



**San Bernardino County Homeless Partnership**

**Mountain Regional Steering Committee**

**Monday, November 2, 2020 • 1:30 p.m. to 3:00 p.m.**

**Via Zoom Teleconference**

**pursuant to the provisions of Governor Newsom’s executive order N-29-20 dated march 17, 2020, which suspends certain requirements of the Ralph M. Brown Act in response to the COVID-19 emergency**

**Teleconference info:** <https://us02web.zoom.us/j/87525281250?pwd=MmVVWHJhTk5xVEpzQ3JBc2JzNG5Qdz09>

Dial-in (669) 900-6833 • Meeting ID 875 2528 1250 • Passcode: 940100

**Please Use Our Digital Sign-in Sheet at:** <https://forms.gle/UrGH1tu8s8E1fkLf9>

**AGENDA**

<b>OPENING REMARKS</b>	<b>PRESENTER</b>
A. Call to Order (3 minutes) B. Welcome and Introductions (10 minutes)	Wendell Wilson / Richard Arnold
<b>CONSENT</b>	<b>PRESENTER</b>
C. Approve the minutes from the October 19, 2020 Mountain Regional Steering Committee meeting	Wendell Wilson
<b>PRESENTATION</b>	
D. County Behavioral Health Services (30 minutes plus questions)	Dr. Veronica Kelley, Director, SB County DBH
<b>ACTION ITEMS</b>	
E. None	
<b>DISCUSSION ITEMS</b>	
F. Project HomeKey Big Bear acquisition	Paul Fournier / Wendell Wilson
G. ICH Update	Wendell Wilson
H. Point in Time Count – Thursday, January 28, 2021?	Wendell Wilson
I. Member roundtable	Committee members
<b>CLOSING</b>	
J. Public Comment (3 mins) (Please EMAIL to PaulF@MtnHomeless.com, labelled MRSC PUBLIC COMMENT) K. Adjournment	
Next Meeting: Mountain Regional Steering Committee will next meet on: Monday, December 7, 2020 1:30 pm – 3:00 pm <b>Via Zoom Teleconference</b> <a href="https://us02web.zoom.us/j/87525281250?pwd=MmVVWHJhTk5xVEpzQ3JBc2JzNG5Qdz09">https://us02web.zoom.us/j/87525281250?pwd=MmVVWHJhTk5xVEpzQ3JBc2JzNG5Qdz09</a> Dial-in (669) 900-6833 • Meeting ID 875 2528 1250 • Passcode: 940100 <b>Immediately following Mountain HPN Meeting 12 noon to 1:30pm (same teleconference info)</b>	

*Mission Statement*

*The Mission of the San Bernardino County Homeless Partnership is to provide a system of care that is inclusive, well planned, coordinated and evaluated and is accessible to all who are homeless and those at-risk of becoming homeless. THE SAN BERNARDINO COUNTY HOMELESS PARTNERSHIP MEETING FACILITY IS ACCESSIBLE TO PERSONS WITH DISABILITIES. IF ASSISTIVE LISTENING DEVICES OR OTHER AUXILIARY AIDS OR SERVICES ARE NEEDED IN ORDER TO PARTICIPATE IN THE PUBLIC MEETING, REQUESTS SHOULD BE MADE THROUGH THE OFFICE OF HOMELESS SERVICES AT LEAST THREE (3) BUSINESS DAYS PRIOR TO THE PARTNERSHIP MEETING. THE OFFICE OF HOMELESS SERVICES TELEPHONE NUMBER IS (909) 386-8297 AND THE OFFICE IS LOCATED AT 303 E. VANDERBILT WAY SAN BERNARDINO, CA 92415.*

<http://www.sbcounty.gov/sbchp/>

AGENDA AND SUPPORTING DOCUMENTATION CAN BE OBTAINED AT 303 E VANDERBILT WAY, SAN BERNARDINO, CA 92415 OR BY EMAIL: [HOMELESSRFP@HSS.SBCOUNTY.GOV](mailto:HOMELESSRFP@HSS.SBCOUNTY.GOV).

