type: none"> • Engage local landlords • Form relationships with landlords • Identify and inspect units for suitability and price 	Housing Navigator	1/1/2021 - ongoing

Link to housing	<ul style="list-style-type: none"> • Make housing plan with client • Complete housing applications • Educate client about rights and responsibilities • Accompany client to viewings 	Housing Navigator	1/1/2021 - ongoing
Clients attain housing	<ul style="list-style-type: none"> • Comprehensive trauma-informed intensive case management services • Make individual action plan with client • Link clients to income, benefits, medical, employment training/resources 	Case Manager	Beginning when client housed, then continuing for 6 months/client with subsequent 6-month client follow up
Clients retain housing	<ul style="list-style-type: none"> • Continue intensive case management services including: • Benefits and income linking • Employment training/resources 	Case Manager	Beginning when client housed, continuing for 6 months/client with subsequent 6-month client follow up

F. Long Term Results

Specify the long-term results and how they will be produced through implementation of the project.

This project will allow us to better meet the needs of clients in the Desert Region, helping them along their path to permanent stable housing. The goal of this project is to provide participating individuals with the tools to attain and retain stable housing, and this is the long-term result that we anticipate. Additionally, Illumination Foundation plans to increase our presence in the region as we seek to expand programming and develop housing resources in order to serve more individuals, with the goal of disrupting the cycle of homelessness.

G. Project Sustainability

Explain how will the project be sustained after this one-time funding is exhausted. If project is not sustainable after these one-time funds are exhausted, explain how these one-time funds result in immediate homelessness resolution without the need for long-term funding.

Disrupting the cycle of homelessness is critical to decreasing intergenerational and chronic homelessness and remains Illumination Foundation's primary mission. Through our 12+ years of experience we have learned that providing wraparound services and creating an integrated team of experts to provide clients with holistic care are keys to success. The services we will provide these clients while they are in our program will help them stabilize, and give them the tools they need to retain permanent housing. Our goal is to make individuals as self-sufficient as possible to minimize any residual cost it would take to maintain housing.

If a client needs continued care to remain stably housed, Illumination Foundation can sustain the project after funding is exhausted by leveraging community resources and relationships in order to provide for continued case management services. We are committed to deepening our relationships with city, county, private sector, healthcare, philanthropic, and agency partners to build cost-effective, service-enriched temporary and permanent housing solutions.

H. Collaboration

Provide the names of the service providers and/or municipalities with which there will be collaboration. Include details of the collaboration efforts; such as, what role(s) does each partner have in implementing the proposed project?

During the past five years, we have worked collaboratively with many agencies in San Bernardino County, and will continue to do so as we expand our services in the region.

We have offered recuperative care services -- facilitating homeless individuals' recovery after hospital or emergency room discharge -- in San Bernardino County since 2015, and currently operate a 36-bed facility in Ontario. Under a contract with the Inland Empire Health Plan (IEHP), we provide clients with medical oversight, education, and intensive case management services while they are stabilizing in our care. (Please see letter of support from the IEHP, at the end of this project application.)

We are working with the City of Victorville to provide direct assistance to occupants of Victorville's Wellness Center Campus upon its completion. (Please see letter of support from the City of Victorville, at the end of this project application.)

We will work with county outreach, the City of Victorville, the IEHP, the SBC Sheriff Department Hope team, the Pathways Network, and other agencies to implement and fulfill this project. We will coordinate with these partners to ensure that individuals who are in need of care or services are directed to the proper resources.

J. Coordinated Entry System (CES)

HHAP funded projects are to be integrated within the local CES. Describe the project's prioritization criteria.

Illumination Foundation will work within the Coordinated Entry System (CES) and collaborate with all agencies and organizations in the Continuum of Care working to house those experiencing homelessness in San Bernardino County.

We will ensure that any clients coming to us directly through our recuperative care facility are document-ready in order for the VI-SPDAT vulnerability screening to be conducted and their entry into the CES system secured. We will accept all clients, including families, from the CES who are a match.

Illumination Foundation is an experienced and active participant in the Orange County CES. We utilize the system as it was intended, to identify and assess homeless individuals and families for housing and services based on vulnerability and severity of need in order to prioritize people whose need is most urgent. We have a history of serving the most vulnerable homeless individuals and it is our intention to continue to do so in San Bernardino County.

L. Measurable Outcomes

What will be the indicators that the proposed project is successful at resolving homelessness? How will these be measured? Please include the projected number of unduplicated homeless clients/persons to be served during the program administration. If you are proposing a housing related project, provide the projected retention rate.

