



West Valley Regional Steering Committee
Wednesday, October 14, 2026 • 9:00 a.m. to 11:00 a.m.

**Hosted by the City of Rancho Cucamonga -
 Please Join Us at RC City Hall – Tri-Communities
 Conference Room 10500 Civic Center Drive,
 Rancho Cucamonga 91730**

or

The meeting may be observed online by Zoom Video Conference:
<https://us02web.zoom.us/j/89101098558?pwd=Qjo4ha7XMDZQu6Kb1hyi3t8aMqLW2Y.1>
Meeting ID: 851 9494 6723- Password: 183200
 Dial in +1 669 900 6833 - One tap mobile +16699006833,,89595982006# US (San Jose)

Note: Public participation at the meeting via Zoom is being offered as a courtesy and may be unavailable if technology fails. In the event of a disruption that prevents the meeting from being broadcast or receiving public comment, the in-person meeting of the West Valley Regional Steering Committee (Committee) will continue. Should you wish to participate remotely, please remember to MUTE your phones. DO NOT place this call on hold should you get another call. Hang up and then rejoin the meeting.

To address the Committee regarding an item on the agenda, or an item within its jurisdiction but not on the agenda, please complete and submit a Public Comment Request form or if you are joining us virtually, indicate by typing “Public Comment” in the chat box. Requests must be submitted before the item is called for consideration. Speakers may address the Committee for up to three (3) minutes total on the Consent agenda, up to three (3) minutes on each item on the Discussion agenda, and up to three (3) minutes total on Public Comment.

MEETING AGENDA

OPENING REMARKS		PRESENTER
A. Call to Order B. Welcome & Introductions C. Roll Call of Committee Members		Andre Bossieux, Guest Chair Erika Lewis-Huntley, Co-Chair
D. Individual Committee Member Comments (3 mins. each) • City of Chino - Kari Franco/Jose Soto • Catholic Charities - Stephanie Reyes, • City of Montclair - Ronald Goodrich/Denise Ortiz • Christian Development Center - Pastors Donald / Ethel Rucker • City of Ontario – Glareh Zanganeh/Eric Avila • Foothill AIDS Project - Leslie Evans/Shaneka Miller • City of Rancho Cucamonga - Erika Lewis-Huntley/Allison Town • Health Service Alliance - Dr. Robert Gipson • City of Upland - Jonathan Ingles/Susan Alvarez • ISCUW-211+ - Aziza Manuel/Rebecca Speigal • Dept. of Behavioral Health - Dr. Josephine Perez • Inland Valley Hope Partners - Kameron Grosvenor • Sherrif's HOPE Team - Dep. Jeffrey Whall • Life Way Church - Andre Bossieux • San Antonio Regional Hospital - Aileen Dinkjian / Saira Ramachhita • Pathways to Housing Network – Don Smith		
PUBLIC COMMENT		
E. Any member of the public may address the Committee on any matter not on the agenda that is within the subject matter jurisdiction of the Committee		

The Mission of the San Bernardino County Homeless Partnership is to provide a system of care that is inclusive, well planned, coordinated and evaluated and is accessible to all who are homeless and those at-risk of becoming homeless.

The San Bernardino County Homeless Partnership meeting facility is accessible to persons with disabilities. If you require reasonable modification or accommodation for a disability in order to participate in the public meeting, requests should be made through the Office of Homeless Services (OHS) at least three (3) business days prior to the partnership meeting. The OHS telephone number is (909)501-0610 and the office is located at 560 E. Hospitality Lane suite 200. San Bernardino ca 92415. Agenda and documentation can be obtained there or by email. OHS@HSS.SBCOUNTY.GOV

INFORMATION SHARING / DISCUSSION ITEMS	
F. Receive a presentation on the San Bernardino County Behavioral Health Services Act (BHSA) Integrated Plan FY 26/27–28/29 - Behavioral Health Services Act (BHSA) – DBH Internet Website	Zakiya Otis, DBH Program Mgr BHSA Housing Interventions & Pilot Projects
G. Discuss CoC Board Election process and General Membership questions	Andre Bossieux
CLOSING	
H. Adjournment	Andre Bossieux
Next regularly scheduled meeting: <u>No Meeting in November due to Veterans Day Holiday</u> West Valley Regional Steering Committee Wednesday, December 9, 2026, 9:00am-11:00am Rancho Cucamonga City Hall – Tri-Communities Conference Room & by Zoom Video Conference	

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San Bernardino County
Behavioral Health Services Act (BHSA)
Integrated Plan
Fiscal Years 2026/2027 – 2028/2029

For more information please visit:

[Behavioral Health Services Act \(BHSA\) – DBH Internet Website](https://wp.sbcounty.gov/dbh/programs/bhsa/)

Click the link above or go to <https://wp.sbcounty.gov/dbh/programs/bhsa/> for more information on the SB County BHSA plan.

Homeless Services

**Funding Opportunity through:
Purchasing Department**

Homeless Services

**Funding Opportunity through:
Purchasing Department**

Dear Community Partners,

The San Bernardino County Office of Homeless Services (OHS) is pleased to announce the release of **Request for Proposal (RFP) No. EDA126-OHS02-6461 – Interim Housing & Supportive Services**.

OHS is seeking proposals from interested and qualified organizations to provide **interim housing and supportive services** for eligible participants throughout San Bernardino County. Services will support individuals on their path toward permanent housing through safe, client-centered, Housing First, culturally informed, and trauma-informed interim housing and supportive services.

Important Dates

- **RFP Release:** August 13, 2026
- **Mandatory Proposal Conference:** August 24, 2026, from 2:00–3:30 p.m.
- **Deadline for Questions:** September 1, 2026, by 4:00 p.m. PST
- **Proposal Submission Deadline:** September 15, 2026, by 4:00 p.m. PST

Mandatory Proposal Conference
Monday, August 24, 2026 | 2:00–3:30 p.m.
Hollywood Room
Transitional Aged Youth (TAY) Center
780 E. Gilbert St.
San Bernardino, CA 92404

Please note that **attendance at the Proposal Conference is mandatory**. Proposals will not be accepted from organizations that do not attend.

Interested organizations are encouraged to review the complete RFP and all requirements through the [San Bernardino County Electronic Procurement Network \(ePro\)](#). Proposals must be submitted electronically through ePro; proposals will not be accepted by email or fax.

Questions regarding the contents of the RFP may be submitted through ePro or by email to HomelessRFP@hss.sbcounty.gov by the deadline identified above.

We encourage qualified organizations throughout our community to review this opportunity and share it with other organizations that may be interested in providing interim housing and supportive services in San Bernardino County.

Thank you for your continued partnership and commitment to serving our community.

Sincerely,
San Bernardino County Office of Homeless Services

Highland Creek Housing and Wellness Campus

San Bernardino County (County) is seeking Proposals from qualified contractors to act as the Property Management Operator (Operator) and/or Recuperative Care Provider (Provider) for the Highland Creek Housing and Wellness Campus (Campus). The Operator/Provider will provide on-site services as outlined in Sections V and VI, which include recuperative care, comprehensive property management, facility operations coordination, maintenance oversight, tenant lifecycle management, safety coordination, financial reporting, and community-response support for the Campus.

The 6.82-acre Campus is a multi-program site that includes interim and permanent supportive housing, substance use disorder (SUD) treatment facilities, and a recuperative care center. The proposers (s) shall operate and support a safe, clean, well-maintained, accountable, service-connected, and neighbor-responsive Campus.

The Request for Proposals (RFP) focuses on identifying agencies that can operate effectively in an integrated campus environment while maintaining clear role boundaries. Proposers may submit Proposals for either or both property management and recuperative care services. The Operator will not provide clinical, medical, behavioral health, SUD treatment, recuperative care, or case-management services unless expressly authorized by separate agreement.

The Operator must, however, coordinate closely with the County, the SUD provider, behavioral health partners, recuperative care provider, and supportive service partners to support housing stability, facility readiness, safety, incident response, confidentiality, and good neighbor operations. Services to be provided under this RFP are outlined under Section V, Scope of Work for Property Management and Section VI, Scope of Work for Recuperative Care. Refer to the applicable Scope of Work (Scope) and respective Evaluation Criteria.

The County has the option to select one (1) or two (2) Proposers to provide the best value to the County based on qualifications, relevant experience, operational approach, provider-coordination model, staffing capacity, reporting systems, cost reasonableness, and overall responsiveness to this RFP.

[San Bernardino County - Bid Solicitation - AGENCY26-PURC-6467](#)

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Office of Homeless Services

**Beyond the Checklist:
Building True Partnerships**

**Learning Series
Begins in February**

Join us in person at:
San Bernardino County
Performance, Education & Research Centers
217 East Club Center Drive, Suite A
San Bernardino, CA 92408
**Sessions are available virtually*

This learning series is designed to strengthen collaboration and shared understanding between the County and service providers. Each session highlights the role of a key functional area—programs, behavioral health, finance, administration, and Homeless Management Information System (HMIS)—providing practical insight into how their work connects across the system. Together, we can build the collective knowledge needed to support effective service delivery and better outcomes for clients and the community.