## Minutes for San Bernardino County Office of Homeless Services Mountain Regional Steering Committee (MRSC) Meeting

Date October 19, 2020  
Time: 9:00am – 11:00am  
Location: Zoom Meeting #: 875 2528 1250

Minutes Recorded and transcribed by: Paul Fournier, Secretary, MRSC

OPENING REMARKS	PRESENTER	ACTION/OUTCOME
<p>Call to Order Welcome and Introductions</p>	<p>Wendell Wilson</p>	<ul style="list-style-type: none"> <li>• The meeting was called to order at 9:10 a.m. by Wendell Wilson.</li> <li>• This meeting was conducted via teleconference pursuant to the provisions of Governor Newsom’s executive order N-29-20 dated march 17, 2020, which suspends certain requirements of the Ralph M. Brown Act in response to the COVID-19 emergency.</li> <li>• Attendees were welcomed and roll call of members was taken</li> </ul> <p>Attendance (QUORUM PRESENT) Voting Members Present:</p> <ul style="list-style-type: none"> <li>▪ Wendell Wilson – Mountain Homeless Coalition</li> <li>▪ Tristin Alfred – DBH HOST team</li> <li>▪ Richard Arnold – City Rep</li> <li>▪ Paul Fournier – Mountain Help</li> <li>▪ Carol Kinzel – Rim Communities Resource Network</li> <li>▪ Quinton Page - DOVES</li> <li>▪ Shonda Szabo – Bear Valley Unified School District</li> <li>▪ Jamaila Torbett – Mountains Community Hospital</li> <li>▪ Janice Etter – City of Big Bear Lake</li> </ul> <p>Voting Members Absent:</p> <ul style="list-style-type: none"> <li>▪ Aaron Scullin – Rim Family Services</li> </ul>
CONSENT ITEMS		
<p>Approval of August 3, 2020 minutes</p>		<p>Approved without comment.</p> <p>**Note that there was no September 2020 meeting due to improper notice</p>
ACTION ITEM		

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RFA OHS 20-02 – Evaluation and recommendation of HHAP applications for for the Mountain Region

Dawn Jones,  
OHS  
José Sandoval,  
DBH  
Betty Aguirre,  
OHS

Three (3) proposals were submitted for evaluation:

- Inland Empire United Way - \$11,324
- KEYS - \$23,686
- Mountain Homeless Coalition - \$236,860

3 committee members were excluded from the evaluation process due to conflict of interest:

- Wendell Wilson
- Paul Fournier
- Carol Kinzel

Proposals were evaluated one by one in the above order, and discussion ensued for each proposal, and then collectively.

**Inland Empire United Way**

Evaluator - United Way	Housing First-10	Project Focus-30	experience-40	budget-10	collaboration-10
Tristin Alfred	7	25	40	10	8
Janice Etter	6	25	40	10	6
Shonda Szabo	8	22	29	8	8
Jamaila Torbett	10	20	30	10	10
Quinton Page	10	10	20	10	3
Richard Arnold	8	8	7	8	8

**KEYS**

Evaluator - KEYS	Housing First-10	Project Focus-30	experience-40	budget-10	collaboration-10
Tristin Alfred	10	25	40	8	10
Janice Etter	7	20	25	8	7
Shonda Szabo	10	25	32	5	9
Jamaila Torbett	8	25	30	6	7
Quinton Page	10	10	20	10	3
Richard Arnold	8	10	40	7	5

Mountain Homeless Coalition

Evaluator - Mountain Coalition	Housing First-10	Project Focus-30	experience-40	budget-10	collaboration-10
Tristin Alfred	8	25	30	10	9
Janice Etter	8	30	30	8	8
Shonda Szabo	10	29	35	9	9
Jamaila Torbett	10	30	40	10	10
Quinton Page	10	30	40	10	10
Richard Arnold	8	20	25	7	7

Following collection of scores and discussion of each proposal and then proposals as a whole, the following scores and rankings were assigned:

- Inland Empire United Way – Score of 70.6666667 – rank of 3
- KEYS - \$23,686 – Score of 73.33333333 – rank of 2
- Mountain Homeless Coalition – Score of 87.5 – rank of 1

Agency	Region	Tristin Alfred	Janice Etter	Shonda Szabo	Jamaila Torbett	Quinton Page	Richard Arnold	Average Score	ranking	budget
Inland Empire United Way	Mountain	90	87	75	80	53	39	70.6666667	3	11,324
KEYS	Mountain	93	67	81	76	53	70	73.33333333	2	23,686
Mountain Coalition	Mountain	82	84	92	100	100	67	87.5	1	236,860

Evaluators were then asked which proposal(s) to forward to the ICH.

