

**ATTACHMENT A – COVER PAGE**

Use this checklist to ensure that all items requested have been included.

Items Completed		Page (s)
1.	Attachment A – Cover Page	1
2.	Attachment B – Statement of Certification	2
3.	Attachment C – Licenses, Permits, and/or Certifications	3-5
4.	Attachment D – Certification Regarding Debarment or Suspension; California Secretary of State Business Entity Registration	6-7
5.	Attachment E – Budget	8-9
6.	Attachment F – Reserved	10 N/A
7.	Attachment G – Employment of Former County Officials	11
8.	Attachment H – Exceptions to RFA	12
9.	Attachment I – Public Records Act Exemptions	13
10.	Attachment J – Indemnification and Insurance Requirements Affidavit	14-15
11.	Attachment K – HHAP Project Application	16-24

Applicant Name: Social Science Services, Inc. dba: Oasis House

Address: 23120 Chia Rd. Apple Valley, CA 92308

Mailing Address (if different): 18612 Santa Ana Ave. Bloomington, CA 92316

Telephone No.: (909) 421-7120

FAX No.: (909) 421-7128

Email Address: jlamb@cedarhouse.org

Federal Tax ID: 95-2914237

RFA Contact (Name/Title): Jamie Lamb/CEO

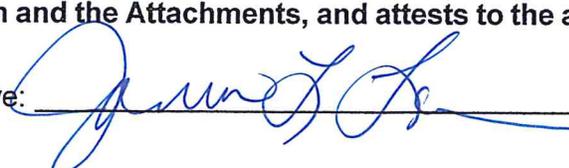
Name of Authorized Representative: Jamie Lamb

Title of Authorized Representative: Chief Executive Officer

**By signing below, the individual acknowledges that he/she has the authority to bind the Applicant to the terms of the Application. The individual further acknowledges that he/she has read and understands the RFA, the contents of the Application and the Attachments, and attests to the accuracy of the information submitted therein.**

Signature of Authorized Representative: \_\_\_\_\_

Date: 09/15/2020



**ATTACHMENT B  
STATEMENT OF CERTIFICATION**

The following statements are incorporated in our response to San Bernardino County.

	<b>Statement</b>	<b>Agree (initial)</b>	<b>Disagree with qualification (initial and attach explanation)</b>
1.	The offer made in the Application is firm and binding for nine (9) months from the Deadline for Applications.		
2.	All declarations in the Application and attachments are true and that this shall constitute a warranty, the falsity of which will entitle the County to pursue any remedy by law.		
3.	Applicant agrees that all aspects of the RFA and the Application submitted shall be binding if the Application is selected and a Contract awarded.		
4.	Applicant agrees to provide the County with any other information the County determines is necessary for an accurate determination of the Applicant's ability to perform the Services as proposed.		
5.	Applicant, if selected will comply with all applicable rules, laws and regulations.		
6.	The RFA has been reviewed in its entirety and Applicant has no exceptions to any requirements, terms, or conditions, except as noted in Attachment H.		



**BUSINESS REGISTRATION CERTIFICATE**

**Town of Apple Valley**

This certificate is evidence that the below named person, firm, corporation, or entity has applied and paid for their business license tax registration pursuant to the provisions of the Town of Apple Valley's Business Tax Ordinance and grants the holder of this certificate permission to engage, carry on, or conduct business within the Town of Apple Valley

Issuance of this certificate is not an endorsement, nor verification, of compliance with other ordinances, laws, or regulations, nor an assurance that the proposed license is in conformance with the city zoning and regulations.

Failure to comply with the Town's Business License Regulations and/or all ordinances, laws and zoning regulations could result in immediate revocation, future revocation and/or additional fines, fees, or penalties.

**Business Name:** Oasis House  
**Business Location:** 23120 CHIA RD APPLE VALLEY, CA 92308-9291  
**1st Owner Name:** Jamie Lamb  
**2nd Owner Name:**

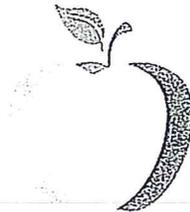
**BUSINESS LICENSE #:** 00015206

**Description:** Transitional Living Home

**Effective Date:** September 02, 2020

**Expiration Date:** October 31, 2021

OASIS HOUSE  
SOCIAL SCIENCE SERVICES, INC.  
18612 SANTA ANA AVE  
BLOOMINGTON, CA 92316-2639



Town of Apple Valley

*Dawn Simmons*

Business License/Accounts Clerk

**TO BE POSTED IN A CONSPICUOUS PLACE**

**NOT TRANSFERABLE**

# APPLE VALLEY FIRE PROTECTION DISTRICT

22400 HEADQUARTERS DRIVE ♦ APPLE VALLEY, CA 92307 ♦ (760) 247-7618 ♦ FAX: (760) 247-9743

## FIRE INSPECTION REPORT

INSPECTION DATE: 10-30-19

TYPE: ANNUAL  C of O

ADDRESS <u>23120 Chia Road</u>		SUITE/UNIT #	
BUSINESS NAME: <u>OASIS HOUSE - THE HIGH DESERT</u>		BUSINESS PHONE NUMBER <u>844 773 2228</u>	
BUSINESS OWNER <u>GEORGE LAMB</u>		EMERGENCY PHONE NUMBER <u>951 415 8232</u>	
BUILDING OWNER	OCCUR CLASS <u>R3-1</u>	KNOX	FA. <input checked="" type="checkbox"/> F.S. <input checked="" type="checkbox"/> PERMIT <u>—</u>