Session Schedule (All sessions begin at 1:00 PM):

- February 19, 2026 – Programs: Housing Focused Case Management
- March 19, 2026 – Behavioral Health Team: Understanding Diagnosis for Non-Clinical Staff
- April 16, 2026 – Finance Team: Fraud, Waste, and Abuse
- May 21, 2026 – Administration: Grant Funding Contracts
- June 18, 2026 – HMIS: System Performance Measures
- July 16, 2026 – Programs: Outreach
- August 20, 2026 – Behavioral Health Team: Ethics of Client Behavioral Health Care
- September 17, 2026 – Finance Team: Preparing for an Audit
- October 15, 2026 – Administration: RFP/RFA Process Overview
- November 19, 2026 – HMIS: Data Privacy

Eventbrite Registration Page

Questions? Please email: OHS@hss.sbcounty.gov
or call 909-501-0610

Scan QR Code for Registration

You're Invited!

HEALTH & WELLNESS FAIR

Stronger Community. Better Health. Brighter Future.

Saturday, September 26, 2026
@ 9:00 AM – 3:00 PM

Life Way Church (909) 948-5557
7477 Vineyard Avenue
Rancho Cucamonga, CA 91730

We can't wait to see you!

Everyone is welcome!
Free services, resources & fun for the whole family.

LWC PARTNERS | **Health Service Alliance** | **SAN ANTONIO HOSPITAL SYSTEM** | **alinea MEDICAL IMAGING**

Interested in Being a Vendor?
Vendor Registration

Small steps today.
Stronger tomorrow.

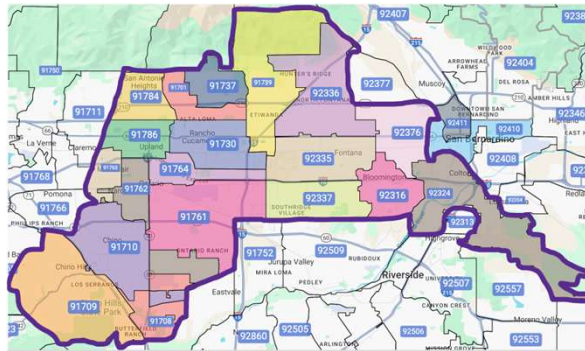
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WHAT IS THE CCAHSAA COLLABORATORY?

Our Focus Population

- Age 50 or older
- Experiencing or At-Risk of Homelessness
- Medical and/or behavioral health care needs
- Resides in western San Bernardino County

An **action-focused improvement collaborative initiative** that seeks to create a fully functional and coordinated eco-system of care that serves the needs of older adults experiencing or at-risk of homelessness and dealing with persistent health-related challenges in western San Bernardino County.



Supported through funding from the California Health Care Foundation (CHCF)



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A Growing Need Meets a Network Already in Motion



Older adults facing homelessness or persistent housing insecurity experience compounding health risks and a fragmented system often intervenes too late.

Creating social stability before it becomes a crisis –forward-thinking and innovative approach.

Nearly 1,000

San Bernardino County residents age 55+ are experiencing homelessness on any given day (more than 1 in 4 homeless adults countywide)

Over 16,000

Low-income renters in San Bernardino County age 55 or older (52%) are spending more than half of their limited income on housing costs

Over 10,000

Emergency Dept visits and inpatient hospitalizations in San Bernardino County by people age 60+ who are experiencing homelessness

More than three dozen health, housing, government and community organizations have been mobilized through the CCAHSAA Collaboratory

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CCAHSAA Collaboratory Aims & Portfolio

An Action-focused Improvement Collaborative Initiative

- Birthed Out of the West Valley Regional Steering Committee of the San Bernardino County Homeless Partnership in March of 2025
- Supported by HC2 Strategies with funding from the California Health Care Foundation (CHCF)



Overall Aim

Create a fully functional and coordinated eco-system of care that serves the needs of aging adults experiencing, or at-risk of homelessness and dealing with persistent health-related challenges.

Target Population

Older Adults (50+) experiencing homelessness and/or persistent housing insecurity along with healthcare related challenges

Integrated Portfolio

Established leadership and action structures focused on:

- Data intelligence and information sharing
- Cross-sector case conferencing
- Creative housing and stability solutions
- Community-based care coordination

Outcomes Measurement

Health Care: ED Visits, Admissions, Connection to PC

Housing: Housing Placements, Length of Time to House, Housing Stability

Coordination: Connection to benefits, Medi-Cal Enrollment & Referrals, Meeting whole-person needs

Relationships: Coalition Strength, Shared Investment, Sustainability

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Mapping Out the Pathways to Housing for Seniors

Existing Resources -

- CCAHSAA System of Care Asset Maps
- Senior Housing Directory – West End communities
- SB Senior Affordable Housing List
- Housing Authority Senior Affordable Housing properties

Developing a “Real-Time Inventory” of Options -

- Pipeline to Subsidized Senior Units
- Shelter / Interim Housing options
- Recuperative Care / Assisted Living / Residential Care
- Rooms for Rent in the Marketplace
- Shared Housing / Co-op Living locations
- Focus Group w/Housing Navigators



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CCAHSAA Collaboratory System of Care Asset Maps

System of Care for Populations Experiencing Homelessness

Comprehensive Services Available in the System of Care

Service/Prevention	Description
Western San Bernardino Region	Dispersal services address housing crises at their onset by helping individuals/families find immediate, temporary housing alternatives while working toward a long-term housing plan, targeting those at risk before they enter shelters. Source Homelessness prevention services include housing relocation and stabilization services and short- and medium-term rental assistance, which are designed to help at-risk individuals and families maintain their current housing or transition to new permanent housing. Source
City of Chino RA Prog	
City of Ontario RA Prog	
Inland Valley Hope Partners	
Catholic Charities	
Impact Southern California	
CityLink Fontana	
Outside Region	Community Action Partnership (CAP) Operation Grace Lighthouse Social Service Centers

Direct Outreach	Description
Western San Bernardino Region	Direct outreach activities meet the urgent needs of unsheltered individuals by connecting them to emergency shelters, housing, or critical services and providing medical care, health care services, shower trailers, and necessities such as food, water, and crisis intervention. Source
City of Chino	
Montclair Code Enforce	
Symba Center- Ontario	
Rancho Cucu, PD	
Upland PD	
Christian Development Center	
United Way IE	
Health Service Alliance Mobile Medical	
Outside Region	Sherrif's HOPE Team DISH InROADS/HOST OHS Outreach Team United Way IE

System of Care for Aging Adults Experiencing Homelessness

Comprehensive Services Available in the System of Care

Area Agency on Aging/ Guardians	Description
Western San Bernardino Region	AAA is a public or nonprofit organization that is designated by the state to support older adults at the local level. They provide many home- and community-based services to help older adults live independently, such as home-delivered meals, homemaker assistance, and other essential support. Source Guardians or conservators may be appointed to attend to the needs of someone who has been deemed incapacitated by medical condition, mental illness, or substance used by the court. The appointee may be a family member or a community program typically managed by the county. Source
Inland Christian Home	
Pacific Village Platinum Campus*	
Outside Region	

Day Centers	Description
Western San Bernardino Region	Adult day services programs provide community-based care for individuals who do not require 24-hour nursing, offering activities that promote mental and physical well-being, reduce isolation, and prevent functional decline. These programs support working and full-time caregivers by offering flexible attendance options, transportation assistance, and caregiver support services. Services vary but may include therapeutic activities, health monitoring, meals, and specialized care for specific populations. Source Source
Central City Community Health Center CBAS	
Chino Care ADHC	
Chino Hills ADHC	
Dignity ADHC	
Fontana ADHC	
Inland Christian Home	
Inland Empire ADHC	
Manna ADHC CBAS	
Miracle ADHC	
Mission ADHC	
San Bernardino ADHC	
Outside Region	

System of Care for Populations at End of Life

Comprehensive Services Available in the System of Care

Palliative Care	Description
Western San Bernardino Region	This interdisciplinary approach aims at improving the quality of life for individuals with serious illnesses. Source
Accent Care	
Community Hospital of San Bernardino	
Kaiser Permanente Fontana Medical Center	
Outside Region	

Hospice	Description
Western San Bernardino Region	Care focuses on the comfort and quality of life for individuals with serious illnesses who are approaching the end of life. Hospice is typically provided to individuals with a terminal illness whose doctor believes they have six months or less to live. Services are offered in various settings, including one's home, an apartment, a nursing home, a hospital, or a dedicated hospice center. Source
Accent Care	
Advantage Hospice Providers	
All Lives Matter Hospice	
Alta Hospice of California	
Beta Hospice	
Bristol Hospice	
Geniva	
Good Heart Hospice	
I Care Hospice	
Legacy Hospice	
Providence Hospice Inland Empire	
San Bernardino Hospice Care	
Vitas Healthcare	
Outside Region	