The measurable outcomes for this project, which is expected to last approximately 12 months, are as follows:

1. The program will serve 10 unique individuals
2. 100% of individuals served will receive case management and housing navigation services
3. 75% of individuals receiving rapid re-housing will maintain their housing for a period of at least 6 months after program completion
4. 20% of individuals will exit the program with higher income than at program entry

M. Administrative Capacity

Describe your agency's/organization's administrative capacity that will allow effective implementation of the proposed project.

Project Implementation

Illumination Foundation provides housing and multifaceted social service programs focused on increasing the housing stability of the most vulnerable homeless individuals and families in Southern California, including Orange, Los Angeles, and San Bernardino counties. We have tremendous experience implementing complex projects, including rapid re-housing projects, under extremely tight deadlines. As our administrative capacity has grown, so has our knowledge of the steps required to effectively implement new programs. Our streamlined hiring and training procedures give us the ability to ramp up quickly and effectively. We have assembled a start-up team that works with our human resources department, helping to interview, hire, train, and integrate staff into each new program or project.

Examples of our ability to effectively implement and operate complex projects include:

- In March 2020 we were selected by the Orange County Health Care Agency to lead the county's effort to mitigate the spread of COVID-19 within the population experiencing homelessness. We have opened six Project Roomkey locations in Orange County since then, providing safe shelter to more than 1,800 individuals in an effort to mitigate the spread of COVID-19. In an extremely short period of time, we ramped up our staffing, bringing on and/or successfully training more than 230 staff to help in this mitigation effort.
- In May 2018, we were selected by the Orange County Health Care Agency to serve 60 of the most vulnerable chronically homeless clients from the Santa Ana Riverbed. One year later, we had served 123 clients, the vast majority of whom had co-occurring mental health and substance use issues. We were able to place 53 individuals in permanent housing, and 79% of those remain housed and connected to our case managers.

- We have executed numerous rapid re-housing contracts with various governmental entities including the cities of Santa Ana, Anaheim, and Garden Grove, and the County of Orange.
- We were recently awarded a contract by the City of Garden Grove to provide rapid-rehousing for a 2-year period that began in August 2020.
- Our Street2Home permanent supportive housing program for chronically homeless individuals and families in Orange County launched in October 2016. Approximately 107 individuals are housed annually in 62 scattered-site units under this contract with the U.S. Department of Housing and Urban Development (HUD).
- Our permanent supportive housing contract with HUD, launched in 2014, provides 20 scattered-site housing units for chronically homeless individuals and families. We serve between 30-35 individuals annually under this contract.
- We recently were selected by the IEHP to participate in a Behavioral Health Integration project. The project's objective is to improve medical and behavioral health integration practices, including improving care delivery and efficiency, increasing coordination with external providers, integrating evidence-based screening and treatment, improving systematic follow up, and improving patient outcomes, utilizing an integrated care team that includes medical professionals, behavioral health therapists, substance use counselors, and case managers, all trained to carry out evidence-based practices resulting in continuity and efficacy of care.
- In January 2014, the City of Anaheim selected us as the lead agency for the Homeless Assistance Pilot Program (HAPP) to work with McKinney-Vento liaisons from five school districts that serve Anaheim residents. Under this rapid re-housing contract, we provide rental assistance and comprehensive stabilization support services to homeless or at-risk families with children attending Anaheim schools. The city entered into a multi-year automatically renewing contract with Illumination Foundation. In order to better serve the complex needs of families, we leveraged private funds for stabilization services on behalf of this population. Through these funds, we are able to assist with school registration, provide parent education and support, and help connect families with children to developmental

specialists and other providers who meet their needs. Since the launch of the HAPP program, 82% of clients have remained housed in the project or exited to stable housing.

- In January 2020 we were selected to develop and provide services for the City of Fullerton's 150-bed shelter/navigation center and recuperative care facility. Starting from scratch, we opened the fully-staffed facility in August.
- In June 2020, we were selected by the City of Santa Ana to develop and provide services for the city's 200-bed combined navigation center and recuperative care facility, scheduled to open in November 2020.
- In December 2018, we worked closely with the City of Anaheim to plan, design, and launch a 200-bed interim shelter, transforming an empty warehouse in 14 days. This shelter was designed to accommodate homeless individuals during the winter months while two replacement temporary shelters were being outfitted. During the 3-month period the interim shelter was in operation, we were able to quickly pivot, renovating and opening the 101-bed La Mesa Shelter and Navigation Center.