A A REASONABLE DEGREE OF FIRE SAFETY EXISTS AT THIS TIME. THANK YOU FOR YOUR EFFORTS. California Fire Code 2016 ED

B VACANT AT TIME OF INSPECTION

1. ELECTRICAL

- a. Discontinue misuse of extension cords/multi-plug adapters ..... (605.5)
- b. Identify and label all breakers on main electrical panel ..... (605.3.1)
- c. Replace or repair all broken cover plates ..... (605.6)

2. EXITS

- a. Remove all other locks or latches from doors with panic hardware ..... (1008.1)
- b. Remove storage and obstructions from exits, aisles, corridors and stairways ..... (1028.1)
- c. Exit signs shall be internally or externally illuminated ..... (1008.2)
- d. Means of egress shall be provided and maintained. .... (1016.1)
- e. Other \_\_\_\_\_

3. FIRE EXTINGUISHERS

- a. Provide \_\_\_\_\_ extinguisher(s) of a \_\_\_\_\_ minimum rating ..... (906.1)
- b. Mount extinguisher between 3' and 5' from floor level ..... (906.9.1)
- c. Have fire extinguisher(s) serviced by certified company ..... T19

4. FIRE PROTECTION SYSTEMS

- a. Maintain access to and operation of standpipes, fire hose, and sprinkler control valves, fire hydrants and fire department connections ..... (901.6)
- b. Service hood and duct extinguishing system over cooking equipment semi-annually and after use ..... (904.12.6.2)
- c. Have 5 year certification completed on sprinkler system ..... (NFPA25/T19)
- d. Perform annual testing and maintenance on fire alarm system ..... (NFPA72)
- e. Other \_\_\_\_\_ (901.6)

5. HEAT PRODUCING APPLIANCES

- a. Remove combustibles and storage from mechanical and equipment room(s) ..... (315.3.3)
- b. Provide clearance between heat producing appliances and combustible material by distance or shielding so that ignition cannot occur. .... (315.3)

6. HOUSEKEEPING

- a. Remove or store rubbish, waste materials and oily rags in closed metal containers ..... (304.3.1)
- b. Clean grease filters and hood and duct systems over cooking appliance ..... (904.12.6)

7. STORAGE

- a. Remove storage up to 18 inches below level of sprinklers ..... (315.3.1)
- b. Reduce storage height to at least 2 feet below ceiling ..... (315.3.1)
- c. Secure and identify compressed gas cylinders with name of product ..... (5303.5.3)

8. EXTERIOR

- a. Remove trash, growth and combustible waste ..... (304.1)
- b. Post address using contrasting \_\_\_\_\_ numbers ..... (AVFPD Ord.)

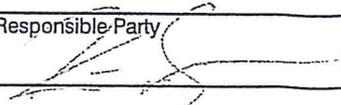
9. PERMITS

- a. Obtain a permit from the Community Risk Reduction Division \_\_\_\_\_ (105)

10. ADDITIONAL: REMOVE MATTERIES & GARBAGE AND EXCESS STAIRS OF MATERIALS

ALL VIOLATIONS NOTED WERE CORRECTED: DATE: \_\_\_\_\_

**PLEASE NOTE:** ALL VIOLATIONS MUST BE CORRECTED BY REINSPECTION DATE. A REINSPECTION FEE WILL BE CHARGED IF MORE THAN ONE REINSPECTION IS REQUIRED.

Inspector <u>B. PACHMAN 41650</u>	Reinspection Date After: <u>P.5</u>	Responsible Party 
--------------------------------------	--	--

## ATTACHMENT D

### CERTIFICATION REGARDING DEBARMENT OR SUSPENSION; CALIFORNIA SECRETARY OF STATE BUSINESS ENTITY REGISTRATION

In compliance with contracts and grants Contracts applicable under the U.S. Federal Awards Program, the following certification is required by all Applicants submitting a response to this RFA:

1. The Applicant certifies, to the best of its knowledge and belief, that neither the Applicant nor its Principals are suspended, debarred, proposed for debarment, or declared ineligible for the award of contracts from the United States federal government procurement or nonprocurement programs, or are individually or collectively listed as such in the United States General Services Administration's System for Award Management (SAM) website ([www.sam.gov](http://www.sam.gov)).
2. The Applicant certifies, to the best of its knowledge and belief, that neither any subcontractor listed in its Application, nor subcontractor's Principals are suspended, debarred, proposed for debarment, or declared ineligible for the award of contracts from the United States federal government procurement or nonprocurement programs, or are individually or collectively listed as such in the United States General Services Administration's System for Award Management (SAM) website ([www.sam.gov](http://www.sam.gov)).
3. "Principals," for the purposes of this certification, means officers, directors, owners, partners, and persons having primary management or supervisory responsibilities within a business entity (e.g., general manager, plant manager, head of a subsidiary, division, or business segment, and similar positions).
4. The Applicant shall provide immediate written notice to the Purchasing Agent if, at any time prior to award, the Applicant learns that this certification was erroneous when submitted or has become erroneous by reason of changes in circumstances.
5. This certification is a material representation of fact upon which reliance will be placed when making the award. If it is later determined that the Applicant rendered an erroneous certification, in addition to other remedies available to the San Bernardino County government, the County may terminate the Contract resulting from this RFA for default.
6. Applicant affirms that neither it, nor any subcontractor listed in the Application, has any recent unsatisfactory performance with the County during the past twenty-four (24) months at a minimum.
7. Applicant also certifies that if it or any of the subcontractors listed in the Application are business entities that must be registered with the California Secretary of State, they are registered and in good standing with the Secretary of State.