CCAHSAA COLLABORATORY
Community Care • Housing Solutions for Aging Adults

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Cross-Sector Care Coordination Process

The **CCAHSAA Collaboratory Cross-Sector Care Coordination Process** will involve the development of an *enhanced cross-sector coordinated care referral and service network* which will include:

- Networking, coordination, collaboration & relationship building
- Master "By-Name" List of clients in target population
- Cross-Sector Case Conferencing
- Warm-handoffs & Closed loop referrals
- "Real-time" service connections
- Collaborative problem solving
- Shared Plan of Care
- Measurable outcome tracking
- 211 Enhanced Coordinated Care Referral System – *GetHelpSBC*

CCAHSAA COLLABORATORY
Community Care • Housing Solutions for Aging Adults

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Creative Housing & Stability Solutions



- **Target population:** Older adults (55+) living on a fixed or limited income and experiencing persistent housing insecurity along with health-related challenges
- **Goal #1:** Increase the inventory of dignified, safe, secure, and affordable supportive living options and opportunities available for older adults living on a fixed or limited income utilizing shared housing/cooperative living strategies.
 - Home Sharing project / Room for Rent Inventory
 - Co-op Living Residences - "The Golden Girls Model"
 - Housemate Matching system
- **Goal #2:** Establish a well-coordinated pipeline of supportive housing services and resources designed to assist older adults living on a fixed or limited income in western San Bernardino County to maintain stable, independent living options and opportunities.



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Success Story

Mr. T & his daughter, Miss K

From Uncertainty to a Home of Their Own

After facing homelessness and instability for 2 years, Mr. T never gave up. With the partnership of Rolling Start, his self-advocacy, and Inland Housing Solutions, he moved from crisis to stability—just in time.

THE STORY

Mr. T experienced homelessness and instability for 2 years.

With a lot of coordination and quick actions from Rolling Start, his own advocacy, and our IHS team—he never faced homelessness again.

Today, he is happily engaged with a case manager to continue stabilizing and accessing any additional resources he needs.

PARTNERSHIP

Rolling Start provided critical motel support while we worked against the clock.

SELF-ADVOCACY

Mr. T stayed engaged, followed up, and remained proactive every step of the way.

OUR TEAM

The IHS team moved quickly, communicated clearly, and got him housed the day he exited the motel.

OUTCOME

He never faced homelessness again.

We got him housed the day he exited the motel.

Home at last.

HOUSED IN 8 DAYS FROM ENGAGEMENT!

OUR TIMELINE

- AUG 3** IHS received the referral.
- AUG 6** Engaged & completed intake. Signed all documents. Added him in HMIS (CES Referral)
- AUG 7** We engaged the landlord and began collaboration.
- AUG 10** Landlord engaged.
- AUG 10** Inspected the unit.
- AUG 12** Approved the unit.
- AUG 14** Lease signed. Move in day! He exited the motel and moved into his new home.

THANK YOU TO EVERY PARTNER AND EVERY TEAM MEMBER WHO MADE THIS POSSIBLE.

Together, we turn instability into stability—one person, one family at a time.

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San Bernardino City & County Continuum of Care - CA 609 Governance Charter Adopted July 2024

Introduction

This chapter provides an introduction to and a general overview of the Continuum of Care (CoC).

References

The following references are applicable to the information in this chapter:

- 24 CFR 578.7(a)(3)
- McKinney-Vento Homeless Assistance Act, Title IV, part C, (42 USC 11381-11389)
- Homeless Emergency Assistance and Rapid Transition to Housing Act (HEARTH Act); Continuum of Care Program, 77 Fed. Reg. 45422, July 31, 2012 (24 CFR §578) (referred to as the CoC Program Interim Rule).

Overview

Annually, the U.S. Department of Housing and Urban Development (HUD) awards federal homeless assistance grants through a competition among organizations that participate in local homeless assistance program planning networks. These networks, referred to as Continuums of Care (CoCs), work to address homelessness by identifying community-specific needs and responding with a coordinated system of housing and services. The approach is predicated on the understanding that homelessness is not caused merely by a lack of shelter, but involves a variety of underlying, unmet needs and conditions – physical, economic, and social.

The CoC program is authorized by the McKinney-Vento Homeless Assistance Act and implemented through HUD. Communities that receive funds under the HEARTH Act have specific responsibilities which are described in Interim Rule¹.

At the federal level, the CoC program is intended to:

- Promote a communitywide commitment to the goal of ending homelessness.
- Provide funding for efforts by nonprofit providers and State and local governments to quickly rehouse homeless individuals and families while minimizing the trauma and dislocation caused to homeless individuals, families, and communities by homelessness.
- Promote access to and effective utilization of mainstream programs by homeless individuals and families.
- Optimize self-sufficiency among individuals and families experiencing homelessness.

To these ends, HUD requires communities to establish, organize, and operate a system of care to carry out the responsibilities described in the Interim Rule. At the local level, the CoC is group composed of representatives from relevant organizations to the extent these groups are present in the geographic boundaries of the CoC:

- Advocates
- Affordable housing developers
- Businesses
- Mental health agencies
- Nonprofit homeless service providers

¹ All statutory references are to 24 CFR Part 578 [HEARTH Interim Rule (July 2012)] and subsequent updates unless otherwise stated.

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- Faith-based organizations
- Governments
- Homeless and formerly homeless persons
- Hospitals
- Law enforcement
- Organizations that serve homeless and formerly homeless veterans
- Public housing agencies
- School districts
- Social service providers
- Universities
- Victim service providers

Regulations charge the CoC with specific actions and responsibilities. These include the development, following and annual update of a:

- Governance Charter, including all policies and procedures needed to comply with the Interim Rule.
- Data system, referred to as the Homeless Management of Information System (HMIS), as prescribed by HUD.
- Code of conduct and recusal process.

Structural Components

The structural components of the CoC include the following:

- **Community Stakeholders** – Individuals and organizations throughout the community who are interested in the issues of homelessness within the CoC area.
- **General Membership** – Representatives from the relevant community stakeholders who are registered members of the CoC. In addition to the relevant organizations named in the Interim Rule, the General Membership includes community stakeholders who are invested in ending homelessness in the region. Examples include (but are not limited to) private foundations, philanthropists, labor and employment organizations, and fraternal organizations.
- **Board** – Persons selected via the authorized process to represent the CoC stakeholders and participate as required by the Interim Rule.
- **Collaborative Applicant** – The legal entity and eligible applicant selected to apply for HUD federal funding on behalf of the CoC (the Membership is not a legal entity and therefore not eligible to apply for funding). The Collaborative Applicant holds responsibilities associated with the CoC Application and reporting processes.
- **Homeless Management of Information System (HMIS) Lead Agency** – An eligible applicant selected as the responsible entity for:
 - The compliance, management, and operations of the HMIS, CoC data systems, and a comparable data base for victim service providers, as described in HUD regulations; and
 - Satisfying all HUD Data Exchange (HDX) reporting requirements.
- **Coordinated Entry System (CES) Lead Agency** – The entity responsible for the compliance, management, and operations of the CoC-approved Coordinated Entry System.
- **Emergency Solutions Grant (ESG) Jurisdictional Recipients** – Jurisdictions identified by HUD as eligible direct recipients of ESG funds.
- **Committees** – Includes Standing Committees, Sub-Committees, Ad Hoc Committees or Task Groups formed by the CoC, the Board, Collaborative Applicant, HMIS Lead

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Agency, or CES Lead Agency in accordance with the Governance Policies for establishing such subgroups:

- **State Administrative Entity** – A legal entity meeting the State of California criteria for applying for and managing funds designated to the CoC from various state homeless programs.
- **Administrative Agent** - Title used for the legal entity selected to perform the functions of both the CoC Collaborative Applicant and the State Administrative Entity.

Graphic Depiction of CoC Required Components



The required components of the CoC system are depicted in the graphic above. The Administrative Agency carries the roles and responsibilities of both the CoC Collaborative Applicant and the State Administrative Entity.

Levels of Responsibility

Roles and responsibilities for the CoC structural components are organized by component and the requirements of the Interim Rule. A chart summarizing the roles and responsibilities for all structural components is found in the Appendices.

A list of Terms and Acronyms associated with the CoC is also found in the Appendices.

¹ Descriptions for subgroups are found in Chapter 8: Committees.

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Identification and Profile of the CoC

CoC Name

The CoC of the City and County of San Bernardino, CA, which is identified by HUD as "CA-609".

CoC Board Name

SB CoC Board - Currently the Interagency Council on Homelessness (ICH).