In 2019 alone, Illumination Foundation helped transition 2,624 individuals along the housing continuum, and obtained permanent housing for 365 formerly homeless individuals. Illumination Foundation currently provides 271 emergency shelter beds in Orange County, including 80 beds in family emergency shelters, and 256 bridge housing beds across Southern California in recuperative care facilities that temporarily house homeless adults after discharge from local hospitals, including 36 beds in our Ontario Recuperative Care Facility.

Data and Reporting

Our infrastructure includes strong housing, case management, and behavioral health teams backed by dedicated data and IT teams. We are a data-driven organization with the capacity to capture, track, and report delivery of the services and outcomes described in Sections D and L of this proposal. We track services in our own database, and also use management systems, including HMIS. Because of our experience working with large funders that maintain their own internal databases, we are accustomed to reporting data using many different tools.

The increasing sophistication of our data collection efforts has helped us build impactful programs with many entities, including health providers, including paving the way to serve as the sole-source

Health Homes provider for medical accompaniment and housing navigation services for CalOptima and nine other health plans.

We have the operational capacity and leadership commitment to carry out this proposed project. We currently have a 300+ member multidisciplinary staff, dedicated data and IT teams, and 12+ years of experience fulfilling complex contracts with agencies such as HUD, IEHP, cities, counties, and many others. As recipients of HUD funding, we participate in the Homeless Management Information System, or HMIS. All users are trained to gain access to the system and the organization has passed all yearly site audits. Our executive leadership and management staff are committed to attaining project outcomes and are experienced ensuring compliance, adhering to reporting guidelines, and providing detailed financial and program reports.



Inland Empire Health Plan

September 18, 2020

San Bernardino County
Office of Homeless Services
215 North D Street, Suite 301
San Bernardino, CA 92415

RE: Illumination Foundation HHAP proposal

To the San Bernardino County Office of Homeless Services,

Inland Empire Health Plan (IEHP) is pleased to offer this letter of support for Illumination Foundation's Homeless Housing, Assistance and Prevention (HHAP) application. IEHP has partnered with Illumination Foundation since 2015 to coordinate and facilitate IEHP Members' recovery care after hospital discharge, including providing extensive case management services, transportation to and from medical appointments, and connection to permanent or stable housing. Throughout this period, Illumination Foundation has met or exceeded all contract goals and expectations, and adhered to all contract guidelines.

IEHP is a Knox-Keene licensed Health Plan located in Rancho Cucamonga, California. IEHP is a not-for-profit public agency serving low income and vulnerable populations in San Bernardino and Riverside Counties and has over 1.3 million Members in the following programs: Medi-Cal (including seniors and people with disabilities) and Cal MediConnect Plan serving dual eligibles. Through a dynamic partnership with providers, award-winning service and innovative products, IEHP is fully committed to providing our Members with quality, accessible and wellness-based healthcare services. By partnering with providers, we deliver high quality health care coverage to low-income working families with children, adults, seniors, and people with disabilities.

For the outstanding work performed by Illumination Foundation in caring for individuals experiencing homelessness, IEHP proudly supports its HHAP application.

Thank you for your time. If you have any questions, please feel free to contact me.

Sincerely,

Jeanna Kendrick, RN BSN
Sr. Director of Integrated Health
Office: 909-890-2970
Cell: 909-936-2503
Assistant II: Rosie Cortez 909-890-1282
@cortez-r@iehp.org



September 21, 2020

City of Victorville
14343 Civic Drive
Victorville, CA 92391

RE: Letter of Support for HHAP Funding

Dear Voting Members of the Desert Regional Steering Committee:

The City of Victorville is pleased to acknowledge full support of Illumination Foundation's application request for HHAP funding. Illumination Foundation is a leader in the recuperative care industry and also has a wealth of experience providing, mental health services and housing assistance to homeless men and women. Illumination Foundation is able to leverage resources and collaborate with multiple entities to help individuals break the cycle of homelessness. In addition to helping High Desert homeless residents, Illumination Foundation also intends to provide direct assistance to occupants of Victorville's Wellness Center Campus.

Illumination Foundation is passionate about helping the homeless community and will play an integral role for High Desert residents by helping to develop a safe discharge plan back into the community and identifying viable housing solutions,

Highlights of Illumination Foundation's program include:

- Intensive Case Management
- Health Stabilization for Homeless Persons Discharged from Hospitals
- Rapid Rehousing for Adults Experiencing Homelessness
- Rental Assistance
- Utility Assistance, and
- Assistance with Furnishings

Thank you for your serious consideration and support for this applicant. Their services will help to address the urgent need for our High Desert Region.

Sincerely,

Cassandra Searcy
Homelessness Solutions Coordinator
City of Victorville