San Bernardino County
Office of Homeless Services

Request for Application
Homeless Housing,
Assistance and Prevention
Program

No. OHS-20-02
Page 1 of 1

ATTACHMENT D

CERTIFICATION REGARDING DEBARMENT OR SUSPENSION; CALIFORNIA
SECRETARY OF STATE BUSINESS ENTITY REGISTRATION

In compliance with contracts and grants Contracts applicable under the U.S. Federal Awards Program,
the following certification is required by all Applicants submitting a response to this RFA:

- 1. The Applicant certifies, to the best of its knowledge and belief, that neither the Applicant nor its Principals are suspended, debarred, proposed for debarment, or declared ineligible for the award of contracts from the United States federal government procurement or nonprocurement programs, or are individually or collectively listed as such in the United States General Services Administration's System for Award Management (SAM) website (www.sam.gov).
2. The Applicant certifies, to the best of its knowledge and belief, that neither any subcontractor listed in its Application, nor subcontractor's Principals are suspended, debarred, proposed for debarment, or declared ineligible for the award of contracts from the United States federal government procurement or nonprocurement programs, or are individually or collectively listed as such in the United States General Services Administration's System for Award Management (SAM) website (www.sam.gov).
3. "Principals," for the purposes of this certification, means officers, directors, owners, partners, and persons having primary management or supervisory responsibilities within a business entity (e.g., general manager, plant manager, head of a subsidiary, division, or business segment, and similar positions).
4. The Applicant shall provide immediate written notice to the Purchasing Agent if, at any time prior to award, the Applicant learns that this certification was erroneous when submitted or has become erroneous by reason of changes in circumstances.
5. This certification is a material representation of fact upon which reliance will be placed when making the award. If it is later determined that the Applicant rendered an erroneous certification, in addition to other remedies available to the San Bernardino County government, the County may terminate the Contract resulting from this RFA for default.
6. Applicant affirms that neither it, nor any subcontractor listed in the Application, has any recent unsatisfactory performance with the County during the past twenty-four (24) months at a minimum.
7. Applicant also certifies that if it or any of the subcontractors listed in the Application are business entities that must be registered with the California Secretary of State, they are registered and in good standing with the Secretary of State.

Signature of Authorized Representative:
Date: 09/15/2020

[Handwritten signature]

**ATTACHMENT E – BUDGET**

**A detailed budget is required for each Application submission. Use this page as the cover sheet for the Budget.**

CHLCC - Oasis House Budget  
 HHAPP 2020-2022  
 Desert Region

Expense	Oasis House Annual Operating Budget	Proposed HHAPPS Portion Funding - Year 1	Proposed HHAPPS Portion Funding - Year 2	Total HHAPPS 2020-2022
Total 5000.1 · Salaries	174,229.46	60,980.31	60,980.31	121,960.62
Total 5100.1 · Payroll taxes	15,699.97	5,494.99	5,494.99	10,989.98
Total 5200.1 · Employee Benefits	14,629.26	5,120.24	5,120.24	10,240.48
Total 5300.1 · Contract labor - Transportation	24,000.00	8,400.00	8,400.00	16,800.00
Total 5500.1 · Travel & Seminars	3,983.36	1,394.18	1,394.18	2,788.35
Total 5600.1 · Supplies Expense	6,784.31	2,374.51	2,374.51	4,749.02
Total 5800.1 · Insurance	1,460.12	511.04	511.04	1,022.08
Total 5900.1 · Telephone	2,631.75	921.11	921.11	1,842.23
Total 5905.1 · Legal & Professional Fees	2,350.30	822.61	822.61	1,645.21
Total 5910.1 · Medical Exams & Drugs	744.16	260.46	260.46	520.91
Total 5915.1 · Food	16,152.02	5,653.21	5,653.21	11,306.41
Total 5920.1 · Program Fees	255.11	89.29	89.29	178.58
Total 5925.1 · Administration	6,416.30	2,245.71	2,245.71	4,491.41
Total 5930.1 · Maintenance	23,595.95	8,258.58	8,258.58	16,517.17
Total 5935.1 · Dues & Subscriptions	494.30	173.01	173.01	346.01
Total 5940.1 · Advertising Expense	300.00	105.00	105.00	210.00
Total 5945.1 · Laundry	276.76	96.87	96.87	193.73
8120 · Apple Valley Expenses Amortization	13,615.92	4,765.57	4,765.57	9,531.14
Total 5955.1 · Other Expenses	48,000.00	16,800.00	16,800.00	33,600.00
Total 5960.1 · Depreciation	992.17	347.26	347.26	694.52
<b>Total Expense</b>	<b>340,243.51</b>	<b>124,813.93</b>	<b>124,813.93</b>	<b>249,627.85</b>

**ATTACHMENT F – RESERVED**

Attachment not required.



**ATTACHMENT H – EXCEPTIONS TO RFA**

APPLICANT NAME Social Science Services, Inc. dba Oasis House

ADDRESS 23120 Chia Rd. Apple Valley, CA 92308

TELEPHONE # (909) 421-7120

FAX # (909) 421-7128

I have reviewed the RFA in its entirety and have the following exceptions: (Please identify and list your exceptions by indicating RFA, the Section or Paragraph number, and Page number, as applicable. Be specific about your objections to content, language, or omissions. Add as many pages as required.)