Geographic Boundaries

The incorporated and unincorporated areas and territories within the geographic boundary of San Bernardino County.

Composition/Structure

Includes the following:

- General Membership
- CoC Board
- Collaborative Applicant
- Coordinated Entry System (CES) Lead Entity
- Homeless Management Information System (HMIS) Lead Agency
- Associated Standing and Ad Hoc Committees and Workgroups

Collaborative Applicant & HMIS Lead Agency

San Bernardino County Office of Homeless Services (OHS)

Coordinated Entry System (CES) Lead Entity

Inland SoCal United Way 211+

Point of Contact

The CoC Board Secretary is the initial point of contact for the CoC.

Collaboration with Other Bodies Addressing Homelessness

The SB CoC collaborates with a number of other bodies dedicated to addressing homelessness. Given the vast geography of San Bernardino County, these bodies play an important role in informing the actions of the CoC and communicating the needs of persons in various communities who are at or risk of becoming homeless. Collaboration with Emergency Solutions Grant (ESG) recipients, persons with lived experience in homelessness, and state and local entities is critical in planning, resource allocation, goal setting and evaluation.

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Introduction

This chapter addresses the roles, responsibilities, protocols, and practices related to the establishment and operation of committees in the Continuum of Care (CoC) structure. Committees can include Standing Committees, Ad Hoc Committees, Subcommittee (Task and Work Groups), and regional or other networks that have been recognized by the CoC. Ad Hoc groups and subcommittees may be convened by either the CoC Membership, or the CoC Board. Only the CoC Board can establish decision-making Standing Committees. Like the CoC Board, Standing Committees are subject to the Brown Act.

Purpose

The purpose of Committees is to provide support and advice on the development of policies and procedures to effectively implement the CoC. These policies must align with the adopted Governance Charter. Although broad community input is welcomed by the CoC, official advisory bodies are established through standard procedures.

Committee development is designed to achieve the following goals:

- Increase participation by the CoC Membership, Board, and designees in the policy development process;
- Undertake specific tasks as requested by the CoC membership or Board;
- Develop proposals and recommendations Board for consideration;
- Interact with Collaborative Applicant staff assistance;
- Interact with staff, Council members, and members of the County Board of Supervisors, so that the concerns of local governments are fully understood in the formulation of regional policies; and
- Actively seek the involvement of other regional agencies, and business and citizen groups so that their perspectives can be incorporated in CoC policies and decisions.

Roles and Responsibilities

Official Committees have the power, duty, and responsibility to:

- Compile, document, and archive, in a form accessible to the CoC Membership and public, any documents related to the Committee and/or Board including all actions taken to amend said documents.
- On its own initiative or in response to a request by a committee, committee members, members of the CoC or the Board, review CoC-related governing documents and recommend amendments to such documents.
- Conduct periodic reviews and recommend amendments to policies, written standards, and procedures to enhance the effectiveness of the CoC.
- Assist in the development and documentation of the structure and functioning of all committees.
- Develop internal standards for committees so long as they do not supersede or supplant existing CoC rules and/or regulations.
- Create sub-committees or task groups as needed to complete its work.
- Adopt special rules, consistent with the Rules, Policies and Procedures of the CoC, as it deems advisable to govern the conduct of internal Committee business.
- Perform other duties as requested by the CoC Membership or Board and provide copies of correspondence through the CoC Secretary.

Continuum of Care

CA 609

Governance Charter

Chapter 8

Committees

Regional Steering Committees

Regional Steering Committees (RSC) are regionally-based committees that advise the CoC Membership and Board. These committees are constituted by the organizations in their respective areas, and function as subcommittees to the CoC.

Regions

The Regional Steering Committee group is comprised of five (5) regional groups representing the following regions as identified in the Governance Charter:

- Central Valley
- Desert
- East Valley
- Mountains
- West Valley

Members

Each RSC is constituted by the relevant parties in the subregion and are typically comprised of CoC members, members of the provider networks, and representatives from each regional city, incorporated and unincorporated, schools, county agencies, and public and private entities.

Meetings

Each RSC will meet as often as necessary to accomplish their purpose. Each RSC will retain meeting minutes and make them available to the CoC and Board through the CoC Secretary and provide a summary of activities and other recommendations monthly or as requested by the Board. Each Regional Steering Committee may create subcommittees to focus on specific issues, challenges, or projects related to the committee's tasks.

Role and Functions

Regional Steering Committees are able to provide leadership and serve as a regional advisory body to the CoC through a selected regional liaison to the CoC Board. Although governed externally, RSCs assist the CoC by:

- Setting regional priorities, goals, and action steps as adopted by the CoC.
- Facilitating regional alignment of resources and service coordination.
- Coordinating regional participation in CoC activities.
- Engaging a broad range of public and private stakeholders in regional planning and coordinated service delivery.
- Providing project funding priorities and recommendations to regionally fund resources, based on a project prioritization process.
- Facilitating alignment across the CoC as a whole for coordinating, planning, and investment.

JULY 2024
CHAPTER 8: COMMITTEES
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Who Does What in the Continuum of Care?

A Plain-English Guide to the July 2024 Governance Charter

San Bernardino City and County Continuum of Care (CA-609)

The one-sentence explanation

The CoC membership is the wider community partnership. The CoC Board is the main decision-making group for duties the membership gives it. Lead agencies run major systems and do the daily work. Committees study issues, carry out assigned tasks, and report back.

Public-facing draft based on the Governance Charter adopted July 24, 2024.
This guide explains the charter. It does not replace the charter, HUD rules, state law, or legal advice.

Start Here: What Is the CoC?

A Continuum of Care, or CoC, is a local partnership that plans and coordinates housing and services for people who are homeless or at risk of homelessness. It includes service providers, government, people with lived experience, housing groups, schools, health systems, businesses, faith based groups, advocates, and other community members.

Think of it as a community team

The membership is the whole team. The Board is the team's governing/oversight group. The Collaborative Applicant, HMIS Lead, and CES Lead are the main operating agencies. Committees are smaller groups that focus on one subject.

Three Responsibility Words Used in the Charter

Charter word	Plain meaning	Question to ask
Authority / Oversight	Authority means the group formally approves or votes. Oversight means the group receives reports and checks the work.	Who approves, and who checks?
Lead	The group charged with organizing and carrying out the work.	Who owns the job?
Support	A group that helps with facts, expertise, staff work, participation, or implementation.	Who helps the lead?

Caution regarding combining "authority" and "oversight" in ordinary explanations

Because authority and oversight are not the same (authority approves; oversight watches and checks) we are recommending that they be separated wherever possible.

The Main Parts of the CoC

Community Stakeholders

Anyone in the county who has an interest in homelessness. They may attend public meetings, give input, and apply to become members.

General Membership

Registered organizations and individual members. Voting members elect or ratify Board members, approve the Board selection process, approve charter changes, and act on other matters reserved to the membership.

CoC Board

The primary decision-making body for the CoC. It approves and oversees policy and direction for responsibilities delegated by the membership.

Collaborative Applicant / Administrative Agent

The legal entity that applies for HUD funds provides administrative support and may also manage state funds as the State Administrative Entity. In July 2024, this is the San Bernardino County Office of Homeless Services.

HMIS Lead Agency

The agency responsible for the shared homelessness data system, HUD data reports, data quality, privacy, security, and system operations. In July 2024, this is the San Bernardino County Office of Homeless Services.

CES Lead Entity

The entity responsible for operating the Coordinated Entry System used to assess, prioritize, and connect people to housing and services. In July 2024, this is Inland SoCal United Way 211+.

ESG Jurisdictional Recipients

Local governments that receive Emergency Solutions Grant funds directly from HUD and must coordinate those funds and standards with the CoC.

Committees and Workgroups

Smaller groups were created to handle continuing subjects or short-term tasks. Their power depends on the charter or the action that created them.

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Homeless Services

Continuum of Care Announcement

Dear CoC Full Membership,

The Continuum of Care (CoC) has convened its Nominating Committee to facilitate the Call for Nominations for 14 open seats on the CoC Board. The complete application and nomination packet, including the qualifications and representative categories for each available seat, was distributed separately by the Office of Homeless Services (OHS) on August 25, 2026, and are attached.

In preparation for the nomination and election process, we would like to remind you to **please update or submit a CoC Membership application to the Office of Homeless Services** (Attached) no later than October 1, 2026, by 4 p.m.

Verify Your Primary and Alternate Representatives

Agencies and member organizations need to review and, if necessary, update their designated Primary and alternate voting representatives prior to the CoC Board Election Day of October 8. Only individuals identified as eligible representatives on the final Voting Membership List will be permitted to cast a vote in the CoC Board election.

If your organization's Primary or Alternate voting representative needs to be updated, please submit the updated information to OHS as soon as possible no later than October 1, 2026, by 4 p.m.