- Mountain Homeless Coalition was the sole proposal recommended

Evaluators were then asked if the entire mountain region HHAP budget should be allocated to the winning proposal

- The vote was yes

Thus, it was recommended that Mountain Homeless Coalition’s proposal be recommended to the ICH Board, for a total funding level of \$236,860.

recommended applications	recommended budgets	total Mountain funding
Mountain Coalition	236,860	236,859.49

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		County personnel explained that the proposal would be presented for approval by the ICH board on Wednesday, October 28, and if approved by the ICH, would be presented to the San Bernardino County Board of Supervisors at the next possible meeting, which could be as late as December, or possibly even January.
<b>DISCUSSION ITEMS</b>		
** NONE **		
Public comment		
**NONE**		
		•
<b>Adjournment</b>	Wendell Wilson	Meeting adjourned at 10:10am
<b>Next Meeting:</b>		MRSC will next meet on Monday, November 2, 2020 from 1:30 to 3:30pm, Via Zoom Teleconference <a href="https://us02web.zoom.us/j/87525281250?pwd=MmVVWHJhTk5xVEpzQ3JBc2JzNG5Qdz09">https://us02web.zoom.us/j/87525281250?pwd=MmVVWHJhTk5xVEpzQ3JBc2JzNG5Qdz09</a> Dial-in (669) 900-6833 • Meeting ID: 875 2528 1250 • Passcode: 940100  Immediately Preceded by Mountain Homeless Provider Network • Monday, November 2, 2020 from 12:00 noon to 1:30pm Same Teleconference Info

**Attendees:**

First Name	Last Name	Organization	Email Address	Best Phone
Betty	Aguirre	Office of Homeless Services	betty.aguirre@hss.sbcounty.gov	909-501-0614
Tristin	Alfred	DBH	talfred@dbh.sbcounty.gov	909-665-4150
Ken	Bell	Inland SoCal United Way	kbell@iscuw.org	909-980-2857 ext. 255
Daisy	Esparza	SBCSS	daisy.esparza@sbcss.net	
Janice	Etter	City of Big Bear Lake	jetter@citybigbearlake.com	909-866-5831 x 123
Paul	Fournier	Mountain Homeles Coalition	<a href="mailto:paulf@mtnhomeless.com">paulf@mtnhomeless.com</a>	909-307-4467
Dawn	Jones	County of San Bernardino OHS	dawn.jones@hss.sbcounty.gov	(1909) 501-0612
Carol	Kinzel	Rim Communities Resource Network	kinzel1812@aol.com	
Gwen	Meshorer	MHC	gmeshorer@gmail.com	
Sue	O'Strander	City of Big Bear Lake	sostrander@citybigbearlake.com	9098665831 x.130
Quinton	Page	DOVES of Big Bear Valley, Inc.	qpage@doves4help.org	(909) 866-1546
Tammi	Phillips	DBH Contracts	tammi.phillips@dbh.sbcounty.gov	

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JOSE	SANDOVAL	DBH - Contracts	jose.sandoval@dbh.sbcounty.gov	
John	Simmons	Illumination Foundation	jsimmons@ifhomeless.org	714-261-5392
Don	Smith	SBC Pathways to Housing Network	donsmithsolutions@outlook.com	909-210-0639
Shonda	Szabo	Bear Valley Unified School District	shonda_szabo@bearvalleyusd.org	951-532-0830
Jamaila	Torbett	Mountains Community Hospital	jamaila.torbett@mchcares.com	909 520-1077
Sue	Walker	MHC	svwalker@gmail.com	(909) 337-1279
Wendell	Wilson	Mountain Homeles Coalition	<a href="http://wendellw@mtnhomeless.com">wendellw@mtnhomeless.com</a>	360-350-8592