NO EXCEPTIONS NOTED

ATTACHMENT I – PUBLIC RECORDS ACT EXEMPTIONS

APPLICANT NAME Social Science Services, Inc. dba: Oasis House

ADDRESS 23120 Chia Rd. Apple Valley, CA 92308

TELEPHONE # (909) 421-7120

FAX # (909) 421-7128

Applicant requests that specific portions of the contents of this Application be held confidential and not subject to public disclosure pursuant to the Public Records Act. The specific portions are detailed below: (Please identify and list your exemptions by indicating the Section or Paragraph number, and Page number, of the Application where the content is contained.) **Each stated exemption must include a citation to supporting legal authority, including statutory authority or case law, to support exemption from the Public Records Act. Requested exemptions that does not meet the requirements of this section will not be considered.**

NO EXEMPTIONS TO RFA NO. OHS-20-02

ATTACHMENT J - INDEMNIFICATION AND INSURANCE REQUIREMENTS AFFIDAVIT

THE APPLICANT'S INSURANCE COMPANY(S) OR INSURANCE AGENT MUST COMPLETE THIS FORM  
AND  
THE APPLICANT MUST SUBMIT THIS COMPLETED AFFIDAVIT WITH THE APPLICATION.

I, the undersigned (Please check one box)  underwriter  agent/broker, certify that I and the Applicant listed below have jointly reviewed the "Insurance Requirements" in this Request for Application (RFA). If the County of San Bernardino ("County") awards the Applicant the Contract for this project, I will be able—within fourteen (14) calendar days after the Applicant is notified of the Contract's award—to furnish the County with all the required, insurance certificate(s) and endorsement(s) as specified in Section X, Paragraph B. Indemnification and Insurance Requirements.

Searcy Insurance Center, Inc. 16 September 2020  
Insurance Broker / Agency Name Date  
Johnny Searcy  
Insurance Broker's / Agent's Name (Printed) Insurance Broker's / Agent's Name (signature)  
15152 Oak Ranch Drive Visalia CA 93292  
Address City State Zip Code  
559-804-4342 559-334-3442 searcy.insurance@gmail.com  
Telephone Number FAX Number Email Address

Applicant's Name County RFA Name and Number

Below State the Name of Insurance Company Providing Coverage:  
DO NOT write "Will Provide," "To Be Determined," "When required," or similar phrases.

Vantapro Specialty Ins Co Vantapro Specialty Ins Co  
Commercial General Liability Automobile Liability  
Workers' Compensation Liability Vantapro Specialty Ins Co  
Professional Liability  
Pollution Liability Vantapro Specialty Ins Co Cyber Liability  
Sexual Abuse Liability

[NOTE TO APPLICANT: See Section X, Paragraph B. Indemnification and Insurance Requirements, for details on the basic requirements and types of insurance for this agreement.]

NOTE TO THE UNDERWRITER / AGENT-BROKER: If the insurance forms that the Applicant submits to the County do not fully comply with the Insurance Requirements, and/or if the Applicant fails to submit the forms within the 14-day time limit, the County may: (1) declare the Applicant's Application non-responsive, and (2) award the Contract to the next highest ranked Applicant.  
If you have any questions about the Insurance Requirements, please contact Mr. Rafael Viteri, County of San Bernardino - Risk Management Department, at (909) 386-8730 or via e-mail [rviteri@cm.sbcounty.gov](mailto:rviteri@cm.sbcounty.gov) (Please provide name of RFA with your email question(s)).

ATTACHMENT J - INDEMNIFICATION AND INSURANCE REQUIREMENTS AFFIDAVIT

THE APPLICANT'S INSURANCE COMPANY(S) OR INSURANCE AGENT MUST COMPLETE THIS FORM  
AND  
THE APPLICANT MUST SUBMIT THIS COMPLETED AFFIDAVIT WITH THE APPLICATION.

I, the undersigned (Please check one box)  underwriter  agent/broker, certify that I and the Applicant listed below have jointly reviewed the "Insurance Requirements" in this Request for Application (RFA). If the County of San Bernardino ("County") awards the Applicant the Contract for this project, I will be able—within fourteen (14) calendar days after the Applicant is notified of the Contract's award—to furnish the County with all the required, insurance certificate(s) and endorsement(s) as specified in Section X, Paragraph B. Indemnification and Insurance Requirements.

<u>Bryson Casualty Insurance Services</u>	<u>09/18/2020</u>
Insurance Broker / Agency Name	Date
<u>Jacqueline Paraja</u>	<u>Jacqueline Paraja</u>
Insurance Broker's / Agent's Name (Printed)	Insurance Broker's / Agent's Name (signature)
<u>3777 Long Beach Blvd., 5th Floor, Long Beach, CA. 90807</u>	
Address	City State Zip Code
<u>562-661-4726</u>	<u>jacqueline@brysonfinancial.com</u>
Telephone Number	FAX Number Email Address

<u>Social Science Services, Inc.</u>	<u></u>
Applicant's Name	County RFA Name and Number

***Below State the Name of Insurance Company Providing Coverage:***  
DO NOT write "Will Provide," "To Be Determined," "When required," or similar phrases.

<u>Commercial General Liability</u>	<u>Automobile Liability</u>
<u>Starstone National Insurance Company</u>	<u>Professional Liability</u>
<u>Workers' Compensation Liability</u>	<u>Cyber Liability</u>
<u>Pollution Liability</u>	
<u>Sexual Abuse Liability</u>	

[NOTE TO APPLICANT: See Section X, Paragraph B. Indemnification and Insurance Requirements, for details on the basic requirements and types of insurance for this agreement.]

NOTE TO THE UNDERWRITER / AGENT-BROKER: If the insurance forms that the Applicant submits to the County do not fully comply with the Insurance Requirements, and/or if the Applicant fails to submit the forms within the 14-day time limit, the County may: (1) declare the Applicant's Application non-responsive, and (2) award the Contract to the next highest ranked Applicant.  
If you have any questions about the Insurance Requirements, please contact Mr. Rafael Viteri, County of San Bernardino - Risk Management Department, at (909) 386-8730 or via e-mail [rviteri@rm.sbcounty.gov](mailto:rviteri@rm.sbcounty.gov) (Please provide name of RFA with your email question(s)).