Please note that CoC membership and voting eligibility are not the same. Submission of a CoC membership application establishes membership; however, members must also meet the requirements established in the CoC Governance Charter to be eligible to vote. To be eligible to vote, members must meet the applicable requirements, including:

- Submission of a completed CoC membership application,
- Attendance at a minimum of three (3) qualifying CoC meetings within the prior 12 months, including:
 - At least one (1) CoC Full Membership meeting; and
 - Two (2) additional qualifying Committee meetings, verified by sign-in sheets.

The CoC Governance Charter is available on the [San Bernardino County Homeless Partnership](#) website.

To establish voting eligibility members may still have an opportunity to satisfy the meeting attendance requirements before the **October 8, 2026, CoC Board election**.

Upcoming meetings include:

- CoC Full Membership Meeting
 - Wednesday, September 23, 2026
- Regional Steering Committee Meetings
 - Central Valley – Wednesday, September 2, 2026, at 2:00 p.m.
 - West Valley – Wednesday, September 9, 2026, at 9:00 a.m.
 - High Desert – Tuesday or Wednesday, September 8 or 9, 2026
 - Mountains – Monday, September 14, 2026 at 1:30 p.m.
 - East Valley – Thursday, September 17, 2026, at 10:00 a.m.

Please refer to the meeting announcements sent out by email from the OHS mailbox for confirmed dates, times, and locations and agenda packets.

Nominating Committee

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Homeless Services

Continuum of Care Announcement

Thank you for your interest in participating in the CA-609 San Bernardino City and County Continuum of Care (CoC). The CoC is a regional or local planning body that coordinates housing and service funding for homeless families and individuals. The CoC is designed to promote a community-wide commitment to the goal of ending homelessness and to provide funding for efforts by non-profit providers, states, and local governments.

The CoC is made up of designated representatives of a "relevant organization", as defined below. Relevant organizations and individuals within San Bernardino County may apply to be considered for membership in the U.S. Department of Housing and Urban Development (HUD) designated CA-609 San Bernardino City and County CoC.

Membership Eligibility. Section 578.5 of Title 24 of the Federal Regulations defines "relevant organizations" as including, "nonprofit homeless assistance providers, victim service providers, faith-based organizations, governments, businesses, advocates, public housing authorities, school districts, social service providers, mental health agencies, hospitals, universities, affordable housing developers, law enforcement, organizations that serve veterans and homeless and formerly homeless individuals."

Applicants must designate one representative on their application to vote on behalf of their organization. If they are unable to attend a CoC meeting, a voting representative from an organization may authorize another individual from their organization to be their alternate. A roster of voting representatives is maintained and updated at least annually.

CoC Member Duties Include:

- (1) Attend meetings of the full CoC membership, with published agendas, at least twice a year;
- (2) Adopt and follow a written process to select a board to act on behalf of the CoC, which process must be reviewed, updated, and approved by the CoC at least once every 5 years;
- (3) Appoint additional committees, subcommittees, or workgroups;
- (4) In consultation with the collaborative applicant and the HMIS Lead, develop, follow, and update annually a governance charter, which will include all procedures and policies needed to comply with HMIS requirements as prescribed by HUD, and a code of conduct and recusal process for the board, its chair(s), and any person acting on behalf of the board.

To see a full list of CoC duties and responsibilities click [here](#).

You can complete a membership application online at <https://sbchps.sbcounty.gov/> or complete a PDF file of the application and email it to homelessfrp@hss.sbcounty.gov or mail it to:

The Office of Homeless Services
560 E. Hospitality Lane, Suite 200
San Bernardino, CA 92415-0044

CA-609 San Bernardino City and County Continuum of Care
Membership Application

Instructions: Please submit this form via email to: homelessfrp@hss.sbcounty.gov or by mail to the Office of Homeless Services – 560 E. Hospitality Lane, Suite 200, San Bernardino, CA 92415-0044.

Organization Name:	Date:	
Executive Director:		
Business Address:		
City:	State: Zip:	
Email Address:		
Phone Number:		
Link to Organization's Website:		
Primary CoC Voting Representative Name:		
Title:		
Email Address:		
Phone Number:		
Alternate Representative Name:		
Title:		
Email Address:		
Phone Number:		
Which of the following sectors best describes your organization sector?		
☐ Advocate	☐ Business	☐ COBG/HOMESG Enrollment Jurisdiction
☐ Disability Service Organization	☐ EMS/Crisis Response Team	☐ Faith-Based Organization
☐ Homeless/Family Homeless Individual	☐ Hospital or Health Care Organization	☐ Housing Developer
☐ Law Enforcement	☐ LGBTQ Service Organization	☐ Local Government
☐ Mental Health Service Organization	☐ Non-Profit Homeless Service Provider	☐ Public Housing Authorities
☐ School District/College/University	☐ Social Service Provider	☐ Street Outreach Team
☐ Substance Abuse Service Provider	☐ Substance Abuse Service Provider	☐ Veteran Organization
☐ Victim Service Provider	☐ Youth Homeless Organization	Other:

By submitting this application, you hereby agree to meet the Continuum of Care membership duties as outlined in the accompanying instructions and attest that your organization's representative or alternate can attend meetings at least twice a year.

Signature _____

Date _____

8.02.02

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 Homeless Services Continuum of Care Announcement CALL FOR APPLICATIONS for the Continuum of Care (CoC) Board and CoC Facilitators This Call for Applications invites eligible individuals to submit an application and associated materials as candidates to fill available seats on San Bernardino County CoC Board. This invitation seeks to fill up to Fourteen(14) Board seats and two (2) CoC Facilitator seats, consisting of a mix of open and re-election seats. New Board will begin service January 1, 2027, through December 31, 2028. For more information about Board Member eligibility and rules, please see the attached <i>San Bernardino CoC Board Member Application</i>, and the <i>Board Selection and Nomination Background sheet</i>. Positions up for re-election and for new nomination and selection by the CoC Full Membership include: 6 seat(s) in the Service Provider category 5 seat(s) in the At-Large category 1 seat in the Government Representative to be selected by the CoC 1 seat designated as a Consumer Representative as a person with lived experience 1 seat in the Stakeholder City Representative The positions to be selected by appointment by the designated entity include: 1 appointed – County Board of Supervisors, or designee 1 appointed – Community Development & Housing 1 appointed – Superintendent of Schools or Board of Education 1 appointed – Human Services 1 appointed – seat will be a consumer representative designated by the Youth Advisory Board To apply for any open position, candidates must submit the following items to the Office of Homeless Service (OHS) who is the CoC Collaborative Applicant: - Completed Board Member Application and Nomination Form. - Brief biographical summary or resume. Personal Statement responding to the following prompts (maximum 250 words per question): - Please tell us why you want to become a member of the CoC Board? - Summarize the perspective(s) that you would bring to the CoC Board? Letter of Recommendation from a San Bernardino CoC organization or individual; and a Completed Board Matrix attachment. Submit this information no later than September 15, 2026, by 4pm PST to: Office of Homeless Services Attn: CoC Board Application / Claudia Doyle OHS@hshs.sbcounty.gov or drop off at 560 East Hospitality Lane, Suite 200, San Bernardino, CA. 92408 <i>*Late applications will not be accepted</i>	CoC Board Composition The CoC Board is composed of no less than 17 and not more than 21 members, consisting of 19 voting seats and two (2) non-voting seats. (<i>Charter Chapter 3 pg. 3 of 15</i>) - Six designated government seats. (4 County designated seats, 1 elected seat specific to a city, plus one gov. elected seat) - One appointed consumer seat through the Youth Action Board. (included among the at-large seats) - One more consumer representative seat with lived experience (included among the at-large seats) - Five or six elected at-large seats. - Five or six elected service-provider seats. - Two non-voting seats: a senior representative of the Collaborative Applicant and the immediate past Chair for one year. Board Seats available for election 4 seats must be filled (members no longer eligible for re-election, they have served their two terms) 9 seats eligible for re-election (members have served less than two terms) 1 available seat in the service-provider section
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CoC BOARD MEMBERSHIP CRITERIA Who can be selected as a CoC Board Member? Any individual CoC member may apply for an open Board position by responding to the Call for Applications and submitting, by the posted deadline, a/an: - Completed a Board Member Application; - Brief biographical summary or resume; Personal statement summarizing the perspective(s) that the nominee would bring to the CoC Board; and Letter of Recommendation from a San Bernardino CoC member organization or individual. Board candidates should have: - At least two years of experience working or volunteering in the homeless sector or within the SB CoC; - Who are registered participants of the CoC Full Membership and; - A track record of a commitment to working to alleviate homelessness in the region. Who cannot be selected as a CoC Board Member at this time? - Individuals who are barred from conducting business with the U.S. Department of Housing and Urban Development (HUD). - Individuals who have already served four or more years on the CoC Board as a primary Board member including in the past year. Individuals who previously served the CoC Board for four (4) or more years, will need to observe a one-year break prior to being eligible to be re-elected to the Board. Who on the current Board can retain a seat on Board? - Individuals who have not completed their first full two-year term as a primary Board Member, who wish to remain on the Board, may be retained in an at-large or other appropriate seat. Members who are completing the term of a Board seat that was vacated by the Primary member will finish the original term of the Member and then are eligible to be considered for selection as a Primary Board Member on their own merit. - Individuals who have served a full two-year term but have not served the second term can be nominated and elected to serve a second term. - The current Board Chair will remain as a non-voting resource to the Board for a one year-period. - The Collaborative Applicant, is a non-voting resource. How are persons chosen to serve on the Board? The Nominating Committee will collect and conduct a threshold validation of the submitted applications and create a full list of applicants with an indication as to whether the candidate meets the minimum threshold requirements. The Nominating Committee will further review the list of applicants against the list of Board Member priorities and determine a slate of qualified applicants. The summaries (including candidate biography/resume, application, personal statement, and letter of recommendation) of each of the qualified applicants will be forwarded to the full CoC membership two (2) weeks prior to the election day.	CALL FOR NOMINATIONS for Facilitators of Continuum of Care (CoC) Membership Background: CoC Membership Facilitators CoC Facilitator: A leadership role established through the Continuum of Care Governance Charter to facilitate and coordinate the work of the Full CoC Membership. CoC Facilitators guide membership meetings, promote inclusive participation and collaboration, support effective decision-making, and help ensure that the CoC Membership fulfills its governance and planning responsibilities consistent with HUD requirements and the locally adopted Governance Charter. Candidate Qualifications - CoC Facilitators should have substantial working knowledge of the San Bernardino City and County CoC; - Be dedicated to serving the best interest of the CoC as a whole; - Be skilled in leading/facilitate large, diverse groups; - Have a capacity to resolve conflict between members; - Have working knowledge of the HUD CoC program; - Have sufficient, flexible time to dedicate to the tasks of the CoC; - Invested in working collaboratively with other leaders. Duties and Responsibilities of the CoC Facilitators The duties and responsibilities are described in Chapter 2 of the CoC Governance Charter as most recently adopted. In general, the CoC Facilitators could be considered Co-Chairs who manage the accomplishment of the tasks identified for the CoC Membership body. CoC Facilitators have leadership privileges parallel to the Board Chair and Vice Chair with respect to convening meetings, setting agendas, appointing Ad Hoc Committees as needed to accomplish the responsibilities of the CoC Membership identified in the Charter but do not interfere with existing committees and groups. Facilitators ensure the CoC Membership completes essential tasks such as calling for CoC Full Membership meetings at least three times each year, issuing a public notice inviting organizations and individuals to join the CoC; ensuring the Governance Charter is reviewed annually in consultation with the Collaborative Applicant and HMIS Lead agent, annually appointing an Ad Hoc Nominating Committee, ensuring an annual review and updates to Written Standards and Coordinated Entry policies by the groups identified to implement those tasks. Refer to the chart in the CoC Membership chapter in the Governance Charter for information on the relationships between the CoC Membership, and other components of the CoC Structure. How to Apply to Become a CoC Facilitator Individuals wishing to apply for a position of CoC Facilitator will complete the same Application Packet as those applying for a position on the Board. Applications for CoC Facilitators should be submitted to the Office of Human Services (OHS) by electronically or in hard copy. Please submit the completed CoC Board Application & Nomination Form and the required attachments listed on the application, no later than 4 PM PT September 15, 2026 to: Office of Homeless Services Attn: CoC Board Application / Claudia Doyle OHS@hshs.sbcounty.gov or drop off at 560 East Hospitality Lane, Suite 200, San Bernardino, CA. 92408
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ON OUR WAY HOME:

The San Bernardino CoC Regional Action Plan on Homelessness

2026 - 2030

Regional Implementation Plans

Although the plan goals and strategies will be implemented across the entire CoC, the action steps prioritized for each RSC are customized to the unique needs and resources within each region. The CoC identified the regional action steps through discussions with service providers and community partners within each region. As implementation of the plan progresses, the CoC will update the action steps and prioritize new action steps.

The first page of each regional implementation plan provides a high-level snapshot of each region's demographics, economic and housing indicators, homelessness data, system resources, and key strengths and challenges. The subsequent pages include prioritized action steps each with notes about timelines and key partners.

HIGH DESERT

EAST DESERT

MOUNTAIN REGION

WEST VALLEY

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West Valley RSC Regional Implementation Plan

The West Valley region includes some of the most suburban and economically developed parts of the County, including cities like Ontario, Rancho Cucamonga, and Upland. It benefits from its proximity to Los Angeles, with access to a skilled workforce, a diversified economy, and a strong logistics, retail, and manufacturing presence. The area has seen rapid growth in recent years, which has brought infrastructure and housing development challenges, along with increasing diversity and the need for more diverse and culturally competent providers.

According to the U.S. Census Bureau, West Valley residents represent 32% of the county's total population. The region has the highest median rent at \$2,159 and median income is \$99,887. Approximately 28.3% of the region's population is severely cost burdened (spending more than 50% of income on housing) despite only 9.7% of the population living below the poverty line. The West Valley has the lowest vacancy rate of all San Bernardino county regions, at 3.6%.

Homelessness in the West Valley

Homelessness in the West Valley

476 UNSHELTERED
80 SHELTERED

14% of the CoC's total PITC

The West Valley region has the highest homelessness rate in the CoC at 2%, with only 2% of the total beds in the CoC in 2023, most of which were dedicated to specialized populations.

Breakdown of beds in the West Valley Region (2025 HIC)

Emergency Shelter: 34
Transitional Housing: 34
Rapid Re-Housing: 0
Permanent Housing: 12

The homelessness service system in the West Valley is characterized by close collaborations and partnerships between providers, a strong commitment from both County and City governments, strong partnerships with health care providers, and an emphasis on developing innovative service models. Challenges for the West Valley RSC include a severe shortage of affordable housing, the additional need for housing for people with behavioral health needs, and uneven local provider participation in the CoC's Coordinated Entry System (CES) and the Homeless Management Information System (HMIS).

Additionally, there is a large population of individuals and families living in the region that are at an increased risk of homelessness. As identified above, more than one in four renter households in the region are severely cost burdened, living one missed paycheck or one unanticipated financial crisis away from losing their stable housing. There is also a large, hidden population living in their cars, paying to live in motels and being doubled-up with relatives or friends. Both of these situations highlight a critical need for one-time rent assistance payments or ongoing rental subsidies, coupled with conflict mediation, to stabilize these households and prevent family crises that can lead to homelessness. RSC members noted the absence of a proactive role by local governments in incentivizing deeply affordable housing development in the community, including deep discounts and fast-track permitting. RSC members also highlighted the urgent need to create regional drop-in centers for youth, and partner with schools and local community colleges to staff and promote access to housing and services.

The West Valley Regional Steering Committee identified the following action steps as a priority for the region over the next five years.

GOAL 1: Permanent and Affordable Housing	
STRATEGY	WEST VALLEY RSC ACTION STEP
Strategy 1.2: Expand access to affordable housing in underserved regions.	Expand access to affordable housing for aging adults and disabled by piloting shared housing and co-op living models, (e.g., supporting home sharing for homeowners, pairing tenants to share rentals, and developing cooperative living spaces), developing tailored for aging adults developed through the West Valley Regional CCAHSA Collaborative initiative like the West Valley Initiative with the California Healthcare Foundation.

GOAL 2: Coordination	
STRATEGY	WEST VALLEY RSC ACTION STEP
Strategy 2.1: Formalize communication and roles between the County, CoC and RSCs to strengthen internal collaboration.	Establish a formal partnership between the County, West Valley cities, the CoC-RSC and other community stakeholders to provide strategic planning, coordinated service delivery and operational oversight for the new West End Regional Navigation Center.
Strategy 2.3: Strengthen cross-sector partnerships for resource optimization.	Model information sharing and peer learning for other RSCs and the CoC by highlighting innovative housing and funding models utilized by West Valley, such as the CCAHSA Collaborative initiative, and its cities in cross-RSC and CoC presentations and workshops.
Strategy 2.3: Strengthen cross-sector partnerships for resource optimization.	Support the development of regional cross-sector partnerships between public and private organizations in the homelessness, housing, healthcare and social service sectors to facilitate collective impact outcomes focused on housing stability and whole person care for high-risk populations in the region, such as the CCAHSA Collaborative initiative.

GOAL 3: Shelter and Services	
STRATEGY	WEST VALLEY RSC ACTION STEP
Strategy 3.1: Develop a CoC-wide plan for shelter and interim housing.	Develop a regional strategy that creates bridge housing for people exiting hospitals, crisis stabilization unit treatment and recovery programs and other institutions by aligning cross-system partners, branding capital and operating funds, formalizing discharge-to-housing protocols, and tracking outcomes.