---

**ATTACHMENT K**  
**HHAP PROJECT APPLICATION**

**Purpose**

The Homeless Housing, Assistance and Prevention (HHAP) Program is a \$650 million block grant program designed to provide Continuums of Care, counties, and large cities with one-time grant funds to support regional coordination and to expand or develop local capacity to address immediate homelessness challenges throughout California.

**Program Overview**

- The San Bernardino County Continuum of Care (SBC CoC), through the County of San Bernardino Office of Homeless Services (OHS) designated as the Administrative Entity, will release a Request for Application (RFA) to allocate \$2,762,174.85 of funding under the HHAP Program.
- Spending under the HHAP Program must be informed by a best-practice framework focused on moving homeless individuals and families, or individuals and families at-risk of homelessness, into permanent housing and supporting the efforts of those individuals and families to maintain their permanent housing.
- HHAP services will be provided throughout San Bernardino County:
  6. **Central Valley Region:** Encompasses the cities of Colton, Fontana, Grand Terrace, Highland, Loma Linda, Redlands, Rialto, San Bernardino, Yucaipa, and the surrounding unincorporated communities.
  7. **Desert Region:** Encompasses the cities of Adelanto, Apple Valley, Barstow, Hesperia, Victorville, and the surrounding unincorporated communities.
  8. **East Valley Region:** Encompasses the cities of Needles, Twenty-nine Palms, Yucca Valley, and the surrounding unincorporated communities.
  9. **Mountain Region:** Encompasses the cities of Big Bear and the unincorporated communities which include Blue Jay, Cedar Glen, Cedarpines Park, Crestline, Forest Falls, Green Valley Lake, Lake Arrowhead, Rimforest, Running Springs, Skyforest, Sugarloaf, and Twin Peaks,.
  10. **West Valley Region:** Encompasses the cities of Chino, Chino Hills, Montclair, Ontario, Rancho Cucamonga, Upland, and the surrounding unincorporated communities.
- Maximum allocations per Region:
  1. **Central Valley Region** - \$1,118,188.79;
  2. **Desert Region** - \$495,328.59;
  3. **East Valley Region** - \$294,997.03;
  4. **Mountain Region** - \$236,859.49; and
  5. **West Valley Region** - \$371,116.18.
- Maximum allocation for **Homeless Youth** (services county-wide): \$245,684.77.

**Instructions**

- Carefully read the entire RFA and attached documents.
- Answer all questions as specifically and completely as possible.
- Type your answers, do not print.
- If proposing services for more than one region, submit a separate Application for each region.
- Can only propose service categories listed under each region; can check more than one service category per region.
- A detailed budget is required for each Application.

<b>A. Applicant Information</b>	
1.	Name of Applicant: Social Science Services, Inc. dba Oasis House
2.	Applicant's Legal Name: Social Science Services, Inc.
3.	Address: 23120 Chia Road City: Apple Valley State: CA Zip: 92308
4.	Mailing Address (if different than above): 18612 Santa Ana Avenue City: Bloomington State: CA Zip: 92316
5.	Contact Person: Jamie Lamb
6.	Title: CEO
7.	Contact Phone: 909-421-7120 Extension 112
8.	Contact Email: jlamb@cedarhouse.org

<b>B. Applicant Statement of Experience and Qualifications</b>	
1.	<p><b>Business name of the Applicant and type of legal entity such as corporation, partnership, etc. If Applicant is a business entity that must be registered with the California Secretary of State, Applicant shall provide the County the entity number assigned to it by the Secretary of State:</b></p> <p>Social Science Services, Inc. is a non-profit Corporation – C0693609</p> <p>CHLCC has been in existence for nearly 50 years, serving the homeless and low/very-low-income residents of Riverside and San Bernardino Counties. What started as a small 12-bed facility to support men with alcohol dependency has developed into a multi-facility, CARF Accredited, Substance Use and Co-Occurring Disorder Treatment Program with a full continuum of care. Current programs (most located in Bloomington) include:</p> <ul style="list-style-type: none"> <li>• Cedar House – a 125-bed residential treatment center for adult men and women providing detox, residential and outpatient programs, and a DUI program;</li> <li>• Maple House – with the capacity to serve 11 women and up to 15 children, our perinatal program provides residential treatment for pregnant women or mothers who may have their children with them or those seeking to regain custody of their children;</li> <li>• Sanctuary House – a six-bed sober living house for men, serving probationers and parolees; and</li> <li>• Oasis House – a 42-bed housing program located in the unincorporated Apple Valley region developed to serve Transitional Age Youth (TAY). Recognizing the alarming rate at which foster children were and still are exiting the system, many of whom have no idea or plan for what comes next, Cedar House seized an opportunity to support this vulnerable population. We witness many TAY exit our Treatment Center, only to struggle in meeting their most basic needs and often return to the streets. We know that our youth are in trouble; Cedar House has space and expertise to assist them if given the funds needed to support Oasis House operations.</li> </ul> <p>Cedar House knows and understands all too well the gaps that exist for the homeless. Nearly 100% of our clients receive public assistance, and many arrive from jail, the psychiatric hospital, or the streets. Oasis House currently holds a contract with DBH to provide emergency housing for Transitional Age Youth from the County of San Bernardino. With the support of HHAPP funding, youth ages 18-25, in coordination with CES, will have the option for outreach, seeking more individuals for immediate placement into Oasis House. Oasis House can expand capacity and serve more TAY with emergency or transitional housing as well as provide transportation as an added component.</p>

2.	<p><b>Number of years the Applicant has been in business under the present business name, as well as related prior business names.</b></p> <p>Social Science Services, Inc. dba Cedar House Life Change Center is a 501 (c) 3 and we have been in business for 47 years</p> <p>Cedar House Life Change Center has been in business under the present business name in the State of California since November 2, 2010.</p> <p>Prior to 1973, Cedar House was known as Amigo House. From 1973 to 2010, Cedar House's dba was Cedar House Rehabilitation Center.</p> <p>Oasis House opened its doors in December of 2017</p>
3.	<p>Do you have any commitments or potential commitments that may impact your ability to perform the Contract if awarded? If yes, explain.</p> <p><input type="checkbox"/> Yes      <input checked="" type="checkbox"/> No</p>

<b>C. Regions/Eligible Use Category (must submit a separate Application for each region)</b>	
1.	<p><b>Central Valley Region</b></p> <p>Indicate the proposed project category/categories (select as many as applicable for this project). Complete the "Project Description" section, explaining each category selected below in detail.</p> <p><input type="checkbox"/> Rental Assistance and Rapid Re-Housing</p> <p><input type="checkbox"/> Prevention and Shelter Diversion to Permanent Housing</p> <p><input type="checkbox"/> Delivery of Permanent Housing</p> <p><input type="checkbox"/> New Navigation Centers and Emergency Shelters</p> <p><b>Note:</b> The Central Valley Region is strongly encouraging applications that serve the 55+ homeless age category.</p>
2.	<p><b>Desert Region</b></p> <p>Indicate the proposed project category/categories (select as many as applicable for this project). Complete the "Project Description" section, explaining each category selected below in detail.</p> <p><input type="checkbox"/> New Navigation Center – Wellness &amp; Recuperative Care Center (#1 Priority)</p> <p><input type="checkbox"/> Emergency Shelters – Barstow Area (#2 Priority)</p> <p><input type="checkbox"/> Rental Assistance (#3 Priority)</p> <p><input type="checkbox"/> Delivery of Permanent Housing – Family Housing (#4 Priority)</p> <p><input checked="" type="checkbox"/> Outreach and Coordination (including employment) – Transportation (#5 Priority)</p>
3.	<p><b>East Valley Region</b></p> <p>Indicate the proposed project category/categories (select as many as applicable for this project). Complete the "Project Description" section, explaining each category selected below in detail.</p> <p><input type="checkbox"/> Rental Assistance and Rapid Re-Housing</p> <p><input type="checkbox"/> All populations - \$75,000</p>

	<ul style="list-style-type: none"> <li><input type="checkbox"/> Senior set aside - \$32,000</li> <li><input type="checkbox"/> New Navigation Centers and Emergency Shelters - \$75,000</li> <li><input type="checkbox"/> Prevention and Shelter Diversion to Permanent Housing             <ul style="list-style-type: none"> <li><input type="checkbox"/> Transitional Housing Units - \$75,000</li> </ul> </li> <li><input type="checkbox"/> Outreach and Coordination (including employment) - \$8,000</li> <li><input type="checkbox"/> Operating Subsidies and Reserves - \$29,997</li> </ul>
4.	<p><b>Mountain Region</b></p>
	<p>Indicate the proposed project category/categories (select as many as applicable for this project). Complete the "Project Description" section, explaining each category selected below in detail.</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Rental Assistance and Rapid Re-Housing (High Priority)</li> <li><input type="checkbox"/> Prevention and Shelter Diversion to Permanent Housing (High Priority)</li> <li><input type="checkbox"/> Operating Subsidies and Reserves</li> <li><input type="checkbox"/> Landlord Incentives</li> <li><input type="checkbox"/> Outreach and Coordination (including employment)</li> <li><input type="checkbox"/> Systems Support to Create Regional Partnerships</li> <li><input type="checkbox"/> Delivery of Permanent Housing</li> <li><input type="checkbox"/> New Navigation Centers and Emergency Shelters</li> <li><input type="checkbox"/> Innovative Solutions</li> </ul>
5.	<p><b>West Valley Region</b></p>
	<p>Indicate the proposed project category/categories (select as many as applicable for this project). Complete the "Project Description" section, explaining each category selected below in detail.</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Rental Assistance and Rapid Re-Housing</li> <li><input type="checkbox"/> Landlord Incentives</li> <li><input type="checkbox"/> Systems Support to Create Regional Partnerships (up to 10% to facilitate regional planning/coordination)</li> <li><input type="checkbox"/> Prevention and Shelter Diversion to Permanent Housing</li> <li><input type="checkbox"/> New Navigation Centers and Emergency Shelters</li> <li><input type="checkbox"/> Innovative Housing Solutions</li> </ul>
6.	<p><b>Homeless Youth (County-wide)</b></p>
	<ul style="list-style-type: none"> <li><input type="checkbox"/> Services specific to the needs of homeless youth.</li> </ul> <p>Complete the "Project Description" section, explaining in detail how the services for the proposed project meets the needs of homeless youth or youth at risk of homelessness.</p>

**D. Project Description**

Project Name:

**In this section, provide a concise description of the proposed project, its purpose, and its beneficiaries. Provide details for each category (ies) selected above. Consider items addressed under Section V. Scope of Work in your project description.**

Oasis House opened its doors in December 2017, anticipating up to 12 youth referrals through the contract with DBH. However, referrals must come through the contracted Transitional Age Youth service provider Victor Community Support Services (VCSS). VCSS has become a great partner, providing support for our and other youth in the area. However, due to stipulations and requirements for the youth, we receive far fewer referrals than expected. Oasis House also holds a Memorandum of Understanding with Family Assistance Program, another housing and services provider for TAY Youth in the region. Although FAP also provides housing, they refer to Oasis House when youth fare better in a different environment or to manage overflow when their beds are full.