GOAL 4: Prevention and Diversion	
STRATEGY	WEST VALLEY RSC ACTION STEP
Strategy 4.3: Proactively identify and stabilize households at high risk of homelessness.	Establish a regional prevention and diversion strategy for the West Valley that includes developing a coordinated regional flexible spending pool and a multi-agency collaborative partnership that focuses on maintaining housing for currently housed, high-risk households, preventing their inflow into the system.

GOAL 5: Data and Performance	
STRATEGY	WEST VALLEY RSC ACTION STEP
Strategy 5.2: Increase provider accountability and performance management.	Establish a regional model for data-driven housing and homelessness response, using outcomes and lessons learned to guide countywide strategy and replication.
Strategy 5.3: Ensure lived experience is integrated at all levels of decision-making.	Develop and implement a process to integrate feedback and input from people with lived experience into all levels of housing and homelessness policy, planning and program design in the West Valley.

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West Valley RSC Implementation Plan			
Goal 1: Permanent and Affordable Housing			
Strategy	West Valley RSC Action Step	Timelines and Key Partners	Performance Metrics
Strategy 1.2: Expand access to affordable housing in underserved regions.	Expand access to affordable housing for aging adults and disabled by piloting shared housing and co-op living models, (e.g., supporting home sharing for homeowners, pairing tenants to share rentals, and developing cooperative living spaces), including projects tailored for aging adults developed through the West Valley Regional CCAHSAA Collaboratory initiative like the West Valley Initiative with the California Healthcare Foundation.		
Goal 2: Coordination			
Strategy	West Valley RSC Action Step	Timelines and Key Partners	Performance Metrics
Strategy 2.1: Formalize communication and roles between the County, CoC and RSCs to strengthen internal collaboration.	Establish a formal partnership between the County, West Valley cities, the CoC-RSC and other community stakeholders to provide strategic planning, coordinated service delivery and operational oversight for the new West End Regional Navigation Center.		
	Model information sharing and peer learning for other RSCs and the CoC by highlighting innovative housing and funding models utilized by West Valley, such as the CCAHSSA Collaboratory initiative, and its cities in cross-RSC and CoC presentations and workshops.		
Strategy 2.3: Strengthen cross-sector partnerships for resource optimization.	Support the development of regional cross-sector partnerships between public and private organizations in the homelessness, housing, healthcare and social service sectors to facilitate collective impact outcomes focused on housing stability and whole person care for high-risk populations in the region, such as the CCAHSAA Collaboratory initiative.		

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Goal 3: Shelter and Services			
Strategy	West Valley RSC Action Step	Timelines and Key Partners	Performance Metrics
Strategy 3.1: Develop a CoC-wide plan for shelter and interim housing.	Develop a regional strategy that creates bridge housing for people exiting hospitals, crisis stabilization units, treatment and recovery programs and other institutions by aligning cross-system partners, braiding capital and operating funds, formalizing discharge-to-housing protocols, and tracking outcomes.		
Goal 4: Prevention and Diversion			
Strategy	West Valley RSC Action Step	Timelines and Key Partners	Performance Metrics
Strategy 4.3: Proactively identify and stabilize households at high risk of homelessness.	Establish a regional prevention and diversion strategy for the West Valley that includes developing a coordinated regional flexible spending pool and a multi-agency collaborative partnership that focuses on maintaining housing for currently housed, high-risk households, preventing their inflow into the system.		
Goal 5: Data and Performance			
Strategy	West Valley RSC Action Step	Timelines and Key Partners	Performance Metrics
Strategy 5.2: Increase provider accountability and performance management.	Establish a regional model for data-driven housing and homelessness response, using outcomes and lessons learned to guide countywide strategy and replication.		
Strategy 5.3: Ensure lived experience is integrated at all levels of decision-making.	Develop and implement a process to integrate feedback and input from people with lived experience into all levels of housing and homelessness policy, planning and program design in the West Valley.		

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West End Regional Navigation Center 11109 Jasmine Street, Fontana

- County of San Bernardino and West Valley cities, including:
 - Chino
 - Chino Hills
 - Fontana
 - Montclair
 - Ontario
 - Rancho Cucamonga
 - Rialto
 - Upland



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Service Model

- 3 integrated components within a single, coordinated facility:
 - **Emergency Shelter:** Low-barrier accommodations with meals, hygiene and laundry facilities, intensive case management, behavioral health services, housing navigation, transportation assistance, and benefits enrollment.
 - **Recuperative Care:** Temporary residential accommodations, medical oversight, and case management for individuals discharged from hospitals who require continued medical recovery but lack stable housing.
 - **Sobering Center:** A monitored space for individuals under the influence of alcohol or other substances who do not require hospitalization, providing medical monitoring, crisis intervention, and referrals to substance use treatment.

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Operational Overview

- **One-stop service model**– On-site comprehensive support services include Behavioral Health, Substance Use Services, Public Health, Transitional Assistance, Workforce Development, and the Office of Homeless Services (OHS) for housing navigation and Continuum of Care coordination.
- **24/7 operations** – Round-the-clock staffing, case management, and security; residents remain in place with an emphasis on stability and continuity.
- Staffed by **multi-disciplinary teams** with a trauma-informed and person-centered approach.
- Total of **200 beds** – 100 emergency shelter beds, 100 recuperative medical care beds, plus a sobering center
- **Referral-only admissions** – No walk-in admissions; all entries and exits coordinated for safety and care continuity
- **Low-barrier design** – Guests may bring pets, partners, and personal belongings, reducing barriers to entry.

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Operational Annual Allocations

JURISDICTION	ANNUAL CONTRIBUTION AMOUNT
City of Chino	\$200,000
City of Chino Hills	\$200,000
City of Fontana	\$1,000,000
City of Montclair	\$250,000
City of Ontario	\$250,000 annually for the first three (3) operational years
City of Rancho Cucamonga	\$300,000
City of Rialto	\$250,000
City of Upland	\$250,000
County of San Bernardino	\$475,000

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HOUSING ELEMENT - State Law Requirements

Since 1969, California has required that all local governments (cities and counties) adequately plan to meet the housing needs of everyone in the community. California's local governments meet this requirement by adopting housing plans as part of their "general plan" (also required by the state).

California's housing-element law acknowledges that, in order for the private market to adequately address the housing needs and demand of Californians, local governments must adopt plans and regulatory systems that provide opportunities for (and do not unduly constrain), housing development. As a result, housing policy in California rests largely on the effective implementation of local general plans and, in particular, local housing elements.

All communities across California are required to prepare a Housing Element every eight years to address their local housing needs and a share of the region's need for housing. State Housing Element law requires that each city and county identify and analyze existing and projected housing needs within their jurisdiction and prepare goals, policies, and programs to further the development, improvement, and preservation of housing for all economic segments of their community commensurate with local housing needs.

State Law requires that the Element include the following components:

- An analysis of the City's population, household, and employment base, and the characteristics of the housing stock.
- A summary of the present and projected housing needs of the City's households.
- A review of potential constraints to meeting the City's identified housing needs.
- An evaluation of opportunities that will further the development of new housing.
- A statement of the Housing Plan to address the identified housing needs.

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Regional Housing Needs Allocation (RHNA)

California General Plan law requires each city and county to have land zoned to accommodate its fair share of the regional housing need. HCD allocates a numeric regional housing goal to the Southern California Association of Governments (SCAG). SCAG is then mandated to distribute the housing goal among the cities and counties in the region. This share for the SCAG region is known as the Regional Housing Needs Assessment, or RHNA. The SCAG region encompasses six counties (Imperial, Los Angeles, Orange, Riverside, San Bernardino and Ventura) and 191 cities in an area covering more than 38,000 square miles.

The major goal of the RHNA is to assure an equitable distribution of housing among cities and counties within the SCAG region so that every community provides for a mix of housing for all economic segments. The housing allocation targets are not building requirements; rather, they are planning goals for each community to accommodate through appropriate planning policies and land use regulations. Allocation targets are intended to assure that adequate sites and zoning are made available to address anticipated housing demand during the planning period.

The current RHNA for the SCAG region covers an eight-year planning period (June 30, 2021, to October 15, 2029)² and is divided into four income categories: very low, low, moderate and above moderate.

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Is your town on track?

To be "on track," a city or county needs to have issued housing permits at a rate that, if sustained, would allow it to hit its state targets by the end of its planning cycle. A value of 100% means it is exactly on track to hitting its target for housing of that affordability level.

Jurisdiction	Very Low	Low	Moderate	Above Moderate
Chino	0%	2%	4%	133%
Chino Hills	2%	5%	6%	72%
Montclair	0%	0%	0%	155%
Ontario	1%	1%	0%	126%
Rancho Cucamonga	3%	8%	5%	128%
Upland	0%	0%	44%	34%
Fontana	0%	0%	0%	126%
San Bernardino County	1%	43%	107%	96%

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City of Chino

The City of Chino's share of the SCAG regional growth allocation is 6,978 new units for the current planning period (2021-2029). **Table 3-15** indicates the City's RHNA need for the states planning period.