These two organizations combined have not utilized Oasis House to its fullest capacity, primarily due to funding restraints. Further, because Oasis House provides housing, all food and necessities, 24/7 staffing, and ongoing guidance/support, the funding received has proven to be woefully inadequate, creating a strain on Cedar House resources. With the support provided by HHAPP, Oasis House will have the resources to continue providing for the youth referred through FAP and VCSS and seek additional referrals through outreach and provide immediate placement.

Oasis House is well suited to work with this population. With a highly qualified Lead House Manager and staff accustomed to working with foster youth, Oasis House has provided a reliable stepping stone for youth, restoring housing stabilization. At the same time, our residents access additional services and support, enabling them to pursue more permanent housing and greater self-sufficiency. Oasis House Provides:

- Caring staff on grounds and readily available to provide supervision, encouragement, and guidance to help keep our residents on the right path toward achieving their self-identified goals;
- Shelter in a warm, friendly home environment with others who are likeminded, free from potential predatory practices that may in shelters with older, mentally unstable, or chronic homeless adults or in hotels with no assurance of safety;
- All bedding, linens, toiletries, and personal care items needed to live clean and comfortably;
- Three meals per day, plus snacks;
- On ground laundry facilities with all laundry products;
- Recreational opportunities on grounds (cable TV, swimming pool, basketball, ping pong, and board games with plans to add to the Recreation Center ongoing as resources become available);
- Access to donated clothing, furniture, and household items if/when needed;
- Access to tools needed to assist in furthering their education (computers, desks, online access, and school supplies) or job search in the on grounds Education Center;
- An opportunity to develop social and independent living skills through following house rules and conducting daily chores, exercising personal discipline and responsibility;
- A family-like atmosphere where our residents can socialize and participate in group activities including but not limited to on-ground workshops on meaningful topics such as financial literacy, personal care, domestic violence, information on available resources and opportunities, and other programs provided by local CBO's;
- Planned outings for recreation or experiences not available to our youth in the past;

	<ul style="list-style-type: none"> <li>• Group volunteer opportunities for youth to give back to the community;</li> <li>• If needed or requested, assistance to obtain necessary documents which are often missing due to housing instability (birth certificate, social security card, state ID card, driver's license);</li> <li>• If needed or requested, assistance to obtain gainful employment and save money toward a worthwhile purchase leading to increased self-sufficiency (e.g., the purchase of a car or first and last month's rent for a dwelling of their own)</li> <li>• Help in accessing benefits and resources such as Medi-cal, CALFresh, and social security benefits;</li> <li>• Our Oasis House staff is ready to support in every way possible as determined by the needs of the youth;</li> </ul>
	<p>With the added support of HHAPP, Oasis House will add to its services and outreach component and transportation through a contract with a current DBH transportation provider, FACCT.</p>

<b>E. Work Plan and Schedule/Project Readiness</b>	
	<p><b>Provide a summary of the work plan for this project and the project schedule.</b>  <b>Upon notice of award, Cedar House is fully prepared to receive TAY into housing. Assistance from HHAPP will allow Oasis House to carry on its tradition of providing high-quality support for the youth placed in our care.</b></p> <p>Upon notice of award, Cedar House is fully prepared to begin outreach and receive TAY into housing. Assistance from HHAPP will allow Oasis House to carry on its tradition of providing high-quality support for the youth placed in our care.</p>

<b>F. Long Term Results</b>	
	<p>Specify the long-term results and how they will be produced through implementation of the project.          We have seen some tremendous success for youth who have experienced and taken advantage of the support offered by Oasis House. These outcomes directly result from collaboration with our partners, providing case management and Oasis House staff interested in investing their time and knowledge into propelling the youth forward.</p> <ul style="list-style-type: none"> <li>• Oasis House served 120 unduplicated youth, 27 of whom returned more than once. We provided 10,023 days of stable housing and food insecurity reduction</li> <li>• 87% of residents of Oasis House claimed the High Desert as their 'home'</li> <li>• 78% of youth who responded indicated that they had been part of the Foster Care System</li> <li>• The average length of stay for youth was 70 days</li> <li>• Of the unduplicated youth served, 46 were gainfully employed while at Oasis House, 20 of whom became employed after arriving at Oasis House</li> <li>• 15 youth were able to purchase vehicles while at Oasis</li> <li>• Of the nine youth who had cars upon arrival, Oasis House ensured that 3 of them were legal to drive, ensuring each possessed a valid driver's license, registration, and insurance</li> <li>• 61 youth or 50% attended college while at Oasis House, of which 26 (or 25%) enrolled after they arrived</li> <li>• Two youth or 36 %, completed their GED while seven others were in progress during their stay</li> <li>• 43 or youth attended on-grounds workshops such as financial literacy, college and career readiness, domestic violence, and others</li> </ul>

- 43 youth exited to a safe place upon discharge: 6 into own dwelling; 7 into other, less structured transitional housing program, two moved in with friends/significant other, and 21 reconnected with family members.
  - And a host of other substantial achievements.
- Nearly all youth who left voluntarily and a number of those who exited under less than ideal circumstances said that Oasis House Helped them, and they believe they have somewhere to turn for support in the future.