Table 3-15: Housing Needs for 2021-2029		
Income Category (% of County AMI)	Number of Units	Percent
Extremely Low (30% or less) *	1,057	--
Very Low (less than 50%) ¹	2,113	30.3%
Low (51 to 80%)	1,284	18.4%
Moderate (81% to 120%)	1,203	17.2%
Above Moderate (Over 120%)	2,378	34.1%
Total	6,978	100%
Note 1: Pursuant to AB 2634, local jurisdictions are also required to project the housing needs of extremely low-income households (0-30% AMI). In estimating the number of extremely low-income households, a jurisdiction can use 50% of the very low-income allocation or apportion the very low-income figure based on Census data. Source: Final Regional Housing Needs Allocation, SCAG, 2021.		

Table 4-1: Summary of Quantified Objectives						
Income Group	Extremely Low	Very Low	Low	Moderate	Above Moderate	Total
New Construction (RHNA)	3,397 units			1,203 units	2,372 units	6,961 units
Accessory Units	184 units			112 units	24 units	320 units
Conservation	132 units			--	--	132 units
Rental Subsidy (Section 8) ¹	220 units			--	--	220 units
Rehabilitation ¹	20 units			--	--	20 units
Source: 1. City of Chino 2020-2025 Consolidated Plan						

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City of Chino Hills

Table 1-2: Chino Hills RHNA for the 6 th Cycle Housing Element	
TOTAL RHNA UNITS FOR CHINO HILLS⁽¹⁾	3,729
Extremely Low Income (<30% of AMI) ⁽²⁾⁽³⁾	694
Very low income (<50% of AMI)	694
Low income (50-80% of AMI)	821
Moderate income (80-120% of AMI)	789
Above moderate income (>120% of AMI)	731

Table 6-2: Housing Element Quantified Objectives - ALL (2021-2029 Planning Period): Chino Hills				
Quantified Objective	New Unit Construction ⁽¹⁾	New Accessory Dwelling Unit Construction ⁽²⁾	Rehabilitation ⁽³⁾	Conservation ⁽⁴⁾
Extremely Low Income	694	16	1,794	118
Very Low Income	694	8	1,794	118
Low Income	821	36	2,122	139
Median Income (6)	0	0	0	25
Moderate Income	789	36	2,040	134
Above Moderate Income	731	8	1,890	124
TOTAL	3,729	104	9,640	658

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City of Montclair

TABLE 6-1: 2021-2029 REGIONAL HOUSING NEEDS ALLOCATION (RHNA)

Income Level	Number of Units	Percent of Allocation
Extremely Low Income	349	13.4%
Very Low Income	349	13.5%
Low Income	383	14.8%
Moderate Income	399	15.4%
Above Moderate Income	1,113	42.9%
Total	2,593	100%

Notes:

1. Extremely Low Units are assumed to be 50% of the City's Very Low-Income allocation.

Source: Southern California Association of Governments, 2021.

TABLE 2-1: 2021-2029 QUANTIFIED OBJECTIVES

Income Level	Extremely Low ^(a)	Very Low	Low	Moderate	Above	Total
2021-2029 RHNA Allocation	349	349	383	399	1,113	2,593
Construction^(a)	50	100	100	50	500	800
Rehabilitation^(b)	-	-	10	10	-	20
Housing Assistance (Vouchers)		689		-	-	689
Conservation/Preservation^(c)	-	-	-	-	-	0

Note: Extremely low income households are assumed to be 50% of the City's very low income RHNA (or approximately 349 units).

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City of Ontario

Table 2-31
Regional Housing Needs Goals, 2021-2029

Household Income Levels for the RHNA	Number of Housing Units	Percentage of Units by Affordability level
Extremely Low Income	2,820	14%
Very Low Income	2,820	14%
Low Income	3,286	16%
Moderate Income	3,329	16%
Above Moderate Income	8,599	41%
Total	20,854	100%

Source: Southern California Association of Governments 2021.

Table 9-2
Quantified Objectives for the 2021-2029 Housing Element

Housing Program	Quantified Objectives by Income Group					Totals
	Extremely Low Income	Very Low Income	Low Income	Moderate Income	Above Moderate	
New Construction	2,820	2,820	3,286	3,329	8,599 ¹	20,854 ¹
Rehabilitation ²	430	430	430	0	0	1,290
Housing Conservation ³	2,960	2,960	2,960	0	0	8,940

Source: City of Ontario 2021

1 This total is based on the 6th Cycle RHNA identified for the City by SCAG.

2 See Program 3.

3 The total of 8,940 units includes the 4,470 units that have been identified as at-risk during the planning period, plus Program 25, the 4,470-unit goal of facilitating the acquisition of 30 existing, abandoned homes to convert to affordable housing (Programs 18 and 17) and the target of conserving housing for 80 lower income households through property maintenance.

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City of Rancho Cucamonga

Table HE-47: RHNA 2021-2029

Income Group	Total Housing Units Allocated	Percentage of Units
Extremely/Low	3,245	31%
Low	1,920	18%
Moderate	2,038	19%
Above Moderate	3,322	32%
Total	10,525	100%

Table HE-48: RHNA Credits and Remaining Need

	Extremely Low/ Very Low (Below 50% AMI)	Low (51-80% AMI)	Moderate (81-120% AMI)	Above Moderate (Over 120% AMI)	Total
RHNA	3,245	1,920	2,038	3,322	10,525
Potential ADUs	36	56	56	12	160
Entitlements	0	0	2,000	3,085	5,085
The Resort	0	0	2,000	0	2,000
Victoria Gardens	0	0	0	385	385
Etiwanda Heights	0	0	0	2,700	2,700
Remaining Need	3,209	1,864	0	225	5,280

Table HE-54: Summary of Quantified Objectives

	Extremely Low (0-30%)	Very Low (31-50%)	Low (51-80% AMI)	Moderate (81-120% AMI)	Above Moderate (Over 120% AMI)	Total
RHNA	1,622	1,623	1,920	2,038	3,329	10,525
New Construction	200	400	400	1,000	2,000	4,000
Rehabilitation	40	60	60	--	--	160
Preservation of At-Risk Housing	116	116	116	--	--	348

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City of Upland

Table H-8 Upland Regional Housing Needs Allocation, 2021-2029

Income Category	Definition	RHNA Allocation	
		Number of Units	Percentage
Extremely Low*	30% or less of MFI	792	14%
Very Low*	31-50% of MFI	792	14%
Low	51-80% of MFI	959	17%
Moderate	81-120% of MFI	1,013	18%
Above Moderate	above 120% of MFI	2,130	37%
Total		5,686	100%

Source: Southern California Association of Governments, 3/4/2021.

Note: Extremely-low-income units are estimated as half of the very-low-income need, pursuant to Government Code Sec. 65583(a)(1).

Table H-18 Housing Element Quantified Objectives

Housing Program Area	Households Assisted by Income Level				
	Ext. Low	Very Low	Low	Moderate	Above Mod
New Construction ¹	792	792	959	1,013	2,130
Housing Rehabilitation ²	50	100	82	-	N/A
Housing Preservation ³	497		303	56	N/A
Rental Assistance ⁴	416	165	29	N/A	N/A
Homebuyer Assistance ⁵	-	-	10	-	N/A
Mobile Home Rent Stabilization ⁶			806		N/A
Code Enforcement Case Resolution ⁷			800		N/A

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September 9, 2026, Attendees: West Valley Regional Steering Committee Meeting

FIRST NAME	LAST NAME	ORGANIZATION	PHONE NUMBER	EMAIL ADDRESS
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Alondra	Alonso	City of Rancho Cucamonga	909-774-2038	Alondra.alonso@cityofrc.us
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Oscar	Pelayo	San Bernardino Probation	909-756-0535	Oscar.Pelayo@prob.sbcounty.gov
Freddy	Rodriguez	SBC Probation	909-368-8550	Freddy.Rodriguez@prob.sbcounty.gov
Raul	G	SBC Probation		
Tyrese	Crawford	San Bernardino County Superintendent of Schools	909-386-2634	Tyrese.crawford@sbcss.net
Tyler	Durham	Step Up on Second	909-654-0122	tdurham@stepup.org
Leonard	Carpenter	Foothill AIDS Project	909-884-2722	leonardc@fapinfo.org
Celleste	White	KEYS	9099705852	cwhite@keysnonprofit.org
Demarius	Carmichael	SB County Veteran Affairs	909-382-3282	demarius.carmichael@va.sbcounty.gov
Don	Smith	Pathways to Housing Network	909-210-0639	DonSmithSolutions@outlook.com

September 9, 2026, Attendees: West Valley Regional Steering Committee Meeting

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