#### **G. Project Sustainability**

**Explain how the project will be sustained after this one-time funding is exhausted. If project is not sustainable after these one-time funds are exhausted, explain how these one-time funds result in immediate homelessness resolution without the need for long-term funding.**

Cedar House has been successful in the past and continues to seek additional funding support through various methods. Before the onset of COVID, plans were underway for a fundraising event spearheaded by our local Advisory Board. In the past three years, Cedar House obtained grants ranging from \$2,500 up to \$30,00 from a variety of sources: the Municipalities of Apple Valley, Hesperia, and Victorville; as well as corporations and foundations such as Kaiser Permanente, UPS, Wells Fargo, Big Lots, Opus Bank, IEHP, John P Preivity Memorial Foundation, San Manuel Band of Mission Indians, United Way and others. Most have given multiple years, and nearly all have pledged their desire to support us for the years ahead. Considering the long-lasting effects of the current pandemic, we are fully aware that these gifts may be reduced and, therefore, do not rely on what we have seen in the past. HHAPP Funding will safeguard operations while we expand our reach. Any additional funding will sustain Oasis House into the future, enabling us to serve more youth for a more extended period.

#### **H. Collaboration**

**Provide the names of the service providers and/or municipalities with which there will be collaboration. Include details of the collaboration efforts; such as, what role(s) does each partner have in implementing the proposed project?**

Oasis House has multiple collaborations already in place; each member manages a part of the overall program that produces the outcomes. The Faith Advisory For Community Transformation has been instrumental in providing community outreach and securing donations and volunteers. FAP and VCSS provide direct referrals and much-needed case management, behavioral health services, substance use counseling, recreational opportunities, assistance with job search and readiness, and much more. Victor Valley College has partnered with us to assist their homeless students and, at one point (pre-COVID), had begun to develop a plan for our non-students to learn of programs and opportunities available at the college. For the past three years, we have collaborated with multiple corporations and non-profit agencies to bring added value and education to our youth. For example, Wells Fargo taught financial literacy workshops. United Way brought Launch Point College and Career Readiness training. Various community groups have taught topics such as domestic violence, self-defense, personal hygiene, sexually transmitted diseases, and a host of other informative issues relative to our population. All workshops/programs were conducted in the Oasis House Education Center or while in the comfort of their living room.

Having secured the funding needed for ongoing operations, we will be free to direct our time and attention toward further collaborations with additional CBO's and agencies to seek and support our youth in new ways.

#### **I. California's Housing First Policy**

Check box to indicate the proposed project will conform with California's Housing First Policy.

**J. Coordinated Entry System (CES)**

**HHAP funded projects are to be integrated within the local CES. Describe the project's prioritization criteria.**

Our county bounds Oasis House issued Reasonable Accommodation to serve the TAY population only. TAY includes all homeless individuals, age 18-25. Our priorities include 1) youth facing imminent danger from life-threatening health-related issues or human trafficking, abuse, or predatory behaviors by others; 2) those who have "fallen through the cracks" of the foster care system with no means of support, and 3) those who are on probation or recently released from incarceration. Oasis House can house up to 32 homeless youth at one time (42 in case of an emergency) and has yet to achieve this occupancy due to funding issues. With HHAPP Funding, the CES can contact Oasis Intake Coordinator directly for housing for any TAY who want to reside in the High Desert.

**K. Homeless Management Information System (HMIS)**

All project participating with CES will need to apply to participate with the local HMIS.

Currently participate in HMIS?      Agrees to participate in HMIS?

**L. Measurable Outcomes**

**What will be the indicators that the proposed project is successful at resolving homelessness? How will these be measured? Please include the projected number of unduplicated homeless clients/persons to be served during the program administration. If you are proposing a housing related project, provide the projected retention rate.**

We know from experience that many of our TAY will choose to avail themselves of the additional support and resources at Oasis House. With the HHAPP funding in place, practicing California's Housing First policy, we anticipate serving between 50-60 unduplicated Transitional Age Youth annually, providing 5,475 bed days.

- 100% will have stable housing and reduced food insecurity for the length of stay
- 100% who request will receive support for mental health, substance use, or co-occurring disorders
- Upon exit, 50% will report having role models and established relationships with responsible adults to call upon when in need
- 50% of our TAY will take advantage of added support offered at Oasis House.
- 100% who request and accept assistance will demonstrate movement toward self-sufficiency through **any one or more** of the following achievements:
  - ✓ Demonstrate the desire or take action toward clean and sober living;
  - ✓ Demonstrate a willingness or take action toward stabilization of mental health previously unattainable due to the lack of proper care, i.e., diagnosis, referral, and treatment;
  - ✓ Acquisition of skills commensurate with their ability;
  - ✓ Progress towards educational attainment;
  - ✓ Progress toward attainment of employment;
  - ✓ Acquiring material resources lending to self-sufficiency such as increased savings or purchasing a car and securing the ability to drive legally (with DL, registration, and insurance intact).

25% of our youth will exit Oasis House to a more permanent living situation such as reconnection with family members, co-habituating with friends, or moving into a dwelling of their own.

**M. Administrative Capacity**

**Describe your agency's/organization's administrative capacity that will allow effective implementation of the proposed project.**

Cedar House is well equipped to administrate this program. Currently, Cedar House maintains multiple contracts with Riverside and San Bernardino Counties, including a DBH contract to provide TAY Housing. Our staff is very familiar with County requirements and the management of government funding. All support staff needed are n place to manage HR, Finance, Maintenance, and, if desired, residential Co-occurring, and SUD Treatment Services. Partnerships are stable, and collaborations are in place to coordinate needed services as they emerge.